

**THE CORPORATION OF THE TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE MEETING
WEDNESDAY, JULY 2, 2025**

MINUTES

A Committee of the Whole meeting was held in person on Wednesday July 02, 2025, in the Council Chambers at the Administration Centre located at 5786 County Road 21, Utopia.

In attendance: Mayor Sandie Macdonald
Councillor Pieter Kiezebrink
Councillor Henry Sander
Councillor Liana Maltby
Deputy Mayor Michael Smith

Staff in attendance: M. Mikael, Chief Administrative Officer
D. Dollmaier, Manager of Finance
P. Granes, Chief Building Official
S. Haniff, Manager of Planning
J. Kolb, Manager of Public Works
C. Rankin, Manager of Parks and Recreation
L. Lehr, Manager of Automated Speed Enforcement

Regrets: S. Corbett, Acting Manager of Legislative Services

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:00 p.m.

The Township of Essa acknowledges that we are situated on land within the area of Treaty 18, also known as the Lake Simcoe-Nottawasaga Treaty, signed on October 17, 1818 between the Government of Upper Canada and the Anishinaabe Indigenous peoples. The Anishinaabe include the Ojibwe, Odawa and Pottawatomi Nations collectively known as the Three Fires Confederacy. We are dedicated to honouring Indigenous history and culture and committed to moving forward in the spirit of reconciliation and respect with all First Nation, Metis and Inuit People.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

- a. Delegation from Baker Tilly KDN LLP (Township Auditor)**
Richard Steinginga
Re: 2024 Draft Year End Financial Statements

Baker Tilly KDN LLP presented the Draft 2024 Consolidated Financial Statements for the Township of Essa, the Essa Public Library, and the Angus Business Improvement Area Board.

Resolution No: CW055-2025 Moved by: Sander Seconded by: Smith

BE IT RESOLVED THAT the Draft 2024 Consolidated Financial Statements for the Township of Essa, the Essa Public Library, and the Angus Business Improvement Area Board, as presented by Baker Tilly KON LLP, be approved.

---Carried---

b. Presentation – Friends of Peacekeepers’ Park

Robert George and Don Ward

Re: Improvements to Peacekeepers’ Park, Endorsement of County Recognition Project and Financial Support for Security System

Resolution No: CW056-2025 Moved by: Kiezebrink Seconded by: Sander

BE IT RESOLVED THAT the Peacekeepers’ Park presentation be received and endorsed for presentation to the County of Simcoe; and THAT Council approve the installation of concrete pads and military vehicles at Peacekeepers’ Park at no cost to the Township; and THAT Council direct Staff to absorb 50% of the cost for the internet connection for security monitoring within the Parks and Recreation budget for 2025; and THAT Council direct Staff to include 50% of the cost for the internet connection for security monitoring within the Parks and Recreation budget for 2026.

---Carried---

STAFF REPORTS

4. PLANNING AND DEVELOPMENT / BUILDING

- a. Staff Report PD012-25 submitted by the Manager of Planning, re: New Official Plan – Engagement Update and Policy Directions.**

Resolution No: CW057-2025 Moved by: Smith Seconded by: Maltby

BE IT RESOLVED THAT Staff PD012-25 be received; and THAT Council adopt the recommended policy directions in this report as the framework for the first draft of the Township’s New Official Plan.

---Carried---

- b. Staff Report PD013-25 submitted by the Manager of Planning, re: Site Plan Control Application (SP2-24) 152 Greenwood Drive.**

This Item was withdrawn at the request of the Manager of Planning.

---Carried---

5. PARKS AND RECREATION / COMMUNITY SERVICES

6. FIRE AND EMERGENCY SERVICES

7. PUBLIC WORKS

- a. Staff Report PW013-25 submitted by the Manager of Public Works, re: Road Resurfacing Tender Award.

Resolution No: CW058-2025 Moved by: Sander Seconded by: Kiezebrink

BE IT RESOLVED THAT That Staff Report PW013-25 be received; and **THAT** the quotation as received from **GIP** be accepted in the amount of **\$1,203,517.78 (including 1.76% HST)**, to complete resurfacing work on the 6th line, 8th Line and Emergency resurfacing repairs on 5th Sideroad, Scotch Line and 10th Line contingent upon a WSIB Clearance Certificate and a copy of Insurance being provided to the Township to the Township's satisfaction; and **THAT** Council authorize Staff to fund the shortfall in the amount of **\$603,517.78 (including 1.76% HST)** from the Asset Management Reserve and as per the funding strategy contained in this report.

---Carried---

8. FINANCE

9. CLERKS / BY-LAW ENFORCEMENT / IT

10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

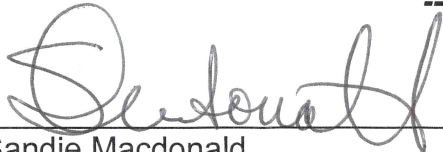
11. OTHER BUSINESS

12. ADJOURNMENT

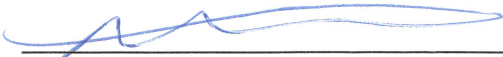
Resolution No: CW059-2025 Moved by: Smith Seconded by: Maltby

BE IT RESOLVED THAT this meeting of Committee of the Whole of the Township of Essa adjourn at 6:52 p.m., to meet again on the 3rd day of September, 2025 at 6:00 p.m.

---Carried---



Sandie Macdonald
Mayor



Michael Mikael
Chief Administrative Officer