

**THE CORPORATION OF THE TOWNSHIP OF ESSA  
REGULAR COUNCIL MEETING  
WEDNESDAY, MARCH 19, 2025**

**MINUTES**

A Regular Council meeting was held in person on Wednesday March 19, 2025, in the Council Chambers at the Administration Centre located at 5786 County Road 21, Utopia.

In attendance: Mayor Sandie Macdonald  
Deputy Mayor Michael Smith  
Councillor Pieter Kiezebrink  
Councillor Henry Sander  
Councillor Liana Maltby

Staff in attendance: M. Mikael, Chief Administrative Officer  
S. Haniff, Manager of Planning  
C. Rankin, Manager of Parks and Recreation  
P. Granes, Chief Building Official  
J. Kolb, Manager of Public Works  
L. Lehr, Manager of Automated Speed Enforcement  
S. Corbett, Acting Manager of Legislative Services

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Macdonald opened the meeting at 6:40 pm

**2. DISCLOSURE OF PECUNIARY INTEREST**

**3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS**

**Resolution No: CR031-2025 Moved by: Sander Seconded by: Maltby**

***BE IT RESOLVED THAT the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and  
THAT the minutes of the Committee of the Whole, Closed Session and Regular Council meetings held on the 5<sup>th</sup> day of March, 2025 be adopted as circulated.***

**---Carried---**

**4. CONSENT AGENDA**

**Resolution No: CR032-2025 Moved by: Smith Seconded by: Maltby**

***BE IT RESOLVED THAT the items listed in the Consent Agenda dated March 19<sup>th</sup> 2025, be received for information; and  
THAT Items A2, A3, A4 and A5 be referred to Staff for action.***

**---Carried---**

**5. COMMITTEE REPORTS**

**6. PETITIONS**

- a. **Petition to Acknowledge Parking Concerns at Our Lady of Grace Catholic School**

**Resolution No: CR033-2025 Moved by: Kiezebrink Seconded by: Maltby**

***BE IT RESOLVED THAT** the petition as provided regarding acknowledgement of parking concerns at Our Lady of Grace Catholic School, be received.*

**---Carried---**

**7. MOTIONS AND NOTICES OF MOTIONS**

- a. **Playing for Connor – Request for Angus Community Park Baseball Diamond Fees to be Waived.**

**Resolution No: CR034-2025 Moved by: Kiezebrink Seconded by: Sander**

***BE IT RESOLVED THAT** Council waive the rental fee for Angus Community Park Baseball Diamond for the “Playing for Connor” event to be held on August 17, 2025; and*

***THAT** the Manager of Parks and Recreation work with the organizers of “Playing for Connor” to ensure that required insurance is obtained.*

**---Carried---**

**8. UNFINISHED BUSINESS**

**9. BY-LAWS**

**Resolution No: CR035-2025 Moved by: Sander Seconded by: Kiezebrink**

- a. **By-law 2025-20 – A By-law to authorize the issuance of the Certificate of Substantial Completion External Works – SCDSB Forcemain, Marshall (Brookfield) Subdivision, (Brookfield Residential (Ontario) Limited), Registered Plan 51M-1256.**

***BE IT RESOLVED THAT** By-law 2025-20 be read a first, and taken as read a second and third time and finally passed.*

**---Carried---**

**10. QUESTIONS**

**11. CLOSED SESSION**

12. **CONFIRMATION BY-LAW**

**By-law 2025-21**

**Resolution No: CR036-2025   Moved by: Maltby   Seconded by: Kiezebrink**

***BE IT RESOLVED THAT*** leave be granted to introduce By-law 2025-21, that being a By-law to confirm the proceedings of the Committee of the Whole, and Council meetings held on this 19<sup>th</sup> day of March, 2025; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

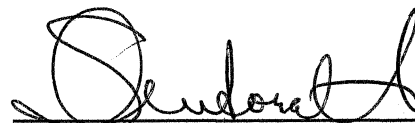
**---Carried---**

13. **ADJOURNMENT**

**Resolution No: CR037-2025   Moved by: Smith   Seconded by: Sander**

***BE IT RESOLVED THAT*** this meeting of Council of the Township of Essa adjourn at 6:53 p.m. to meet again on the 2<sup>nd</sup> day of April, 2025 at 6:00 p.m.

**---Carried---**



Sandie Macdonald  
Mayor



Sarah Corbett  
Acting Manager of Legislative Services