

**THE CORPORATION OF THE TOWNSHIP OF ESSA
REGULAR COUNCIL MEETING
WEDNESDAY, DECEMBER 18, 2024**

MINUTES

A Regular Council meeting was held in person on Wednesday December 18, 2024, in the Council Chambers at the Administration Centre located at 5786 County Road 21, Utopia.

In attendance: Mayor Sandie Macdonald
Deputy Mayor Michael Smith
Councillor Pieter Kiezebrink
Councillor Henry Sander
Councillor Liana Maltby

Staff in attendance: M. Mikael, Chief Administrative Officer
C. Rankin, Manager of Parks and Recreation
A. McClinton, Parks and Recreation Administrative Assistant
D. Dollmaier, Manager of Finance
J. Kolb, Manager of Public Works
P. Granes, Chief Building Official
S. Corbett, Deputy Clerk
L. Lehr, Manager of Legislative Services

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:29 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS

Resolution No: CR189-2024 Moved by: Kiezebrink Seconded by: Smith

BE IT RESOLVED THAT the motions duly passed and approved at the Committee of the Whole Meeting of this date be approved; and
THAT the minutes of the Public Meetings, Committee of the Whole, and Regular Council and Closed Session meetings held on the 4th day of December, 2024; and
THAT the minutes of the Special Budget and Closed Session meetings held on the 10th day of December 2024, be adopted as circulated.

---Carried---

4. CONSENT AGENDA

Resolution No: CR190-2024 Moved by: Smith Seconded by: Maltby

BE IT RESOLVED THAT the items listed in the Consent Agenda dated December 18, 2024, be received for information.

---Carried---

5. COMMITTEE REPORTS
6. PETITIONS
7. MOTIONS AND NOTICES OF MOTIONS
8. UNFINISHED BUSINESS
9. BY-LAWS

Resolution No: CR191-2024 Moved by: Sander Seconded by: Maltby

- a. By-law 2024-59 – A By-law to Amend Essa’s Fees and Charges By-law, effective January 1, 2025.
- b. By-law 2024-60 – A By-law to execute an MOU with the NVCA.

BE IT RESOLVED THAT *By-laws 2024-59 and 2024-60 be read a first, and taken as read a second and third time and finally passed.*

---Carried---

10. QUESTIONS

11. CLOSED SESSION

Resolution No: CR192-2024 Moved by: Sander Seconded by: Kiezebrink

BE IT RESOLVED THAT *Council proceed to a Closed Session in order to address matters pertaining to:*

- a. **Staff Report PD018-24, re: Potential Litigation – Proposed Development.**
 - *Litigation or Potential Litigation – s. 239(2)(e)*
 - *Plans and Instructions for Negotiation – s.239(2)(k)*

---Carried---

Council proceeded into Closed Session at 6:32 p.m.

Motion to Rise and Report from Closed Session Meeting of December 18, 2024.

Resolution No: CR193-2024 Moved by: Sander Seconded by: Kiezebrink

BE IT RESOLVED THAT *Council rise and report from the Closed Session Meeting at 6:50 p.m.*

---Carried---

The following items were passed by Council:

- a. **Confidential Staff Report PD018-24, submitted by the Manager of Planning re: Potential Litigation – Proposed Development.**

Resolution No: CR194-2024 Moved by: Smith Seconded by: Sander

***BE IT RESOLVED THAT** Confidential Staff Report CAO029-24 be received; and **THAT** Council direct staff in accordance with Option #2 as contained within the body of this confidential report.*

---Carried---

12. CONFIRMATION BY-LAW

By-law 2024-61

Resolution No: CR195-2024 Moved by: Maltby Seconded by: Kiezebrink

***BE IT RESOLVED THAT** leave be granted to introduce By-law 2024-61, that being a By-law to confirm the proceedings of the Special Budget, Committee of the Whole, Regular Council and Closed Session meetings held on this 18th day of December, 2024; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

13. ADJOURNMENT

Resolution No: CR196-2024 Moved by: Smith Seconded by: Maltby

***BE IT RESOLVED THAT** this meeting of Council of the Township of Essa adjourn at 6:51 p.m. to meet again on the 15th day of January, 2025 at 6:00 p.m.*



Sandie Macdonald
Mayor



Lisa Lehr
Manager of Legislative Services