

**THE CORPORATION OF THE TOWNSHIP OF ESSA
VIRTUAL REGULAR COUNCIL MEETING**

**WEDNESDAY, NOVEMBER 17, 2021
(To follow Committee of the Whole)**

To view our live stream visit the Township of [Essa's YouTube Channel](#)

AGENDA

- 1. OPENING OF MEETING BY THE MAYOR**
- 2. DISCLOSURE OF PECUNIARY INTEREST**
- 3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS**

p. 1 Recommendation: *Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and That the minutes of the Committee of the Whole and Regular Council meetings held on the 3rd day of November, 2021 be adopted as circulated.*

- 4. CONSENT AGENDA**

Recommendation: *Be it resolved that the items listed in the Consent Agenda dated November 17, 2021 be received for information, and that the necessary actions be taken.*

- 5. COMMITTEE REPORTS**

p. 10 **a. Parks and Recreation Committee**

Recommendation: *Be it resolved that the minutes of the Parks and Recreation Committee for their meetings held on June 23, 2021 and October 27, 2021 be received.*

- 6. PETITIONS**

- 7. MOTIONS AND NOTICES OF MOTIONS**

- 8. UNFINISHED BUSINESS**

- 9. BY-LAWS**

p. 14 **a. By-law 2021-49**

Recommendation: *Be it resolved that leave be granted to introduce By-law 2021-49, that being a By-law to amend the Township's Procedural By-law 2017-77; and that said By-law be read a first, and taken as read a second and third time and finally passed.*

p. 16 **b. By-law 2021-50**

Recommendation: *Be it resolved that leave be granted to introduce By-law 2021-50, that being a By-law to provide for the erection of stop signs at intersections in the Township of Essa, and to amend By-law 2019-40; and that said By-law be read a first, and taken as read a second and third time and finally passed.*

10. QUESTIONS

11. CLOSED SESSION

Recommendation: *Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to:*

- *Personal Matters About an Identifiable Individual [Municipal Act, s.239(2)(b)]*
- *Plans and Instructions for Negotiations [Municipal Act, s.239(2)(k)]*

Note: Livestream does not run during Closed Session Deliberations.

Motion to Rise and Report from Closed Session Meeting of November 17, 2021.

Recommendation: *Be it resolved that Council rise and report from the Closed Session Meeting at _____ p.m.*

12. CONFIRMATION BY-LAW

p. 17 **By-law 2021-51**

Recommendation: *Be it resolved that leave be granted to introduce By-law 2021-51, that being a By-law to confirm the proceedings of the Council and Committee of the Whole meetings held on this 17th day of November, 2021; and that said By-law be read a first, and taken as read a second and third time and finally passed.*

13. ADJOURNMENT

Recommendation: *Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at _____ p.m. to meet again on the 1st day of December, 2021 at 6:00 p.m.*

**THE CORPORATION OF THE TOWNSHIP OF ESSA
VIRTUAL COMMITTEE OF THE WHOLE MEETING
WEDNESDAY, NOVEMBER 3, 2021**

MINUTES

A Committee of the Whole meeting was held virtually on Wednesday, November 3, 2021 and was livestreamed to the public on the Township of Essa's YouTube Channel.

In attendance: Mayor Sandie Macdonald
Deputy Mayor, Michael Smith
Councillor Pieter Kiezebrink
Councillor Henry Sander
Councillor Ron Henderson

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer
C. Traynor, Manager of Finance
R. Rosilius, Deputy Treasurer
A. Powell, Manager of Planning and Development
M. Mikael, Manager of Public Works
J. Coleman, Manager of Parks and Recreation
K. Pascoe, Deputy Clerk
L. Lehr, Manager of Legislative Services

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

Deputy Mayor Smith declared an interest on Item 10(b) as he has familial relations with a member of staff.

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

STAFF REPORTS

4. PLANNING AND DEVELOPMENT

5. PARKS AND RECREATION / COMMUNITY SERVICES

6. FIRE AND EMERGENCY SERVICES

7. PUBLIC WORKS

8. FINANCE

9. CLERKS / BY-LAW ENFORCEMENT / IT

- a. Staff Report C029-21 submitted by the Manager of Legislative Services, re: Expiry of O. Reg 130/20 and 131/20 – Impact on Essa’s Noise By-law 2018-47 (Construction).**

Resolution No: CW133-2021 Moved by: Sander Seconded by: Kiezebrink

Be it resolved that Staff Report C029-21 be received for information.

----Carried----

- b. Staff Report C030-21 submitted by the Manager of Legislative Services, re: Legislative Amendments Affecting 2022 Municipal Elections.**

Resolution No: CW134-2021 Moved by: Henderson Seconded by: Sander

Be it resolved that Staff Report C030-21 be received for information.

----Carried----

- c. Staff Report C031-21 submitted by the Deputy Clerk, re: Request – Letter of Support for the Royal Canadian Legion Branch 499 – Angus.**

Resolution No: CW135-2021 Moved by: Henderson Seconded by: Smith

*Be it resolved that Staff Report C031-21 be received; and
That Council support the Royal Canadian Legion Branch 499 in their submission for funding through the New Horizons for Seniors Program; and
That Council approve the draft letter of support for the proposed projects as outlined in this Report.*

----Carried----

- d. Staff Report C032-21 submitted by the Manager of Legislative Services, re: Township of Essa’s Procedural By-law – Proposed Amendment to Section 3.6 “Inaugural Meetings”.**

Resolution No: CW136-2021 Moved by: Sander Seconded by: Smith

*Be it resolved that Staff Report C032-21 be received; and
That Council approve the proposed amendments to Section 3.6 of Essa’s Procedural By-law No. 2017-77 as outlined in this Report; and
That Council direct Staff to bring forward the appropriate amending By-law for Council’s consideration at the next regularly scheduled meeting of Council.*

----Carried----

10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

- a. **Staff Report CAO048-21 submitted by the Chief Administrative Officer,
re: Parking in Parks – Proposed Parking Pass for Essa Parks.**

MOTION RECONSIDERED

Resolution No: CW138-2021 Moved by: Sander Seconded by: Kiezebrink

Be it resolved that Item 10 (a) be reconsidered.

----Carried----

MOTION AMENDED

Resolution No: CW139-2021 Moved by: Kiezebrink Seconded by: Sander

*Be it resolved that Staff Report CAO048-21 be received; and
That a further Report be brought forward for Council's consideration of which will
outline the designated parks to be included in the program, in addition to the rules and
regulations governing overnight and daytime parking at the designated parks.*

----Carried----

- b. **Staff Report CAO051-21 submitted by the Chief Administrative Officer,
re: Consideration of a Wage Increase for Township Staff.**

Deputy Mayor Smith declared an interest in this Item. He did not vote or participate in any discussion on the Item and recused himself virtually from the meeting.

MOTION AMENDED

Resolution No: CW137-2021 Moved by: Kiezebrink Seconded by: Sander

*Be it resolved that Staff Report CAO051-21 be received; and
That Council direct Staff to build the Consumer Price Index (Ontario) increase of 4.4%
into the salaries and wages for all employees (excluding Council) in the 2022 Budget
for Council's consideration during Budget Deliberations, the increase of which reflects
the Consumer Price Index (Ontario) for all-items between September 2020 and
September 2021.*

----Carried----

Deputy Mayor Smith resumed his seat for the remainder of the meeting.

11. OTHER BUSINESS

- a. **Remembrance Day (November 11)**

Mayor Macdonald reminded Council, Staff and residents to take a moment of silence on November 11th to recognize veterans and to pay respect to those that fought for our country and our freedom.

b. Community Christmas Legacy Tree

Mayor Macdonald informed the public that a new Community Christmas Legacy Tree will be planted at the Angus Arena. She also reminded residents the importance of using CSA approved Christmas lights for safety purposes.

12. ADJOURNMENT

Resolution No: CW140-2021 Moved by: Smith Seconded by: Henderson

Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 6:26 p.m., to meet again on the 17th day of November, 2021 at 6:00 p.m.

----Carried-----

Sandie Macdonald, Mayor

Lisa Lehr, Manager of Legislative Services

THE CORPORATION OF THE TOWNSHIP OF ESSA
VIRTUAL REGULAR COUNCIL MEETING
WEDNESDAY, NOVEMBER 3, 2021

MINUTES

A Regular Meeting of Council was held virtually on Wednesday, November 3, 2021 following Committee of the Whole and was livestreamed to the public on the Township of Essa's YouTube Channel.

In attendance: Mayor Sandie Macdonald
Deputy Mayor, Michael Smith
Councillor Pieter Kiezebrink
Councillor Henry Sander
Councillor Ron Henderson

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer
C. Traynor, Manager of Finance
R. Rosilius, Deputy Treasurer
A. Powell, Manager of Planning and Development
M. Mikael, Manager of Public Works
J. Coleman, Manager of Parks and Recreation
K. Pascoe, Deputy Clerk
L. Lehr, Manager of Legislative Services

Guests: Paula Lombardi, Municipal Solicitor

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:26 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS

Resolution No: CR208-2021 Moved by: Smith Seconded by: Kiezebrink

*Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and
That the minutes of the Committee of the Whole and Regular Council meetings held on the 20th day of October, 2021 be adopted as circulated.*

----Carried----

4. CONSENT AGENDA

Resolution No: CR209-2021 Moved by: Kiezebrink Seconded by: Henderson

Be it resolved that the items listed in the Consent Agenda dated November 3, 2021 be received for information; and

That Item A11 be referred to Section C for a future report to be brought forward for Council's consideration, of which will outline options available to provide residents with access to a safe crossing over the river.

----Carried-----

5. COMMITTEE REPORTS

a. Essa Public Library Board

Resolution No: CR210-2021 Moved by: Sander Seconded by: Smith

Be it resolved that the minutes of the Essa Public Library Board for their meeting held on September 27, 2021 be received.

----Carried-----

b. Healthy Community Committee

Resolution No: CR211-2021 Moved by: Sander Seconded by: Smith

Be it resolved that the minutes of the Healthy Community Committee for their meeting held on October 21, 2021 be received.

----Carried-----

6. PETITIONS

7. MOTIONS AND NOTICES OF MOTIONS

a. International Day for the Elimination of Violence Against Women – November 25th.

Resolution No: CR212-2021 Moved by: Kiezebrink Seconded by: Smith

*WHEREAS violence continues to be the greatest gender inequality rights issue for women, girls and gender-diverse individuals; and
WHEREAS November is Woman Abuse Prevention Month; and
WHEREAS Gender-based violence is a human right issue which our community must work together to prevent and address through public awareness and education; and
WHEREAS 1 in 3 women will experience gender-based violence in their lifetime, and these numbers increase exponentially for Black, Indigenous and Women of Colour; and
WHEREAS the COVID-19 Pandemic has increased barriers to support, and services for, survivors of gender-based violence and their children; and
WHEREAS last year in Ontario, every 13 days a woman or child was killed by a man known to them, with the majority being their current or former intimate partner; and
WHEREAS this month and throughout the 16 Days of Activism Against Gender-Based Violence, we acknowledge our community's support of the "Wrapped in Courage" campaign and commitment to ending gender-based violence; and
WHEREAS on the International Day for the Elimination of Violence Against Women, on November 25th, a "Wrapped in Courage" 2021 campaign flag will be raised in recognition that the courage of a woman alone is not enough; it takes an entire community to end gender-based violence;*

NOW THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Township of Essa hereby proclaims that November 25th, 2021 shall be known as "International Day for the Elimination of Violence Against Women", and urge all citizens to recognize this day by taking action to support survivors of gender-based violence and becoming part of Ontario-wide efforts to end gender-based violence.

----Carried-----

b. Council Donation – Santa Claus Parade and Tree Lighting Committee

Resolution No: CR213-2021 Moved by: Sander Seconded by: Smith

Be it resolved that Council approve a donation to the Santa Claus Parade and Tree Lighting Committee in the amount of \$1,000.00 to be used towards the purchase of a Community Christmas Legacy Tree in Angus, the tree of which will be used annually for the Christmas Tree Lighting Ceremony in Angus; and That the funds be withdrawn from the 2021 Community Donations G/L 02-16-400-514-6300.

----Carried-----

8. UNFINISHED BUSINESS

9. BY-LAWS

a. By-law 2021-47

Resolution No: CR214-2021 Moved by: Kiezebrink Seconded by: Henderson

Be it resolved that leave be granted to introduce By-law 2021-47, that being a By-law to authorize the execution of the Ontario Transfer Payment Agreement between Her Majesty the Queen in right of Ontario as represented by the Minister of Municipal Affairs and Housing and the Township of Essa; and that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried-----

10. QUESTIONS

11. CLOSED SESSION

Resolution No: CR215-2021 Moved by: Sander Seconded by: Smith

Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to:

- *Acquisition or Disposition of Land [Municipal Act 2001, s.239(2)(c)]*
- *Litigation or Potential Litigation [Municipal Act 2001, s.239(2)(e)]*
- *Plans and Instructions for Negotiations [Municipal Act, s.239(2)(k)]*
- *Personal Matters About an Identifiable Individual [Municipal Act, s.239(2)(b)]*

----Carried-----

Note: Livestream does not run during Closed Session Deliberations.

Council proceeded into Closed Session Deliberations at 6:34 p.m.

Motion to Rise and Report from Closed Session Meeting of November 3, 2021.

Resolution No: CR216-2021 Moved by: Sander Seconded by: Kiezebrink

Be it resolved that Council rise and report from the Closed Session Meeting at 8:02 p.m.

----Carried-----

- a. **ACQUISITION OR DISPOSITION OF LAND [s. 239(2)(c)]
Confidential Staff Report CAO049-21 submitted by the Chief
Administrative Officer, re: Potential Acquisition of Land.**

Resolution No: CR217-2021 Moved by: Kiezebrink Seconded by: Sander

*Be it resolved that Confidential Staff Report CAO049-21 be received; and
That Council authorize staff to proceed in accordance with Option 5 as contained
within this report.*

----Carried-----

- b. **LITIGATION OR POTENTIAL LITIGATION [s. 239(2)(e)]
Confidential Staff Report CAO050-21 submitted by the Chief Administrative
Officer, re: Litigation.**

Resolution No: CR218-2021 Moved by: Kiezebrink Seconded by: Sander

*Be it resolved that Confidential Staff Report CAO050-21 be received; and
That Council authorize staff to proceed in accordance with Option 2 as contained
within this report.*

----Carried-----

- c. **PLANS AND INSTRUCTIONS FOR NEGOTIATIONS [s.239(2)(k)]
PERSONAL MATTERS ABOUT AN IDENTIFIABLE INDIVIDUAL [s.239(2)(b)]
Confidential Staff Report CAO052-21 submitted by the Chief Administrative
Officer, re: Staffing.**

Resolution No: CR219-2021 Moved by: Kiezebrink Seconded by: Sander

*Be it resolved that Confidential Staff Report CAO052-21 be received; and
That Council authorize staff to proceed in accordance with Option 3 as contained
within this Report.*

----Carried-----

12. CONFIRMATION BY-LAW

By-law 2021-48

Resolution No: CR220-2021 Moved by: Sander Seconded by: Kiezebrink

Be it resolved that leave be granted to introduce By-law 2021-48, that being a By-law to confirm the proceedings of the Council and Committee of the Whole meetings held on this 3rd day of November, 2021; and that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried-----

13. ADJOURNMENT

Resolution No: CR221-2021 Moved by: Sander Seconded by: Kiezebrink

Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at _____ p.m. to meet again on the 17th day of November, 2021 at 6:00 p.m.

----Carried-----

Sandie Macdonald, Mayor

Lisa Lehr, Manager of Legislative Services

Parks and Recreation Committee

Date: Wednesday June 23rd

Time: 6:00pm Zoom

Attendees

Mayor: Chair	Sandie MacDonald
Councillor:	Ron Henderson
Member:	Jim Hunter
Parks and Recreation Manager:	Jason Coleman
Parks and Recreation Acting Programmer/ Booking Clerk:	Baileigh White

Absentees

Member:	Brandy Rafeek
Member	Willy Parkinson
Member	Eric Villani

1. **Review of the Minutes of Management Team Meeting held on March 17th, 2021 – confirmation of follow up moved by Jim Hunter second by Ron Henderson**

2. **Administrative Assistant Amanda Winter's Joins Parks and Recreation Department to assist with Thornton Union Cemetery.**
 Amanda offered new role in New Tec, her last day is now 29th of June; Since she has come on, we have received numerous compliments of the improved state of the cemetery. Has been significant, grass cutting, monument repair, speaking to archeological assessment.
 BAO states if we accidentally dig up remains, we are liable and given the state of the cemetery we should be conducting an archeological assessment.
 Big addition to P & R Department, advantage we got cutting at the same time. Orangeville dealing with same thing. Issues concern with tree growing into monument.
 How do we account for fees, under assessment, fee schedule similar to parks and rec in the process of being passed.
 We Subcontract Baker Vaults, fees associated so we charge accordingly, we do not have a board for Thornton simply run through staffing. Do imagine, will most likely take over the Angus one. As many members are going to step down in the coming years.
 Essa has 2 active and 4 closed cemeteries currently. Never had to run an active cemetery. Essa has taken it over as a "business" we have no say in it, it is appointed to it, declared abandoned. Required by law to take it over.

3. **Currently in Step 1 of the 3 Steps to open Ontario**
 - a) **Overview of what is allowed**
 - b) **Taking rentals for the Outdoor Pads & Fields**
 Waiting for legislation before we can proceed so we can proceed.

4. Summer Student Update

- a) Started 3 Summer Students in April and contracts will run until October 30
- b) Will be starting 5 additional Summer Students in July through the Canada Summer Jobs Grant
Small reduction in wage compensation because of covid. This year we have very strict requirements to follow, eligible for 5 students for 7 weeks 40 hours per week.
Get youth into the work force. Goal to get residents and we did that.
Garbage's, bench repair, playground maintenance re leveling grounds, painting, cleaning. NO camps this year

5. Capital Budget Summary Progress Report

- a) Security Camera's- long overdue currently Angus is ready, Stonemount hopefully early next week, remote access is available. To Assist with vandalism, cameras previously installed requiring visiting site to inspect
- b) Boat Launch – years in the making, engineer has drawings complete, expecting early August/ end of July in launch installed, ramp and stairs to fallow. Not ideal that it is end of season but that is the best we can do.

Everything brought to council we are currently at 78,000 on budget with contingency of 13,000

- c) Basketball court at Mike Hart – Sand removed and excavated, $\frac{3}{4}$ base gravel, work is to be completed in 2 weeks, including nets, Aug 1. All within budget if not under
- d) Grass Cutting (in house) – zero complaints complaint about grass cutting minus very small issues, seems to be going very well. Can control more in house when contracting improves the community beautification. Think employees enjoy it. The more we can do in house the better. The quality of the grass cutting is leaps and bounds, saving money is there, win win overall. initial expense is more but saves us in the long run.

6. Other items/ Open discussion

Commemorative bench program, benches purchased in commemoration of Hellen, fundraised for her, installed. She is very sick right now. Jason to take pictures for social media

Washrooms and Nottawasaga fishing park, money for fishing derby, washrooms are not good, using the washrooms off hwy 90, pilot project for other parks, many parks in Barrie etc. easy to sanitize. Ideally put them in for next year

Council waiting on a report from staff to join many committees, budgets
Healthy Community, Parks and Rec, Accessibility, Age friendly, Grow a row, share a row. Staff cannot take on many asks, we need more assistance. Keep all of members to create one large group with funding and assistance. Going forward, healthy communities. Many committees don't have members. All committees decide on projects together

Security camera, Stonemount, Angus arena, Admin centre, Community Park – can build on the network for future locations, thanks to Innisfil it.

They are vandal proof. Police services board, SCRAM on cameras on businesses add to streetlights etc. Not until covid is done. Through BIA, more accessible to opp. Residents can enroll as well. Done in larger cities. Bit tough to get people to remember their info and costs

Trail head signs, successful in grant, 4 trail head maps and signage, partnership with Simcoe County

Moved by Jim Hunter Second by Ron Henderson adjourned

Agenda Parks and Recreation Committee

Date: October 27 2021
Time: 6:00pm Zoom

Attendees:

Mayor: Chair	Sandie MacDonald
CAO:	Colleen Healey- Dowdall
Councillor:	Ron Henderson
Member:	Brandy Rafeek
Member:	Jim Hunter
Parks and Recreation Manager:	Jason Coleman
Parks and Recreation Administrative Assistant:	Baileigh White

Absentees:

Member:	Willy Parkinson
Member:	Eric Villanni

I. Opening of Meeting (Orientation)

Covid restrictions easing, to be touched on later, new capacity limits etc.

Attached draft budget for 2022

Ivy Diamond requests

Vacant Park land to be discussed

Essa P & R staff actually following all protocols, which is not necessarily the case in other municipalities, this sends mixed messages to patrons and ultimately results in conflict for staff.

Hiring staff (typically students) aren't seeing to much kick back. Students are there as support staff for check in. By-law and OPP available as additional support if required.

II. Meeting Called to Order by the Mayor/Chairperson Sandie MacDonald and the minutes of the March 17th accepted and reviewed.

Moved by Brandy Rafeek Second by Jim Hunter

III. Ivy Baseball Diamond Request/ Concerns

Ivy Baseball requested their field improvement requests be passed to Council. Typically, with this league the Township provides the material, and the league performs the maintenance.

One request brought forward was to remove limbs of a tree. After speaking with a horticulturist, we have determined that removing the limbs would do too much damage to the tree.

Remaining requested are being proposed in 2022 budget

IV. Olive Lee Park Development Inquiry

Some residents looking to see a dog park in that location other regular park land/ green space.

Looking to see what the community is most in need of.

Next Parks and Recreation Committee: TBD 6:00pm Zoom.

Survey to be brought forward with three options that residents can vote on.
Official Presentation of park land coming soon

v. 2022 Draft Budget

Explanation of items on the list.

vi. Kayak and Canoe Launch complete

Launch is finally done

Installed, tested and removed and now boarded up for safety purposes until next spring.

Small list of deficiencies to be corrected by contractors upcoming

Water already above first step

vii. Update to Covid Protocol

Restrictions on changeroom capacities lifted, can now allow for showers

Restrictions on viewing area/stands lifted, not publicizing but turning away people

Restrictions on hall space/gym space lifted, will most likely see an increase in rentals

viii. Open discussion/ Other business

Neglected Park in Robson Subdivision, off Vernon. Large group of people have made and use a bridge connecting park to trail.

Staff keep removing bridge as it is a liability

Would like to apply for an age friendly grant for this age many of the individuals that use it are elderly.

Need to connect with the property owner on this to continue project

Meeting Adjourned, Moved by Brandy Rafeek Second by Jim Hunter

THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW NO. 2021 – 49

Being a By-law to amend the Township’s Procedural By-law 2017-77.

WHEREAS Section 238(2) of the *Municipal Act*, 2001, S.O. 2001, c.25 as amended, states that every municipality and local board shall pass a procedural by-law for governing the calling, place and proceedings of meetings; and

WHEREAS Section 238 (2.1) of the *Municipal Act*, 2001, S.O. 2001, c. 25 as amended, requires that the Procedural By-law shall provide for public notice of meetings; and

WHEREAS Council of the Township of Essa enacted and passed By-law No. 2017-77, a By-law to govern the proceedings of Council, Standing Committees, and Other Committees and Boards of Council at its meeting of December 20, 2017; and

WHEREAS Bill 68 amended section 6 of the *Municipal Elections Act* thereby changing the term of office for a Council to commence on November 15 in the year of a regular election; and

WHEREAS Council of the Township of Essa deems it desirous to amend By-law 2017-77 to allow for necessary changes in respect of the Inaugural Meeting of Council;

NOW THEREFORE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF ESSA HEREBY ENACTS AS FOLLOWS:

- 1. That provisions contained in Section 3.6 “Inaugural Meeting” of Schedule “A” to By-law 2017-77 be stricken and replaced with the following:

3.6 Inaugural Meeting

3.6.1 *The Inaugural meeting of a newly elected Council shall take place no earlier than the first Wednesday following November 15th, but not later than 31 days after the new term commences.*

3.6.2 *The Mayor-elect and the Clerk shall decide on the date time and location, and shall be responsible for the content of the Agenda and the arrangements for the Inaugural Proceedings.*

3.6.2 *The first meeting of a newly elected Council after a regular election shall be held on the first Wednesday in December at 6:00 p.m.*

9a

2. This By-law shall come into force and take effect on the final day of passing thereof.

READ A FIRST AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED on this the 17th day of November, 2021.

Sandie Macdonald, Mayor

Lisa Lehr, Manager of Legislative Services

THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW NO. 2021 – 50

A By-law to provide for the erection of stop signs at intersections in the Township of Essa, and to amend By-law 2019-40.

WHEREAS section 27(1) of the *Municipal Act*, 2001, S.O. 2001, Chapter 25, provides that a municipality may pass By-laws in respect of a highway only if it has jurisdiction over the highway; and

WHEREAS section 137 of the *Highway Traffic Act*, R.S.O. 1990, Chapter H.8, as amended, provides that in addition to stop signs required at intersection on through highways, the Council of a municipality may by By-law provide for the erection of Stop Signs at intersections on highways under its jurisdiction, and that every sign so erected shall comply with the Regulations of the Ministry of Transportation; and

WHEREAS Council of the Township of Essa deems it desirable to repeal By-law 98-81 and any previous By-laws adopted for the erection of Stop Signs, for housekeeping purposes;

NOW THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Township of Essa hereby enacts as follows:

- 1. That Schedule "A" to By-law 2019-40 be amended to include the following:

Column 1 – Intersection	Column 2 – Facing Traffic
Elizabeth Street and Simcoe Street	North and Southbound on Elizabeth Street

- 2. That Stop Signs be erected in compliance with the Regulations made under the *Highway Traffic Act* at the locations designated in Schedule "A".
- 3. That the penalties provided in the *Highway Traffic Act*, as amended, shall apply to offences against this By-law.
- 4. That the designation made in paragraph 1 above shall not become effective until stop signs have been erected in accordance with the Regulations of the *Highway Traffic Act*.
- 5. That By-law 2019-40 be and is amended.
- 6. This By-law shall come into force and take effect on the final day of passing thereof.

READ A FIRST AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED on this the 17th day of November, 2021.

Sandie Macdonald, Mayor

Lisa Lehr, Manager of Legislative Services

THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW 2021 – 51

Being a By-law to confirm the proceedings of the Council meeting held on the 17th day of November, 2021.

THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF ESSA
HEREBY ENACTS AS FOLLOWS:

THAT the action of the Council at its meeting held on the 17th day of November, 2021 and, in respect of each recommendation contained in the Minutes of the Regular Council meeting held on the 3rd day of November, 2021 and the Committee of the Whole meeting held on the 3rd day of November, 2021; and, in respect of each motion, resolution and other action passed and taken by Council at the said meetings, is, except where prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.

THAT the Mayor and the proper officials of the Township of Essa are hereby authorized and directed to do all things necessary to give effect to the said actions or to obtain approvals where required, and to execute all documents as may be necessary in that behalf and the Clerk is hereby authorized and directed to affix the Corporate Seal to all such documents.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND
FINALLY PASSED on this the 17th day of November, 2021.

Sandie Macdonald, Mayor

Lisa Lehr, Manager of Legislative Services