



**COMMITTEE OF THE WHOLE MEETING AGENDA**  
**WEDNESDAY JANUARY 14, 2026**  
**6:00 p.m.**

Members of the public wishing to attend can do so by attending in person to the Council Chambers in the Administration Centre located at 5786 County Road 21, Utopia.

**1. OPENING OF THE MEETING BY THE MAYOR**

The Township of Essa acknowledges that we are situated on land within the area of Treaty 18, also known as the Lake Simcoe-Nottawasaga Treaty, signed on October 17, 1818, between the Government of Upper Canada and the Anishinaabe Indigenous peoples. The Anishinaabe include the Ojibwe, Odawa and Pottawatomi Nations collectively known as the Three Fires Confederacy. We are dedicated to honouring Indigenous history and culture and committed to moving forward in the spirit of reconciliation and respect with all First Nation, Metis and Inuit People.

**2. DISCLOSURE OF PECUNIARY INTEREST**

**3. DELEGATIONS/PRESENTATIONS/PUBLIC MEETINGS**

- a) **Public Meeting – Zoning By-law Amendment (Z5-23) - 6 Sandy Lane**  
**Presented by: Luke Lynn, Property Owner**

**STAFF REPORTS**

**4. PLANNING AND DEVELOPMENT**

No items.

**5. PARKS & RECREATION**

- a) **Staff Report PR001-26 submitted by the Manager of Parks & Recreation, re:**  
**Authorization to Pursue Naming Rights for Municipal Arenas**

**Recommendation:**

Be it Resolved That Staff Report PR001-26 be received; and

That staff be directed to develop a Naming Rights Policy for both arenas (Angus – Thornton) outlining criteria, evaluation principles, sponsorship levels, and approval processes for Council consideration.

**6. FIRE & EMERGENCY SERVICES**

No items.

## 7. PUBLIC WORKS

No Items.

## 8. FINANCE

- a) **Correspondence from the Township Engineer AECOM, re: Reduction in Cash Securities – F.S. Partners (#5983 County Road 10, Alliston)**

### **Recommendation:**

Be It Resolved that Council approve a reduction in cash securities relating to F.S. Partners (5983 County Road 10, Alliston) as recommended by AECOM as follows:

Current Securities Held by Township of Essa:	\$188,472.61
Reduction as Recommended by AECOM:	\$141,767.01
Securities to be Retained by the Township of Essa:	\$46,705.60; and

That this approval is conditional upon the Developer providing the municipality with a Statutory Declaration indicating that all accounts have been paid in full, including all of the Township's legal and engineering costs.

## 9. AUTOMATED SPEED ENFORCEMENT (ASE)

No items.

## 10. CLERKS / BY-LAW ENFORCEMENT / IT

- a) **Staff Report C001-26 submitted by the Deputy Clerk re: Special Occasion Permit/Municipally Significant Event Request – Essa Public Library – Trivia Fundraiser**

### **Recommendation:**

Be It Resolved That Staff Report C001-26 be received, and

That Council approve the request from Essa Public Library, for a Special Occasion Permit to serve alcohol between the hours of 7:00 p.m. to 8:30 p.m. at the Banquet Hall, Angus Recreation Centre, 8529 County Road 10, Angus on March 5, 2026; and

That Council designate the Triva Fundraising event, hosted by Essa Public Library as a Municipally Significant Event on the date listed above.

- b) **Staff Report C002-26 submitted by the Manager of Legislative Services/Clerk, re: 2026 Municipal and School Board Election – Alternate Voting Method**

### **Recommendation:**

Be It Resolved that Council of the Township of Essa hereby receive report C002-26; and

That Council approve traditional paper ballot voting for the 2026 Municipal and School Board Election.

**11. CHIEF ADMINISTRATIVE OFFICER**

No items.

**12. OTHER BUSINESS**

**13. ADJOURNMENT**

**Recommendation:**

Be It Resolved That this meeting of Committee of the Whole of the Township of Essa  
Adjourn at \_\_\_\_\_ p.m.