



Requirements for Temporary Structures - Tents

Line #	Requirements	Aggregate Ground Area		
		<60 m2	60 m2 - 225 m2	>225 m2
Fire Prevention				
1	Tent material flame treated to CAN/ULC-S109-13	✓	✓	✓
2	No smoking signs posted	✓	✓	✓
3	Minimum 2A rated portable fire extinguishers at or near all exits	✓	✓	✓
4	Exit and Occupancy Signs	✓	✓	✓
5	No open flame devices permitted inside tent	✓	✓	✓
6	No cooking that produces open flames permitted inside tent	✓	✓	✓
7	Portable electric systems and equipment not accessible by public	✓	✓	✓
8	3m clearance around tent of combustibles and vegetation	✓	✓	✓
9	Use of straw, hay, mulch or shavings inside tent is not permitted	✓	✓	✓
10	Travel distance to exits cannot exceed 30 meters	✓	✓	✓
11	Fire and emergency access to tent to be kept clear of obstructions	✓	✓	✓
12	Personnel have been briefed/trained on emergency procedures	✓	✓	✓
Additional notes: Provide a 3m firebreak space between groups of tents to ensure the aggregate area is not exceeded.				
Zoning By-law				
13	Temporary structures must be in compliance with the property's zoning by-laws, land use, setback and lot coverage	✓	✓	✓
Building Department				
14	Notification of event form submitted to Fire and Building Department	✓		
15	Provide a 3m firebreak space between groups of tents to ensure the aggregate area is not exceeded	✓	✓	✓
16	Building Permit - Application to Construct or Demolish		✓	✓
17	Building Permit -Schedule 1: Designer Information (unless P.Eng design)		✓	
18	Agent Authorization		✓	✓
19	Commitment to General Review by Architect and Engineers in accordance with Divison C 1.2.2.1.(7)			✓
20	Site plan to include:	✓	✓	✓
	Location and size of tent(s)	✓	✓	✓
	Location and size of fenced in areas	✓	✓	✓
	Location of access route		✓	✓
	Setbacks to all property lines and other structures (i.e sheds, other tents)		✓	✓
	Location and number of washrooms provided			✓
21	Floor Plan to include:	✓	✓	✓
	Location of the exits from the building(s), tent(s) and or fenced in area(s)	✓		
	Two designated exits from within the tent, remote from one another		✓	✓
	Exit signage (illuminated with emergency battery pack, if required)		✓	✓
	Seating arrangement and location of any structures within the tent enclosed area and clear aisles to exits		✓	✓
	Seating arrangement and location of any structures outside the tent			
22	Certificate CAN/ULC S109-14 Flame Test of Flame-Resistant Fabrics and Films, OR NFPA 701 Standard Method of Fire Tests for Flame-Resistant Textiles and Films	✓	✓	✓
23	Proposed Occupant Load: Building Any fenced in areas Tents	✓	✓	✓

Must be in compliance when box is checked