

**THE CORPORATION OF THE TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE**

**WEDNESDAY, SEPTEMBER 18, 2019
6:00 p.m.**

MINUTES

A Committee of the Whole meeting was held on Wednesday, September 18, 2019 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Councillor Keith White
Councillor Henry Sander
Councillor Ron Henderson

Regrets: Deputy Mayor Michael Smith

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer
B. Morrison, Manager of Public Works
J. Coleman, Manager of Parks and Recreation
C. Ross Tustin, Fire Chief
L. Lehr, Clerk

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

STAFF REPORTS

4. PLANNING AND DEVELOPMENT

5. PARKS AND RECREATION/ COMMUNITY SERVICES

- a. **Staff Report PR005-19 submitted by the Manager of Parks and Recreation, re: Memorial Bench Placement at Don Ross Fishing Park.**

Resolution No: CW172-2019 Moved by: White Seconded by: Sander

*Be it resolved that Staff Report PR005-19 be received; and
That Council authorize the installation of a Memorial Bench in the Don Ross Fishing Park provided that the approved bench is situated in a location approved by staff, any wording on an associated plaque is subject to Township approval, and all costs are to be paid by the applicant.*

---Carried---

6. FIRE AND EMERGENCY SERVICES

7. PUBLIC WORKS

- a. **Staff Report PW034-19 submitted by the Manager of Public Works, re: Award of Tender – Resurfacing of 9th Line, Scotch Line and 5th Sideroad from Scotch to 3rd Line.**

Resolution No: CW173-2019 Moved by: Sander Seconded by: Henderson

*Be it resolved that Staff Report PW034-19 be received; and
That the tender received from Coco Paving Inc. for the resurfacing of 9th Line from County Road 90 to 30th Sideroad, Scotch Line south of County Road 21 approximately 250 meters and the 5th Sideroad from Scotch Line to 3rd Line be accepted in the amount of \$1,111,856.76, plus H.S.T., and
That Council authorize Ainley & Associates Limited to arrange for the necessary works to be completed; and
That Council authorize Ainley & Associates Limited to carry out inspection and contract administration for this Project, at a cost of \$55,000.00 plus H.S.T.*

----Carried----

- b. **Staff Report PW035-19 submitted by the Manager of Public Works, re: Draft Policy for Payment of Water Bills.**

Resolution No: CW174-2019 Moved by: White Seconded by: Sander

*Be it resolved that Staff Report PW035-19 be received; and
That Council approve Draft Policy HR 2020-01 "Payment of Water Accounts", as attached.*

----Carried----

8. FINANCE

9. CLERKS / BY-LAW ENFORCEMENT / IT

- a. **Staff Report C029-19 submitted by the Clerk, re: C09-2010 "Council Code of Conduct" – Proposed Amendments to Section 4.2 (f) "Acceptance of Gifts".**

Resolution No: CW175-2019 Moved by: Sander Seconded by: White

*Be it resolved that Staff Report C029-19 be received; and
That Council approve the proposed amendments to C09-2010 "Council Code of Conduct", specific to section 4.2 (f) "Acceptance of Gifts".*

----Carried----

- b. Staff Report C030-19 submitted by the Deputy Clerk, re: Traffic Advisory Committee.**

Resolution No: CW176-2019 Moved by: White Seconded by: Henderson

*Be it resolved that Staff Report C030-19 be received; and
That Council approve the formation of a Traffic Advisory Committee as well as the
Terms of Reference attached; and
That Council authorize staff to advertise the Traffic Advisory Committee on the
Township's media sites and in the local newspaper seeking volunteer participation;
and
That Councillor Sander be appointed as the Council representative on the
Committee.*

----Carried----

- c. Staff Report C031-19 submitted by the Clerk, re: Proposed Amendments to Noise By-law 2018-47 to Exempt Noise Emitted by Snow Removal Operations.**

Motion as Amended:

Resolution No: CW177-2019 Moved by: White Seconded by: Sander

*Be it resolved that Staff Report C031-19 be received; and
That Council approve the proposed amendments to the Township's Noise By-law
2018-47; and
That the proposed amendments provide for a provision to include schools in the
exemptions.*

----Carried----

10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

- a. Staff Report CAO041-19 submitted by the Chief Administrative Officer, re: Block 128, M-844, Nadmarc Court – Stonemount Subdivision, Angus.**

Resolution No: CW178-2019 Moved by: White Seconded by: Henderson

*Be it resolved that Staff Report CAO041-19 be received; and
That Council allow Block 128 on Nadmarc Court (Plan M-844) to carry on as owned
by the municipality, with neighbours continuing to enjoy the extra use of land so long
as they cut the grass and maintain the land, and that this arrangement be extended
from 5 existing land owners to additional land owners adjacent to Block 128, and as
well, that this arrangement be agreed to in writing by all parties involved.*

----Carried----

- b. Staff Report CAO042-19 submitted by the Chief Administrative Officer, re: Joint and Several Liability and Impact on Municipalities.**

Motion as Amended:

Resolution No: CW179-2019 Moved by: Sander Seconded by: White

Be it resolved that Staff Report CAO042-19 be received; and That Council authorize staff to send a letter to the Province, prior to the end of their consultation period, to express concern for municipalities being held responsible more often for large court judgements although our responsibility for a claim might be very small, and that consequently, unless something is done, municipalities are to be continuously faced with large judgement costs, rising insurance premiums and an unfair impact on taxes and taxpayers.

----Carried----

11. OTHER BUSINESS

- a. Salmon Derby**

Mayor Macdonald reminded those in attendance that the Salmon Derby was taking place this coming weekend on Saturday September 21st and Sunday September 22nd.

- b. "Welcome to Angus" Digital Sign**

Due to the unanticipated increase in costs for the digitalization of the sign, Council requested that a report be brought forward regarding funding the sign from BIA reserves.

- c. Capital Budget**

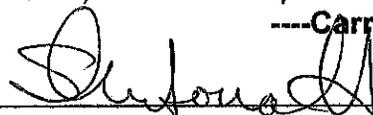
Council requested that a report be included in the 2020 Budget documentation summarizing Capital Projects undertaken in 2018, 2019 in addition to proposed projects in 2020, outlining how the projects were and will be financed.

12. ADJOURNMENT

Resolution No: CW180-2019 Moved by: Sander Seconded by: Henderson

Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 6:30 p.m. to meet again on the 2nd day of October, 2019 at 6:00 p.m.

----Carried----



Sandie Macdonald
Mayor



Lisa Lehr
Clerk