



Township of Essa Council Meeting Minutes

A Council meeting was held in person on Wednesday February 4, 2026, in the Council Chambers of the Administration Centre.

In attendance: Mayor Macdonald
Deputy Mayor Smith
Councillor Kiezebrink
Councillor Sander
Councillor Maltby

Staff in Attendance: Michael Mikael, Chief Administrative Officer
Pedro Granes, Chief Building Official
John Kolb, Manager of Public Works
Samuel Haniff, Manager of Planning
Lisa Lehr, Manager of Automated Speed Enforcement
Sarah Corbett, Deputy Clerk
Krista Pascoe, Manager of Legislative Services/Clerk

1. OPENING OF THE MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:56 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

No items.

3. ADOPTION OF MINUTES OF PREVIOUS MEETING

Resolution:

Moved by Councillor Kiezebrink, Seconded by Deputy Mayor Smith

Be It Resolved That the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and

That the minutes of the Special Council Budget, Public Planning, Committee of the Whole, Closed, and Regular Council meetings held on the 14th day of January, 2026 be adopted as circulated. Motion Carried.

4. CONSENT AGENDA

Resolution:

Moved by Councillor Kiezebrink, Seconded by Councillor Maltby

Be It Resolved That the items listed in the Consent Agenda dated February 4, 2026, be received for information; and

That item 1.3 be referred to Staff for action. Motion Carried.

5. COMMITTEE REPORTS

Resolution:

Moved by Councillor Sander, Seconded by Deputy Mayor Smith

Be It Resolved That the minutes of the Traffic Advisory Committee from it's meeting of January 13, 2026, be received as amended. Motion Carried.

6. PETITIONS

No items.

7. MOTIONS ANDNOTICES OF MOTIONS

a) Proclamation - Designate the Month of February as "Black History Month"

Resolution:

Moved by Deputy Mayor Smith, Seconded by Councillor Sander

Whereas the celebration of Black History Month originates from the U.S. Professor Carter G. Woodson's 1926 declaration of Negro History Week, a week in February which marked the birthdates of civil rights activists Frederick Douglass and Abraham Lincoln, and

Whereas in 1976, the Toronto City Council declared February as Black History Month. National recognition occurred on December 14, 1995, when the House of Commons unanimously agreed to a motion presented by the Honourable Jean Augustine to recognize February as Black History Month; and

Whereas Black History Month sought to level the imbalance in historical perspective and has become an important part of multicultural and antiracism programs; an

Whereas Black History Month in Canada is essential since it educates Canadians. Few Canadians know that slavery once existed in Canada, or that many of the British Loyalists who came here after the American Revolution were Black. Black History Month recognizes the important sacrifices and contributions of Black people to the development of Canada and the world. Racial discrimination and intolerance is on the rise, it is time for good people to help raise awareness and show their support of the fight against racial discrimination;

Now Therefore Be It Resolved That Council of the Township of Essa hereby proclaims the month of February as "Black History Month" in our community, and encourages all citizens to participate in educational activities related to and honour the significant role that Black people, both past and present, have played in shaping the Township of Essa and its values. Motion Carried.

8. UNFINISHED BUSINESS

No items.

9. BY-LAWS

- a) By-law 2026-03 – Borrowing By-law
- b) By-law 2026-04 – Tax Levy and Collection of Interim Tax By-law
- c) By-law 2026-05 – Interim Control By-law

Resolution:

Moved by Councillor Sander, Seconded by Councillor Maltby

Be It Resolved That By-laws 2026-03, 2026-04 and 2026-05 be read a first, and taken a second and third time and finally passed. Motion Carried.

10. QUESTIONS

None.

11. CLOSED SESSION

Resolution:

Moved by Deputy Mayor Smith, Seconded by Councillor Sander

Be It Resolved That Council proceed to a Closed Session in order to address matters pertaining to:

- a) **Confidential Staff Report from the Chief Administrative Officer, re: Litigation – HRTO**
 - Personal Matters About an Identifiable Individual (s. 239(2)(b))
 - Litigation or Potential Litigation (s. 239(2)(e))

- b) **Confidential Verbal Report from the Chief Administrative Officer, re: Staff Matter**
 - Personal Matters About an Identifiable Individual (s. 239(2)(b))
 - Labour Relations or Employee Negotiations (s. 239(2)(d)). Motion Carried.

Motion to Rise and Report from the Closed Session Meeting of February 4, 2026.

Resolution:

Moved by Councillor Kiezebrink, Seconded by Councillor Sander

Be It Resolved That Council rise and report from the Closed Session Meeting at 7:29 p.m. Motion Carried.

a) **Confidential Staff Report CAO002-26 from the Chief Administrative Officer, re: Litigation – HRTO**

Resolution:

Moved by Councillor Sander, Seconded by Councillor Kiezebrink

Be It Resolved That the confidential Staff Report CAO002-26 from the Chief Administrative Officer be received for information; and

That Staff be directed to proceed as directed by Council. Motion Carried.

b) **Confidential Verbal Report from the Chief Administrative Officer, re: Staff Matter**

Resolution:

Moved by Councillor Maltby, Seconded by Deputy Mayor Smith

Be It Resolved That the Confidential Verbal Report from the CAO be received. Motion Carried.

12. CONFIRMATORY BY-LAW

Resolution:

Moved by Councillor Sander, Seconded by Deputy Mayor Smith

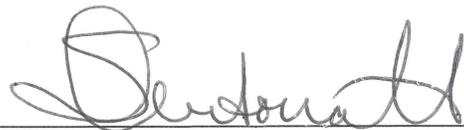
Be It Resolved That leave be granted to introduce By-law 2026-06, that being a By-law to confirm the proceedings of the Committee of the Whole, Closed Session and Council meetings held on this 4th day of February, 2026; and, that said By-law be read a first, and taken as read a second and third time and finally passed. Motion Carried.

13. ADJOURNMENT

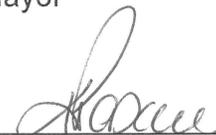
Resolution:

Moved by Deputy Mayor Smith, Seconded by Councillor Maltby

Be It Resolved That this meeting of Council of the Township of Essa Adjourn at 7:31 p.m. Motion Carried.



Sandie Macdonald,
Mayor



Krista Pascoe, Manager of Legislative
Services/Clerk