

**THE CORPORATION OF THE TOWNSHIP OF ESSA
REGULAR COUNCIL MEETING
WEDNESDAY, OCTOBER 2, 2024**

MINUTES

A Regular Council meeting was held in person on Wednesday October 2, 2024, in the Council Chambers at the Administration Centre located at 5786 County Road 21, Utopia.

In attendance: Mayor Sandie Macdonald
Deputy Mayor Michael Smith
Councillor Pieter Kiezebrink
Councillor Henry Sander
Councillor Liana Maltby

Staff in attendance: M. Mikael, Manager of Public Works/Interim CAO
A. McClinton, Administrative Assistant-Parks and Recreation
D. Dollmaier, Manager of Finance
J. Kolb, Manager of Public Work
S. Corbett, Deputy Clerk
L. Lehr, Manager of Legislative Services

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:16 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS

Resolution No: CR148-2024 Moved by: Smith Seconded by: Maltby

BE IT RESOLVED THAT the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and THAT the minutes of the Committee of the Whole, and Regular Council meetings held on the 18th day of September, 2024 be adopted as circulated.

---Carried---

4. CONSENT AGENDA

Resolution No: CR149-2024 Moved by: Smith Seconded by: Kiezebrink

BE IT RESOLVED THAT the items listed in the Consent Agenda dated October 2, 2024, be received for information.

---Carried---

5. COMMITTEE REPORTS

a. Minutes of the Nottawasaga Police Services Board and Summary Report

Resolution No: CR150-2024 Moved by: Sander Seconded by: Smith

BE IT RESOLVED THAT the minutes of the Nottawasaga Police Services Board from their meeting of February 5, 2024 be received.

---Carried---

b. Minutes of the Essa Public Library Board

Resolution No: CR151-2024 Moved by: Kiezebrink Seconded by: Smith

BE IT RESOLVED THAT the minutes of the Essa Public Library Board from their meeting of June 24, 2024, be received.

---Carried---

6. PETITIONS

7. MOTIONS AND NOTICES OF MOTIONS

a. Proclamation – Royal Canadian Air Force Month, October 2024

This item was moved to be dealt with in the Committee of the Whole meeting of this date, following a presentation from 16 Wing Commander Colonel Gabriel Dore.

b. Proclamation – National Day for Truth and Reconciliation

Resolution No: CR152-2024 Moved by: Kiezebrink Seconded by: Maltby

***WHEREAS** the Government of Canada has established September 30th as the National Day for Truth and Reconciliation, following the Truth and Reconciliation Commission's Call to Action #80, to acknowledge the tragic history and damage inflicted by the legacy of Canada's Indian Residential School System; and*

***WHEREAS** this day commemorates and honours the children from Indigenous communities who never returned home, and recognizes the resilience, dignity, and strength of survivors, intergenerational survivors, families and communities; and*

***WHEREAS** publicly commemorating the tragic and painful history, as well as the ongoing impact of residential schools, is a crucial part of Canada's reconciliation process; and*

***WHEREAS** the Truth and Reconciliation Commission (TRC) Calls to Action offer essential guidance to individuals and governments in addressing the legacy of residential schools and promoting reconciliation; and*

***WHEREAS** the Township of Essa is dedicated to implementing the Truth and Reconciliation Commission Calls to Action relating to municipalities;*

NOW THEREFORE BE IT RESOLVED THAT I, Mayor Sandie Macdonald, on behalf of Township of Essa Council, do hereby proclaim September 30th to be 'National Day for Truth and Reconciliation' in Township of Essa; and

FURTHER BE IT RESOLVED THAT Council urges Essa residents to observe this day with reflection and action to build understanding of our shared history with Indigenous Peoples, and by acknowledging the truths of our past, we strengthen our commitment to a future founded on respect, unity, and understanding.

---Carried---

8. UNFINISHED BUSINESS

9. BY-LAWS

- a. By-law 2024-46 – A By-law to appoint a Municipal Law Enforcement Officer.
- b. By-law 2024-47 - A By-law to deem Lots 16 and 17 on the East Side of Fraser Street, Plan 160A to not be part of a registered Plan of Subdivision.

Resolution No: CR153-2024 Moved by: Sander Seconded by: Smith

BE IT RESOLVED THAT By-laws 2024-46, and 2024-47 be read a first, and taken as read a second and third time and finally passed.

---Carried---

10. QUESTIONS

11. CLOSED SESSION

Council did not proceed into Closed Session for deliberations.

- a. **Confidential Staff Report CAO024-24 submitted by Chief Administrative Officer, re: Staffing Matters.**

Resolution No: CR154-2024 Moved by: Maltby Seconded by: Kiezebrink

BE IT RESOLVED THAT Confidential Staff Report CAO024-24 be received; and THAT Council direct staff in accordance with Option 2 as contained within this report.

---Carried---

- b. **Confidential Staff Report CAO025-24 submitted by Chief Administrative Officer, re: Staff Matters.**

Resolution No: CR155-2024 Moved by: Sander Seconded by: Smith

BE IT RESOLVED THAT Confidential Staff Report CAO025-24 be received; and THAT Council direct staff in accordance with Option 2 as contained within this report.

---Carried---

- c. **Confidential Staff Report C012-24 submitted Deputy Clerk re: Appointment of Committee Member – Library Board.**

Resolution No: CR156-2024 Moved by: Kiezebrink Seconded by: Sander

BE IT RESOLVED THAT Confidential Staff Report C012-24 be received; and THAT Council direct staff in accordance with Option 3 as contained within this report.

---Carried---

12. CONFIRMATION BY-LAW

By-law 2024-48

Resolution No: CR157-2024 Moved by: Maltby Seconded by: Kiezebrink

BE IT RESOLVED THAT leave be granted to introduce By-law 2024-48, that being a By-law to confirm the proceedings of the Committee of the Whole, Closed and Council meetings held on this 2nd day of October, 2024; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

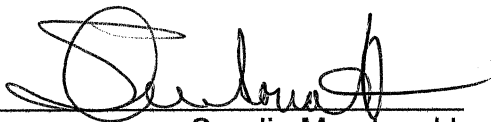
---Carried---

13. ADJOURNMENT

Resolution No: CR158-2024 Moved by: Smith Seconded by: Maltby

BE IT RESOLVED THAT this meeting of Council of the Township of Essa adjourn at 6:22 p.m. to meet again on the 16th day of October, 2024 at 6:00 p.m.

---Carried---



Sandie Macdonald
Mayor



Lisa Lehr
Manager of Legislative Services