

**THE CORPORATION OF THE TOWNSHIP OF ESSA
REGULAR COUNCIL MEETING
WEDNESDAY, JUNE 19, 2024
(To follow Committee of the Whole)**

AGENDA

Members of the public wishing to attend can do so by attending in person to the Council Chambers located in the Administration Centre at 5786 County Road 21, Utopia.

1. OPENING OF MEETING BY THE MAYOR

2. DISCLOSURE OF PECUNIARY INTEREST

3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS

p. 1 Recommendation: ***BE IT RESOLVED THAT*** the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and ***THAT*** the minutes of the Committee of the Whole, Public, and Regular Council meetings held on the 5th day of June, 2024 be adopted as circulated.

4. CONSENT AGENDA

Recommendation: ***BE IT RESOLVED THAT*** the items listed in the Consent Agenda dated June 19, 2024, be received for information.

5. COMMITTEE REPORTS

6. PETITIONS

p. 7 a. **Petition to Oppose Official Plan Amendment (OPA 47) and Zoning By-Law Amendment (Z15-23) and Draft Plan of Subdivision for 8949 Smith Road.**

Recommendation: ***BE IT RESOLVED THAT*** the petition as provided regarding opposition to the proposed Official Plan Amendment (OPA 47), Zoning By-Law Amendment (Z15-23) and and Draft Plan of Subdivision for 8949 Smith Road be received.

7. MOTIONS AND NOTICES OF MOTIONS

8. UNFINISHED BUSINESS

9. BY-LAWS

10. QUESTIONS

11. **CLOSED SESSION**

Recommendation: **BE IT RESOLVED THAT** Council proceed to a Closed Session in order to address matters pertaining to:

- a. **Confidential Staff Report CAO020-24, re: Staff Matters**
- *Personal Matters About an Identifiable Individual [s.239(2)(b)]*
 - *Labour Relations or Employee Negotiations [s.239(2)(d)]*

Motion to Rise and Report from Closed Session Meeting of June 19, 2024.

Recommendation: **BE IT RESOLVED THAT** Council rise and report from the Closed Session Meeting at __ p.m.

12. **CONFIRMATION BY-LAW**

- p. 13 a. **By-law 2024-34**

Recommendation: **BE IT RESOLVED THAT** leave be granted to introduce By-law 2024-34, that being a By-law to confirm the proceedings of the Committee of the Whole, Closed and Council meetings held on this 19th day of June, 2024; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

13. **ADJOURNMENT**

Recommendation: **BE IT RESOLVED THAT** this meeting of Council of the Township of Essa adjourn at _____ p.m. to meet again on the 3rd day of July, 2024 at 6:00 p.m.

**THE CORPORATION OF THE TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE MEETING
WEDNESDAY, JUNE 5, 2024**

MINUTES

A Committee of the Whole meeting was held in person on Wednesday June 5, 2024, in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Deputy Mayor Michael Smith
Councillor Pieter Kiezebrink
Councillor Henry Sander
Councillor Liana Maltby

Staff in attendance: M. Mikael, Chief Administrative Officer
C. Rankin, Manager of Parks and Recreation
S. Haniff, Manager of Planning
J. Kolb, Manager of Public Works
S. Corbett, Deputy Clerk
L. Lehr, Manager of Legislative Services

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:00 p.m.

The Township of Essa acknowledges that we are situated on land within the area of Treaty 18, also known as the Lake Simcoe-Nottawasaga Treaty, signed on October 17, 1818 between the Government of Upper Canada and the Anishinaabe Indigenous peoples. The Anishinaabe include the Ojibwe, Odawa and Pottawatomi Nations collectively known as the Three Fires Confederacy. We are dedicated to honouring Indigenous history and culture and committed to moving forward in the spirit of reconciliation and respect with all First nation, Metis and Inuit People.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

STAFF REPORTS

4. PLANNING AND DEVELOPMENT / BUILDING

5. PARKS AND RECREATION / COMMUNITY SERVICES

- 6. FIRE AND EMERGENCY SERVICES
- 7. PUBLIC WORKS
- 8. FINANCE
- 9. CLERKS / BY-LAW ENFORCEMENT / IT

- a. Staff Report C008-24 submitted by the Deputy Clerk, re: Letter of Non-Objection – Royal Canadian Legion, Branch 499 – Canada Day.

Resolution No: CW053-2024 Moved by: Kiezebrink Seconded by: Maltby

***BE IT RESOLVED THAT** Staff Report C008-24 be received for information; and **THAT** Council approve the request for a Letter of Non-Objection from the Edward Macdonald Branch 499 Angus of the Royal Canadian Legion – to host a Beer Garden for the Canada Day celebrations at Angus Community Park on Monday July 1, 2024 between the hours of 11:00 a.m. to 6:00 p.m.; and **THAT** this approval is conditional upon a copy of the certificate of insurance in the amount of \$5,000,000.00 being provided to this municipality, listing the Township of Essa as additional insured, as well as the necessary approvals being obtained from the Parks and Recreation Department and Fire Department.*

----Carried----

- b. Staff Report C009-24 submitted by the Manager of Legislative Services, re: Closed Meeting Investigator.

Resolution No: CW054-2024 Moved by: Smith Seconded by: Sander

***BE IT RESOLVED THAT** Staff Report C009-24 be received and **That** Council direct Staff to allow the Agreement with LAS (Aird and Berlis LLP) to lapse on December 31, 2024, thereby defaulting closed meeting investigations to the Ontario Ombudsman’s Office effective January 1, 2025.*

----Carried----

c. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

- a. Staff Report CAO018-24 submitted by the Chief Administrative Officer, re: Brookfield Park Development Plan.

Resolution No: CW055-2024 Moved by: Kiezebrink Seconded by: Sander

***BE IT RESOLVED THAT** Staff Report CAO018-24 be received and; **THAT** Council authorize Staff to work with Brookfield on preparing a Park Development Agreement at Brookfield’s cost; and **THAT** this Agreement be presented to Council at a future date for Council approval.*

----Carried----

11. OTHER BUSINESS

- Essa Challenge Golf Tournament was a great success. Thank you to Parks and Recreation Department, Staff and Committee members for their hard work.
- A resident in Thornton would like to install a flagpole in memory of a loved one (at Cunningham Park located 35 Kevin Crescent, Thornton). Council requested staff contact the resident.
- Council requested that Staff provide a communication and/or report specific to the 5th Line Road Closure.
- Brayford Sod Farms 50th Anniversary takes place on Saturday June 8, 2024 at 10:00 a.m.

12. ADJOURNMENT

Resolution No: CW056-2024 Moved by: Smith Seconded by: Maltby

BE IT RESOLVED THAT this meeting of Committee of the Whole of the Township of Essa adjourn at 6:14 p.m., to meet again on the 19th day of June, 2024 at 6:00 p.m.

----Carried----

Sandie Macdonald
Mayor

Lisa Lehr
Manager of Legislative Services

THE CORPORATION OF THE TOWNSHIP OF ESSA
REGULAR COUNCIL MEETING
WEDNESDAY, JUNE 5, 2024

MINUTES

The Regular Meeting of Council was held in person on Wednesday June 5, 2024, following the Committee of the Whole in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Deputy Mayor Michael Smith
Councillor Pieter Kiezebrink
Councillor Henry Sander
Councillor Liana Maltby

Staff in attendance: M. Mikael, Chief Administrative Officer
C. Rankin, Manager of Parks and Recreation
S. Haniff, Manager of Planning
J. Kolb, Manager of Public Work
S. Corbett, Deputy Clerk
L. Lehr, Manager of Legislative Services

1. **OPENING OF MEETING BY THE MAYOR**

Mayor Macdonald opened the meeting at 6:14 p.m.

2. **DISCLOSURE OF PECUNIARY INTEREST**

None.

3. **ADOPTION OF PREVIOUS MINUTES AND MOTIONS**

Resolution No: CR104-2024 Moved by: Kiezebrink Seconded by: Maltby

***BE IT RESOLVED THAT** the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and **THAT** the minutes of the Committee of the Whole, Regular Council and Closed Session meetings held on the 15th day of May, 2024 be adopted as circulated.*

----Carried-----

4. **CONSENT AGENDA**

Resolution No: CR105-2024 Moved by: Sander Seconded by: Smith

***BE IT RESOLVED THAT** the items listed in the Consent Agenda dated June 5, 2024, be received for information.*

----Carried-----

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5. COMMITTEE REPORTS

a. Minutes of the Essa Public Library Board Meeting

Resolution No: CR106-2024 Moved by: Sander Seconded by: Smith

BE IT RESOLVED THAT the minutes of the Essa Public Library Board from their meeting held on April 22, 2024, be received.

----Carried-----

6. PETITIONS

7. MOTIONS AND NOTICES OF MOTIONS

a. Proclamation – World Elder Abuse Awareness Day – June 15, 2024

Resolution No: CR107-2024 Moved by: Kiezebrink Seconded by: Maltby

WHEREAS the Township of Essa's older adults deserve to be treated with respect and dignity and valued as contributing members of society, imparting a wealth of experience and wisdom in our communities; and

WHEREAS the International Network for the Prevention of Elder Abuse, in support of the United Nations International Plan of Action, proclaimed this day to recognize the significance of elder abuse as a public health and human rights issue; and

WHEREAS the Township of Essa recognizes the importance of taking action to invest in creating social change, to prioritize the prevention of elder abuse and raise awareness to foster a better understanding of abuse and neglect of older adults and their rights; and

WHEREAS elder abuse has a significant impact on the lives of older adults and families and is not limited to race, gender, culture, or circumstance, regardless of whether the abuse is physical, emotional, sexual, financial or neglect; and

WHEREAS ageism and social isolation are major causes of elder abuse in Ontario; and
WHEREAS it is recognized that it is up to all of us, as citizens, organizations, communities, and governments, to work collectively to prevent violence and abuse of older adults in their homes and communities; and

WHEREAS preventing abuse of older adults through improving and maintaining social and health services and systems such as housing, income security, and safety will improve their quality of life and allow them to live independently and contribute to the vibrancy of Ontario; and

WHEREAS there can be no abuse where there is respect for human rights, equality, and justice, and all Essa residents are urged to join this global movement to promote the Rights of Older Adults and Stop Abuse and Restore Respect;

NOW THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Township of Essa hereby proclaims June 15, 2024, as World Elder Abuse Awareness Day, and encourages all residents to recognize and celebrate seniors and their ongoing contributions to the success and vitality of our province.

----Carried-----

8. UNFINISHED BUSINESS

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9. **BY-LAWS**

- a. **By-law 2024-32** – A By-law to amend Fees and Charges By-law 2023-01.

Resolution No: CR108-2024 Moved by: Kiezebrink Seconded by: Sander

***BE IT RESOLVED THAT** By-law 2024-32 be read a first, and taken as read a second and third time and finally passed.*

----Carried-----

10. **QUESTIONS**

11. **CLOSED SESSION**

Council did not proceed into Closed Session for deliberations.

- a. **PERSONAL MATTERS ABOUT AN IDENTIFIABLE INDIVIDUAL [s.239(2)(b)]
LABOUR RELATIONS OR EMPLOYEE NEGOTIATIONS [s.239(2)(d)]**
Confidential Staff Report CAO019-24 submitted by the Chief Administrative Officer, re: Staff Matters.

Resolution No: CR109-2024 Moved by: Kiezebrink Seconded by: Maltby

***BE IT RESOLVED THAT** Confidential Staff Report CAO0019-24 be received; and **THAT** Council direct Staff in accordance with Options 2 and 3 as contained within the Confidential Report.*

----Carried-----

12. **CONFIRMATION BY-LAW**

- a. **By-law 2024-33**

Resolution No: CR110-2024 Moved by: Smith Seconded by: Sander

***BE IT RESOLVED THAT** leave be granted to introduce By-law 2024-33, that being a By-law to confirm the proceedings of the Committee of the Whole, Closed and Council meetings held on this 5th of June, 2024; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

----Carried-----

13. **ADJOURNMENT**

Resolution No: CR111-2024 Moved by: Smith Seconded by: Sander

***BE IT RESOLVED THAT** this meeting of Council of the Township of Essa adjourn at 6:24 p.m. to meet again on the 19th day of June, 2024 at 6:00 p.m.*

----Carried-----

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Sandie Macdonald, Mayor



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March/April 2024

We, the undersigned, recognize that Essa Township Council have only recently been made aware of this Official Plan and Rezoning Application. We understand that Essa Township Council does not have a position at this time in regards to the application.

We recognize the value placed by our Essa Township Council in retaining and protecting agricultural lands and maintaining community. As such, we appreciate that Council and Essa Township Planning Staff **defer consideration** of the Official Plan and Rezoning Application by T.C. Land Inc. for 8949 Smith Road and 5743 County Road 90 in Essa **AND** request the applicant and Township Staff report to a future public meeting on the following issues (which have yet been addressed in the required depth in the reports provided to-date):

- 1. TRAFFIC AND TRANSPORTATION:** How will the safety of motorists/others be addressed at the Highway 90/Smith Road intersection, by R.J. Burnside's own admission of a "conservative analysis", of at least 149 left turns there at its A.M. peak hour at this unsignalized intersection on a very busy and fast Highway 90 that is seeing its volumes increasing day-to-day, given the growth of the uses served by this transportation corridor (Barrie – Angus – Wasaga Beach/Georgian Bay)? Where is the analysis of these future traffic flows?
- 2. ENVIRONMENT:** Where are the NVCA's comments that should be received **PRIOR** to the Township making a decision, on the effect of the proposed development on **(A)** waterflows to the Minesing Wetlands (through the Arnum Creek onto the Nottawasaga River and otherwise); **(B)** water resources (eg. wells), especially on nearby properties; **(C)** the adequacy of the proposed "protection" of the Arnum Creek/wetlands; **(D)** the adequacy of the proposed two retaining ponds in all aspects; and **(E)** the effects on species-at-risk (especially the identified/present Eastern Wood Pe-Wee, Snapping Turtle, Hine's Emerald, Blanding's Turtle and the Midland Painted Turtle)?
- 3. NEIGHBOURHOOD ISSUES:** Where is the Site Plan that will specify the details of issues such as: **(A)** the number/rows/species landscaping, especially trees, along Highway 90, Smith Road, and internal road system (to ensure a buffer effect, aesthetics, and adherence to provincial/federal directions to positively address climate

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change effects through such plantings and water absorption measures, such as significant areas of soft landscaping/trees?; (B) the location and direction of lighting to avoid unnecessary and bothersome light pollution such as the one that has been created at the Industrial Developments on both sides of Highway 56 just north of 30 Sideroad, by companies such as DeCast?; and (C) the exact location of parking spaces/sidewalks to ensure the safety of pedestrians and other users?

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CHOON-DALL PARK

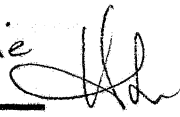
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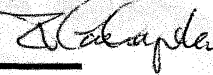
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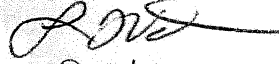
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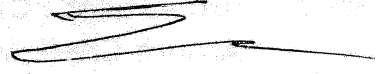
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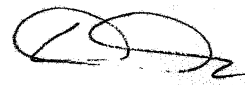
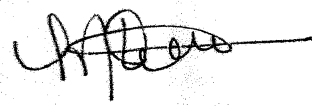
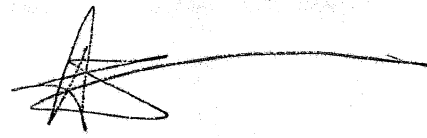
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change effects through such plantings and water absorption measures, such as significant areas of soft landscaping/trees?; (B) the location and direction of lighting to avoid unnecessary and bothersome light pollution such as the one that has been created at the Industrial Developments on both sides of Highway 56 just north of 30 Sideroad, by companies such as DeCast?; and (C) the exact location of parking spaces/sidewalks to ensure the safety of pedestrians and other users?

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THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW 2024 - 34

Being a By-law to confirm the proceedings of the Council meeting held on the 19th day of June, 2024.

THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF ESSA
HEREBY ENACTS AS FOLLOWS:

THAT the action of the Council at its meeting held on the 19th day of June, 2024 and, in respect of each recommendation contained in the Minutes of the Regular Council meeting held on the 5th day of June, 2024 and the Minutes of the Committee of the Whole meeting held on the 5th day of June, 2024, and, in respect of each motion, resolution and other action passed and taken by Council at the said meetings, is, except where prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.

THAT the Mayor and the proper officials of the Township of Essa are hereby authorized and directed to do all things necessary to give effect to the said actions or to obtain approvals where required, and to execute all documents as may be necessary in that behalf and the Clerk is hereby authorized and directed to affix the Corporate Seal to all such documents.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED on this the 19th day of June, 2024.

Sandie Macdonald, Mayor

Lisa Lehr, Manager of Legislative Services