

**THE CORPORATION OF THE TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE MEETING
WEDNESDAY, DECEMBER 4, 2024
6:00 p.m.**

MINUTES

A Committee of the Whole meeting was held in person on Wednesday December 4, 2024, in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Deputy Mayor Michael Smith
Councillor Pieter Kiezebrink
Councillor Henry Sander

Regrets: Councillor Liana Maltby

Staff in attendance: M. Mikael, Chief Administrative Officer
C. Rankin, Manager of Parks and Recreation
S. Haniff, Manager of Planning
P. Granes, Chief Building Official
S. Corbett, Deputy Clerk
L. Lehr, Manager of Legislative Services

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:00 p.m.

The Township of Essa acknowledges that we are situated on land within the area of Treaty 18, also known as the Lake Simcoe-Nottawasaga Treaty, signed on October 17, 1818 between the Government of Upper Canada and the Anishinaabe Indigenous peoples. The Anishinaabe include the Ojibwe, Odawa and Pottawatomi Nations collectively known as the Three Fires Confederacy. We are dedicated to honouring Indigenous history and culture and committed to moving forward in the spirit of reconciliation and respect with all First Nation, Metis and Inuit People.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

- a. Public Meeting**
253 Barrie Street (CON 11 N PT LOT 15)
Re: Proposed Temporary Use By-law

See separate set of Minutes.

- b. Public Meeting**
Re: Proposed Amendments to Building Department Fees (Schedule "D" of By-law 2023-01)

See separate set of Minutes.

STAFF REPORTS

- 4. **PLANNING AND DEVELOPMENT / BUILDING**
- 5. **PARKS AND RECREATION / COMMUNITY SERVICES**
- 6. **FIRE AND EMERGENCY SERVICES**
- 7. **PUBLIC WORKS**
- 8. **FINANCE**
- 9. **CLERKS / BY-LAW ENFORCEMENT / IT**
- 10. **CHIEF ADMINISTRATIVE OFFICER (C.A.O.)**

a. **Staff Report CAO028-24 submitted by the Chief Administrative Officer, re: NVCA – Memorandum of Understanding (MOU).**

Resolution No: CW087-2024 Moved by: Kiezebrink Seconded by: Smith

***BE IT RESOLVED THAT** Staff Report CAO028-24 be received; and **THAT** Council authorize Staff to enter into a Memorandum of Understanding (MOU) with the NVCA for a one (1) year period to commence January 1, 2025, and shall continue for an additional one-year period(s) subject to written approval by both parties; and **THAT** a By-law be brought forward at a future meeting to authorize execution of said MOU.*

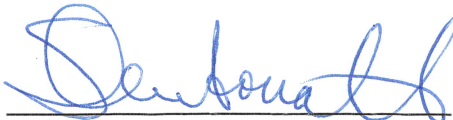
---Carried---

- 11. **OTHER BUSINESS**
- 12. **ADJOURNMENT**

Resolution No: CW088-2024 Moved by: Smith Seconded by: Kiezebrink

***BE IT RESOLVED THAT** this meeting of Committee of the Whole of the Township of Essa adjourn at 6:11 p.m., to meet again on the 18th day of December, 2024 at 6:00 p.m.*

---Carried---



Sandie Macdonald
Mayor



Lisa Lehr
Manager of Legislative Services