

**THE CORPORATION OF THE TOWNSHIP OF ESSA  
COMMITTEE OF THE WHOLE MEETING  
WEDNESDAY, APRIL 19, 2023  
6:00 p.m.**

**MINUTES**

A Committee of the Whole meeting was held in person on Wednesday April 19, 2023 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald  
Deputy Mayor Michael Smith  
Councillor Pieter Kiezebrink  
Councillor Henry Sander  
Councillor Liana Maltby

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer  
M. Mikael, Manager of Public Works  
J. Coleman, Manager of Parks and Recreation  
B. Gauley, Deputy Treasurer  
L. Lehr, Manager of Legislative Services

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Macdonald opened the meeting at 6:00 p.m.

The Township of Essa acknowledges that we are situated on the traditional land of the Anishinaabeg, Huron-Wendat and the Tiononati people. We are dedicated to honouring Indigenous history and culture and committed to moving forward in the spirit of reconciliation and respect with all First Nation, Métis and Inuit people.

**2. DISCLOSURE OF PECUNIARY INTEREST**

None.

**3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS**

**STAFF REPORTS**

**4. PLANNING AND DEVELOPMENT**

**5. PARKS AND RECREATION / COMMUNITY SERVICES**

- a. **Staff Report PR006-23 submitted by the Manager of Parks and Recreation, re: Essa Arena's Concession Stand Pilot Project.**

**Resolution No: CW037-2023 Moved by: Kiezebrink Seconded by: Maltby**

*Be it resolved that Staff Report PR006-23 be received; and*

*That Council direct the Manager of Parks and Recreation to proceed with tendering for the concession stand operation in Essa's facilities, with operations to return for the start of the 2023 season; and*

*That Council direct the Manager of Parks and Recreation to proceed with a new tender for food and beverage machines in the recreation facilities.*

----Carried-----

- b. Staff Report PR007-23 submitted by the Manager of Parks and Recreation, re: Playing for Connor.**

**Resolution No: CW038-2023 Moved by: Smith Seconded by: Kiezebrink**

*Be it resolved that Staff Report PR007-23 be received; and*

*That Council direct the Manager of Parks and Recreation to proceed with booking the Playing for Connor Charity Baseball Tournament with fees waived for the event annually for the 2022-26 term of Council.*

----Carried-----

**6. FIRE AND EMERGENCY SERVICES**

**7. PUBLIC WORKS**

- a. Staff Report PW005-23 submitted by the Manager of Public Works, re: Bio-cremation – Alkaline Hydrolysis Process Request.**

**Resolution No: CW039-2023 Moved by: Sander Seconded by: Kiezebrink**

*Be it resolved that Staff Report PW005-23 be received; and*

*That Council support the decision of Staff to deny the request for reinstatement of the Extra Strength Surcharge Agreement with Verpreme Corporation (formerly Georgian Bay Cremation Services Ltd.) for the use of an Alkaline Hydrolysis Digester at the Bridge Funeral Home located at 209 Mill Street, Angus Ontario, due to the potential operational impact and the system/capacity limitation as per the Angus Infrastructure Master Plan.*

----Carried-----

- b. Staff Report PW006-23 submitted by the Manager of Public Works, re: Award of Quotation – 2023 Granular Gravel Supply.**

**Resolution No: CW040-2023 Moved by: Sander Seconded by: Maltby**

*Be it resolved that Staff Report PW006-23 be received; and*

*That the quotation as received from Duivenvoorden Haulage Ltd. be accepted in the amount of \$444,750.00 (excluding HST), to supply and place Granular 'A' Gravel in various locations within the Township limits, and to deliver to stockpile granular for supply, contingent upon a WSIB Clearance Certificate and copy of Insurance being provided to the Township, to the Township's satisfaction.*

----Carried-----

**8. FINANCE**

**9. CLERKS / BY-LAW ENFORCEMENT / IT**

- a. Staff Report C008-23 submitted by the Manager of Legislative Services, re: Fees and Charges By-law 2023-01 – Proposed Amendments.**

**Resolution No: CW041-2023 Moved by: Maltby Seconded by: Kiezebrink**

*Be it resolved that Staff Report C008-23 be received; and  
That Council approve the proposed amendments as recommended in this Report; and  
That Staff be directed to schedule a Public Meeting to allow for public comment, prior to  
the passage of a By-law to amend Essa's Fees and Charges By-law.*

**----Carried-----**

- b. Staff Report C009-23 submitted by the Manager of Legislative Services and the Manager of Public Works, re: Automated Speed Enforcement – Status Update.**

**Resolution No: CW042-2023 Moved by: Sander Seconded by: Smith**

*Be it resolved that Staff Report C009-23 be received; and  
That Council approve, in principle, the Draft By-law to implement an Administrative Monetary Penalty System for contraventions detected using Automated Speed Enforcement Cameras, with the final By-law to come forward at a future meeting for passage; and  
That Staff be directed to bring forward a By-law at a future meeting to authorize execution of an Agreement with the Ministry of Transportation; and  
That Staff be directed to bring forward a By-law at a future meeting to authorize execution of an Agreement with the Ministry of Attorney General.*

**----Carried-----**

**10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)**

**11. OTHER BUSINESS**

- a. School Bus Cameras**

Council requested staff to investigate enforcement mechanisms for the inclusion of school bus stop arm cameras in the future.

- b. Resurfacing of Mill Street (Angus)**

Councillor Kiezebrink informed all in attendance that the County of Simcoe will be resurfacing Mill Street (Angus) during the month of May and June 2023.

- c. Old Mill Road – Parking During Strike**

Council requested that Staff investigate parking concerns on Old Mill Road due to the strike that is occurring on Base Borden.

**d. Staff Updates – Short Term Rental Report and Half Load Restrictions**

Staff informed Council that a Report would be brought forward in May specific to Short Term Rentals, per an earlier Council request.

Staff informed Council that half load restrictions are in effect until May 1, 2023.

**e. Water/Sewer Capacity for Development**

The Chief Administrative Officer advised that letters had been sent to developers in February that note the municipality's concerns relating to the capacity of water and sewer in relation to development in Angus. She advised that the Township engineers have now identified the amount of water and sewer capacity that is remaining, and that staff will be holding in-person, small group meetings with developers shortly, which will explain their costs and requirements.

**f. Simcoe County Conference**

The Simcoe County Conference is being held on May 11, 2023. Council may contact the Chief Administrative Officer if they would like to be registered.

**g. E-Newsletter**

The Manager of Legislative Services informed all in attendance that the municipality's new E-Newsletter is available on the Township's website. The newsletter was also posted on the municipality's social media accounts.

**h. Emergency Repairs – Stonemount Park**

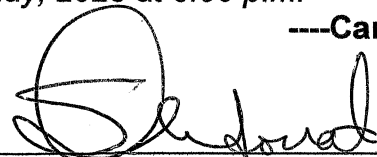
The Manager of Parks and Recreation informed Council of unexpected repairs for a blown transformer at Stonemount Park. Emergency repairs cost approximately \$10,000.00.

**12. ADJOURNMENT**

**Resolution No: CW043-2023 Moved by: Smith Seconded by: Sander**

*Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 6:42 p.m., to meet again on the 3<sup>rd</sup> day of May, 2023 at 6:00 p.m.*

----Carried-----



Sandie Macdonald, Mayor



Lisa Lehr, Manager of Legislative Services