

**THE CORPORATION OF THE TOWNSHIP OF ESSA  
COMMITTEE OF THE WHOLE MEETING  
WEDNESDAY, MAY 15, 2024**

**MINUTES**

A Committee of the Whole meeting was held in person on Wednesday May 15, 2024, in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald  
Deputy Mayor Michael Smith  
Councillor Pieter Kiezebrink  
Councillor Henry Sander  
Councillor Liana Maltby

Staff in attendance: M. Mikael, CAO  
C. Rankin, Manager of Parks and Recreation  
D. Dollmaier, Manager of Finance  
C. Burgin, Fire Chief  
J. Kolb, Manager of Public Works  
S. Corbett, Deputy Clerk  
L. Lehr, Manager of Legislative Services

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Macdonald opened the meeting at 6:00 p.m.

The Township of Essa acknowledges that we are situated on land within the area of Treaty 18, also known as the Lake Simcoe-Nottawasaga Treaty, signed on October 17, 1818 between the Government of Upper Canada and the Anishinaabe Indigenous peoples. The Anishinaabe include the Ojibwe, Odawa and Pottawatomi Nations collectively known as the Three Fires Confederacy. We are dedicated to honouring Indigenous history and culture and committed to moving forward in the spirit of reconciliation and respect with all First nation, Metis and Inuit People.

**2. DISCLOSURE OF PECUNIARY INTEREST**

None.

**3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS**

**a. Public Meeting**

Re: Proposed Amendments to the Fees and Charges By-law.

See separate set of minutes.

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## STAFF REPORTS

### 4. PLANNING AND DEVELOPMENT / BUILDING

### 5. PARKS AND RECREATION / COMMUNITY SERVICES

### 5. FIRE AND EMERGENCY SERVICES

- a. **Staff Report FD001-24 submitted by the Fire Chief, re: Purchase of a New Fire Prevention Vehicle.**

**Resolution No: CW045-2024 Moved by: Kiezebrink Seconded by: Smith**

***BE IT RESOLVED THAT Staff Report FD001-24 be received for information; and THAT Council authorize the Fire Chief to purchase a 2024 Chevrolet Silverado WT at the purchase price of \$53,634.00 excluding applicable tax and licensing.***

**----Carried----**

### 6. PUBLIC WORKS

- a. **Staff Report PW008-24 submitted by the Manager of Public Works, re: Award of Quotation – 2024 Road Resurfacing Double Surface Treatment and HL3 Hot Mix Asphalt Paving.**

**Resolution No: CW046-2024 Moved by: Sander Seconded by: Smith**

***BE IT RESOLVED THAT Staff Report PW008-24 be received; and THAT the quotation as received from **Dufferin Construction** be accepted in the amount of \$836,000.00 (excluding HST), to complete the 2024 roads double surface treatment and HL3 hot mix asphalt paving projects, contingent upon a WSIB Clearance Certificate and a copy of Insurance being provided to the Township, to the Township's satisfaction; and THAT Council authorize Staff to utilize the remaining (surplus) non-obligatory Capital funding to complete further roads projects as contained in this report.***

**----Carried----**

- b. **Staff Report PW009-24 submitted by the Manager of Public Works, re: Award of Quotation – Road Resurfacing, Intersection Paving and Willoughby Trail Reconstruction**

**Resolution No: CW047-2024 Moved by: Maltby Seconded by: Sander**

***BE IT RESOLVED THAT Staff Report PW009-24 be received; and THAT the quotation as received from **GIP Paving Inc.** be accepted in the amount of \$1,666,148.62 (excluding HST), to complete 2024 Road Resurfacing, Intersection Paving and Willoughby Trail Reconstruction, contingent upon a WSIB Clearance Certificate and a copy of Insurance being provided to the Township, to the Township's satisfaction.***

**----Carried----**

- c. **Staff Report PW010-24 submitted by the Manager of Public Works, re: Award of Quotation – Slurry Seal Treatment.**

**Resolution No: CW048-2024 Moved by: Kiezebrink Seconded by: Maltby**

***BE IT RESOLVED THAT*** Staff Report PW010-24 be received; and ***THAT*** the quotation as received from ***Duncor Enterprises Inc.*** be accepted in the amount of ***\$140,122.77 (excluding HST)***, to complete the 2024 Slurry Seal Treatment program on various locations within the Township limits, contingent upon a WSIB Clearance Certificate and a copy of Insurance being provided to the Township, to the Township's satisfaction.

**----Carried----**

**7. FINANCE**

**8. CLERKS / BY-LAW ENFORCEMENT / IT**

- a. **Staff Report C006-24 submitted by the Deputy Clerk re: Healthy Accessible Community and Parks Committee Request.**

**Resolution No: CW049-2024 Moved by: Sander Seconded by: Smith**

***BE IT RESOLVED THAT*** Staff Report C006-24 be received for information; and ***THAT*** Staff continue to work with the County of Simcoe to achieve suitable solutions in creating an accessible and barrier-free community.

**----Carried----**

- b. **Staff Report C007-24 submitted by the Manager of Legislative Services, re: Automated Speed Enforcement Administrative Penalty Program Update.**

**Resolution No: CW050-2024 Moved by: Maltby Seconded by: Smith**

***BE IT RESOLVED THAT*** Staff Report C007-24 be received for information.

**----Carried----**

**9. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)**

- a. **Staff Report CAO017-24 submitted by the Chief Administrative Officer, re: Award of Contract – Maplewood Park.**

**Resolution No: CW051-2024 Moved by: Kiezebrink Seconded by: Smith**

***BE IT RESOLVED THAT*** Staff Report CAO017-24 be received; and ***THAT*** the quotation as received from ***Powcon Inc.*** be accepted in the amount of ***\$1,116,102.00 (excluding HST & provisional items)***, to construct the new park located at 191 Maplewood Drive in Angus contingent upon a WSIB Clearance Certificate and a copy of Insurance being provided to the Township, to the Township's satisfaction: and

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**THAT** Council authorize Staff to utilize the remaining (surplus) budget to fund some of the tasks included in the Provisional schedule to an upset limit of \$183,000 (excluding HST).

----Carried----

**10. OTHER BUSINESS**

- 22<sup>nd</sup> Essa Township Golf Tournament on June 4, 2024 at Bear Creek Golf and Country Club.
- NVCA Tree Planting Event along the Nottawasaga River on May 28, 2024 from 9 a.m. to noon.
- Congratulations to the Essa Historical Society on celebrating their 45<sup>th</sup> anniversary.

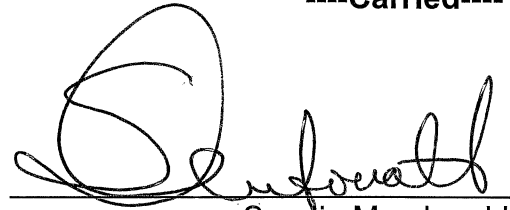
**11. ADJOURNMENT**

**Resolution No: CW052-2024 Moved by: Smith**

**Seconded by: Maltby**


**BE IT RESOLVED THAT** this meeting of Committee of the Whole of the Township of Essa adjourn at 6:21 pm., to meet again on the 5<sup>th</sup> day of June, 2024 at 6:00 p.m.

----Carried----



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Sandie Macdonald  
Mayor



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Lisa Lehr  
Manager of Legislative Services