

**THE CORPORATION OF THE TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE MEETING
WEDNESDAY, MARCH 5, 2025
6:00 p.m.**

MINUTES

A Committee of the Whole meeting was held in person on Wednesday March 5, 2025, in the Council Chambers at the Administration Centre located at 5786 County Road 21, Utopia.

In attendance: Mayor Sandie Macdonald
Deputy Mayor Michael Smith
Councillor Pieter Kiezebrink
Councillor Henry Sander
Councillor Liana Maltby

Staff in attendance: M. Mikael, Chief Administrative Officer
S. Haniff, Manager of Planning
C. Rankin, Manager of Parks and Recreation
P. Granes, Chief Building Official
S. Corbett, Deputy Clerk
L. Lehr, Manager of Legislative Services

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened at 6:00 p.m.

The Township of Essa acknowledges that we are situated on land within the area of Treaty 18, also known as the Lake Simcoe-Nottawasaga Treaty, signed on October 17, 1818 between the Government of Upper Canada and the Anishinaabe Indigenous peoples. The Anishinaabe include the Ojibwe, Odawa and Pottawatomi Nations collectively known as the Three Fires Confederacy. We are dedicated to honouring Indigenous history and culture and committed to moving forward in the spirit of reconciliation and respect with all First Nation, Metis and Inuit People.

2. DISCLOSURE OF PECUNIARY INTEREST

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

STAFF REPORTS

4. PLANNING AND DEVELOPMENT / BUILDING

- a. Staff Report PD006-25 submitted by the Manager of Planning, re: Pre-Consultation By-law.

Resolution No: CW016-2025 Moved by: Kiezebrink Seconded by: Sander

BE IT RESOLVED THAT Staff Report PD006-25 be received; and
THAT Council repeal By-law 2019-68 and replace it with an updated By-law that reflects recent changes resulting from Bill 185, Cutting Red Tape to Build More Homes Act, 2024.

---Carried---

5. PARKS AND RECREATION / COMMUNITY SERVICES
6. FIRE AND EMERGENCY SERVICES
7. PUBLIC WORKS
8. FINANCE

- a. Correspondence from Township Engineer Ainley Group, re: Reduction in Securities – Marshall (Brookfield) Subdivision.

Resolution No: CW017-2025 Moved by: Sander Seconded by: Smith

BE IT RESOLVED THAT Council approve a reduction in securities relating to the Marshall (Brookfield) Subdivision, as recommended by Ainley Group as follows:

Current Securities Held by Township of Essa	\$10,523,940.26
Reduction as Recommended by Ainley	\$3,702,604.20
Securities to be Retained by Township of Essa	\$6,821,336.06

And,

THAT this approval is conditional upon the Developer providing the municipality with a Statutory Declaration indicating that all accounts have been paid in full, including all of the Township's legal and engineering costs.

---Carried---

9. CLERKS / BY-LAW ENFORCEMENT / IT
10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)
11. OTHER BUSINESS

- Councillor Kiezebrink provided an update on the NVCA and their review of services and composition.
- Mayor Macdonald reminded Council and Staff of the Bowling for Special Olympics event to take place on Saturday March 8, 2025 on CFB Borden.

12. ADJOURNMENT

Resolution No: CW018-2025 Moved by: Smith Seconded by: Maltby

BE IT RESOLVED THAT this meeting of Committee of the Whole of the Township of Essa adjourn at 6:06 p.m., to meet again on the 19th day of March, 2025 at 6:00 p.m.

---Carried---


Sandie Macdonald
Mayor


Lisa Lehr
Manager of Legislative Services