

**THE CORPORATION OF THE TOWNSHIP OF ESSA  
COMMITTEE OF THE WHOLE MEETING  
WEDNESDAY, FEBRUARY 1, 2023**

**MINUTES**

A Committee of the Whole meeting was held in person on Wednesday February 1, 2023 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald  
Deputy Mayor Michael Smith  
Councillor Pieter Kiezebrink  
Councillor Henry Sander  
Councillor Liana Maltby

Regrets: Deputy Mayor Smith

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer  
J. Coleman, Manager of Parks and Recreation  
S. Greene, Parks Administrator - Cemeteries  
S. Haniff, Manager of Planning and Development  
L. Lehr, Manager of Legislative Services

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Macdonald opened the meeting at 6:01 p.m.

Mayor Macdonald provided land acknowledgement to the Anishinaabeg people. She acknowledged the enduring presence of First Nations, Métis and Inuit people on the lands of Essa Township and stated that Council is committed to moving forward in the spirit of reconciliation and respect.

**2. DISCLOSURE OF PECUNIARY INTEREST**

None.

**3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS**

**a) Presentation –Stephen Greene, Parks Administrator – Cemeteries**  
re: Cemetery Overview

Stephen Greene provided Council with an overview of terminology and legislative requirements contained in the Funeral, Burial and Cremation Services Act, and explained the roles of the Bereavement Authority of Ontario (BAO) and the Ontario Association of Cemetery Funeral Professionals (OACFP). He further advised that a new section of the Thornton Union Cemetery would be opening in the spring of 2023 which will allow for plot purchases to commence later in the year.

**b) Presentation – Rob Fawcett, Project Manager – Verpreme Corporation**  
re: Alkaline Hydrolysis

Rob Fawcett, Project Manager – Verpreme Corporation, provided Council with a brief summary of the Alkaline Hydrolysis process which is used to accelerate natural decomposition. He requested that Council consider re-instatement of a previous contract that was cancelled in 2020.

Council requested that the Manager of Public Works provide a Staff Report at a future meeting which outlines findings of the water and sewer servicing capacity for Angus as was outlined in the Infrastructure Master Plan.

**STAFF REPORTS**

**4. PLANNING AND DEVELOPMENT**

**a. Staff Report PD002-23 submitted by the Planning Technician, re: Activity Report 2022 – Committee of Adjustment.**

**Resolution No: CW004-2023 Moved by: Sander Seconded by: Kiezebrink**

*Be it resolved that Staff Report PD002-23 be received.*

**----Carried----**

**b. Staff Report PD003-23 submitted by the Junior Planner, re: Activity Report 2022 – Planning Department.**

**Resolution No: CW005-2023 Moved by: Maltby Seconded by: Kiezebrink**

*Be it resolved that Staff Report PD003-23 be received.*

**----Carried----**

**c. Staff Report PD004-23 submitted by the Manager of Planning, re: 8677 County Road 56 – Public Meeting Zoning By-law Amendment (Z6-22)**

**Resolution No: CW006-2023 Moved by: Sander Seconded by: Maltby**

*Be it resolved that Staff Report PD004-23 be received; and That Council approve an amendment to the Township's Zoning By-law 2003-50, for lands legally known as CON 7, LOT 30, municipally known as 8677 County Road 56 from Commercial Recreation (C4) to Rural (RL).*

**----Carried----**

**5. PARKS AND RECREATION / COMMUNITY SERVICES**

**6. FIRE AND EMERGENCY SERVICES**

**7. PUBLIC WORKS**

**8. FINANCE**

**9. CLERKS / BY-LAW ENFORCEMENT / IT**

- a. Staff Report C001-23 submitted by the Manager of Legislative Services, re: Fence-viewers and Livestock Valuers.**

**Resolution No: CW007-2023 Moved by: Kiezebrink Seconded by: Maltby**

*Be it resolved that Staff Report C001-23 be received; and  
That Council appoint staff from the Building Department, Municipal Law Enforcement Officer(s) and the Planning and Development Department to its Line Fence Committee, to fulfill the obligatory role as outlined in the Line Fences Act; and  
That Council direct staff to implement Line Fence Recovery Fees as outlined in this Report; and  
That Council approve remuneration to Livestock Valuers in the amount of \$50.00 per application plus mileage; and  
That Staff be directed to bring forward a resolution at a future meeting to appoint one additional Livestock Valuer.*

**----Carried-----**

- b. Staff Report C002-23 submitted by the Manager of Legislative Services, re: Canine Control By-law - Livestock Guardian Dogs and Herding Dogs.**

**Resolution No: CW008-2023 Moved by: Kiezebrink Seconded by: Maltby**

*Be it resolved that Staff Report C002-23 be received; and  
That Council approve the proposed amendments to its Canine Control By-law as outlined in this Report.*

**----Carried-----**

- c. Staff Report C003-23 submitted by the Manager of Legislative Services, re: 2022 Municipal Election.**

**Resolution No: CW009-2023 Moved by: Sander Seconded by: Kiezebrink**

*Be it resolved that Staff Report C003-23 be received for information.*

**----Carried-----**

**10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)**

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**11. OTHER BUSINESS**

**a. Township of Essa Golf Tournament**

Mayor Macdonald informed all in attendance that Essa's Golf Tournament would be taking place at Tangle Creek on May 30, 2023.

**b. South Simcoe Streams Network – Tree Planting**

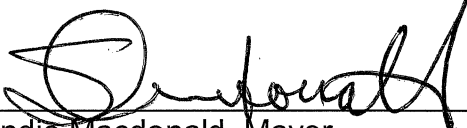
Councillor Maltby informed Staff that South Simcoe Streams Network is currently looking for suggestions for tree planting locations in Essa Township.


**12. ADJOURNMENT**

**Resolution No: CW010-2023 Moved by: Maltby Seconded by: Sander**

*Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 6:28 p.m., to meet again on the 15<sup>th</sup> day of February, 2023 at 6:00 p.m.*

----Carried-----

  
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Sandie Macdonald, Mayor

  
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Lisa Lehr, Manager of Legislative Services