

**THE CORPORATION OF THE TOWNSHIP OF ESSA
REGULAR COUNCIL MEETING
WEDNESDAY, SEPTEMBER 4, 2024
(To follow Committee of the Whole)**

AGENDA

Members of the public wishing to attend can do so by attending in person to the Council Chambers located in the Administration Centre at 5786 County Road 21, Utopia.

1. **OPENING OF MEETING BY THE MAYOR**
2. **DISCLOSURE OF PECUNIARY INTEREST**
3. **ADOPTION OF PREVIOUS MINUTES AND MOTIONS**

p. 1 Recommendation: **BE IT RESOLVED THAT** the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and **THAT** the minutes of the Committee of the Whole, Closed and Regular Council meetings held on the 3rd day of July, 2024 be adopted as circulated.

4. **CONSENT AGENDA**

Recommendation: **BE IT RESOLVED THAT** the items listed in the Consent Agenda dated September 4, 2024, be received for information.

5. **COMMITTEE REPORTS**
6. **PETITIONS**
7. **MOTIONS AND NOTICES OF MOTIONS**

- a. **Proclamation – Overdose Awareness Day – August 31, 2024**

WHEREAS, there is no safe amount, no safe time, or no safe kind of alcohol that a pregnant individual can drink during pregnancy; and
WHEREAS, the term “Fetal Alcohol Spectrum Disorder” (FASD) describes the range of exceptionalities that may affect in an individual who was exposed to alcohol in utero/during pregnancy; and
WHEREAS, prenatal alcohol exposure is the leading preventable cause of birth defects, such as physical, mental, behavioural and/or learning challenges; and
WHEREAS, the exact number of people who have FASD is unknown, but in Canada it is estimated that 4 per cent of the population are born with effects of prenatal alcohol exposure annually; and
WHEREAS, the estimated social and economic cost of FASD in Canada is \$1.8 billion per year; and
WHEREAS, more than 50 per cent of all pregnancies are unplanned when drinking may occur before the pregnancy is confirmed; and

WHEREAS, people around the world began observing International FASD Awareness Day on September 9 each year beginning in 1999, in order that on the ninth day of the ninth month of the year, the world will remember that during the nine months of pregnancy it is important to abstain from alcohol; and

WHEREAS, the good health and well-being of the people of Essa are enhanced by the support of a national effort to educate about and prevent FASD through the Simcoe County FASD Prevention Committee, part of the Simcoe County FASD Initiative.

NOW THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Township of Essa hereby proclaims September 9, 2024 as “Fetal Alcohol Spectrum Disorder Awareness Day” in Essa to promote awareness of the effects of prenatal exposure to alcohol, to increase acceptance and support for those individuals so affected, to minimize further effects, and to ensure healthier communities in the future.

**b. Proclamation – Childhood Cancer Awareness Month
(Flag Raising Ceremony – September 4 @ 5:45 p.m.)**

WHEREAS, the month of September is recognized nationally as Childhood Cancer Awareness Month; and

WHEREAS, the most recent data shows that cancer remains the leading cause of non-accidental death in Canadian children; and

WHEREAS, an estimated two-thirds of childhood cancer survivors experience at least one chronic or long-term side effect from their treatment; and

WHEREAS, the awareness we create for childhood cancer will help fund further research to improve diagnosis and treatment in children and continue to decrease the death rate;

NOW THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Township of Essa hereby proclaims September 2024 as “Childhood Cancer Awareness Month” in the Township of Essa.

8. UNFINISHED BUSINESS

9. BY-LAWS

- p. 10 a. **By-law 2024-39** – A By-law to authorize the issuance of the Certificate of Maintenance and Final Acceptance (Underground Works) - 400 Centre Street.
- p. 12 b. **By-law 2024-40** - A By-law to authorize the issuance of the Certificate of Substantial Completion (Aboveground Works) - 400 Centre Street.

Recommendation: **BE IT RESOLVED THAT** By-laws 2024-39, and 2024-40 be read a first, and taken as read a second and third time and finally passed.

10. QUESTIONS

11. CLOSED SESSION

Recommendation: **BE IT RESOLVED THAT** Council proceed to a Closed Session in order to address matters pertaining to:

- a. **Staff Report CAO022-24, re: Legal Matters Update.**
 - *Litigation or Potential Litigation [s.239(2)(e)]*
- b. **Staff Report CAO023-24, re: Litigation (10th Line).**
 - *Litigation or Potential Litigation [s.239(2)(e)]*
 - *Personal Matters About an Identifiable Individual (s.239(2)(b))*

Motion to Rise and Report from Closed Session Meeting of September 4, 2024.

Recommendation: **BE IT RESOLVED THAT** Council rise and report from the Closed Session Meeting at ___ p.m.

12. CONFIRMATION BY-LAW

- p. 14 a. **By-law 2024-41**

Recommendation: **BE IT RESOLVED THAT** leave be granted to introduce By-law 2024-41, that being a By-law to confirm the proceedings of the Committee of the Whole, Closed and Council meetings held on this 4th day of September, 2024; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

13. ADJOURNMENT

Recommendation: **BE IT RESOLVED THAT** this meeting of Council of the Township of Essa adjourn at _____ p.m. to meet again on the 18th day of September, 2024 at 6:00 p.m.

**THE CORPORATION OF THE TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE MEETING
WEDNESDAY, JULY 3, 2024
6:00 p.m.**

MINUTES

A Committee of the Whole meeting was held in person on Wednesday July 3, 2024, in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Deputy Mayor Michael Smith
Councillor Pieter Kiezebrink
Councillor Henry Sander
Councillor Liana Maltby

Staff in attendance: M. Mikael, Chief Administrative Officer
C. Rankin, Manager of Parks and Recreation
D. Dollmaier, Manager of Finance
S. Haniff, Manager of Planning
J. Kolb, Manager of Public Work
P. Granes, Chief Building Official
E. Campbell, Deputy Treasurer
S. Corbett, Deputy Clerk
L. Lehr, Manager of Legislative Services

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:00 p.m.

The Township of Essa acknowledges that we are situated on land within the area of Treaty 18, also known as the Lake Simcoe-Nottawasaga Treaty, signed on October 17, 1818 between the Government of Upper Canada and the Anishinaabe Indigenous peoples. The Anishinaabe include the Ojibwe, Odawa and Pottawatomi Nations collectively known as the Three Fires Confederacy. We are dedicated to honouring Indigenous history and culture and committed to moving forward in the spirit of reconciliation and respect with all First nation, Metis and Inuit People.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

- a. **Delegation from SGL/Dillon (Township Official Plan Review Consultant)**
Tim Cane, Project Lead
Re: Official Plan Review Workplan

Tim Cane was in attendance to provide Council with an overview of the workplan for Essa's Official Plan Review.

- b. **Delegation from Baker Tilly KDN LLP (Township Auditor)**
Richard Steinginga
Re: 2023 Draft Year End Financial Statements

Richard Steinginga of Baker Tilly KDN LLP, the Township Auditor was in attendance to provide Council with a brief overview of the 2023 Draft Consolidated Financial Statements.

Resolution No: CW057-2024 Moved by: Kiezebrink Seconded by: Maltby

***BE IT RESOLVED THAT** the Draft 2023 Consolidated Financial Statements for the Township of Essa, the Essa Public Library, and the Angus Business Improvement Area Board, as presented by Baker Tilly KDN LLP, be approved.*

----Carried----

STAFF REPORTS

4. PLANNING AND DEVELOPMENT / BUILDING

- a. **Staff Report PD009-24 submitted by the Manager of Planning and the Development Planner, re: Planning Department – Q1 and Q2 Report 2024.**

Resolution No: CW058-2024 Moved by: Sander Seconded by: Smith

***BE IT RESOLVED THAT** Staff Report PD009-24 be received for information.*

----Carried----

- b. **Staff Report PD010-24 submitted by the Manager of Planning, re: Aviation Peer Review Consultant.**

Resolution No: CW059-2024 Moved by: Maltby Seconded by: Kiezebrink

***BE IT RESOLVED THAT** Staff Report PD010-24 be received; and **THAT** Council authorize Staff to undertake peer review consulting for the Township on all aviation applications, at a cost to the Applicant.*

----Carried----

5. PARKS AND RECREATION / COMMUNITY SERVICES

- a. **Staff Report PR010-24 submitted by the Manager of Parks and Recreation, re: 35 Kevin Crescent Park Naming.**

Resolution No: CW060-2024 Moved by: Sander Seconded by: Smith

***BE IT RESOLVED THAT** Staff Report PR010-24 be received; and **THAT** Council approve naming the park located at 35 Kevin Crescent, Thornton "The Burke Family Park" in honour of the Burke Family; and **THAT** Staff be directed to provide Council with a Street/Park/Trail Naming Policy for Council's consideration at a future meeting.*

----Carried----

6. FIRE AND EMERGENCY SERVICES

7. PUBLIC WORKS

- a. Staff Report PW012-24 submitted by the Manager of Public Works, re: Award of Quotation – Roads Garage Expansion.

Resolution No: CW061-2024 Moved by: Kiezebrink Seconded by: Smith

***BE IT RESOLVED THAT** Staff Report PW012-24 be received; and **THAT** the quotation as received from **Dom Construction Ltd.** be accepted in the amount of **\$1,067,869.44 (including 1.76% HST)**, to complete the build for expansion of the Roads Garage, contingent upon a WSIB Clearance Certificate and a copy of Insurance being provided to the Township, to the Township's satisfaction.*

----Carried----

8. FINANCE

9. CLERKS / BY-LAW ENFORCEMENT / IT

- a. Staff Report C011-24-24 submitted by the Manager of Legislative Services and Deputy Clerk, re: ASE – Establishment of Joint Data Processing Centre.

Resolution No: CW062-2024 Moved by: Smith Seconded by: Sander

***BE IT RESOLVED THAT** Council's consideration of Staff Report C011-24 be deferred to follow Closed Session deliberations.*

----Carried----

10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

- a. Staff Report CAO021-24 submitted by the Chief Administrative Officer, re: Development Charges Recalibration.

Resolution No: CW063-2024 Moved by: Kiezebrink Seconded by: Maltby

***BE IT RESOLVED THAT** Staff Report CAO021-23 be received for information; and **THAT** Council direct staff to proceed with the 2023 Development Charges Background Study Recalibration to reinstate studies.*

----Carried----

11. OTHER BUSINESS

Mayor Macdonald provided Council with and update on the Regional Review. She advised that the CAO and herself have been asked to participate in a discussion with the Review Panel. She urged Council and Staff to put forward items for the Report for the Panels consideration.

On behalf of Council, Councillor Kiezebrink extended thanks to Staff for their efforts in assisting with the Canada Day Celebrations at Angus Community Park.

12. ADJOURNMENT

Resolution No: CW064-2024 Moved by: Smith Seconded by: Maltby

***BE IT RESOLVED THAT** this meeting of Committee of the Whole of the Township of Essa adjourn at 6:55 pm., to meet again on the 4th day of September, 2024 at 6:00 p.m.*

----Carried----

Sandie Macdonald
Mayor

Lisa Lehr
Manager of Legislative Services

**THE CORPORATION OF THE TOWNSHIP OF ESSA
REGULAR COUNCIL MEETING
WEDNESDAY, JULY 3, 2024
(To follow Committee of the Whole)**

MINUTES

A Committee of the Whole meeting was held in person on Wednesday July 3, 2024, in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Deputy Mayor Michael Smith
Councillor Pieter Kiezebrink
Councillor Henry Sander
Councillor Liana Maltby

Staff in attendance: M. Mikael, Chief Administrative Officer
C. Rankin, Manager of Parks and Recreation
D. Dollmaier, Manager of Finance
E. Campbell, Deputy Treasurer
S. Haniff, Manager of Planning
J. Kolb, Manager of Public Work
P. Granes, Chief Building Official
S. Corbett, Deputy Clerk
L. Lehr, Manager of Legislative Services

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:56 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS

Resolution No: CR120-2024 Moved by: Smith Seconded by: Sander

***BE IT RESOLVED THAT** the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and*

***THAT** the minutes of the Committee of the Whole, Public, Closed and Regular Council meetings held on the 19th day of June, 2024 be adopted as circulated.*

----Carried----

4. CONSENT AGENDA

Resolution No: CR121-2024 Moved by: Sander Seconded by: Kiezebrink

***BE IT RESOLVED THAT** the items listed in the Consent Agenda dated July 3, 2024, be received for information; and*

***THAT** Items A3, and A7 be referred to Staff for action; and*

***THAT** Item A6 be referred to Staff for future reference.*

----Carried----

5. COMMITTEE REPORTS

a. Minutes of the Essa Public Library Board Meeting

Resolution No: CR122-2024 Moved by: Kiezebrink Seconded by: Smith

BE IT RESOLVED THAT the minutes of the Essa Public Library Board from their meeting held on May 27, 2024, be received.

----Carried----

6. PETITIONS

7. MOTIONS AND NOTICES OF MOTIONS

a. Proclamation – Overdose Awareness Day – August 31, 2024

Resolution No: CR123-2024 Moved by: Sander Seconded by: Kiezebrink

WHEREAS, the Township of Essa does affirm and acknowledge the harm and hardship caused by drug poisonings; and

WHEREAS, we recognize the purpose of International Overdose Awareness Day as remembering loved ones lost to overdose and ending the stigma of drug-related deaths; and

WHEREAS, we resolve to play our part in reducing the toll of overdose in our community, which claimed the lives of 136 (confirmed and probable) residents in Simcoe Muskoka in 2022 which was 22% lower than the 171 in 2021, while recognizing that despite this, 2022 deaths remain substantially higher than what was observed before the pandemic and four of these 136 deaths occurred in the Township of Essa with countless more lives affected forever; and

WHEREAS, we affirm that the people affected by overdose are our sons and daughters, our mothers and fathers, our brothers and sisters, and deserving of our love, compassion and support;

NOW THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Township of Essa hereby proclaims August 31st, 2024, as Overdose Awareness Day in Essa Township.

----Carried----

b. Proclamation – Fierté Simcoe Pride – July 29 to August 11, 2024 (Flag Raising Ceremony - TBD)

Resolution No: CR124-2024 Moved by: Smith Seconded by: Maltby

WHEREAS 2024 marks the thirteenth annual Fierté Simcoe Pride, and its purpose is to create a safe and inclusive Simcoe County that supports gender and sexual diversity through services, activities and events; and

WHEREAS the Rainbow Pride Flag is raised to honour gender and sexual diversity in Simcoe County and is a symbol of the Pride movement and the advancement of human rights for sexual orientation, gender identity and expression, and sex characteristics; and

WHEREAS the colour red signifies life, orange symbolizes healing, yellow symbolizes sunlight, green symbolizes nature, blue symbolizes serenity, peace and harmony; and finally, purple symbolizes spirit; and

WHEREAS the mission of Fierté Simcoe Pride is “to create and offer inclusive events, services, and educational opportunities that rise above heterosexism, heteronormativity and homo/bi/transphobia, promoting safe communities within Simcoe County”; and **WHEREAS** Fierté Simcoe Pride is filled with numerous events and activities that focus on education, awareness, community development, creative expression and fun for the whole family.

NOW THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Township of Essa hereby proclaims July 29 to August 11, 2024 as a time to support Fierté Simcoe Pride and the activities of FSP.

----Carried----

c. Nottawasaga Foundations Golf Tournament

Resolution No: CR125-2024 Moved by: Smith Seconded by: Sander

BE IT RESOLVED THAT Council approve a Double-Gold Sponsorship in the amount of \$2,500.00, for the 2024 Nottawasaga Foundations Charity Golf Tournament.

----Carried----

8. UNFINISHED BUSINESS

9. BY-LAWS

- a. By-law 2024-35** – A By-law to authorize execution the Agreement for Municipal Funding Administrative with AMO.
- b. By-law 2024-36** - A By-law to appoint a MLEO.
- c. By-law 2024-37** - A By-law to authorize execution of the Agreement for the establishment of a Joint Processing Centre for Automated Speed Enforcement Administrative Penalties.

Resolution No: CR126-2024 Moved by: Smith Seconded by: Sander

BE IT RESOLVED THAT By-laws 2024-35, and 2024-36 be read a first, and taken as read a second and third time and finally passed; and **THAT** By-law 2024-37 be deferred for consideration to follow Closed Session deliberations.

----Carried----

10. QUESTIONS

11. CLOSED SESSION

Resolution No: CR127-2024 Moved by: Seconded by:

BE IT RESOLVED THAT Council proceed to a Closed Session in order to address matters pertaining to:

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- a. **Staff Report C011-24, re: ASE – Establishment of Joint Data Processing Centre.**

- *Plans and Instructions for Negotiation [s.239(2)(k)]*

---Carried---

Council proceeded into Closed Session Deliberations at 7:04 p.m.

Motion to Rise and Report from Closed Session Meeting of July 3, 2024.

Resolution No: CR128-2024 Moved by: Kiezebrink Seconded by: Sander

BE IT RESOLVED THAT Council rise and report from the Closed Session Meeting at 7:23 p.m.

---Carried---

The following items were passed by Council:

- a. **Staff Report C011-24-24 submitted by the Manager of Legislative Services and Deputy Clerk, re: ASE – Establishment of Joint Data Processing Centre.**

Resolution No: CR129-2024 Moved by: Smith Seconded by: Kiezebrink

BE IT RESOLVED THAT Staff Report C011-24 be received; and THAT Council direct Staff to proceed with establishing Essa as a Joint Data Processing Centre for the issuance of Penalty Orders for participating municipalities where contraventions have been captured by Essa’s vendor’s Automated Speed Enforcement cameras; and THAT Council authorize execution of a new Agreement with the Ministry of Transportation (MTO) to allow Essa to operate as a Joint Data Processing Centre; and THAT Council direct Staff to proceed with the sub-client agreements on a contract-by-contract basis; and THAT Council direct Staff to prepare and present a Financial Plan/Business Case along with the proposed future agreements with Global Traffic Ltd. at a future Council meeting.

---Carried---

By-law 2024-37

Resolution No: CR130-2024 Moved by: Sander Seconded by: Smith

BE IT RESOLVED THAT By-law 2024-37 be read a first, and taken as read a second and third time and finally passed.

---Carried---

3

12. **CONFIRMATION BY-LAW**

a. **By-law 2024-38**

Resolution No: CR131-2024 Moved by: Kiezebrink Seconded by: Maltby

***BE IT RESOLVED THAT** leave be granted to introduce By-law 2024-38, that being a By-law to confirm the proceedings of the Committee of the Whole, Closed and Council meetings held on this 3rd day of July, 2024; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

---Carried----

13. **ADJOURNMENT**

Resolution No: CR132-2024 Moved by: Smith Seconded by: Sander

***BE IT RESOLVED THAT** this meeting of Council of the Township of Essa adjourn at 7:26 p.m. to meet again on the 4th day of September, 2024 at 6:00 p.m.*

---Carried----

Sandie Macdonald
Mayor

Lisa Lehr
Manager of Legislative Services

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9a

THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW NO. 2024 - 39

A By-law to Authorize the Issuance of the Certificate of Maintenance and Final Acceptance (Underground Works) 400 Centre Street Townhouses Subdivision (2399263 Ontario Limited), Registered Plan 51M-1125

WHEREAS Section 51, Subsection (26) of the *Planning Act*, R.S.O. 1990; Chapter P. 13, as amended, provides that municipalities may enter into agreements imposed as a condition to the approval of a plan of subdivision and such agreements may be registered against the land to which the subdivision plan applies;

AND WHEREAS Council for the Corporation of the Township of Essa entered into a Subdivision Agreement with 2399263 Ontario Limited on October 5, 2017 to construct a residential development consisting of fifty two (52) residential townhouse units on Milson Crescent and Centre Street;

AND WHEREAS the requirements of this Subdivision Agreement with respect to the underground services have now been met;

NOW THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Township of Essa hereby enacts as follows:

1. That the Certificate of Maintenance and Final Acceptance (Underground Works) for the 400 Centre Street Townhouses Subdivision, Registered Plan 51M-1125, may now be issued by the Township Engineers (AECOM) in compliance with the Subdivision Agreement between the Corporation of the Township of Essa and 2399263 Ontario Limited.
2. That the attached Schedule "A", Certificate of Maintenance and Final Acceptance (Underground Works) shall form part of this By-law.
3. This By-law comes into force and effect on the day it is finally passed.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED on this the 4th day of September, 2024.

Sandie Macdonald, Mayor

Lisa Lehr, Clerk

TOWNSHIP ENGINEERS

CERTIFICATE OF **MAINTENANCE AND FINAL ACCEPTANCE**
(UNDERGROUND WORKS)

MUNICIPALITY **Township of Essa**

PROJECT **400 Centre Street Townhouses Subdivision**
At 5th Line Essa
PLAN 51M-1125

DEVELOPER **2399263 ONTARIO LIMITED**

FILE NO. **60219081.15-15 (ET-0503)**

Description of the Works:

- Watermain system looped on Milson Crescent off 5th Line Essa, and Water Services on Centre Street.
- Sanitary sewer system on Milson Crescent, and fronting site on Centre Street.
- Storm sewer system along Milson Crescent and 5th Line Essa.
- Storm Water Management Ponds in Block 8.

We, AECOM, notify the Municipality that the above-mentioned works were inspected on July 10, 2024, and to the best of our knowledge and judgement are complete in accordance with the Subdivision Agreement, except for the deficiencies below:

- *There are No Deficiencies for Underground Works.*

We, AECOM, notify the Municipality that to the best of our knowledge and judgment:

1. The Developer named herein has completed the required maintenance work, has rectified known deficiencies and has fulfilled the other terms of the Subdivision Agreement.
2. The period of maintenance of this Subdivision Agreement for Underground Works expires on the issuance of this Certificate.

Date:

Aug. 28, 2024

Signature:

Am Lees

9b

THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW NO. 2024 - 40

A By-law to Authorize the Issuance of the Certificate of Substantial Completion and Acceptance (Aboveground Works) 400 Centre Street Townhouses Subdivision (2399263 Ontario Limited), Registered Plan 51M-1125

WHEREAS Section 51, Subsection (26) of the *Planning Act*, R.S.O. 1990; Chapter P. 13, as amended, provides that municipalities may enter into agreements imposed as a condition to the approval of a plan of subdivision and such agreements may be registered against the land to which the subdivision plan applies;

AND WHEREAS Council for the Corporation of the Township of Essa entered into a Subdivision Agreement with 2399263 Ontario Limited on October 5, 2017 to construct a residential development consisting of fifty two (52) residential townhouse units on Milson Crescent and Centre Street;

AND WHEREAS the requirements of this Subdivision Agreement with respect to aboveground services have now been met;

NOW THEREFORE the Council of the Corporation of the Township of Essa hereby enacts as follows:

1. That the Certificate of Substantial Completion and Acceptance (Aboveground Works) for the 400 Centre Street Townhouses Subdivision, Registered Plan 51M-1125, may now be issued by the Township Engineers (AECOM) in compliance with the Subdivision Agreement between the Corporation of the Township of Essa and 2399263 Ontario Limited.
2. That the attached Schedule "A", Certificate of Substantial Completion and Acceptance (Aboveground Works) shall form part of this By-law.
3. This By-law comes into force and effect on the day it is finally passed.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED on this the 4th day of September, 2024.

Sandie Macdonald, Mayor

Lisa Lehr, Clerk

TOWNSHIP ENGINEERS

CERTIFICATE OF **SUBSTANTIAL COMPLETION AND ACCEPTANCE**
(ABOVEGROUND WORKS)

MUNICIPALITY **Township of Essa**

PROJECT **400 Centre Street Townhouses Subdivision at 5th Line Essa**
PLAN 51M-1125

DEVELOPER **2399263 ONTARIO LIMITED**

FILE NO. **60219081.15-15 (ET-0503)**

Description of the Works:

Roadways in the 400 Centre Street Subdivision at 5th Line Essa consisting of:

- **MILSON CRESCENT** from its north leg at 5th Line Essa, westerly, then southerly, and then finally easterly back to the 5th Line Essa, a distance of 206.75 metres (678.3 feet).

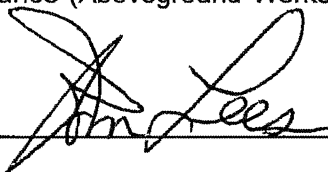
We, AECOM, notify the Municipality that the above mentioned works were inspected on July 10, 2024, and to the best of our knowledge and judgement are complete in accordance with the Subdivision Agreement, except for the deficiencies below:

- There are no deficiencies for Aboveground Works.

We hereby accept these works for use and operation by the Municipality subject to the rectification of the above noted deficiencies and to the rectification of any further deficiencies that may become apparent during the maintenance period and to the maintenance that is required by the Subdivision Agreement.

The date of Substantial Completion and Acceptance (Aboveground Works) is established by the Certificate as of August 28, 2024.

Date: Aug. 28, 2024

Signature: 

THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW 2024 - 41

Being a By-law to confirm the proceedings of the Council meeting held on the 4th day of September, 2024.

THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF ESSA
HEREBY ENACTS AS FOLLOWS:

THAT the action of the Council at its meeting held on the 4th day of September, 2024 and, in respect of each recommendation contained in the Minutes of the Regular Council meeting held on the 3rd day of July, 2024, Minutes of the Closed Council meeting held on the 3rd day of July, 2024 and the Minutes of the Committee of the Whole meeting held on the 3rd day of July, 2024, and, in respect of each motion, resolution and other action passed and taken by Council at the said meetings, is, except where prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.

THAT the Mayor and the proper officials of the Township of Essa are hereby authorized and directed to do all things necessary to give effect to the said actions or to obtain approvals where required, and to execute all documents as may be necessary in that behalf and the Clerk is hereby authorized and directed to affix the Corporate Seal to all such documents.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED on this the 4th day of September, 2024.

Sandie Macdonald, Mayor

Lisa Lehr, Manager of Legislative Services