

**THE CORPORATION OF THE TOWNSHIP OF ESSA
PUBLIC MEETING MINUTES**

WEDNESDAY, APRIL 17, 2019

**RE: PROPOSED BY-LAW AMENDMENT TO FEES & CHARGES BY-LAW 2013-28
NOTICE OF INCREASE TO FEES**

A Public Meeting was held on Wednesday, April 17, 2019 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Deputy Mayor Michael Smith
Councillor Keith White
Councillor Henry Sander
Councillor Ron Henderson

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer
C. Traynor-Richter, Manager of Finance
C. Ross-Tustin, Fire Chief
D. Perreault, Manager of Public Works
K. Pascoe, Deputy Clerk

The Mayor opened the meeting by stating that the purpose of this Public Meeting is to discuss proposed amendments to the Township's Fees and Charges By-law specifically in relation to recommended increases as outlined by staff, and to hear all comments from residents of the Township of Essa.

Colleen Healey-Dowdall, CAO stated that in accordance with section 391 of the *Municipal Act*, 2001, as amended, a municipality is permitted to impose fees or charges on persons,

- (a) for services or activities provided or done by or on behalf of it;
- (b) for costs payable by it for services or activities provided; and
- (c) for the use of its property including property under its control".

She provided a summary of the proposed fee increases to the Equipment Rental Rates for the Public Works Department, effective upon passage of a By-law, as follows:

Public Works Staff Report No. PW005-19	
Equipment Rental Rates (to coincide with MTO Equipment Rates)	
Description of Item	Proposed 2019 Fee
Dump Trucks (6 Tonne Tandems)	
#20, #21, #22, #23, #24, #25, #26, #28, #29-Hauling	129.96
#20, #21, #22, #23, #24, #25, #26, #28, #29-Snowplowing/Sanding	140.71
Graders	
#9 / #11 – Grading / Snowplowing	\$170.27

Other Equipment	
#19 / #10 Loaders	\$119.47
#4 Backhoe	\$89.27
#5 Tractor with Flail Mower	\$90.97
#12 Dozer	\$106.87
#14/ #15/ #17 Trackless	\$89.31
#16 Gradall	\$276.32
#27 Sweeper	\$167.37
#27 Vacuum	\$243.67
#30 Float (Tri-axle) Chipper	\$20.00
	\$52.50
Pickup Trucks	
#8 / #18 – 2003 Dodge / 2011 GMC-1 Tonne	\$94.06
#7 - ½ Tonne Chevrolet	\$66.87
#3 - ½ Tonne Chevrolet	\$64.46
#1 – Ford F150 – ½ Tonne	\$99.52

She stated that these increases are in line with Equipment Rates as set out by the Ministry of Transportation (MTO).

She provided a summary of the proposed fee increases for the Fire Department, effective upon passage of a By-law, as follows:

Fire Department Staff Report FD001-19		
Description of Item	2018 Fee	Proposed 2019 Fee
Burning Permit (Annual)	\$25.00	\$40.00

She stated that the proposed increase will assist the Fire Department to off-set a portion of the cost associated with the permit application process.

The following is a summary of the proposed fee increases to the Parks and Recreation Department Fees, effective September 1, 2019, as follows:

Chief Administrative Officer Report No. CAO008-19		
Ice Rates-Thornton & Angus Arenas		
Description of Item	2018 Fee	Proposed 2019 Fee
Day Rental Hourly Rate – Non-Prime Time (Monday to Friday, 6:00 am to 5:00 pm)	\$133.50	\$138.00
Rental Hourly Rate – Prime Time (Minor Hockey/Figure Skating)	\$149.11	\$155.00
Residents (80% + residents)	\$207.80	\$220.00
Non-Residents (less than 80% residents)	\$232.90	\$240.00

She explained that the proposed increases are comparable to fees charged by surrounding municipalities, and will assist the municipality in off-setting operational expenses.

The Mayor opened the floor to members of the public, stating that speakers must state their name and address so that proper records may be kept and notice of future decisions be sent to those persons involved in the review process.

No members of the public were in attendance.

The Mayor opened the floor for questions from Council.

The Mayor stated that if there are no further questions, Council wishes to thank all those in attendance for their participation. The Clerk's Department will be preparing a Staff Report and By-law to be presented to Council at its meeting on May 1, 2019.



Sandie Macdonald, Mayor



Krista Pascoe, Deputy Clerk