

**THE CORPORATION OF THE TOWNSHIP OF ESSA
REGULAR COUNCIL MEETING
WEDNESDAY, NOVEMBER 20, 2024
(To follow Committee of the Whole)**

AGENDA

Members of the public wishing to attend can do so by attending in person to the Council Chambers located in the Administration Centre at 5786 County Road 21, Utopia.

1. OPENING OF MEETING BY THE MAYOR

2. DISCLOSURE OF PECUNIARY INTEREST

3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS

- p. 1 Recommendation: ***BE IT RESOLVED THAT*** the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and ***THAT*** the minutes of the Committee of the Whole, Regular Council and Closed Session meetings held on the 6th day of November, 2024 be adopted as circulated.

4. CONSENT AGENDA

Recommendation: ***BE IT RESOLVED THAT*** the items listed in the Consent Agenda dated November 20, 2024, be received for information.

5. COMMITTEE REPORTS

6. PETITIONS

7. MOTIONS AND NOTICES OF MOTIONS

- a. **Notice of Motion – Fair Share of Provincial and Federal Government Financial Support**

Recommendation: ***WHEREAS*** municipalities face growing infrastructure needs, including roads, bridges, public transit, water systems, and other critical services, which are essential to community well-being and economic development; and ***WHEREAS*** the current sources of municipal revenue, including property taxes and user fees, are insufficient to meet these increasing demands for infrastructure investment; and

WHEREAS the Province of Ontario currently collects the Land Transfer Tax (LTT) on property transactions in municipalities across the province, generating significant revenue that is not directly shared with municipalities; and

WHEREAS the Federal Government collects the Goods and Services Tax (GST) on property transactions, a portion of which could be directed to municipalities to address local infrastructure needs; and

WHEREAS redistributing a portion of the Provincial Land Transfer Tax and GST to

municipalities would provide a predictable and sustainable source of funding for local infrastructure projects without creating a new tax burden on residents or homebuyers; and

WHEREAS a redistribution of a portion of the existing Land Transfer Tax and GST would allow municipalities to better plan and invest in long-term infrastructure initiatives, supporting local economic growth and improving the quality of life for residents;

NOW THEREFORE BE IT RESOLVED THAT Council of the Township of Essa formally requests the Provincial Government to consider redistributing a portion of the Land Transfer Tax collected on property transactions to municipalities; and further,

THAT Council of the Township of Essa calls on the Federal Government to allocate a percentage of the GST collected on property sales to municipalities; and

THAT this redistribution of the Land Transfer Tax and GST be structured to provide predictable and sustainable funding to municipalities, allowing for better long-term planning and investment in infrastructure projects that benefit local communities, thus ensuring that local governments receive a fair share of the revenue to address critical infrastructure needs; and

THAT copies of this resolution be forwarded to Prime Minister Justin Trudeau, Premier Doug Ford, the Ontario Minister of Finance, the Minister of Municipal Affairs and Housing, local Members of Parliament (MPs) and Members of Provincial Parliament (MPPs); and

THAT copies of this resolution be forwarded to all 444 Municipalities in Ontario, the Federation of Canadian Municipalities (FCM), and the Association of Municipalities of Ontario (AMO) for their endorsement and advocacy.

b. Proclamation – International Day for the Elimination of Violence Against Women – November 25, 2024 (Flag Raising to be held at 4:45 pm on November 20)

Recommendation: **WHEREAS** November is Woman Abuse Prevention Month and November 25th is the International Day for the Elimination of Violence Against Women; and

WHEREAS violence is the greatest gender inequality rights issue for women, girls and gender-diverse individuals, and our community is committed to ending femicide and all forms of gender-based violence; and

WHEREAS Femicide rates are on the rise in Ontario with over 52 femicides in Ontario since November 26th, 2023; and

WHEREAS on average every 6 days a woman or child lost their life due to men's violence last year in Ontario; and

WHEREAS Indigenous, Black, South Asian and South East Asian women and girls continue to experience high rates of violence, including femicide, on the 2022-2023 Ontario Femicide List; and

WHEREAS this month and throughout the 16 Days of Activism Against Gender-Based Violence, we acknowledge our community's support of the "Wrapped in Courage" campaign and commitment to ending gender-based violence; and

WHEREAS there is an urgent need for greater investment and action to end gender-based violence in our community and throughout Ontario by all three levels of Government; and

WHEREAS a "Wrapped in Courage" campaign flag will be raised in November during Woman Abuse Prevention Month to recognize that the courage of a woman alone is not enough and that it takes an entire community to end gender-based violence;

NOW THEREFORE BE IT RESOLVED THAT Council of the Township of Essa hereby proclaims and declares that November 25th, 2024 shall be known as “The International Day for the Elimination of Violence Against Women” and urge all citizens to recognize this day by taking action to support survivors and become part of Ontario-wide efforts to end gender-based violence.

8. UNFINISHED BUSINESS

9. BY-LAWS

- p. 9 a. By-law 2024-53 – A By-law to Delegate Authority to the CAO and Clerk for execution of Sub-Client Agreements for the ASE JPC.
- p. 10 b. By-law 2024-54 – A By-law to enter into an agreement with Global Traffic Group for Automated Speed Enforcement.

Recommendation: ***BE IT RESOLVED THAT*** By-laws 2024-53 and 2024-54 be read a first, and taken as read a second and third time and finally passed.

10. QUESTIONS

11. CLOSED SESSION

12. CONFIRMATION BY-LAW

p. 11 **By-law 2024-55**

Recommendation: ***BE IT RESOLVED THAT*** leave be granted to introduce By-law 2024-55, that being a By-law to confirm the proceedings of the Committee of the Whole, Closed and Council meetings held on this 20th day of November, 2024; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

13. ADJOURNMENT

Recommendation: ***BE IT RESOLVED THAT*** this meeting of Council of the Township of Essa adjourn at _____ p.m. to meet again on the 4th day of December, 2024 at 6:00 p.m.

**THE CORPORATION OF THE TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE MEETING
WEDNESDAY, NOVEMBER 6, 2024**

MINUTES

A Committee of the Whole meeting was held in person on Wednesday November 6, 2024, in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Deputy Mayor Michael Smith
Councillor Pieter Kiezebrink
Councillor Henry Sander
Councillor Liana Maltby

Staff in attendance: M. Mikael, Chief Administrative Officer
C. Rankin, Manager of Parks and Recreation
J. Kolb, Manager of Public Work
D. Dollmaier, Manager of Finance
S. Haniff, Manager of Planning
P. Granes, Chief Building Official
S. Corbett, Deputy Clerk
L. Lehr, Manager of Legislative Services

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:00 p.m.

The Township of Essa acknowledges that we are situated on land within the area of Treaty 18, also known as the Lake Simcoe-Nottawasaga Treaty, signed on October 17, 1818 between the Government of Upper Canada and the Anishinaabe Indigenous peoples. The Anishinaabe include the Ojibwe, Odawa and Pottawatomi Nations collectively known as the Three Fires Confederacy. We are dedicated to honouring Indigenous history and culture and committed to moving forward in the spirit of reconciliation and respect with all First Nation, Metis and Inuit People.

Mayor Macdonald took a moment of silence to honour our past and present members of the Canadian Armed Forces who have served our country and for those that have made the ultimate sacrifice.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

a. Delegation

Sandra Lee, Manager-Strategic Partnerships, Business Intelligence and System Planning, County of Simcoe

Re: 2023 Community Settlement Strategy

Ms. Lee provided Council with a presentation outlining the impact of increased immigration population within the Township of Essa noting that there has been an increase of 44.5% since 2016 of immigration population settling in Essa Township. She provided Council and Staff with opportunities on how Essa can grow in inclusiveness and encouraged participation.

STAFF REPORTS

4. PLANNING AND DEVELOPMENT / BUILDING

a. Staff Report PD015-24 submitted by the Manager of Planning, re: Award of Proposal – Guide for Additional Residential Units.

Resolution No: CW075-2024 Moved by: Kiezebrink Seconded by: Maltby

BE IT RESOLVED THAT Staff Report PD015-24 be received; and THAT the quotation received from Ted Handy and Associates Inc. for the preparation of Essa's "Guide for ARU's" be accepted in the amount of \$15,000.00 (excluding HST).

---Carried---

5. PARKS AND RECREATION / COMMUNITY SERVICES

a. Staff Report PR014-24 submitted by the Manager of Parks and Recreation, re: VON Smart Program, Thornton Arena.

Resolution No: CW076-2024 Moved by: Smith Seconded by: Sander

BE IT RESOLVED THAT Staff Report PR014-24 be received; and THAT Council authorize Staff to waive the rental fee for the senior seasonal exercise sessions to provide seniors with access to exercise in a safe space.

---Carried---

b. Staff Report PR015-24 submitted by the Manager of Parks and Recreation, re: Partial Donation for Purchase of Outdoor Score Clock – Thornton Outdoor Arena.

Resolution No: CW077-2024 Moved by: Sander Seconded by: Maltby

BE IT RESOLVED THAT Staff Report PR015-24 be received; and THAT Council authorize Staff to purchase a score clock for the Thornton Outdoor Arena, with a partial donation in the amount of \$2,500.00 to be received from Essa Hockey, and allow the plaques in the outdoor arena for three years.

---Carried---

6. FIRE AND EMERGENCY SERVICES

7. PUBLIC WORKS

- a. Staff Report PW015-24 submitted by the Manager of Public Works, re: Winter Sand Tender Results.

Resolution No: CW078-2024 Moved by: Smith Seconded by: Sander

Recommendation: **BE IT RESOLVED THAT** Staff Report PW015-24 be received; and **THAT** the tender received from **Walker Aggregates** for the purchase, mixing and stacking of winter sand in the amount of **\$ 221,582.40** (including 1.76% H.S.T) be accepted as per Township specifications.

---Carried---

- b. Staff Report PW016-24 submitted by the Manager of Public Works, re: 5th Line Culvert Emergency Replacement – Cost Reconciliation.

Resolution No: CW079-2024 Moved by: Maltby Seconded by: Kiezebrink

BE IT RESOLVED THAT Staff Report PW016-24 be received for information.

---Carried---

8. FINANCE

- a. Correspondence from Township Engineer AECOM, re: Release of Securities – Sapphire Homes (Greenwood Drive) Angus Subdivision.

Resolution No: CW080-2024 Moved by: Maltby Seconded by: Sander

BE IT RESOLVED THAT Council approve a release of securities relating to Sapphire Homes (Greenwood Drive) Angus Subdivision in full, as recommended by AECOM as follows:

Current Securities Held by Township of Essa:	\$16,377.69
Release as Recommended by AECOM:	\$16,377.69
Securities to be Retained by Township of Essa:	None

And,

THAT this approval is conditional upon the Developer providing the municipality with a Statutory Declaration indicating that all accounts have been paid in full, including all of the Township's legal and engineering costs.

---Carried---

9. CLERKS / BY-LAW ENFORCEMENT / IT

10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

- a. Staff Report CAO026-24 submitted by the Manager of Public Works, re: Development Charges Related Studies Recalibration.

Resolution No: CW081-2024 Moved by: Sander Seconded by: Smith

BE IT RESOLVED THAT Staff Report CAO026 -24 be received for information; and **THAT** Council direct staff to proceed with the 2023 Development Charges Background Study Recalibration to reinstate studies as contained in this report and; **THAT** a By-law be brought forward for passage during the regular Council meeting of this date to amend By-law 2023-32, that being a By-law to establish a municipal-wide and area-specific development charges for the Corporation of the Township of Essa; and **THAT** the Notice of Passage for the amendments be placed on the Township's website, with the amendments coming into effect on the 11th day of November, 2024.

---Carried---

11. OTHER BUSINESS

Upcoming Events

- Angus Santa Claus Parade - November 16, 2024.
- Soupalicious at the Utopia Hall - November 16.
- Thornton Tree Lighting - December 1st at 6:00 p.m.
- Angus Tree Lighting - December 6th at 6:00 p.m.

Other

- Council requested a Street Lighting Policy be investigated by Staff.

12. ADJOURNMENT

Resolution No: CW083-2024 Moved by: Smith Seconded by: Maltby

Recommendation: **BE IT RESOLVED THAT** this meeting of Committee of the Whole of the Township of Essa adjourn at 6:30 pm., to meet again on the 20th day of November, 2024 at 6:00 p.m.

---Carried---

Sandie Macdonald
Mayor

Lisa Lehr
Manager of Legislative Services

THE CORPORATION OF THE TOWNSHIP OF ESSA
REGULAR COUNCIL MEETING
WEDNESDAY, NOVEMBER 6, 2024

MINUTES

A Regular Council meeting was held in person on Wednesday November 6, 2024, in the Council Chambers at the Administration Centre located at 5786 County Road 21, Utopia.

In attendance: Mayor Sandie Macdonald
Deputy Mayor Michael Smith
Councillor Pieter Kiezebrink
Councillor Henry Sander
Councillor Liana Maltby

Staff in attendance: M. Mikael, Chief Administrative Officer
C. Rankin, Manager of Parks and Recreation
J. Kolb, Manager of Public Work
D. Dollmaier, Manager of Finance
S. Haniff, Manager of Planning
P. Granes, Chief Building Official
S. Corbett, Deputy Clerk
L. Lehr, Manager of Legislative Services

1. **OPENING OF MEETING BY THE MAYOR**

Mayor Macdonald opened the meeting at 6:30 p.m.

2. **DISCLOSURE OF PECUNIARY INTEREST**

None.

3. **ADOPTION OF PREVIOUS MINUTES AND MOTIONS**

Resolution No: CR158-2024 Moved by: Sander Seconded by: Smith

BE IT RESOLVED THAT the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and THAT the minutes of the Committee of the Whole, Regular Council and Closed Session meetings held on the 16th day of October, 2024 be adopted as circulated.

---Carried---

4. **CONSENT AGENDA**

Resolution No: CR159-2024 Moved by: Smith Seconded by: Sander

BE IT RESOLVED THAT the items listed in the Consent Agenda dated November 6, 2024, be received for information; and THAT items A2 and A8 be referred to Staff for action.

---Carried---

5. COMMITTEE REPORTS

a. Minutes of the Nottawasaga Police Services Board

Resolution No: CR160-2024 Moved by: Maltby Seconded by: Sander

BE IT RESOLVED THAT the minutes of the Nottawasaga Police Services Board from their meeting of September 16, 2024 be received.

---Carried---

b. Minutes of the Essa Public Library Board

Resolution No: CR161-2024 Moved by: Smith Seconded by: Kiezebrink

BE IT RESOLVED THAT the minutes of the Essa Public Library Board from their meeting of September 23, 2024 be received.

---Carried---

6. PETITIONS

7. MOTIONS AND NOTICES OF MOTIONS

a. Notice of Motion - OPP Annual Billing Statement

Resolution No: CR162-2024 Moved by: Kiezebrink Seconded by: Sander

WHEREAS current police services within the Township of Essa (hereinafter referred to as the 'Township') are provided by the Ontario Provincial Police (hereinafter referred to as the 'OPP'); and

WHEREAS the Township and the local OPP detachment have worked in a positive, collaborative and effective manner for decades; and

WHEREAS historical increases in OPP Annual Billing Statements have trended around 2%; and

WHEREAS the OPP submitted their 2025 Annual Billing Statement to the Township on October 4, 2024, that identifies an approximate \$0.62 M (17.1%) increase from 2024 to 2025 that will translate to an approximate 5.2% tax rate increase, on top of what the Township was contemplating for the residents of Essa Township; and

WHEREAS the Township was not consulted nor provided any advance notice from the Commissioner regarding the significant cost increase received for OPP services; and

WHEREAS the Township cannot afford to absorb this unexpected and entirely preventable increase without causing undue financial strain to our taxpayers;

THEREFORE BE IT RESOLVED THAT the Township of Essa wishes to dispute the 2025 OPP Annual Billing Statement; and

FURTHER THAT the Township requests that the 2025 OPP Annual Billing Statement be reduced to an approximate 2% increase that is more manageable for the Township and in line with historical trends; and

FURTHER THAT any increase above 2% be absorbed by the province as the additional costs are directly the result of collective bargaining that was within the control of the OPP and should have been known to be financially unsustainable for the municipalities that now need to pay the bill; and

FURTHER THAT a copy of this Resolution be sent to the Honourable Doug Ford, Premier of Ontario, the Honourable Michael Kerzner, Solicitor General, MPP Brian Saunderson, the County of Simcoe and all 329 municipalities serviced by OPP.

---Carried---

8. UNFINISHED BUSINESS

9. BY-LAWS

a. By-law 2024-51 – A By-law to amend DC By-law 2023-32.

Resolution No: CR163-2024 Moved by: Sander Seconded by: Smith

BE IT RESOLVED THAT By-law 2024-51 be read a first, and taken as read a second and third time and finally passed.

---Carried---

10. QUESTIONS

11. CLOSED SESSION

Resolution No: CR164-2024 Moved by: Sander Seconded by: Maltby

BE IT RESOLVED THAT Council proceed to a Closed Session in order to address matters pertaining to:

a. **Staff Report C014-24, re: ASE**

- Advise Subject to Solicitor-Client Privilege – s.239(2)(f)
- Information Belonging to the Municipality – s.239(2)(j)
- Plans and Instructions for Negotiations – s.239(2)(k)

b. **Staff Report CAO027-24, re: Staffing**

- Personal Matters About an Identifiable Individual – s.239(2)(b)
- Labour Relations or Employee Negotiations – s.239(2)(d)

---Carried---

Council proceeded into Closed Session at 6:43 p.m.

Motion to Rise and Report from Closed Session Meeting of November 6, 2024.

Resolution No: CR165-2024 Moved by: Smith Seconded by: Sander

BE IT RESOLVED THAT Council rise and report from the Closed Session Meeting at 7:19 p.m.

---Carried---

The following items were passed by Council:

- a. **Confidential Staff Report C014-24 submitted by the Manager of Legislative Services/Clerk and Deputy Clerk, re: ASE**

Resolution No: CR166-2024 Moved by: Kiezebrink Seconded by: Maltby

BE IT RESOLVED THAT Confidential Staff Report C014-24 be received; and THAT Council direct staff in accordance with Options #2 and #3 as contained within the body of this confidential report.

---Carried---

- b. **Confidential Staff Report C014-24 submitted by the Chief Administrative Officer, re: Staffing.**

Resolution No: CR167-2024 Moved by: Sander Seconded by: Smith

BE IT RESOLVED THAT Confidential Staff Report CAO027-24 be received; and THAT Council direct staff in accordance with Options #2 and #3 as contained within the body of this confidential report.

---Carried---

12. CONFIRMATION BY-LAW

By-law 2024-52

Resolution No: CR168-2024 Moved by: Kiezebrink Seconded by: Maltby

BE IT RESOLVED THAT leave be granted to introduce By-law 2024-52, that being a By-law to confirm the proceedings of the Committee of the Whole, Closed and Council meetings held on this 6th day of November, 2024; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

---Carried---

13. ADJOURNMENT

Resolution No: CR169-2024 Moved by: Smith Seconded by: Maltby

BE IT RESOLVED THAT this meeting of Council of the Township of Essa adjourn at 7:20 p.m. to meet again on the 20th day of November, 2024 at 6:00 p.m.

---Carried---

Sandie Macdonald
Mayor

Lisa Lehr
Manager of Legislative Services

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THE CORPORATION OF THE TOWNSHIP OF ESSA

By-Law No. 2024 – 53

Being a By-Law to delegate powers and duties to the CAO and Municipal Clerk for the authority to enter into an agreement with Sub-Client municipalities for services provided by the Township of Essa Automated Speed Enforcement Joint Data Processing Centre.

WHEREAS Section 23.1 (1) of the Municipal Act, 2001, S.O. 2001, c. 25, authorizes a municipality to delegate its powers and duties, subject to certain restrictions; and

WHEREAS the Council of the Corporation of the Township of Essa deems it appropriate to delegate the authority to the CAO and Municipal Clerk to enter into agreements with Sub-Client municipalities for services provided by the Township of Essa Automated Speed Enforcement Joint Data Processing Centre.

NOW THEREFORE Council of the Corporation of the Township of Essa hereby enacts as follows:

1. THAT powers and duties shall be delegated to the CAO and Municipal Clerk to enter into an agreement with Sub-Client municipalities for services provided by the Township of Essa Automated Speed Enforcement Joint Data Processing Centre.
2. THAT this By-law shall come into force and take effect immediately upon the passing thereof.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED on this the 20th day of November, 2024.

Sandie Macdonald, Mayor

Lisa Lehr, Manager of Legislative Services

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THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW 2024 – 54

**A By-law to authorize entering into an Agreement with
Global Traffic Group Ltd.**

WHEREAS section 9 of the Municipal Act, 2001, S.O. 2001, c.25 as amended (the “Act”) grants municipalities the rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

WHEREAS section 11 of the Act allows for municipalities to provide any service or thing that the municipality considers necessary or desirable for the public; and

WHEREAS Global Traffic Group Ltd. (“Global”) has the ability and expertise to furnish the Township of Essa services for the purpose of detecting certain traffic violations and issuing citations to alleged violators; and

WHEREAS Council of the Township of Essa is desirous of utilizing certain services of Global on the terms and conditions set forth in the Agreement;

NOW THEREFORE Council of the Corporation of the Township of Essa hereby enacts as follows:

1. That the Mayor and Clerk be and are hereby authorized to execute the Agreement on behalf of the Corporation.
2. That this By-law shall come into force and effect on the day it is finally passed.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED on this the 20th day of November, 2024.

Sandie Macdonald, Mayor

Lisa Lehr, Manager of Legislative Services

THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW 2024 - 55

Being a By-law to confirm the proceedings of the Council meeting held on the 20th day of November, 2024.

THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF ESSA HEREBY ENACTS AS FOLLOWS:

THAT the action of the Council at its meeting held on the 20th day of November, 2024 and, in respect of each recommendation contained in the Minutes of the Regular Council meeting held on the 6th day of November, 2024, and the Minutes of the Committee of the Whole meeting held on the 6th day of November, 2024, and, in respect of each motion, resolution and other action passed and taken by Council at the said meetings, is, except where prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.

THAT the Mayor and the proper officials of the Township of Essa are hereby authorized and directed to do all things necessary to give effect to the said actions or to obtain approvals where required, and to execute all documents as may be necessary in that behalf and the Clerk is hereby authorized and directed to affix the Corporate Seal to all such documents.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED on this the 6th day of November, 2024.

Sandie Macdonald, Mayor

Lisa Lehr, Manager of Legislative Services