

**ANGUS BUSINESS IMPROVEMENT AREA
ANNUAL GENERAL MEETING MINUTES
NOVEMBER 28, 2022
ANGUS RECREATION CENTRE**

Minutes Taken By: Joe Van Leeuwen

Members in Attendance: Chair, Joe Van Leeuwen
Rory Mackinnon
Justin Oliver
Sandie Macdonald (Mayor, Council Representative)

Guests in Attendance: Joe and Barb, Helping Hand
Lori and Sheri, Angus Chamber of Commerce

1) OPENING OF THE MEETING BY CHAIR

The Chair welcomed everyone in attendance and called the meeting to order at 7:01 p.m. for the Annual General Meeting 2022/23.

2) ADOPTION OF AGENDA

Resolution - *That the Agenda for the Angus BIA Annual General Meeting of November 28th, 2022, and "other business" be approved.*

Moved Sandie Second Justin Carried yes

3) DECLARATION OF CONFLICTS OF INTEREST FOR THE PROCEEDINGS OF THIS ANGUS BIA MEMBERSHIP

None.

4) OPENING REMARKS AND INTRODUCTIONS

Joe thanked everyone for attending the November 28, 2022/23 Annual General Meeting (AGM) for the Angus BIA. The AGM is for the Angus BIA "members" which includes landlords & tenants within the Angus BIA boundary who pay the levy. Joe introduced the Angus BIA 2019 to 2022 Board of Management members:

Rory MacKinnon (McDonalds)	Joe Van Leeuwen (Landlord)	Justin Oliver (No Frills)
Linda Knight Real estate broker, absent due to illness.		Sandie Mcdonald ,Mayor (Essa Township Representative)

"A BIA allows local business people and property owners to join together and, with the support of the municipality, to organize, finance, and carry out physical improvement and promote economic development in their district. The local municipality is the body that is responsible for approving the budget of the BIA". Budget money for the BIA is a small portion of the commercial land tax in the BIA area collected by the municipality annually.

Resources Available:

BIA Handbook available (OMAFRA)

Ontario BIA Association (Includes conferences) - Angus BIA is a paid member.

The *Municipal Act*, 2001 governs BIAs, and the Angus BIA and the Board of Management are supported by Essa Township Staff (Clerk's, Planning, Public Works, Parks and Finance Departments).

Resolution: *That the general information relative to the Angus BIA presented, be received.*

Moved Justin Seconded Sandie Carried yes

5) ACTIVITIES DURING 2022

Planters, banners, digital sign advertising and lawn care, Mill Street weed removal, Approvals for new digital sign at Vernon St.at County rd. 10.
Sponsoring Santa Clause parade, \$300.00 bursary for graduating business student chosen by the school staff.

Resolution: *That the information relative to the activities of 2022 of the Angus BIA be received.*

Moved Rory Seconded Justin Carried yes

6) FINANCIAL REPORT FOR 2022 AND PROPOSED BUDGET FOR 2023

Joe stated that the 2022 budget balance would be completed when all the expenses have been paid. The budget for 2023 was discussed, these comments are in section 9 other business.

Resolution: *That the Angus BIA financial report for 2022 and the budget for 2023 Be approved as presented.*

Moved Justin Seconded Rory Carried yes

7) ELECTION OF BIA BOARD OF MANAGEMENT MEMBERS From 2023 to 2027

The Existing board of management will remain the same for the 2023-2027 term.

Resolution: That the existing Board of Management will remain the same for the 2023-2027 term, and further, these will be provided to Essa Township Council for approval.

Moved Sandie Seconded Justin Carried yes

8) CLOSED SESSION:

No closed session matters were identified, and no closed session occurred.

9) OTHER BUSINESS AND DISCUSSION

Planters, pricing and awarding contract.

Request Township watering schedule to be extended from June 1st to September 30th.

Comments, two prices were discussed, Jo-Dees \$ 9,900.00 Cut and Dried \$10,269.00

Jo-Dees was chosen by the board, as their price was lower, and they are Angus BIA members.

Rory said that new banners honouring the armed forces, first responders and winter design have been approved and will be installed in December. Some banners will be lowered as they are changed and repairs to support structure will be done as well.

Sandie suggested that we put picture banners of fallen soldier from our area at the Angus Cenotaph. She will follow through with this.

Joe stated that Linda was using her staff to program the ads on the sign at her company's expense. He suggested that BIA should hire a part time person to take care of this.

He will get pricing. \$1000.00 has been budgeted for this in 2023 but may be increased.

It was suggested that pictures of First Responders killed in the line of duty be displayed on the digital sign. Justin wondered if the clarity would be too weak for pictures, if so just acknowledge them in text with the appropriate Crests.

Joe discussed a new digital sign at Vernon St. and County Road 10. He stated that Colleen Healey, CAO of Essa Township acquired funds from Simcoe County, approx. (\$25K) to pay for the majority of costs for a new sign. The BIA may have to pay for the slight cost increase (\$ 2000.00) and the Hydro connection. As per budget. There may also be some expense for landscaping. Joe stated that the sign is on order and to be installed in 2023 and that the pricing for electrical and other misc. expenses are in the budget.

Sandie stated that the money for the sign has been approved by the County of Simcoe the BIA board appreciates the efforts of the Township staff for acquiring these funds.

BIA board members to attend Essa Council meeting to request that the Township will share the cost of the following with the Angus BIA; Digital Sign maintenance, monthly hydro bill, landscaping, and lawn care, planters and watering.

BIA will share the sign usage with the township. For BIA members, ads and public announcements, the Township will take care of putting ads on the signs, with the help of the BIA, also the cost of weed and shrub control along Mill Street from the No Frills plaza to the Arena. BIA will arrange for the contractor

Sandie stated she would confirm the date to attend the Council Meeting, and that the County will not remove weeds or cut grass along Mill St. Also, planter watering is done by students who can only work until September 30th. The board approved the above requests and Joe will attend the Council Meeting.

Resolution: *That the other business as discussed at this AGM be received.*

Moved Sandie Seconded Justin Carried yes

10) ADJOURNMENT

Resolution: *That the Angus BIA 2022/23 Annual General Meeting of November 28, 2022^h be adjourned at 7:59 p.m.*

Moved Sandie Seconded Justin Carried yes