

**THE CORPORATION OF THE TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE MEETING
WEDNESDAY, OCTOBER 2, 2024**

MINUTES

A Committee of the Whole meeting was held in person on October 2, 2024, in the Council Chambers at the Administration Centre located at 5786 County Road 21, Utopia.

In attendance: Mayor Sandie Macdonald
Deputy Mayor Michael Smith
Councillor Pieter Kiezebrink
Councillor Henry Sander
Councillor Liana Maltby

Staff in attendance: M. Mikael, Chief Administrative Officer
A. McClinton, Administrative Assistant-Parks and Recreation
D. Dollmaier, Manager of Finance
J. Kolb, Manager of Public Work
S. Corbett, Deputy Clerk
L. Lehr, Manager of Legislative Services

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:00 p.m.

The Township of Essa acknowledges that we are situated on land within the area of Treaty 18, also known as the Lake Simcoe-Nottawasaga Treaty, signed on October 17, 1818 between the Government of Upper Canada and the Anishinaabe Indigenous peoples. The Anishinaabe include the Ojibwe, Odawa and Pottawatomi Nations collectively known as the Three Fires Confederacy. We are dedicated to honouring Indigenous history and culture and committed to moving forward in the spirit of reconciliation and respect with all First Nation, Metis and Inuit People.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

- a. Presentation & Proclamation
16 Wing Commander Colonel Gabriel Dore
Re: October as Royal Canadian Armed Forces Month

Mayor Macdonald, on behalf of Council, expressed gratitude for the sacrifice, dedication and commitment of military personnel and their families. She recognized the importance of the Royal Canadian Air Force and congratulated them on their 100th year Anniversary. She stated that it is an honour that the Township of Essa is considered home and community to many of our military members and commented on the pride of the entire

Township to be the birthplace of the Royal Canadian Air Force. She expressed excitement of the future achievements of the Royal Canadian Air Force at CFB Borden.

16 Wing Commander Colonel Gabriel Dore provided Council for with a brief history of the Royal Canadian Air Force and its historic relationship to the Township of Essa. He thanked Council for their support and the expression of acknowledgement for the Royal Canadian Air Force's 100th Anniversary.

At the discretion of the Mayor, the following proclamation was brought forward from the Council Agenda and was passed:

Proclamation – Royal Canadian Air Force Month, October 2024

Resolution No: CW075-2024 Moved by: Smith Seconded by: Kiezebrink

***WHEREAS** the Royal Canadian Air Force, a distinct military element is celebrating its 100th anniversary this year; and*

***WHEREAS** this centennial milestone allows us to honour its distinct heritage, recognize its tremendous people and generate excitement for its future; and*

***WHEREAS** the dedication and courage of Canada's men and women in uniform is recognized as being among the very finest; and*

***WHEREAS** the Township of Essa proudly supports the Royal Canadian Air Force for their willingness to defend our democracy and uphold the values of honour and integrity;*

***NOW THEREFORE BE IT RESOLVED THAT** Council of the Corporation of the Township of Essa hereby proclaims October 2024 as "Royal Canadian Air Force Month", in the Township of Essa.*

---Carried---

b. Presentation

Matthews House Hospice – Skye Barnes

Re: Donation from Essa Golf Tournament

Council presented the representative from Matthews House Hospice with a donation in the amount of \$8,450.00 from funds that were raised at the Essa Golf Tournament held in June 2024.

STAFF REPORTS

- 4. PLANNING AND DEVELOPMENT / BUILDING**
- 5. PARKS AND RECREATION / COMMUNITY SERVICES**
- 6. FIRE AND EMERGENCY SERVICES**
- 7. PUBLIC WORKS**

8. FINANCE

- a. Staff Report TR006-24 submitted by the Manager of Finance, re: 2024 Water and Wastewater Rate Study and O. Reg 453/07 Water Financial Plan.**

Resolution No: CW076-2024 Moved by: Sander Seconded by: Maltby

BE IT RESOLVED THAT Staff Report TR006-24 be received: and ***THAT*** the proposal from ***Watson & Associates Economists Ltd.*** for the preparation of the 2024 Water & Wastewater Rate Study and O. Reg 453/07 Water Financial Plan be accepted in the amount of ***\$34,659.50 (including 1.76% applicable taxes).***

----Carried----

- b. Correspondence from Township Engineer AECOM, re: Reduction in Securities – 400 Centre Street Townhouses Development.**

Resolution No: CW077-2024 Moved by: Kiezebrink Seconded by: Sander

BE IT RESOLVED THAT Council approve a reduction in securities relating to 2399263 Ontario Limited – 400 Centre Street Townhouses at 5th Line Essa Subdivision, as recommended by AECOM as follows:

Current securities being held by the Township	\$292,088.88
Less recommended reduction to 2% Holdback	\$211,864.94
Securities to be retained	\$80,223.94

And,

THAT this approval is conditional upon the Developer providing the Municipality with a Statutory Declaration indicating that all accounts have been paid in full, including all of the Township's legal and engineering costs.

----Carried----

9. CLERKS / BY-LAW ENFORCEMENT / IT

10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

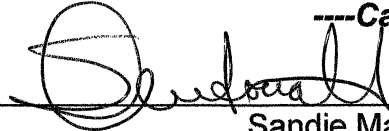
11. OTHER BUSINESS

12. ADJOURNMENT


Resolution No: CW078-2024 Moved by: Smith Seconded by: Sander

BE IT RESOLVED THAT this meeting of Committee of the Whole of the Township of Essa adjourn at 6:16 p.m., to meet again on the 16th day of October, 2024 at 6:00 p.m.

----Carried----



Sandie Macdonald
Mayor



Lisa Lehr
Manager of Legislative Services