

**THE CORPORATION OF THE TOWNSHIP OF ESSA  
REGULAR COUNCIL MEETING  
WEDNESDAY, DECEMBER 6, 2023  
(To follow Committee of the Whole)**

**AGENDA**

Members of the public wishing to attend can do so by attending in person to the Council Chambers located in the Administration Centre at 5786 County Road 21, Utopia.

**1. OPENING OF MEETING BY THE MAYOR**

**2. DISCLOSURE OF PECUNIARY INTEREST**

**3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS**

p. 1 Recommendation: **BE IT RESOLVED THAT** the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and **THAT** the minutes of the Special Budget and Closed Session Budget meetings held on the 15<sup>th</sup> day of November be adopted as circulated; and **THAT** the minutes of the Committee of the Whole, Public, Closed Session and Regular Council meetings held on the 15<sup>th</sup> day of November, 2023 be adopted as circulated.

**4. CONSENT AGENDA**

Recommendation: **BE IT RESOLVED THAT** the items listed in the Consent Agenda dated December 6, 2023 be received for information, and that the necessary actions be taken.

**5. COMMITTEE REPORTS**

p. 12 **a. Nottawasaga Police Services Board**

Recommendation: **BE IT RESOLVED THAT** the minutes of the Nottawasaga Police Services Board from their meeting of September 18, 2023, be received.

p. 22 **b. Essa Public Library Board**

Recommendation: **BE IT RESOLVED THAT** the minutes of the Essa Public Library Board from their meeting of October 23, 2023, be received.

**6. PETITIONS**

**7. MOTIONS AND NOTICES OF MOTIONS**

**8. UNFINISHED BUSINESS**

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**9. BY-LAWS**

p. 24 a. **By-law 2023-71 Appoint MLEO**

Recommendation: **BE IT RESOLVED** that leave be granted to introduce By-law 2023-71, that being a By-law to appoint a Municipal Law Enforcement Officer; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

p. 26 b. **By-law 2023-72 Zoning By-law Amendment – 6030 County Road 10**

Recommendation: **BE IT RESOLVED** that leave be granted to introduce By-law 2023-72, that being a By-law to amend Essa's Zoning By-law 2003-50, to rezone lands known municipally as 6030 County Road 10 from 'Agricultural (A)' to 'Agricultural Exception (A-1)' and 'Commercial Agricultural Exception (C5-4)'; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

**10. QUESTIONS**

**11. CLOSED SESSION**

**12. CONFIRMATION BY-LAW**

p. 29 a. **By-law 2023-73**

Recommendation: **BE IT RESOLVED THAT** leave be granted to introduce By-law 2023-73, that being a By-law to confirm the proceedings of the Committee of the Whole, and Council meetings held on this 6<sup>th</sup> day of December, 2023; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

**13. ADJOURNMENT**

Recommendation: **BE IT RESOLVED THAT** this meeting of Council of the Township of Essa adjourn at \_\_\_\_\_ p.m. to meet again on the 20<sup>th</sup> day of December, 2023 at 6:00 p.m.

**THE CORPORATION OF THE TOWNSHIP OF ESSA  
SPECIAL MEETING – 2024 BUDGET DELIBERATIONS  
WEDNESDAY, NOVEMBER 15, 2023  
3:00 p.m.**

**MINUTES**

A Special Meeting of Council was held in person on Wednesday November 15, 2023 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald  
Deputy Mayor Michael Smith  
Councillor Pieter Kiezebrink  
Councillor Henry Sander  
Councillor Liana Maltby

Staff in attendance: C. Healey-Dowdall, CAO  
M. Mikael, Manager of Public Works/Deputy CAO  
D. Dollmaier, Manager of Finance  
S. Haniff, Manager of Planning  
C. Rankin, Manager of Parks and Recreation  
L. Wark, CEO – Essa Public Library  
D. Burgin, Fire Chief  
G. McNamara, Deputy Fire Chief  
S. Corbett, Deputy Clerk  
L. Lehr, Manager of Legislative Services

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Macdonald opened the meeting at 3:06 p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST**

Deputy Mayor Smith declared an indirect interest on Closed Session Item 4(a) as he has familial relations with a member of staff.

**3. PRESENTATION OF 2<sup>nd</sup> DRAFT 2024 BUDGET**

**Review of proposed 2024 Departmental Operating and Capital Requests**

➤ **2024 Operational Changes**

The Manager of Finance and Staff provided Council with an overview of changes contained in the 2024 Operating Budget

➤ **2024 Capital Budget – Discussions**

Essa Public Library

The CEO from the Essa Public Library provided Council with information on the proposed Sheltered Outdoor Program Structure for Council's consideration in the Library's Capital Budget. Council expressed concern

over duplication of the structure as the Thornton Gazebo is located across the street from the proposed location.

#### Parks and Recreation

The Manager of Parks and Recreation provided Council with an overview of capital projects for Council's consideration in the Parks and Recreation 2024 Capital Budget. Council provided the following direction:

- Removal of the Robson Bridge Project (from proposed 2025 Capital Projects) as the landowner is not desirous of providing access to the public for liability reasons.
- Council requested that the development of the parkettes located at 83-84 Greenwood Drive be considered in the 2024 Parks and Recreation Capital Projects.
- Manager of Parks and Recreation to provide Council with a prioritized listing of projects for consideration in the 2024 Capital Budget with full costing and documentation of the source of funding.

#### Election

The Manager of Legislative Services provided Council with additional information relating to a Ward-Poll Boundary Review, for Council's consideration in the 2024 Capital Budget (Elections). Council provided the following direction:

- Include \$60,000 for a Ward-Poll Boundary Review in the 2024 Election Capital Budget, for Council to consider.
- Provide additional information at next Budget Meeting, re: Council Composition in Oro Medonte

#### ➤ **Township Fleet Discussion**

The Manager of Public Works/Deputy CAO provided an overview of proposed fleet purchases for the 2024 Capital Budget.

#### ➤ **Tax Levy Impact**

The Manager of Public Works/Deputy CAO provided Council with an overview of the tax levy impact resulting from the second draft of the 2024 Capital and Operating Budgets.

#### **4. CLOSED SESSION**

**Resolution No: SCW031-2023 Moved by: Sander Seconded by: Kiezebrink**

***BE IT RESOLVED THAT Council proceed into Closed Session in order to address matters pertaining to:***

- *Personal Matters about identifiable individuals [s.239(2)(b)]*
- *Labour Relations or Employee Negotiations [s. 239(2)(d)]*

**----Carried----**

Deputy Mayor Smith recused himself from Council Chambers for the entirety of Closed Session Deliberations. He did not participate in discussion nor vote on the Item.

Council proceeded into Closed Session Deliberations at 4:27 p.m.

**Motion to Rise and Report from Closed Session Meeting of November 15, 2023.**

**Resolution No: SCW032-2023 Moved by: Sander Seconded by: Kiezebrink**

***BE IT RESOLVED THAT** Council rise and report from the Closed Session Meeting at 5:27 p.m.*

----Carried----

- a. **PERSONAL MATTERS ABOUT IDENTIFIABLE INDIVIDUALS [s.239(2)(b)]  
LABOUR RELATIONS OR EMPLOYEE NEGOTIATIONS [s.239(2)(d)]  
Presentation from the Chief Administrative Officer and Manager of  
Public Works/Deputy CAO, re: Human Resources 2024.**

**Resolution No: SCW033-2023 Moved by: Maltby Seconded by: Kiezebrink**

*Be it resolved that the confidential presentation regarding personal matters about identifiable individuals and labour relations be received.*

----Carried----

5. **OTHER**

6. **ADJOURNMENT**

**Resolution No: SCW034-2023 Moved by: Smith Seconded by: Sander**

***BE IT RESOLVED THAT** this Special Meeting of the Council of the Township of Essa adjourn at 5:28 p.m. to reconvene on the 20<sup>th</sup> day of December, 2023, at 3:00 p.m.*

----Carried-----

\_\_\_\_\_  
Sandie Macdonald, Mayor

\_\_\_\_\_  
Lisa Lehr, Manager of Legislative Services

THE CORPORATION OF THE TOWNSHIP OF ESSA  
PUBLIC MEETING MINUTES  
November 24<sup>th</sup>, 2023  
ZONING BY-LAW AMENDMENT (Z6-23)  
(Affecting 7281 9<sup>th</sup> Line)

MINUTES

A Public meeting was held in person on Wednesday, November 24<sup>th</sup>, 2023, in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald  
Deputy Mayor Michael Smith  
Councillor Pieter Kiezebrink  
Councillor Henry Sander  
Councillor Liana Maltby

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer  
M. Mikael, Manager of Public Works  
C. Rankin, Manager of Parks and Recreation  
S. Haniff, Manager of Planning  
L. Lehr, Clerk  
S. Corbett, Deputy Clerk

Guests: Lisa and Larry Kell, Owner & Applicant

Mayor Macdonald opened the meeting at 6:00 p.m. She stated that the purpose of this Public Meeting is to review an application for a Zoning By-law Amendment relating to lands municipally known as 7281 9<sup>th</sup> Line in accordance with Section 34 of the Planning Act.

A description of the proposal was provided by the Manager of Planning, Samuel Haniff, who advised that the purpose of the application for the Zoning By-law Amendment was to rezone the portion of the lands that were retained as the result of a Consent (Severance) application from 'Agricultural (A) Zone' to 'Agricultural with Special Provisions (A-1) Zone'. He further explained that the proposed Zoning By-law Amendment was the result of a condition of approval for an approved Consent (Severance) which went before the Committee of Adjustment on April 22, 2023.

SUMMARY OF COMMENTS FROM NEIGHBOURS & AGENCIES (Planner):

County of Simcoe: The County of Simcoe stated that they had no objections to the Zoning By-law Amendment.

NVCA: No comments were received.

SCDSB: No comments were received.

SMCDSB: No comments were received.

Neighbours: No comments were received.

Mayor Macdonald welcomed comments and questions from the public, stating that speakers must state their name and address so that proper records may be kept and notice of future decisions be sent to those persons involved in the review process.

Lisa Kell (Owner/applicant) stated that she was present with the owner of the subject property.

Laura Amon (resident) asked if there will be development.

- The Manager of Planning provided that there would be no development.

Laura Amon asked why they didn't receive a Public Notice Letter.

- The Manager of Planning explained that residents beyond the 120-metre radius are not circulated on applications. He further explained that the 120 metre radius is mandated in the *Planning Act*.

Mayor Macdonald welcomed questions from Council.

Deputy Mayor Smith asked if staff could consider expanding the circulation radius in Agricultural/Rural areas outside the settlement area.

No further public comments were brought forward.

Mayor Macdonald thanked all in attendance for their participation. She added that the Essa Township Planning office will prepare a report and by-law to be presented to Council concerning this matter.

The Public meeting adjourned at 6:06 p.m.

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Sandie Macdonald  
Mayor

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Lisa Lehr  
Manager of Legislative Services

**THE CORPORATION OF THE TOWNSHIP OF ESSA  
COMMITTEE OF THE WHOLE MEETING  
WEDNESDAY, NOVEMBER 15, 2023**

**MINUTES**

A Committee of the Whole meeting was held in person on Wednesday November 15, 2023 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald  
Deputy Mayor Michael Smith  
Councillor Pieter Kiezebrink  
Councillor Henry Sander  
Councillor Liana Maltby

Staff in attendance: C. Healey-Dowdall, CAO  
D. Burgin, Fire Chief  
G. McNamara, Deputy Fire Chief  
M. Mikael, Manager of Public Works  
S. Haniff, Manager of Planning  
C. Rankin, Manager of Parks and Recreation  
S. Haniff, Manager of Planning  
S. Corbett, Deputy Clerk  
L. Lehr, Manager of Legislative Services

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Macdonald opened the meeting at 6:00 p.m.

The Township of Essa acknowledges that we are situated on land within the area of Treaty 18, also known as the Lake Simcoe-Nottawasaga Treaty, signed on October 17, 1818 between the Government of Upper Canada and the Anishinaabe Indigenous peoples. The Anishinaabe include the Ojibwe, Odawa and Pottawatomi Nations collectively known as the Three Fires Confederacy. We are dedicated to honoring Indigenous history and culture and committed to moving forward in the spirit of reconciliation and respect with all First nation, Metis and Inuit People.

**2. DISCLOSURE OF PECUNIARY INTEREST**

**3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS**

**a. Presentation  
Enbridge Gas – Project Zero**

Council extended thanks to Enbridge Gas for teaming up with the Essa Fire Department to reduce fire and carbon monoxide deaths by contributing 234 combination smoke and carbon monoxide alarms through the Safe Community Project Zero for distribution to residents in Essa Township.

**b. Public Meeting  
7281 9<sup>th</sup> Line – Zoning By-law Amendment (Z6-23)**

See separate set of minutes. **b**



**STAFF REPORTS**

- 4. **PLANNING AND DEVELOPMENT**
- 5. **PARKS AND RECREATION / COMMUNITY SERVICES**
- 6. **FIRE AND EMERGENCY SERVICES**
- 7. **PUBLIC WORKS**
- 8. **FINANCE**
- 9. **CLERKS / BY-LAW ENFORCEMENT / IT**
- 10. **CHIEF ADMINISTRATIVE OFFICER (C.A.O.)**

- a. **Staff Report CAO031-23 submitted by the Chief Administrative Officer, re: NVCA.**

This item was deferred to a future meeting at the request of the Chief Administrative Officer.

**11. OTHER BUSINESS**

Council requested that the Planning Department extend the circulation for zoning applications in rural and agricultural areas, beyond the 120 metres mandated in the Planning Act.

Upcoming Community Events:

- Angus Santa Claus Parade – Saturday November 18, 2023 (10:00 am)
- Angus Tree Lighting Ceremony – Friday December 1, 2023 (6:00 pm)
- Thornton Tree Lighting Ceremony – Sunday December 3, 2023 (6:00 pm)

**12. ADJOURNMENT**

**Resolution No: CW124-2023 Moved by: Sander Seconded by: Smith**

***BE IT RESOLVED THAT** this meeting of Committee of the Whole of the Township of Essa adjourn at 6:11 p.m., to meet again on the 6<sup>th</sup> day of December 2023 at 6:00 p.m.*

**----Carried-----**

\_\_\_\_\_  
Sandie Macdonald  
Mayor

\_\_\_\_\_  
Lisa Lehr  
Manager of Legislative Services

**THE CORPORATION OF THE TOWNSHIP OF ESSA  
REGULAR COUNCIL MEETING  
WEDNESDAY, NOVEMBER 15, 2023**

**MINUTES**

The Regular Meeting of Council was held in person on Wednesday November 15, 2023, following the Committee of the Whole in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald  
Deputy Mayor Michael Smith  
Councillor Pieter Kiezebrink  
Councillor Henry Sander  
Councillor Liana Maltby

Staff in attendance: C. Healey-Dowdall, CAO  
M. Mikael, Manager of Public Works  
S. Haniff, Manager of Planning  
C. Rankin, Manager of Parks and Recreation  
S. Haniff, Manager of Planning  
S. Corbett, Deputy Clerk  
L. Lehr, Manager of Legislative Services

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Macdonald opened the meeting at 6:12 p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST**

None.

**3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS**

**Resolution No: CR220-2023 Moved by: Kiezebrink Seconded by: Maltby**

***BE IT RESOLVED THAT** the motions duly passed and approved at the Special and Committee of the Whole meeting of this date be approved; and **THAT** the minutes of the Special and Committee of the Whole and Regular Council meetings held on the 1<sup>st</sup> day of November, 2023 be adopted as circulated.*

----Carried----

**4. CONSENT AGENDA**

**Resolution No: CR221-2023 Moved by: Sander Seconded by: Smith**

***BE IT RESOLVED THAT** the items listed in the Consent Agenda dated November 15, 2023 be received for information and that the necessary actions be taken; and **THAT** item A7 be referred to section B of the Consent Agenda for a letter of support to the Town of Aurora regarding Motion No. 10.1 "Cannabis Retail Applications for the Town of Aurora".*

----Carried-----

5. COMMITTEE REPORTS

a. Essa Public Library Board

Resolution No: CR222-2023 Moved by: Kiezebrink Seconded by: Smith

*BE IT RESOLVED THAT the minutes of the Essa Public Library Board from their meeting of September 25, 2023, be received.*

----Carried-----

6. PETITIONS

7. MOTIONS AND NOTICES OF MOTIONS

Resolution No: CR223-2023 Moved by: Maltby Seconded by: Smith

*WHEREAS, violence continues to be the greatest gender inequality rights issue for women, girls and gender-diverse individuals; and*

*WHEREAS, November is Woman Abuse Prevention Month; and*

*WHEREAS, gender-based violence is a human right issue which our community must work together to address, prevent and address through public awareness and education; and*

*WHEREAS, 1 in 3 women will experience gender-based violence in their lifetime and these numbers increase exponentially for black, indigenous and woman of colour; and*

*WHEREAS, last year in Ontario, every 13 days a woman or child was killed by a man known to them, with the majority being their current or former intimate partner; and*

*WHEREAS, this month and throughout the 16 Days of Activism Against Gender-Based Violence, we acknowledge our community's support of the Wrapped in Courage campaign and commitment to ending gender-based violence; and*

*WHEREAS, on November 25th, The International Day for the Elimination of Violence Against Women, a Wrapped in Courage 2023 Campaign flag will be raised in recognition that the courage of a woman alone is not enough, it takes an entire community to end gender-based violence;*

*THEREFORE, BE IT RESOLVED THAT, Council of the Corporation of the Township of Essa hereby proclaims and declares that November 25<sup>th</sup> shall be known as "The International Day for the Elimination of Violence Against Women", and urges all citizens to recognize this day by taking action to support survivors of gender-based violence and becoming part of Ontario-wide efforts to end gender-based violence.*

----Carried-----

8. UNFINISHED BUSINESS

9. BY-LAWS

10. QUESTIONS

11. **CLOSED SESSION**

**Resolution No: CR224-2023 Moved by: Sander Seconded by: Kiezebrink**

***BE IT RESOLVED THAT*** Council proceed to a Closed Session in order to address matters pertaining to:

- a) Confidential Staff Report CAO032-23 – Potential Purchase of Land
  - Acquisition or disposition of land [s.239(2)(c)]

----Carried-----

Council proceeded into Closed Session Deliberations at 6:18 p.m.

**Motion to Rise and Report from Closed Session Meeting of November 15, 2023.**

**Resolution No: CR225-2023 Moved by: Kiezebrink Seconded by: Maltby**

***BE IT RESOLVED THAT*** Council rise and report from the Closed Session Meeting at 6:35 p.m.

----Carried-----

- a. **IDENTIFIABLE INDIVIDUAL [s.239(2)(b)]**  
Confidential Staff Report CAO032-23 submitted by the Chief Administrative Officer, re: Potential Purchase of Land.

**Resolution No: CR226-2023 Moved by: Kiezebrink Seconded by: Maltby**

***BE IT RESOLVED THAT*** Staff Report CAO32-23 be received; and ***THAT*** Council consider directing staff in accordance with Option 4 as contained within this report.

----Carried-----

12. **CONFIRMATION BY-LAW**

- a. **By-law 2023-70**

**Resolution No: CR227-2023 Moved by: Maltby Seconded by: Kiezebrink**

***BE IT RESOLVED THAT*** leave be granted to introduce By-law 2023-70, that being a By-law to confirm the proceedings of the Special, Committee of the Whole and Council meetings held on this 15<sup>th</sup> day of November, 2023; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried-----

13. ADJOURNMENT

Resolution No: CR2028-2023 Moved by: Smith      Seconded by: Sander

*BE IT RESOLVED THAT this meeting of Council of the Township of Essa adjourn at 6:37 p.m. to meet again on the 6<sup>th</sup> day of December, 2023 at 6:00 p.m.*

----Carried-----

\_\_\_\_\_  
Sandie Macdonald  
Mayor

\_\_\_\_\_  
Lisa Lehr  
Manager of Legislative Services

**Nottawasaga Police Services Board  
Minutes  
Monday, September 18, 2023  
(Serving New Tecumseth/Essa/Adjala-Tosorontio)**

A Nottawasaga Police Services Board was held at 5:00 p.m. on Monday, September 18, 2023 at the Nottawasaga Detachment OPP Headquarters.

<b>Members Present</b>	Richard Norcross, Mayor, Town of New Tecumseth Sandie Macdonald, Mayor, Township of Essa Paul Whiteside, Provincial Appointment (Virtually) Deborah Hall-Chancey, Township of Adjala-Tosorontio
<b>Support</b>	Inspector Steve Ridout, Detachment Commander Jen Martin, Board Secretary
<b>Guests</b>	Kevin Bucknor, Staff Sergeant Trent Pickering, Acting Staff Sergeant
<b>Members Absent:</b>	Nil

### 1. Confirmation of Agenda

2023-35 Moved by Sandy McDonald  
Seconded by Deborah Hall-Chancey

**Be It Resolved That** the agenda for the Police Services Board Meeting held on September 18, 2023, be confirmed as circulated.

Carried

### 2. Disclosures of Pecuniary Interest

Nil

### 3. Delegations and Presentations

3.1 Introduction of new Nottawasaga Staff Sergeant Kevin Bucknor

2023-36 Moved by Paul Whiteside

Seconded by Sandy McDonald

**Be It Resolved That** the Introduction of Staff Sergeant Bucknor be received.

Carried

**4. Adoption of Minutes**

2023-37 Moved by Deborah Hall-Chancey  
Seconded by Sandy McDonald

**Be It Resolved That** the minutes of the Police Services Board Meeting dated July 31, 2023 be approved, as circulated.

Carried

**5. Correspondence and Information Items**

Nil

**6. Accounts**

6.1. Budget Variance Report – September 7, 2023

2023-38 Moved by Paul Whiteside  
Seconded by Sandy McDonald

**Be It Resolved that** the Budget Variance Report be received, as distributed.

Carried

**7. Reports**

- 7.1. Nottawasaga OPP Reports
- 7.2. Calls for Service Billing Summary Reports
- 7.3. Provincial Offences
- 7.4. Individual Township Statistic Reports

2023-39 Moved by Deborah Hall-Chancey  
Seconded by Sandy McDonald

**Be It Resolved That** Items 7.1 to 7.4 be received as distributed.

Carried

**8. New and Unfinished Business** 13

8.1. Review of RIDE Grant - Verbal Report by Detachment Commander

2023-39

Moved by Paul Whiteside  
Seconded by Sandy Mcdonald

**Be It Resolved That** the verbal report of the Detachment Commander be received.

Carried

8.2. PSB Bursary - Verbal Report by Detachment Commander

2023-39

Discussion ensued pertaining to the establishment of criteria for the PSB Bursary for future recipients. The Board agreed that Joseph Chamberlain will select a student recipient from New Tecumseth for the 2022-2023 school year and will forward his selection to the Board Secretary to circulate to the Board for approval.

Moved by Sandy Mcdonald  
Seconded by Deborah Hall-Chancey

**Be It Resolved that** the verbal report of the Detachment Commander be received;

And Further That the Board approves resuming the \$500.00 bursary program for a student pursuing a career in Policing;

And That recipients be selected on approved criteria, on a rotating basis between New Tecumseth and Essa, as Adjala-Tosorontio does not have a high school in their Township;

Carried

8.3 Appointment of Secretary to Police Services Board

2023-40

Moved by Paul Whiteside  
Seconded by Sandy Mcdonald

Be It Resolved that the Board Appoints Jen Martin as Secretary to the Police Services Board.

Carried

8.4 2024 Budget Discussion

2023-41

Moved by Paul Whiteside



5a

Seconded by Deborah Hall-Chancey

Be It Resolved that the 2024 Draft PSB Budget be amended to show the revenue to cover the expenses from the other revenue, be approved as amended.

Carried

## 9. Question Period/Open Discussion

- 9.1 Chair Norcross expressed his gratitude to the Detachment Commander and the Nottawasaga detachment for resolving a recent situation with professional and efficient practices.
- 9.2 Chair Norcross requested that the detachment reach out to see if the Town of New Tecumseth can assist to try and resolve any issues or concerns that may arise at the Hillcrest dog park.

## 10. "In- Camera"

Nil

## 11. Adjournment

2023-42 Moved by Deborah Hall-Chancey  
Seconded by Paul Whiteside

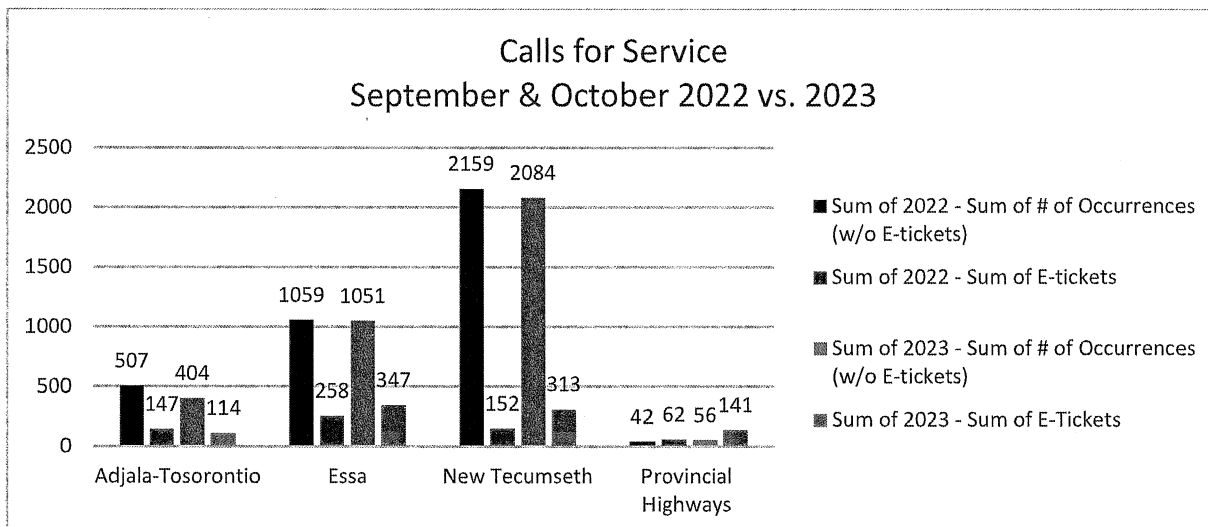
Be It Resolved That the meeting adjourn at 6:04 p.m.

Carried

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Chair

## Calls for Service



### Municipality Totals by Year

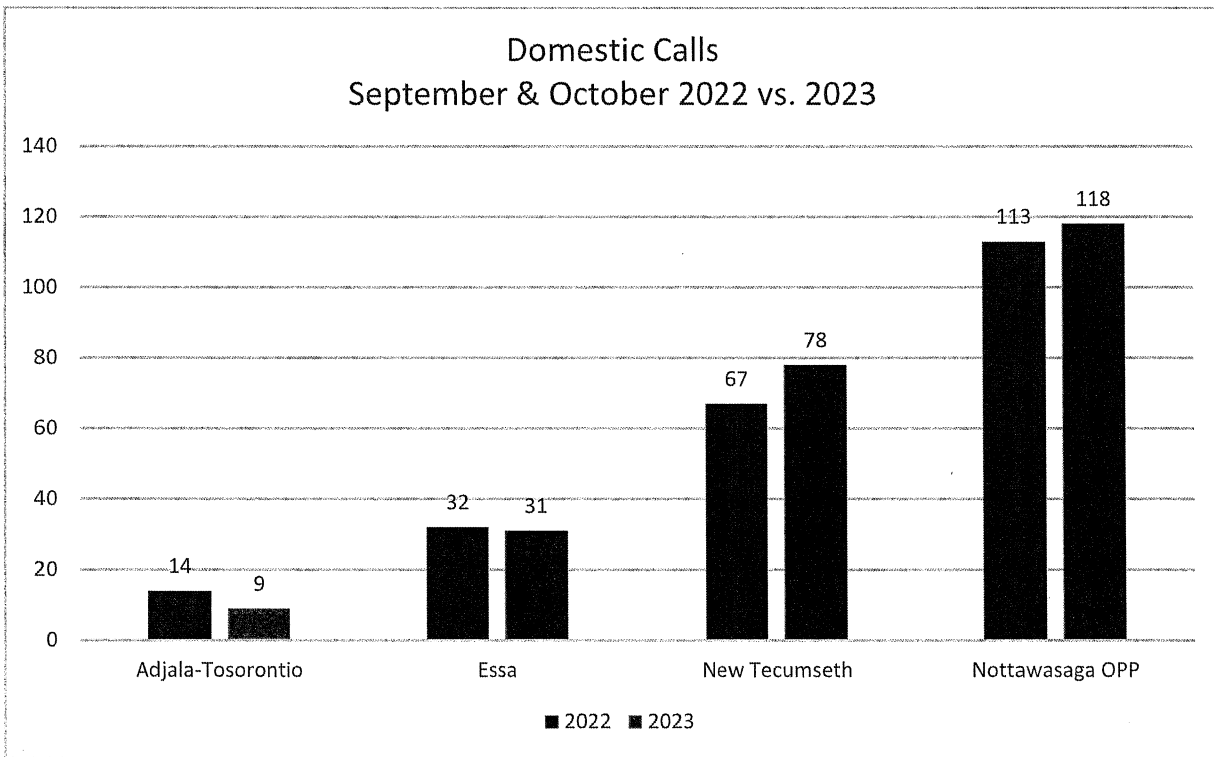
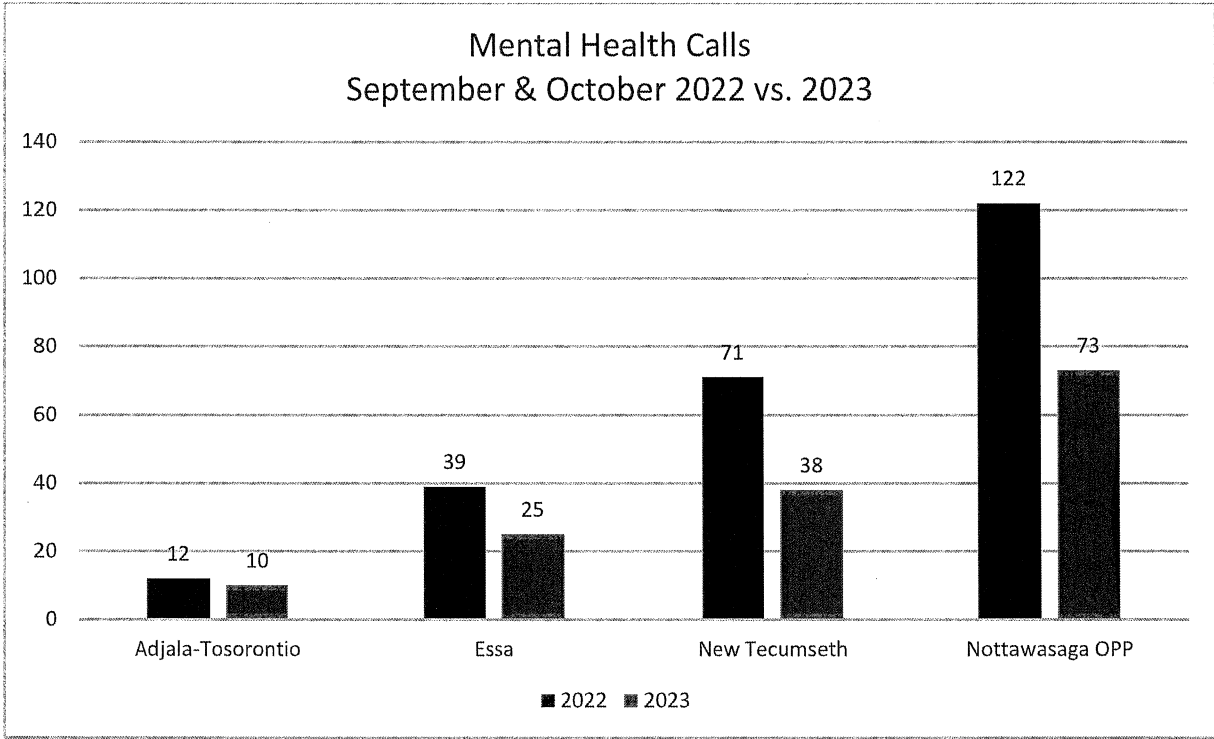
Municipality	2020	2021	2022	2023 YTD
New Tecumseth	10,059	11,117	11,530	11,949
Essa	5,588	6,870	6,983	6,553
Adjala-Tosorontio	2,603	3,634	3,300	2,683
Provincial Highways	569	889	864	1,065
<b>Total</b>	<b>18,819</b>	<b>22,510</b>	<b>22,677</b>	<b>22,250</b>

### Detachment Occurrence Count

Month	2022	2023	% change	# of E-tickets (2022)	# of E-tickets (2023)	Occurrences w/ tickets (2022)	Occurrences w/ tickets (2023)
January	1703	1955	14.80%	529	397	1174	1558
February	1619	2108	30.20%	364	385	1255	1723
March	2040	2166	6.18%	558	479	1482	1687
April	2108	2628	24.67%	569	757	1539	1871
May	2055	2904	41.31%	449	763	1606	2141
June	2268	2241	-1.19%	339	359	1929	1882
July	2169	2406	10.93%	356	580	1813	1826
August	2085	2441	17.07%	289	543	1796	1989
September	2324	2558	10.07%	395	518	1929	2040
October	2347	2285	-2.64%	284	485	2063	1800
November							
December							
YTD	20,718	23,692	14.35%	4,132	5,266	16,586	18,426

SEPT/OCT 2023

\*\*\*Be advised that data contained within this report is dynamic in nature and numbers will change over time as our officers continue to investigate and solve crime\*\*\*



SEPT/OCT 2023

\*\*\*Be advised that data contained within this report is dynamic in nature and numbers will change over time as our officers continue to investigate and solve crime\*\*\*

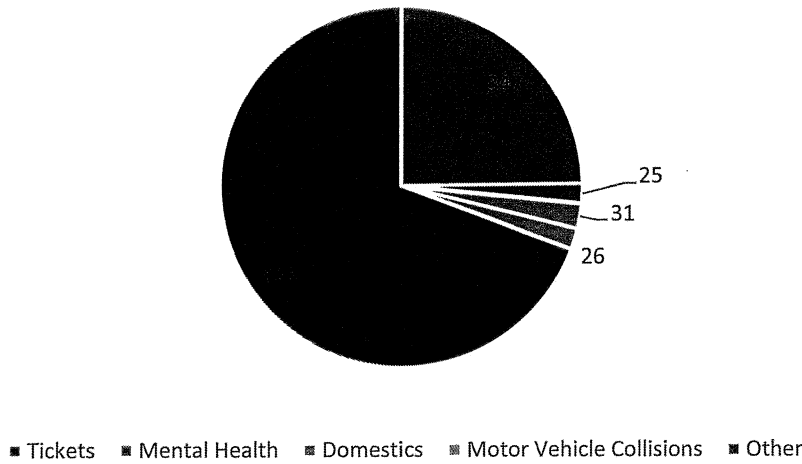
# Township of Essa – Total Calls for Service



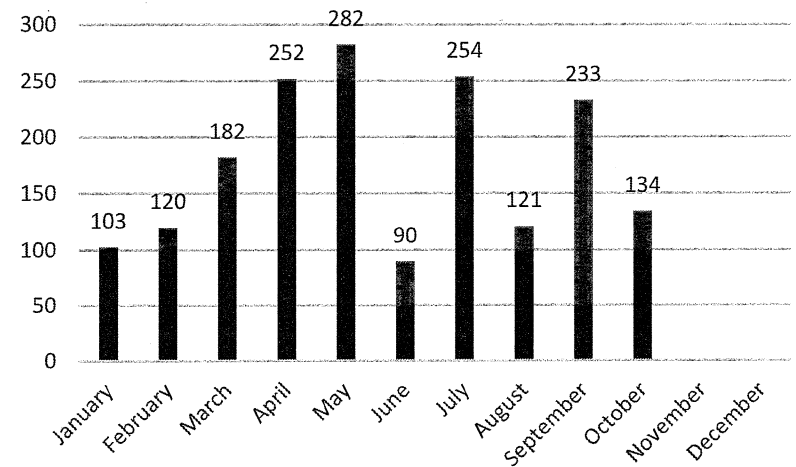
Total Sept/Oct Calls  
for Service:  
**1,398**



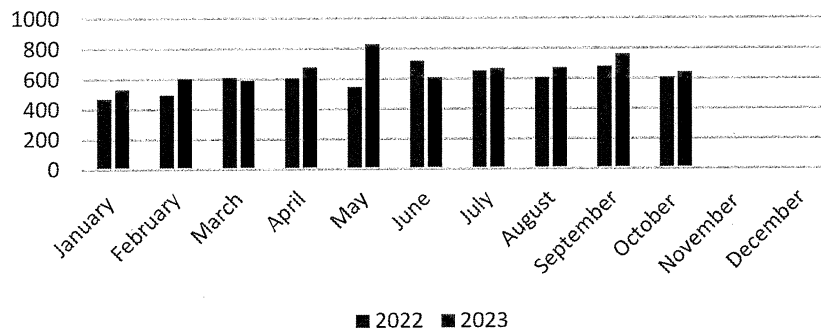
Sept/Oct 2023 Occurrence Breakdown



Provincial Offences - Essa Township 2023



Essa Monthly Occurrence Totals



Total Calls – Year to Date:  
**6,553**

52

AT Keenan Drive Adjala														0	0.000
AT Lynch Lane Everett														0	0.000
AT Main Street Everett		2				1				1				4	0.539
AT Main Street Lisle					1									1	0.135
AT Maple Ave Glencairn														0	0.000
AT Market Street Lisle														0	0.000
AT Mono/Adjala Townline														0	0.000
AT Sunnidale/Tos. Townline														0	0.000
AT Rosewood Drive Lisle														0	0.000
AT Wales Ave Everett														0	0.000
AT Webster Rd Tosorontio								4	3					7	0.943
<b>Total Charges Adjala-Tos</b>	<b>51</b>	<b>84</b>	<b>82</b>	<b>124</b>	<b>92</b>	<b>41</b>	<b>72</b>	<b>55</b>	<b>97</b>	<b>44</b>	<b>0</b>	<b>0</b>	<b>742</b>	<b>100</b>	
	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>	<b>Jul</b>	<b>Aug</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>TOTAL</b>	<b>Percentage</b>	
Essa 5 Sideroad		2	2	7	5	2	2	1	2				23	1.297	
Essa 10 Sideroad	1			1									2	0.113	
Essa 20 Sideroad	1	2		13	14	3	4	2	2				41	2.311	
Essa 25 Sideroad		25	7	8	14	1	2	2	2	12			73	4.115	
Essa 30 Sideroad	2												2	0.113	
Essa 2nd Line													0	0.000	
Essa 3rd Line								1					1	0.056	
Essa 4th Line														0.000	
Essa 5th Line	1	2	12	20	27	3			4	3			72	4.059	
Essa 6th Line													0	0.000	
Essa 7th Line													0	0.000	
Essa 8th Line					3		1	5	47	22			78	4.397	
Essa 9th Line					1		1	1					3	0.169	
Essa 10th Line					1		1		1	2			5	0.282	
Essa 11th Line							1						1	0.056	
Essa, Alessio Dr													0	0.000	
Essa Ashburton Cres													0	0.000	
Essa Armeda Clow Cres							2		3				5	0.282	
Essa Auburn St													0	0.000	
Essa Barrie St		1		7	32		26		7				73	4.115	

Essa Brentwood Rd	6	6	5	12	5	2	4	1	9	3			53	2.988
Essa Brian St													0	0.000
Essa Brookside Gate													0	0.000
Essa Bushey Ave													0	0.000
Essa Cambrai Rd													0	0.000
Essa Cecil St						1	1		1				3	0.169
Essa Centre St		2											3	0.169
Essa Cindy Lane													0	0.000
Essa Commerce Dr				2			1						3	0.169
Essa Coulson Ave													0	0.000
Essa County Road 10	11	32	21	22	19	15	17	9	31	19			196	11.048
Essa County Road 15	1	1											2	0.113
Essa County Road 21	5	2	3	3	5	2	8	4	1	2			35	1.973
Essa County Road 27	7	6	14	17	18	1	88	11	12	5			179	10.090
Essa County Road 56	3	8	14	13	14	1	6	25	1	3			88	4.961
Essa County Road 90	11	9	48	26	25	7	42	11	18	18			215	12.120
Essa Curtis St													0	0.000
Essa Denney Dr							1	3					4	0.225
Essa Elizabeth St													0	0.000
Essa Elm Street													0	0.000
Essa Fraser St													0	0.000
Essa Greenwood Dr				6									6	0.338
Essa Gold Park Gate			1	1									3	0.169
Essa Huron St													0	0.000
Essa Highway 89													0	0.000
Essa Innisfil Beach Rd			3	1	1	1	6						12	0.676
Essa King St						1			2	3			6	0.338
Essa Lookout St													0	0.000
Essa Mapleview Dr													0	0.000
Essa Margaret St													0	0.000
Essa Masey St													0	0.000
Essa McCarthy Cres													0	0.000
Essa McKinnon Rd													0	0.000

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**THE CORPORATION OF THE TOWNSHIP OF ESSA****By-law No. 2023 – 71****Being a By-law to appoint a Municipal Law Enforcement Officer; and also a Tobacco Enforcement Officer, Weed Inspector and Zoning By-law Enforcement Officer.**

WHEREAS section 8 of the *Municipal Act*, 2001, S.O. 2001, c. 25, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the Act; and

WHEREAS Section 11 of the *Municipal Act*, 2001, provides that a lower-tier municipality may pass By-laws respecting matters within the spheres of jurisdiction set out therein, and is responsible for the enforcement of the By-laws pertaining to those sections; and

WHEREAS Section 227 of the *Municipal Act*, 2001, authorizes Councils to pass By-laws for appointing such officers and employees as may be necessary for the purposes of the Corporation, for carrying into effect the provisions of any By-law of the Council; and

WHEREAS provisions contained in Section 1.1 of the *Provincial Offences Act*, R.S.O. 1990, c.P.33, include a Provincial Offences Officer as an officer, employee or agent of any municipality or of any local board of any municipality whose responsibilities include the enforcement of a By-law, an Act or a regulation under an Act, while in the discharge of his or her duties; and

WHEREAS provisions are included under the *Provincial Offences Act*, the *Weed Control Act*, the *Pounds Act*, the County of Simcoe and Township of Essa prohibitive smoking By-laws, and the Township of Essa Zoning By-law to provide for municipal enforcement; and

WHEREAS Section 15 of the *Police Services Act*, R.S.O. 1990 c. P.15, as amended, authorizes a Municipal Council to appoint persons who shall be peace officers for the purposes of enforcing municipal By-laws; and

WHEREAS Council of the Township of Essa deems it advisable to appoint a Municipal Law Enforcement Officer and any inspectors and administrators as are necessary for the purposes of the enforcement of said Acts and By-laws;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF ESSA ENACTS AS FOLLOWS:**

1. That Kevin Zbikowski be and is hereby appointed to the position of Municipal Law Enforcement Officer in accordance with the *Police Services Act*, R.S.O. 1990, c. P. 15, as amended, for the Township of Essa to carry out the duties and responsibilities as set out in the job description for the period during which he is an employee of the municipality.

9a

2. That Kevin Zbikowski be and is hereby appointed as a Tobacco Enforcement Officer, Weed Inspector, Canine Control and Zoning Enforcement Officer; and shall perform all the duties required to be performed by the said titles under statutory authority and other duties that may be imposed by the Council of The Township of Essa for the period during which he is an employee of the municipality.
3. That Kevin Zbikowski does hereby agree and acknowledge to abide by the Township of Essa's policies and procedures, including the Acceptable Computer Usage Policy, the Employee Code of Conduct, the Corporation's Health and Safety Program, and other policies as provided.
4. That the said appointment shall become effective as of November 27, 2023.
5. This By-law shall come into force and effect on the day it is finally passed.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED on this the 6<sup>th</sup> day of December, 2023.

\_\_\_\_\_  
Sandie Macdonald, Mayor

\_\_\_\_\_  
Lisa Lehr, Manager of Legislative Services

THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW 2023 – 72

**A By-law of the Township of Essa to amend Zoning By-law 2003-50 by rezoning the lands legally described as Part of Lot 9, Concession 3 in the Township of Essa, municipally known as 6030 County Road 10, from 'Agricultural (A) Zone' to 'Agricultural Exception (A-1) Zone' and 'Commercial Agricultural Exception (C5-4) Zone'.**

WHEREAS the *Planning Act*, R.S.O 1990, Chapter P.13, as amended, Section 34, provides for adoption of Zoning By-laws and amendments thereto; and

WHEREAS the Council of the Corporation of the Township of Essa has determined a need to rezone the lands described above; and

WHEREAS the Council of the Corporation of the Township of Essa deems the said application to be in conformity with the Official Plan of the Township of Essa, as amended, and deems it advisable to amend By-law 2003-50;

NOW THEREFORE the Council of the Corporation of the Township of Essa hereby enacts as follows:

1. THAT the Zoning By-Law Map, known as Schedule 'A', is hereby further amended by rezoning those lands described as Part of Lot 9, Concession 3 in the Township of Essa, municipally known as 6030 County Road 10, from 'Agricultural (A) Zone' to 'Agricultural Exception (A-1) Zone' and 'Commercial Agricultural Exception (C5-4) Zone', as shown in Schedule "1" attached hereto, and Schedule "1" attached hereto forms part of By-Law 2003-50 as amended;
2. Notwithstanding provisions as set out in Essa's Zoning By-law 2003-50, Section 6: Agricultural Zone, the following site-specific standards shall be permitted on lands zoned as A-1, and shall be added to Section 6.4 "Special Provisions":
  - *Notwithstanding the permitted uses, no residential dwelling units (single family dwelling, accessory apartment dwelling, additional residential unit(s)) are permitted; and,*
  - *Notwithstanding Section 6.3, a minimum lot area for an agricultural parcel of 35 hectares is permitted.*
3. Notwithstanding provisions as set out in Essa's Zoning By-law 2003-50, Section 23: Commercial Agricultural Zone, the following provisions shall be permitted on lands zoned as C5-4 and shall be added to Section 23.4 "Special Provisions":
  - *Farm Implement Dealership & Distributor*
  - *Farm Implement Dealership & Distributor – Accessory Outdoor Farm Implement Storage;*
  - *Farm Implement Dealership & Distributor – Accessory Truck and Trailer Parking;*

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4. Notwithstanding Section 3 (Definitions) of Essa's Zoning By-law 2003-50, the following site-specific definitions related to the aforementioned permitted uses shall apply:
  - **"Farm Implement Dealership & Distributor"** means an establishment for the distribution, repair, lease or sale of agricultural implements, including the sale of lubricants for agricultural equipment on the same premises, as an accessory use. This establishment further includes an associated office and accessory transportation operations to provide delivery of implement machinery to and from the public as required.
  - **"Accessory Outdoor Farm Implement Storage"** means the outdoor storage and advertising of farm implements for distribution, lease or sale to the public. Only implement equipment for agricultural use shall be permitted.
  - **"Accessory Truck and Trailer Parking"** means a portion of land that is provided on the same lot which the principal Farm Implement Dealership & Distributor is located, which comprises of parking spaces for truck and trailer motor vehicles. Only truck and trailer motor vehicles associated with the Farm Implement Dealership & Distributor shall be permitted.
5. THAT all other provisions of Essa's Zoning By-law 2003-50, as amended, shall apply.
6. THAT Schedule "1", attached, does, and shall form part of this By-law.
7. THAT this By-law shall take effect as of the date of passing, subject to the provisions of the *Planning Act*, R.S.O. 1990, Chap. P.13 as amended.

READ A FIRST AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED on this the 6th day of December 2023.

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Sandie Macdonald, Mayor

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Lisa Lehr, Manager of Legislative Services

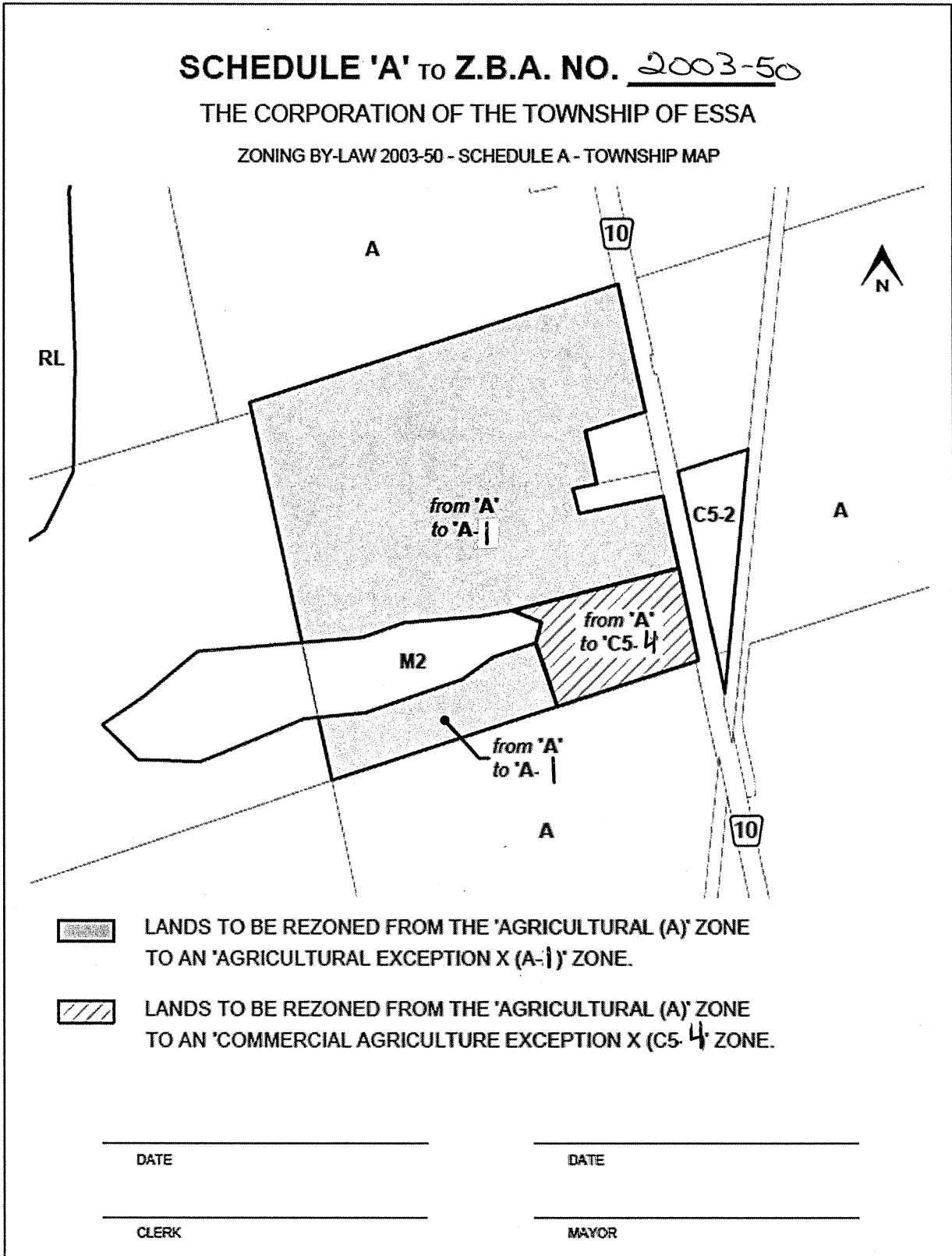
THE CORPORATION OF THE TOWNSHIP OF ESSA

Schedule 1 to By-Law 2023 – 72  
Zoning By-law Amendment to the Township of  
Essa Zoning By-law 2003-50

**SCHEDULE 'A' TO Z.B.A. NO. 2003-50**

THE CORPORATION OF THE TOWNSHIP OF ESSA

ZONING BY-LAW 2003-50 - SCHEDULE A - TOWNSHIP MAP



**THE CORPORATION OF THE TOWNSHIP OF ESSA**

**BY-LAW 2023 - 73**

**Being a By-law to confirm the proceedings of the Council meeting held on the 6<sup>th</sup> day of December, 2023.**

THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF ESSA  
HEREBY ENACTS AS FOLLOWS:

THAT the action of the Council at its meeting held on the 6<sup>th</sup> day of December, 2023 and, in respect of each recommendation contained in the Minutes of the Regular Council meeting held on the 15<sup>th</sup> day of November, 2023, the Minutes of the Committee of the Whole meeting held on the 15<sup>th</sup> day of November, 2023, the Minutes of the Public meeting held on the 15<sup>th</sup> day of November, 2023, and the Minutes of the Special (Budget) meeting held on the 15<sup>th</sup> day of November, 2023, and, in respect of each motion, resolution and other action passed and taken by Council at the said meetings, is, except where prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.

THAT the Mayor and the proper officials of the Township of Essa are hereby authorized and directed to do all things necessary to give effect to the said actions or to obtain approvals where required, and to execute all documents as may be necessary in that behalf and the Clerk is hereby authorized and directed to affix the Corporate Seal to all such documents.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND  
FINALLY PASSED on this the 6<sup>th</sup> day of December, 2023.

\_\_\_\_\_  
Sandie Macdonald, Mayor

\_\_\_\_\_  
Lisa Lehr, Manager of Legislative Services