

**THE CORPORATION OF THE TOWNSHIP OF ESSA  
COMMITTEE OF THE WHOLE MEETING  
WEDNESDAY, JANUARY 15, 2025  
6:00 p.m.**

**MINUTES**

A Committee of the Whole meeting was held in person on Wednesday January 15, 2025, in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald  
Deputy Mayor Michael Smith  
Councillor Pieter Kiezebrink  
Councillor Henry Sander  
Councillor Liana Maltby

Staff in attendance: M. Mikael, Chief Administrative Officer  
C. Rankin, Manager of Parks and Recreation  
D. Dollmaier, Manager of Finance  
S. Haniff, Manager of Planning  
J. Kolb, Manager of Public Works  
P. Granes, Chief Building Official  
S. Corbett, Deputy Clerk  
L. Lehr, Manager of Legislative Services

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Macdonald opened the meeting at 6:00 p.m.

The Township of Essa acknowledges that we are situated on land within the area of Treaty 18, also known as the Lake Simcoe-Nottawasaga Treaty, signed on October 17, 1818 between the Government of Upper Canada and the Anishinaabe Indigenous peoples. The Anishinaabe include the Ojibwe, Odawa and Pottawatomi Nations collectively known as the Three Fires Confederacy. We are dedicated to honouring Indigenous history and culture and committed to moving forward in the spirit of reconciliation and respect with all First Nation, Metis and Inuit People.

**2. DISCLOSURE OF PECUNIARY INTEREST**

None.

**3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS**

## STAFF REPORTS

### 4. PLANNING AND DEVELOPMENT / BUILDING

- a. Staff Report PD001-25 submitted by the Manager of Planning,  
re: Proposed Telecommunication Tower – 7009 11<sup>th</sup> Line – SLI Towers Inc.

Resolution No: CW001-2025 Moved by: Kiezebrink Seconded by: Maltby

*BE IT RESOLVED THAT Staff Report PD001-25 be received; and  
THAT Council endorse a Letter of Concurrence for the proposed telecommunication  
tower to be located at 7009 11<sup>th</sup> Line.*

**---Carried---**

### 5. PARKS AND RECREATION / COMMUNITY SERVICES

- a. Staff Report PR001-25 submitted by the Manager of Parks and Recreation,  
re: Storm Adventure Race.

Resolution No: CW002-2025 Moved by: Sander Seconded by: Smith

*BE IT RESOLVED THAT Staff Report PR001-25 be received; and  
THAT Council authorize the Manager of Parks and Recreation to permit **Adventure  
Storm Race** to utilize Albert Breau Community Park for use of storing canoes  
overnight at Albert Breau Community Park as well as using the green space, renting  
the pavilion and launching the canoes into the Nottawasaga River at the Albert Breau  
boat launch subject to receiving an approval from Simcoe to utilize the County's roads  
& Trails network, receiving the appropriate insurance documentation, rental fee and  
overhead cost recovery deposit.*

**---Carried---**

### 6. FIRE AND EMERGENCY SERVICES

### 7. PUBLIC WORKS

- a. Staff Report PW001-25 submitted by the Manager of Public Works,  
re: Speed Reduction on 5<sup>th</sup> Sideroad and 10<sup>th</sup> Sideroad.

Motion Amended.

Resolution No: CW003-2025 Moved by: Kiezebrink Seconded by: Sander

*BE IT RESOLVED THAT Staff Report PW001-25 be received; and  
THAT Council approve reducing the posted speed limit to 60 km/hr on the 5<sup>th</sup>  
Sideroad from 9<sup>th</sup> Line to County Road 56 with the exact distance to be determined by  
the Manager of Public Works in consultation with Township consulting firm; and  
THAT a by-law to reduce the posted speed limit on the 5<sup>th</sup> Sideroad (outlining exact  
distances) be presented to Council at a future meeting; and*

**THAT** an amendment to By-law No. 2023-33, that being a by-law to designate parts of highway / road network as "Community Safety Zones", be presented to Council at a future meeting designating a segment on the 5<sup>th</sup> Sideroad as a community safety zones; and

**THAT** Council's consideration of a speed reduction on the 10<sup>th</sup> Sideroad be deferred to a future meeting.

---Carried---

8. FINANCE

9. CLERKS / BY-LAW ENFORCEMENT / IT

10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

- a. Staff Report CAO001-25 submitted by the Chief Administrative Officer, re: Review of Mileage Rate.

Resolution No: CW004-2025 Moved by: Maltby Seconded by: Kiezebrink

**BE IT RESOLVED THAT** Staff Report CAO001-25 be received; and **THAT** Council approve an increase to the mileage rate for staff using their personal vehicles to conduct Township business from \$0.61 per km to \$0.72 per km due to the increase in expenses associated with operating such vehicles.

---Carried---

11. OTHER BUSINESS

- Deputy Mayor Smith has asked staff to investigate and report back on ways to gather information from residents on accessibility concerns within the Township.

12. ADJOURNMENT

Resolution No: CW005-2025 Moved by: Smith Seconded by: Maltby

Recommendation: **BE IT RESOLVED THAT** this meeting of Committee of the Whole of the Township of Essa adjourn at 6:11 p.m., to meet again on the 5<sup>th</sup> day of February, 2025 at 6:00 p.m.

---Carried---



Sandie Macdonald  
Mayor



Lisa Lehr  
Manager of Legislative Services