

**THE CORPORATION OF THE TOWNSHIP OF ESSA  
REGULAR COUNCIL MEETING  
WEDNESDAY, NOVEMBER 15, 2023  
(To follow Committee of the Whole)**

**AGENDA**

Members of the public wishing to attend can do so by attending in person to the Council Chambers located in the Administration Centre at 5786 County Road 21, Utopia.

- 1. OPENING OF MEETING BY THE MAYOR**
- 2. DISCLOSURE OF PECUNIARY INTEREST**
- 3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS**

p. 1 Recommendation: **BE IT RESOLVED THAT** the motions duly passed and approved at the Special and Committee of the Whole meetings of this date be approved; and **THAT** the minutes of the Special, Committee of the Whole, Public, and Regular Council meetings held on the 1<sup>st</sup> day of November, 2023 be adopted as circulated.

- 4. CONSENT AGENDA**

Recommendation: **BE IT RESOLVED THAT** the items listed in the Consent Agenda dated November 15, 2023 be received for information, and that the necessary actions be taken.

- 5. COMMITTEE REPORTS**

- p. 13 a. **Minutes of the Essa Public Library Board**

Recommendation: **BE IT RESOLVED THAT** the minutes of the Essa Public Library Board from their meeting of September 25, 2023, be received.

- 6. PETITIONS**

- 7. MOTIONS AND NOTICES OF MOTIONS**

- a. **Proclamation - International Day for the Elimination of Violence Against Women  
(Flag Raising Ceremony – November 15, 2023 at 5:45 p.m.)**

Recommendation: **WHEREAS**, violence continues to be the greatest gender inequality rights issue for women, girls and gender-diverse individuals; and **WHEREAS**, November is Woman Abuse Prevention Month; and **WHEREAS**, gender-based violence is a human right issue which our community must work together to address, prevent and address through public awareness and education; and **WHEREAS**, 1 in 3 women will experience gender-based violence in their lifetime and these numbers increase exponentially for black, indigenous and woman of colour; and

**WHEREAS**, last year in Ontario, every 13 days a woman or child was killed by a man known to them, with the majority being their current or former intimate partner; and

**WHEREAS**, this month and throughout the 16 Days of Activism Against Gender-Based Violence, we acknowledge our community's support of the Wrapped in Courage campaign and commitment to ending gender-based violence; and

**WHEREAS**, on November 25th, The International Day for the Elimination of Violence Against Women, a Wrapped in Courage 2023 Campaign flag will be raised in recognition that the courage of a woman alone is not enough, it takes an entire community to end gender-based violence;

**THEREFORE, BE IT RESOLVED THAT**, Council of the Corporation of the Township of Essa hereby proclaims and declares that November 25<sup>th</sup> shall be known as "The International Day for the Elimination of Violence Against Women", and urges all citizens to recognize this day by taking action to support survivors of gender-based violence and becoming part of Ontario-wide efforts to end gender-based violence.

8. **UNFINISHED BUSINESS**

9. **BY-LAWS**

10. **QUESTIONS**

11. **CLOSED SESSION**

Recommendation: **BE IT RESOLVED THAT** Council proceed to a Closed Session in order to address matters pertaining to:

- a) Confidential Staff Report CAO032-23 – Potential Purchase of Land
  - Acquisition or disposition of land [s.239(2)(c)]

**Motion to Rise and Report from Closed Session Meeting of November 15, 2023.**

Recommendation: **BE IT RESOLVED THAT** Council rise and report from the Closed Session Meeting at \_\_\_\_\_ p.m.

12. **CONFIRMATION BY-LAW**

a. **By-law 2023-70**

Recommendation: **BE IT RESOLVED THAT** leave be granted to introduce By-law 2023-70, that being a By-law to confirm the proceedings of the Special, Committee of the Whole, Closed and Council meetings held on this 15<sup>th</sup> day of November, 2023; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

13. **ADJOURNMENT**

Recommendation: **BE IT RESOLVED THAT** this meeting of Council of the Township of Essa adjourn at \_\_\_\_\_ p.m. to meet again on the 6<sup>th</sup> day of December, 2023 at 6:00 p.m.

**THE CORPORATION OF THE TOWNSHIP OF ESSA  
SPECIAL MEETING – 2024 BUDGET DELIBERATIONS  
WEDNESDAY, NOVEMBER 1, 2023  
3:00 p.m.**

**MINUTES**

A Special Meeting of Council was held in person on Wednesday November 1, 2023 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald  
Deputy Mayor Michael Smith  
Councillor Pieter Kiezebrink  
Councillor Henry Sander  
Councillor Liana Maltby

Staff in attendance: C. Healey-Dowdall, CAO  
M. Mikael, Manager of Public Works  
D. Dollmaier, Treasurer  
S. Haniff, Manager of Planning  
C. Rankin, Manager of Parks and Recreation  
L. Wark, CEO – Essa Public Library  
J. Hunter, Chair – Essa Public Library Board  
D. Burgin, Fire Chief  
G. McNamara, Deputy Fire Chief  
  
S. Corbett, Deputy Clerk  
L. Lehr, Manager of Legislative Services

- 1. OPENING OF MEETING BY THE MAYOR**
- 2. DISCLOSURE OF PECUNIARY INTEREST**
- 3. PRESENTATION OF DRAFT 2024 BUDGET**

**Review of proposed 2024 Departmental Operating and Capital Requests:**

➤ **Essa Public Library (Angus and Thornton Branches)**

The Chief Executive Officer for the Essa Public Library and the Chair of the Essa Public Library provided an overview of the operating and capital budgetary requests for the Essa Public Library (Angus and Thornton Branches). A \$10,000 typo was stated to be corrected into the budget working papers.

➤ **Fire, Emergency Services**

The Fire Chief provided Council with an overview of the operating and capital budgetary requests for the Fire Department (Stations 1 and 2). Council asked for staff to review the burning without a permit revenue.

➤ **Parks and Recreation**

The Manager of Parks and Recreation provided Council with an overview of the operating and capital budgetary requests specific to the Parks and Recreation Department, including the Angus and Thornton Arenas, Parks Operations and Administration, Facilities, Community Events, and Cemeteries. Council asked for staff to provide further info on other parks project which may have been discussed.

➤ **Planning and Development**

The Manager of Planning provided Council with an overview of the operating budgetary requests for the Planning Department.

➤ **Building**

The CAO provided Council with an overview of the operating and capital budgetary requests specific to the Building Department.

➤ **Treasury**

The Manager of Finance provided an overview of the operating budgetary requests specific to the Treasury Department.

➤ **Clerk and Information Technology**

The Manager of Legislative Services provided an overview of the operating budgetary requests specific to Council, the Clerks Department, Information Technology, Operating Assistance, By-law, and Canine Control.

➤ **Public Works, Roads, Water and Wastewater, Storm Sewer**

The Manager of Public Works/Deputy CAO provided an overview of the operating and capital budgetary requests specific to the Public Works Department, Roads, Water and Wastewater and Storm Sewer.

4. **OTHER**

**5. ADJOURNMENT**

**Resolution No: SCW030-2023 Moved by: Smith Seconded by: Maltby**

***BE IT RESOLVED THAT this Special Meeting of the Council of the Township of Essa adjourn at 4:49 p.m. to reconvene on the 15<sup>th</sup> day of November, 2023, at 3:00 p.m.***

**----Carried-----**

\_\_\_\_\_  
Sandie Macdonald, Mayor

\_\_\_\_\_  
Lisa Lehr, Manager of Legislative  
Services

**THE CORPORATION OF THE TOWNSHIP OF ESSA  
PUBLIC MEETING MINUTES  
November 1, 2023**

**PROPOSED ZONING BY-LAW AMENDMENT (Z1-23)  
(Affecting 4 Bank Street)**

**MINUTES**

A Public meeting was held in person on Wednesday November 1, 2023, in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald  
Deputy Mayor Michael Smith  
Councillor Pieter Kiezebrink  
Councillor Henry Sander  
Councillor Liana Maltby

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer  
M. Mikael, Manager of Public Works  
D. Dollmaier, Treasurer  
S. Haniff, Manager of Planning and Development  
O. Ward, Policy Planner  
C. Rankin, Manager of Parks and Recreation  
S. Corbett, Deputy Clerk  
L. Lehr, Manager of Legislative Services

Guests: Celeste Phillips, Planner for Applicant  
- Victor Roth, Owner

Mayor Macdonald opened the meeting at 6:00 p.m. She stated that the purpose of this Public Meeting was to review a proposal for a Zoning By-law Amendment seeking to permit the construction of up to 10 townhomes partially along a condo lane at 4 Bank Street, Angus, in accordance with the provisions of the Planning Act.

A description of the proposal was then provided by the Manager of Planning, Samuel Haniff, who advised that the purpose of the application is to rezone the lands municipally known as 4 Bank Street to change the subject property from the existing "Residential, Low Density, Detached (R1) Zone" to "Residential, Medium Density, Townhome (R3) Zone" with site-specific provisions (R3-site specific).

The Manager of Planning stated that the Zoning By-law Amendment application would permit for the development of 10 new townhouse units on the existing lot, with three (3) units being freehold, facing Bank Street, and seven (7) units on a private condominium roadway (See Attachment B). The application would enable the Applicant to amend the Zoning By-law to create new site-specific regulations.

The Manager of Planning informed those in attendance that a concept plan was submitted representing the proposed R3-SP development, and that Planning Staff have identified the following site-specific provisions which would be required to facilitate the development of the concept plan:

- A reduced Minimum Lot Frontage – 7.0 metres.

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- A reduced Front Yard Setback – 6.2 metres.
- A reduced Exterior Yard Setback – 2.8 metres
- A reduced Landscaping Buffer Strip – 1.0 metres

The Manager of Planning provided the following summary of comments from neighbours and agencies as follows:

Planning Department	Accessibility along the private laneway, snow storage, parking dedication and garbage collection are issues that need to be addressed. Updated documents have also been requested.
Public Works	Requirements: <ul style="list-style-type: none"> <li>• An updated Site Plan inclusive of road geometry;</li> <li>• Swept Path analysis</li> <li>• Traffic Impact analysis memo;</li> <li>• Storm water management brief;</li> <li>• Parking strategy;</li> <li>• Lot grading and drainage; and</li> <li>• Water and sewer Gems models as part of a Functional Servicing (FS) brief.</li> </ul>
County of Simcoe	No objection. However, the County will not be able to provide waste collection services to the proposed units along the private road.
Township Engineering Consultant	The Updated Essa Engineering Standards require: <ol style="list-style-type: none"> <li>a) 7.5 metre wide Private Road;</li> <li>b) A Swept Path Analysis;</li> <li>c) WaterGEMS and SewerGEMS modelling;</li> <li>d) A traffic impact analysis memo</li> </ol>
NVCA	No objection.
SCDSB	Standard comments for residential developments.
Neighbours	No comments received, prior to the meeting.

Celeste Phillips of Celeste Phillips Planning Inc. introduced herself as a representative of the applicant. She proceeded to make a PowerPoint presentation describing the application and what is being proposed.

Mayor Macdonald welcomed comments and questions from the public, stating that speakers must state their names and addresses so that proper records may be kept and notice of future decisions be sent to those persons involved in the review process.

Melissa Millerson (8 Bank Street, Angus) provided the following comments/questions:

- Their house is situated next to the subject site and is 100+ years old. Will the development/vibrations impact the safety/quality of their property?
- What will be the long-term effects on the environment – specifically the mature trees on their property?
- With a very high-water table, where will the water go once construction begins? Where will the water be pumped throughout the construction period?
- How long will the construction/development take place?

Tim Bergman (37 Centre Street, Angus) provided the following comments/questions:

- Would prefer R2 Zone over R3 to be consistent with the neighbourhood's lower density. Perhaps building a duplex instead.
- Concerned about unaccounted-for parking which may overflow onto grass/landscaped areas.
- Concerned about the water table being too high on the site, and questions if the

basements will have to de-water and waterproof.

- Concerned over firefighting access to private road areas. Proposes that a private fire hydrant might be required.

Jessica Salituri (15 Bank Street, Angus) provided the following comments:

- Concerned about density of units and parking.
- Concerned about environmental constraints (water table/ water removal throughout construction)
- Concerned about guest/overflow parking on Bank Street. The section of Bank Street adjacent to the subject lands is a high-traffic flow area located on a bend, so accidents may increase in number.
- Will construction affect other resident's access to Bank Street?
- How will construction impact residents? (dust, vibrations, etc.)
- Does not believe the housing units will be affordable.
- Will change the character of the neighbourhood and possibly decrease property values.

Steven Kenny (Our Lady of Grace Parish – lives on Armeda Clow Crescent) provided the following comments:

- Asked if a fence will be erected along the boundary of the property abutting the church.
- Concerned that 20 spaces will not be enough. People may attempt to overflow park in the church lot.
- Concerned the beautiful mature trees around the property may slowly be killed by the proposed project.
- Believes R2 zoning may be better than R3 zoning due to lower density/less impact.

Councillor Kiezebrink then expressed concern over the size of the rear yards.

No further public comments were brought forward.

Mayor Macdonald thanked all in attendance for their participation. She added that the Essa Township Planning office will prepare a report and by-law to be presented to Council concerning this matter.

The Public meeting adjourned at 6:31 p.m.

Two comments from the Public were received by email prior to the meeting but were not able to be collected by Staff in time for inclusion within the meeting handout. They have been included as an attachment to this public meeting minutes document for reference.

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Sandie Macdonald, Mayor

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Lisa Lehr, Director of Legislative Services/Clerk



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**THE CORPORATION OF THE TOWNSHIP OF ESSA  
COMMITTEE OF THE WHOLE MEETING  
WEDNESDAY, NOVEMBER 1, 2023  
6:00 p.m.**

**MINUTES**

A Committee of the Whole meeting was held in person on Wednesday November 1, 2023 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald  
Deputy Mayor Michael Smith  
Councillor Pieter Kiezebrink  
Councillor Henry Sander  
Councillor Liana Maltby

Staff in attendance: C. Healey-Dowdall, CAO  
M. Mikael, Manager of Public Works  
D. Dollmaier, Treasurer  
S. Haniff, Manager of Planning  
O. Ward, Planner  
C. Rankin, Manager of Parks and Recreation  
S. Corbett, Deputy Clerk  
L. Lehr, Manager of Legislative Services

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Macdonald opened the meeting at 6:00 p.m.

The Township of Essa acknowledges that we are situated on the traditional land of the Anishinaabeg, Huron-Wendat and the Tiononati people. We are dedicated to honouring Indigenous history and culture and committed to moving forward in the spirit of reconciliation and respect with all First Nation, Métis and Inuit people.

**2. DISCLOSURE OF PECUNIARY INTEREST**

Deputy Mayor Smith declared an interest on Items 10(a) and 10(b) as he has familial relations with a member of staff.

**3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS**

**Public Meeting**

- a. **Public Meeting**  
4 Bank Street – Zoning By-law Amendment (Z1-23)

See separate set of minutes.

**STAFF REPORTS**

**4. PLANNING AND DEVELOPMENT**

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5. **PARKS AND RECREATION / COMMUNITY SERVICES**

6. **FIRE AND EMERGENCY SERVICES**

7. **PUBLIC WORKS**

8. **FINANCE**

- a. **Correspondence from Township Engineer AECOM, re: Reduction in Securities – Sapphire Hills Homes (Greenwood Drive) Subdivision.**

**Resolution No: CW120-2023 Moved by: Smith Seconded by: Sander**

***BE IT RESOLVED THAT** Council approve a reduction in securities relating to Sapphire Hills Homes (Greenwood Drive) Subdivision, as recommended by AECOM as follows:*

<i>Current Securities Held by Township of Essa:</i>	<b>\$206,686.06</b>
<i>Reduction as Recommended by AECOM:</i>	<b>\$190,308.37</b>
<i>Securities to be Retained by Township of Essa:</i>	<b>\$16,377.69</b>

*And,*

***THAT** this approval is conditional upon the Developer providing the municipality with a Statutory Declaration indicating that all accounts have been paid in full, including all of the Township’s legal and engineering costs.*

**----Carried-----**

9. **CLERKS / BY-LAW ENFORCEMENT / IT**

10. **CHIEF ADMINISTRATIVE OFFICER (C.A.O.)**

Deputy Mayor Smith declared a conflict on Items 10(a) and (b). He recused himself from Council Chambers and did not vote or participate in any discussion on these Items.

- a. **Staff Report CAO028-23 submitted by the Chief Administrative Officer, re: Safety Boot and Clothing Allowance.**

**Resolution No: CW121-2023 Moved by: Kiezebrink Seconded by: Maltby**

***BE IT RESOLVED THAT** Staff Report CAO028-23 be received; and **THAT** Council authorize an increase to the Township’s Safety Boot and Clothing Allowance as specified within Policy A01-2022, to provide for an increase from \$500 for safety boots and work clothing to \$750 per qualifying individual.*

**----Carried -----**

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- b. **Staff Report CAO029-23 submitted by the Chief Administrative Officer, re: Holiday/Year-end Turkey Gift Cards for Staff and Firefighters.**

**Resolution No: CW122-2023 Moved by: Maltby Seconded by: Kiezebrink**

***BE IT RESOLVED THAT** Staff Report CAO029-23 be received; and **THAT** Council authorize an increase to the annual, year-end "turkey" gift cards issued to all staff and firefighters from \$30 to \$50 per individual.*

----Carried ----

Deputy Mayor Smith resumed his seat for the remainder of the meeting.

- c. **Staff Report CAO030-23 submitted by the Chief Administrative Officer, re: Proposed Quote for Public Transit in Angus.**

Council requested that Staff provide further information in a staff report for their consideration at a future meeting.

**Resolution No: Moved by: Maltby Seconded by: Smith**

***BE IT RESOLVED THAT** Staff Report CAO030-23 be received; and **THAT** Council direct staff to enter into an agreement with **Driverseat**, on a trial basis for one year, to provide a short loop of public transit service through Angus to better assist members of the public to reach the County's public bus service to Barrie or Wasaga Beach/Collingwood Monday-Friday, with the approximate cost of **\$50,000** to be provided through gas tax money, if it can be confirmed that gas tax money is available for this purpose.*

----Deferred----

**OTHER BUSINESS**

Councillor Kiezebrink provided Council with an update on the recent NVCA Board meeting.

Mayor Macdonald reminded Council and Staff that the Angus Santa Claus Parade is scheduled to take place on November 18, 2023 starting at 10:00 a.m.

**11. ADJOURNMENT**

**Resolution No: CW123-2023 Moved by: Smith Seconded by: Maltby**

***BE IT RESOLVED THAT** this meeting of Committee of the Whole of the Township of Essa adjourn at 6:53 p.m., to meet again on the 15<sup>th</sup> day of November 2023 at 6:00 p.m.*

----Carried----

\_\_\_\_\_  
Sandie Macdonald  
Mayor

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Lisa Lehr  
Manager of Legislative Services

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**THE CORPORATION OF THE TOWNSHIP OF ESSA  
REGULAR COUNCIL MEETING  
WEDNESDAY, NOVEMBER 1, 2023**

**MINUTES**

The Regular Meeting of Council was held in person on Wednesday November 1, 2023, following the Committee of the Whole in the Council Chambers of the Administration Centre, Township of Essa.

- In attendance: Mayor Sandie Macdonald  
Deputy Mayor Michael Smith  
Councillor Pieter Kiezebrink  
Councillor Henry Sander  
Councillor Liana Maltby
- Staff in attendance: C. Healey-Dowdall, CAO  
M. Mikael, Manager of Public Works  
D. Dollmaier, Treasurer  
S. Haniff, Manager of Planning  
S. Corbett, Deputy Clerk  
L. Lehr, Manager of Legislative Services

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Macdonald opened the meeting at 6:54 p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST**

**3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS**

**Resolution No: CR212-2023 Moved by: Maltby Seconded by: Sander**

***BE IT RESOLVED THAT** the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and*

***THAT** the minutes of the Committee of the Whole, Closed Session and Regular Council meetings held on the 18<sup>th</sup> day of October, 2023 be adopted as circulated.*

----Carried-----

**4. CONSENT AGENDA**

**Resolution No: CR213-2023 Moved by: Sander Seconded by: Smith**

***BE IT RESOLVED THAT** the items listed in the Consent Agenda dated November 1, 2023 be received for information and that the necessary actions be taken; and*

***THAT** item 7(c) be referred to section B of the Consent Agenda for action*

----Carried-----

**5. COMMITTEE REPORTS**

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- 6. PETITIONS
- 7. MOTIONS AND NOTICES OF MOTIONS
- 8. UNFINISHED BUSINESS
- 9. BY-LAWS

a. By-law 2023-65 Appointment – Municipal Law Enforcement Officer

Resolution No: CR214-2023 Moved by: Kiezebrink Seconded by: Sander

*BE IT RESOLVED BE IT RESOLVED that leave be granted to introduce By-law 2023-65, that being a By-law to appoint a Municipal Law Enforcement Officer; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

----Carried-----

b. By-law 2023-66 Policing Agreement - OPP

Resolution No: CR215-2023 Moved by: Maltby Seconded by: Kiezebrink

Recommendation: *BE IT RESOLVED that leave be granted to introduce By-law 2023-66, that being a By-law to enter into an agreement with the Ontario Provincial Police for Policing Services; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

----Carried-----

c. By-law 2023-67 Appointment – Deputy Treasurer

Resolution No: CR216-2023 Moved by: Smith Seconded by: Sander

Recommendation: *BE IT RESOLVED that leave be granted to introduce By-law 2023-67, that being a By-law to appoint a Deputy Treasurer; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

----Carried-----

d. By-law 2023-68 Lease Agreement – Sports Impressions

Resolution No: CR217-2023 Moved by: Sander Seconded by: Smith

Recommendation: *BE IT RESOLVED that leave be granted to introduce By-law 2023-68, that being a By-law to enter into a Lease Agreement with Sports Impressions; and, that said By-law be read a first, and taken as read a second and third time and finally passed as amended to include 2 million dollars in insurance coverage.*

----Carried-----

- 10. QUESTIONS
- 11. CLOSED SESSION

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12. CONFIRMATION BY-LAW

a. By-law 2023-69

Resolution No: CR218-2023 Moved by: Maltby Seconded by: Kiezebrink

*BE IT RESOLVED THAT leave be granted to introduce By-law 2023-69, that being a By-law to confirm the proceedings of the Special, Committee of the Whole and Council meetings held on this 1<sup>st</sup> day of November, 2023; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

----Carried-----

13. ADJOURNMENT

Resolution No: CR2019-2023 Moved by: Smith Seconded by: Maltby

*BE IT RESOLVED THAT this meeting of Council of the Township of Essa adjourn at 7:01 p.m. to meet again on the 18<sup>th</sup> day of November, 2023 at 6:00 p.m.*

----Carried-----

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Sandie Macdonald  
Mayor

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Lisa Lehr  
Manager of Legislative Services



9. Treasurer Report:

- 9.1 Budget to Actual Year-to-Date comparison 21Sept2023
- 9.2 HST Rebate applied by Essa Treasury
- 9.3 Dog Tags 2022 and 2023
- 9.4 Development Charges: balance owing on the Angus Branch Debt Repayment is \$10,350.00; \$9,000 will be applied in 2023 with \$1,350 remaining in 2024.
- 9.5 Photocopy charges raised by 9.2%
- 9.6 Angus Branch repairs – Accessible Door, Blinds, carpet, and lights from 2022.
- 9.7 Base Borden Fee/Reciprocal Borrowing relationship.
- 9.8 2022 Audited Financial Statement

2023:036 Moved: JB Seconded: SH Carried  
 THAT the Library Board receives the Treasurer's Report including the 2022 Audited Financial Statements as circulated.

10. CEO Report, September 2023

- 10.1 Summer Report (Nakeff)
- 10.2 Manager Report (Newbatt)
- 10.3 EPL & NPSS Working Committee minutes for June 2023
- 10.4 Updates from Federation of Ontario Public Libraries (FOPL) and Canadian Federation of Library Associations (CFLA)

2023: 037 Moved: CC Seconded: RT Carried  
 THAT the Library Board receives the CEO Report as circulated.

11. Ontario Library Service (OLS) Trustee Report (R. Tracey):

Virtual Conference for Library Board members is Thursday, September 28<sup>th</sup>.  
 Registration is available on the LearnHQ platform.

12. Library Board Policy Review:

- 12.1 EPL LS:001 Foundation Statements Policy Review
- 12.2 EPL LS:006 Accessibility in the Library Policy Review – Tabled.
- 12.3 EPL GEN:001 Facilities Policy Review

2023: 038 Moved: LM Seconded: CC Carried  
 THAT the Essa Public Library Board approves updates to LS:001 Foundation Statements Policy and EPL GEN:001 Facilities Policy as circulated and amended by the Library Board.

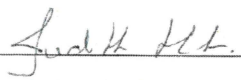
13. Other Business:

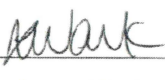
- 13.1 Library Board members need to complete AODA training.  
 If you have never done this, please complete the [training found here](#).
- 13.2 Drag Storytime discussion.
- 13.3 Friends of the Library discussion.

14. Next meeting: Monday, October 23rd, 7pm at Angus Branch.

15. Adjournment

2023:039 Moved: CC Carried  
 THAT the Meeting be adjourned at 8:50pm.

  
 Chair: Judith Hunter

  
 CEO: Laura Wark