

**THE CORPORATION OF THE TOWNSHIP OF ESSA  
REGULAR COUNCIL MEETING  
WEDNESDAY, SEPTEMBER 20, 2023**

**MINUTES**

The Regular Meeting of Council was held in person on Wednesday September 20, 2023, following the Committee of the Whole in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald  
Deputy Mayor Michael Smith  
Councillor Pieter Kiezebrink  
Councillor Henry Sander  
Councillor Liana Maltby

Staff in attendance: C. Healey-Dowdall, CAO  
D. Dollmaier, Treasurer  
O. Curnew, Development Planner  
S. Corbett, Deputy Clerk  
L. Lehr, Manager of Legislative Services

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Macdonald opened the meeting at 7:35 p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST**

Councillor Kiezebrink declared direct interest on Item 11(a) as he owns a property that holds a Kennel Licence.

**3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS**

**Resolution No: CR169-2023 Moved by: Sander Seconded by: Maltby**

*Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and  
THAT the minutes of the Committee of the Whole, Closed Session and Regular Council meetings held on the 6<sup>th</sup> day of September, 2023 be adopted as circulated.*

**----Carried----**

**4. CONSENT AGENDA**

**Resolution No: CR170-2023 Moved by: Sander Seconded by: Kiezebrink**

*Be it resolved that the items listed in the Consent Agenda dated September 20, 2023 be received for information, and that the necessary actions be taken.*

**----Carried----**

**5. COMMITTEE REPORTS**

6. **PETITIONS**

7. **MOTIONS AND NOTICES OF MOTIONS**

- a. **Proclamation – National Day for Truth and Reconciliation  
Flag Raising - September 29<sup>th</sup> at 10:00 a.m.**

**Resolution No: CR171-2023 Moved by: Kiezebrink Seconded by: Maltby**

**WHEREAS** in June of 2021, the federal government passed a new legislation making September 30<sup>th</sup> a national statutory holiday to commemorate the tragic legacy of residential schools in Canada; and

**WHEREAS** the establishment of a national holiday is in response to the 80th call to action in the Truth and Reconciliation Commission of Canada: Calls to Action; and

**WHEREAS** the date coincides with Orange Shirt Day, which began in 2013 and has become a symbol of remembrance to honour Indigenous children forced to leave their families to attend residential schools; and

**WHEREAS** the orange shirt symbol originated in the experience of Phyllis (Jack) Webstad of the Stswecem'c Xgat'tem First Nation, who shared her story of how her new orange shirt was taken away from her on her first day at St. Joseph Mission Residential School, leaving her with feelings of worthlessness and insignificance; and

**WHEREAS** this day will provide a way for our community to publicly commemorate the history and legacy of residential schools and the resilience of residential school survivors, commemoration being a vital component of the reconciliation process; and

**WHEREAS**, Essa Township is a community that encourages and celebrates its cultural diversity;

**THEREFORE, BE IT RESOLVED THAT** the Council of the Township of Essa hereby proclaims September 30<sup>th</sup>, 2023 as National Day for Truth and Reconciliation in Essa Township.

----Carried-----

- b. **Proclamation – National Coaches Week – September 16-24, 2023**

**Resolution No: CR172-2023 Moved by: Smith Seconded by: Sander**

**WHEREAS** from September 16<sup>th</sup> to 24<sup>th</sup>, 2023, communities across Canada will join together to recognize National Coaches Week; and

**WHEREAS** the goal of the week is to celebrate the tremendous positive impact coaches have on athletes and their communities; and

**WHEREAS** during the week, thousands of coaches will be receive a #ThanksCoach message and be invited to participate is various celebratory events including free online clinics and virtual workshops; and

**WHEREAS** coaches will received the recognition they deserve for the time they devote to ensuring Canadians live active healthy lifestyles;

**THEREFORE, BE IT RESOLVED THAT** the Council of the Township of Essa hereby proclaims September 16<sup>th</sup> to 24<sup>th</sup>, 2023 as Coaches Week in Essa Township and urge all civic, social and fraternal organizations and business establishments to give this campaign the greatest possible support.

----Carried-----

**c. Notice of Motion – Riverbank Derby Prize Money**

**Resolution No: CR173-2023 Moved by: Kiezebrink Seconded by: Smith**

*WHEREAS the Township of Essa has organized and hosted the Essa Riverbank Derby for approximately twenty years, a fishing derby that encourages friendly competition amongst anglers near and far; and*

*WHEREAS Council of the Township of Essa deems the event to be one of municipal significance, as it showcases the natural beauty of Essa's environment contained within its own boundaries; and*

*WHEREAS the municipality collects revenue from the sale of Fishing Access passes, the sale of which provides anglers with access to fishing in Essa's Fishing Parks in addition to entry for participation in the annual Riverbank Derby;*

***NOW THEREFORE BE IT RESOLVED** that Council of the Township hereby authorizes its Treasurer to dispense \$1000 in cash to the organizers of the Derby, with the funds to be withdrawn from Essa's Salmon Derby Revenue G/L 02-40-520-765-4737, for prize distribution at the close of the Riverbank Derby on Sunday September 24<sup>th</sup>, 2023 and that receipts of the prize money be presented to the Treasurer.*

----Carried----

**8. UNFINISHED BUSINESS**

**9. BY-LAWS**

**a. By-law 2023-53 Appointment of Building Inspector**

**Resolution No: CR174-2023 Moved by: Sander Seconded by: Kiezebrink**

*BE IT RESOLVED that leave be granted to introduce By-law 2023-53, that being a By-law to appoint a Building Inspector for the Township of Essa; and that said By-law be read a first, and taken as read a second and third time and finally passed.*

----Carried----

**b. By-law 2023-54 Appointment of Provincial Offences Officer (AMPS)**

**Resolution No: CR175-2023 Moved by: Sander Seconded by: Smith**

*BE IT RESOLVED that leave be granted to introduce By-law 2023-54, that being a By-law to appoint a Municipal Law Enforcement Officer and to authorize the Clerk to request MTO designation of a Provincial Offences Officer for the adjudication of reviews and appeals of administrative monetary penalties; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

----Carried----

**c. By-law 2023-55 Official Plan Amendment – OPA 40, re: 231 Barrie Street**

**Resolution No: CR176-2023 Moved by: Maltby Seconded by: Kiezebrink**

***BE IT RESOLVED** that leave be granted to introduce By-law 2023-55, that being a By-law to adopt OPA 40 and amend Essa's Official Plan; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

**----Carried-----**

**d. By-law 2023-56 Zoning By-law Amendment – 231 Barrie Street**

**Resolution No: CR177-2023 Moved by: Sander Seconded by: Smith**

***BE IT RESOLVED** that leave be granted to introduce By-law 2023-56, that being a By-law to amend Essa's Zoning By-law 2023-50, to rezone lands known municipally as 231 Barrie Street from 'Residential Low Density, Detached (R1)' and 'Community Commercial (C1)' to 'Residential Low Density, Detached with Special Provisions (R1-SP)', and 'Residential Low Density, Semi-Detached with Special Provisions (R2-SP)'; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

**----Carried-----**

**e. By-law 2023-57 Zoning By-law Amendment – 6404 11<sup>th</sup> Line**

**Resolution No: CR178-2023 Moved by: Maltby Seconded by: Kiezebrink**

***BE IT RESOLVED** that leave be granted to introduce By-law 2023-57, that being a By-law to amend Essa's Zoning By-law 2023-50, to rezone lands known municipally as 6404 11th Line from 'Agricultural (A)' to 'Agricultural with Special Provisions (A-1)'; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

**----Carried-----**

**f. By-law 2023-58 Zoning By-law Amendment – 5204 10<sup>th</sup> Line**

**Resolution No: CR179-2023 Moved by: Smith Seconded by: Sander**

***BE IT RESOLVED** that leave be granted to introduce By-law 2023-58, that being a By-law to amend Essa's Zoning By-law 2023-50, to rezone lands known municipally as 5204 10<sup>th</sup> line from the 'Agricultural (A)' to the 'Agricultural with Special Provisions (A-1)'; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

**----Carried-----**

**10. QUESTIONS**

**11. CLOSED SESSION**

**Resolution No: CR180-2023 Moved by: Smith Seconded by: Sander**

***BE IT RESOLVED THAT Council proceed to a Closed Session in order to address matters pertaining to:***

- a) Confidential Staff Report C019-23 – By-law Matter
  - *Personal matters about an identifiable individual [s.239(2)(b)]*

**----Carried-----**

Councillor Kiezebrink recused himself from the Council Chambers and did not participate in any discussion or vote on this matter.

Council proceeded into Closed Session Deliberations at 7:44 p.m.

**Motion to Rise and Report from Closed Session Meeting of September 20, 2023.**

**Resolution No: CR181-2023 Moved by: Maltby Seconded by: Smith**

***BE IT RESOLVED THAT Council rise and report from the Closed Session Meeting at 7:46 p.m.***

**----Carried-----**

- a. **IDENTIFIABLE INDIVIDUAL [s.239(2)(b)]  
Confidential Staff Report C019-23 submitted by the Clerk, re: By-law Matter.**

**Resolution No: CR182-2023 Moved by: Maltby Seconded by: Sander**

***BE IT RESOLVED THAT Staff Report C019-23 be received; and THAT Council direct Staff to proceed with Option No. 3 as outlined in this Report.***

**----Carried-----**

Councillor Kiezebrink returned to Council Chambers at 7:47 p.m. and resumed his seat for the remainder of the meeting.

**12. CONFIRMATION BY-LAW**

- a. **By-law 2023-59**

**Resolution No: CR183-2023 Moved by: Sander Seconded by: Maltby**

***BE IT RESOLVED THAT leave be granted to introduce By-law 2023-59 that being a By-law to confirm the proceedings of the Council and Committee of the Whole meetings held on this 20<sup>th</sup> day of September, 2023; and, that said By-law be read a first, and taken as read a second and third time and finally passed.***


**----Carried-----**

**13. ADJOURNMENT**

**Resolution No: CR183-2023 Moved by: Smith Seconded by: Sander**

***BE IT RESOLVED THAT this meeting of Council of the Township of Essa adjourn at 7:49 p.m. to meet again on the 4<sup>th</sup> day of October, 2023 at 6:00 p.m.***

**---Carried---**

  
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Sandie Macdonald  
Mayor

  
\_\_\_\_\_  
Lisa Lehr  
Manager of Legislative Services