

**THE CORPORATION OF THE TOWNSHIP OF ESSA  
COMMITTEE OF THE WHOLE MEETING  
WEDNESDAY, NOVEMBER 1, 2023  
6:00 p.m.**

**MINUTES**

A Committee of the Whole meeting was held in person on Wednesday November 1, 2023 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald  
Deputy Mayor Michael Smith  
Councillor Pieter Kiezebrink  
Councillor Henry Sander  
Councillor Liana Maltby

Staff in attendance: C. Healey-Dowdall, CAO  
M. Mikael, Manager of Public Works  
D. Dollmaier, Treasurer  
S. Haniff, Manager of Planning  
O. Ward, Planner  
C. Rankin, Manager of Parks and Recreation  
S. Corbett, Deputy Clerk  
L. Lehr, Manager of Legislative Services

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Macdonald opened the meeting at 6:00 p.m.

The Township of Essa acknowledges that we are situated on the traditional land of the Anishinaabeg, Huron-Wendat and the Tiononati people. We are dedicated to honouring Indigenous history and culture and committed to moving forward in the spirit of reconciliation and respect with all First Nation, Métis and Inuit people.

**2. DISCLOSURE OF PECUNIARY INTEREST**

Deputy Mayor Smith declared an interest on Items 10(a) and 10(b) as he has familial relations with a member of staff.

**3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS**

**Public Meeting**

- a. **Public Meeting**  
4 Bank Street – Zoning By-law Amendment (Z1-23)

See separate set of minutes.

**STAFF REPORTS**

**4. PLANNING AND DEVELOPMENT**

5. **PARKS AND RECREATION / COMMUNITY SERVICES**

6. **FIRE AND EMERGENCY SERVICES**

7. **PUBLIC WORKS**

8. **FINANCE**

- a. **Correspondence from Township Engineer AECOM, re: Reduction in Securities – Sapphire Hills Homes (Greenwood Drive) Subdivision.**

**Resolution No: CW120-2023 Moved by: Smith Seconded by: Sander**

***BE IT RESOLVED THAT** Council approve a reduction in securities relating to Sapphire Hills Homes (Greenwood Drive) Subdivision, as recommended by AECOM as follows:*

<i>Current Securities Held by Township of Essa:</i>	<i>\$206,686.06</i>
<i>Reduction as Recommended by AECOM:</i>	<i>\$190,308.37</i>
<i>Securities to be Retained by Township of Essa:</i>	<i>\$16,377.69</i>

*And,*

***THAT** this approval is conditional upon the Developer providing the municipality with a Statutory Declaration indicating that all accounts have been paid in full, including all of the Township's legal and engineering costs.*

**----Carried-----**

9. **CLERKS / BY-LAW ENFORCEMENT / IT**

10. **CHIEF ADMINISTRATIVE OFFICER (C.A.O.)**

Deputy Mayor Smith declared a conflict on Items 10(a) and (b). He recused himself from Council Chambers and did not vote or participate in any discussion on these items.

- a. **Staff Report CAO028-23 submitted by the Chief Administrative Officer, re: Safety Boot and Clothing Allowance.**

**Resolution No: CW121-2023 Moved by: Kiezebrink Seconded by: Maltby**

***BE IT RESOLVED THAT** Staff Report CAO028-23 be received; and **THAT** Council authorize an increase to the Township's Safety Boot and Clothing Allowance as specified within Policy A01-2022, to provide for an increase from \$500 for safety boots and work clothing to \$750 per qualifying individual.*

**----Carried -----**

- b. **Staff Report CAO029-23 submitted by the Chief Administrative Officer, re: Holiday/Year-end Turkey Gift Cards for Staff and Firefighters.**

**Resolution No: CW122-2023 Moved by: Maltby Seconded by: Kiezebrink**

**BE IT RESOLVED THAT** Staff Report CAO029-23 be received; and **THAT** Council authorize an increase to the annual, year-end "turkey" gift cards issued to all staff and firefighters from \$30 to \$50 per individual.

----Carried ----

Deputy Mayor Smith resumed his seat for the remainder of the meeting.

- c. **Staff Report CAO030-23 submitted by the Chief Administrative Officer, re: Proposed Quote for Public Transit in Angus.**

Council requested that Staff provide further information in a staff report for their consideration at a future meeting.

**Resolution No: Moved by: Maltby Seconded by: Smith**

**BE IT RESOLVED THAT** Staff Report CAO030-23 be received; and **THAT** Council direct staff to enter into an agreement with **Driverseat**, on a trial basis for one year, to provide a short loop of public transit service through Angus to better assist members of the public to reach the County's public bus service to Barrie or Wasaga Beach/Collingwood Monday-Friday, with the approximate cost of **\$50,000** to be provided through gas tax money, if it can be confirmed that gas tax money is available for this purpose.

----Deferred----

## **OTHER BUSINESS**

Councillor Kiezebrink provided Council with an update on the recent NVCA Board meeting.

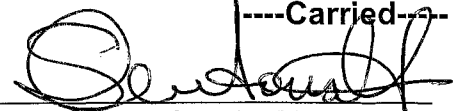
Mayor Macdonald reminded Council and Staff that the Angus Santa Claus Parade is scheduled to take place on November 18, 2023 starting at 10:00 a.m.

## **11. ADJOURNMENT**

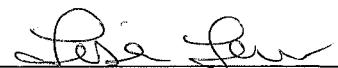
**Resolution No: CW123-2023 Moved by: Smith Seconded by: Maltby**

**BE IT RESOLVED THAT** this meeting of Committee of the Whole of the Township of Essa adjourn at 6:53 p.m., to meet again on the 15<sup>th</sup> day of November 2023 at 6:00 p.m.

----Carried----



Sandie Macdonald  
Mayor



Lisa Lehr  
Manager of Legislative Services