

**THE CORPORATION OF THE TOWNSHIP OF ESSA
REGULAR COUNCIL MEETING**

**WEDNESDAY, JUNE 17, 2020
6:00 p.m.**

AGENDA

1. OPENING OF MEETING BY THE MAYOR

2. DISCLOSURE OF PECUNIARY INTEREST

3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS

- p. 1 **Recommendation:** *Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and That the minutes of the Committee of the Whole and Regular Council meetings held on the 3rd day of June, 2020 be adopted as circulated.*

4. CONSENT AGENDA

Recommendation: *Be it resolved that the items listed in the Consent Agenda dated June 20, 2020 be received for information, and that the necessary action be taken.*

5. COMMITTEE REPORTS

6. PETITIONS

7. MOTIONS AND NOTICES OF MOTIONS

- p. 9 a. **Declare Surplus Lands (Nadmarc Court, Angus)
Parcel A - Block 128 PIN 58110-0854 Plan M-844
Parcel B - Block 132 PIN 58110-0858 Plan M-844; and
Parcel C - Block 133 PIN 58110-0859 Plan M-844**

Recommendation: *Be it resolved that the parcels of vacant land described as Parcel A (Block 128 PIN 58110-0854 Plan M-844), Parcel B (Block 132 PIN 58110-0858 Plan M-844), and Parcel C (Block 133 PIN 58110-0859 Plan M-844) be declared surplus to the Township's requirements, and be offered for sale to the public in a Competitive Bid Process, and that all steps be taken to comply with requirements set forth in Section 2 of Policy A07-04 "Sale and Disposition of Land"; and That the Chief Administrative Officer be authorized and directed to take the necessary action to give effect thereto.*

8. UNFINISHED BUSINESS

9. BY-LAWS

p. 10 a. **By-law 2020-42**

Recommendation: *Be it resolved that leave be granted to introduce By-law 2020-42, that being a By-law to authorize the execution of a Memorandum of Understanding between the Ministry of Community Safety and Correctional Services (Nottawasaga OPP Detachment) and the Corporation of the Township of Essa for an alternate fueling location; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

p. 15 b. **By-law 2020-43**

Recommendation: *Be it resolved that leave be granted to introduce By-law 2020-43, that being a By-law to adopt an amendment to the Official Plan with respect to lands municipally known as 7994 9th Line; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

p. 16 c. **By-law 2020-44**

Recommendation: *Be it resolved that leave be granted to introduce By-law 2020-44, that being a By-law to provide for the adoption of a Tax Rate for the Business Improvement Area in Angus for 2020; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

p. 18 d. **By-law 2020-45**

Recommendation: *Be it resolved that leave be granted to introduce By-law 2020-45, that being a By-law to provide for the adoption of tax rates for 2020; and that said By-law be read a first, and taken as read a second and third time and finally passed.*

10. QUESTIONS

11. CLOSED SESSION

Recommendation: *Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to:*

- *Personal matters about an identifiable individual, including Municipal or local board employees;*
- *Litigation or potential litigation, including matters before administrative tribunals, affecting the Municipality or local board*

Motion to Rise and Report from Closed Session Meeting of June 17, 2020.

Recommendation: *Be it resolved that Council rise and report from the Closed Session Meeting at _____ p.m.*

12. CONFIRMATION BY-LAW

p. 22 **By-law 2020-46**

Recommendation: *Be it resolved that leave be granted to introduce By-law 2020-46, that being a By-law to confirm the proceedings of the Council and Committee of the Whole meetings held on this 17th day of June, 2020; and that said By-law be read a first, and taken as read a second and third time and finally passed.*

13. ADJOURNMENT

Recommendation: *Be it resolved that this meeting of the Council of the Township of Essa adjourn at _____ p.m. to meet again on the 8th day of July, 2020 following Committee of the Whole.*

**THE CORPORATION OF THE TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE**

**WEDNESDAY, JUNE 3, 2020
6:00 p.m.**

MINUTES

A Committee of the Whole meeting was held on Wednesday, June 3, 2020 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Deputy Mayor Michael Smith (electronic)
Councillor Keith White (electronic)
Councillor Henry Sander (electronic)
Councillor Ron Henderson

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer (electronic)
J. Coleman, Manager of Parks and Recreation (electronic)
C. Traynor, Manager of Finance (electronic)
C. Ross Tustin, Fire Chief (electronic)
K. Pascoe, Deputy Clerk
L. Lehr, Clerk

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:04 p.m.

Mayor Macdonald informed Council that Item No. 9 (a) had been withdrawn from the agenda of tonight's meeting at the request of the Clerk so there will be no discussion on this Item.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

STAFF REPORTS

4. PLANNING AND DEVELOPMENT

5. PARKS AND RECREATION/ COMMUNITY SERVICES

6. FIRE AND EMERGENCY SERVICES

7. PUBLIC WORKS

8. FINANCE

9. CLERKS / BY-LAW ENFORCEMENT / IT

- a. Staff Report C022-20 submitted by the Clerk and the Manager of Parks and Recreation, re: Parks Use By-law – Second Draft.

This Item was withdrawn from the Agenda at the request of the Clerk. There was no discussion on the Item.

10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

- a. Staff Report CAO032-20 submitted by the Chief Administrative Officer, re: Operating Budget Consideration – Volunteer Firefighter Remuneration.

Resolution No: CW093-2020 Moved by: Smith Seconded by: White

*Be it resolved that Staff Report CAO032-20 be received; and
That Council approve implementation of the proposed new system for firefighter supervisory compensation commencing July 1, 2020.*

----Carried----

- b. Staff Report CAO035-20 submitted by the Chief Administrative Officer, re: Use of Davis Trail.

Resolution No: CW094-2020 Moved by: Sander Seconded by: White

*Be it resolved that Staff Report CAO035-20 be received; and
That Council authorize Staff to enter into a Use Agreement to allow for a resident to utilize the Davis Trail stormpond area for a bee-keeping hobby on a trial basis.*

----Carried----

11. OTHER BUSINESS

- a. Council Signs “We Must Do More”

Council supported the proposed change in the message advertised to the public on the “We Must Do More” advertising signs.

- b. Maintenance of Walkways / Catwalks

Council supported the request of Councillor White for increased investigation and/or maintenance of walkways/catwalks to be performed by staff, as there has been an escalation in resident complaints coming forward to members of Council, including between Mansonic Way and Sandy Lane.

12. ADJOURNMENT

Resolution No: CW095-2020 Moved by: Smith Seconded by: Henderson

Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 6:11 p.m. to meet again on the 17th day of June, 2020 at 6:00 p.m.

----Carried----

Sandie Macdonald, Mayor

Lisa Lehr, Clerk

**THE CORPORATION OF THE TOWNSHIP OF ESSA
REGULAR COUNCIL MEETING**

**WEDNESDAY, JUNE 3, 2020
6:00 p.m.**

MINUTES

A Meeting of Council was held on Wednesday, June 3, 2020 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Deputy Mayor Michael Smith (electronic)
Councillor Keith White (electronic)
Councillor Henry Sander (electronic)
Councillor Ron Henderson

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer (electronic)
J. Coleman, Manager of Parks and Recreation (electronic)
C. Traynor, Manager of Finance (electronic)
C. Ross Tustin, Fire Chief (electronic)
K. Pascoe, Deputy Clerk
L. Lehr, Clerk

1. OPENING OF MEETING BY THE MAYOR

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS

Resolution No: CR109-2020 Moved by: Sander Seconded by: Henderson

*Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and
That the minutes of the Committee of the Whole and Regular Council meetings held on the 20th day of May, 2020 be adopted as circulated.*

----Carried----

4. CONSENT AGENDA

Resolution No: CR110-2020 Moved by: Smith Seconded by: White

Be it resolved that the items listed in the Consent Agenda dated June 3, 2020 be received for information, and that the necessary action be taken.

----Carried----

5. COMMITTEE REPORTS

a. Essa Public Library Board

Resolution No: CR111-2020 Moved by: Sander Seconded by: Smith

Be it resolved that the minutes of the Essa Public Library Board from their meeting of April 27, 2020, be received.

----Carried-----

b. Angus BIA

Resolution No: CR112-2020 Moved by: Henderson Seconded by: Smith

Whereas the Angus BIA Board of Directors met on May 27, 2020 to review 2019 Actual to Budget Reports, as well as other BIA matters relating to Angus; and WHEREAS the Board of Directors for the Angus BIA has approved by resolution in the May 27th Minutes a 2020 Operating Budget which is less than that of 2019, and a 2020 Capital Budget with no projects or costs for the year nor use of Reserve Funds; and WHEREAS the current COVID-19 pandemic and State of Emergency has restricted other meetings and open discussion this spring; NOW THEREFORE BE IT RESOLVED THAT Essa Council support the approach of the Angus BIA going forward which will involve a future AGM as the Board is able to schedule; and THAT the Township's Manager of Finance review the BIA Board Approved 2020 Budget and May 27, 2020 Minutes, to bring the usual Staff Report before Council to set the required 2020 BIA tax rate.

----Carried-----

6. PETITIONS

7. MOTIONS AND NOTICES OF MOTIONS

8. UNFINISHED BUSINESS

9. BY-LAWS

a. By-law 2020-40

Resolution No: CR113-2020 Moved by: Sander Seconded by: White

Be it resolved that leave be granted to introduce By-law 2020-40, that being a By-law to amend the Township's Procedural By-law 2017-77 to allow for Electronic Participation by members of Council and all Committees, where a State of Emergency has been declared; and that said By-law be read a first, and taken as read a second and third time and finally passed.

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----Carried-----

10. QUESTIONS

11. CLOSED SESSION

Resolution No: CR114-2020 Moved by: Sander Seconded by: Smith

Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to:

- *Personal matters about an identifiable individual, including Municipal or local board employees;*
- *a proposed or pending acquisition or disposition of land for Municipal or local board purposes; and*
- *Information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them*

----Carried-----

Council proceeded into Closed Session at 6:16 p.m.

Motion to Rise and Report from Closed Session Meeting of June 3rd, 2020.

Resolution No: CR115-2020 Moved by: Sander Seconded by: Henderson

Be it resolved that Council rise and report from the Closed Session Meeting at 7:03 p.m.

----Carried-----

- a. **IDENTIFIABLE INDIVIDUAL [s. 239(2)(b)]
Confidential Staff Report C021-20 submitted by the Deputy Clerk, Re: By-law Enforcement Matter.**

Resolution No: CR116-2020 Moved by: Sander Seconded by: White

Be it resolved that Confidential Staff Report C021-20 be received; and That the Deputy Clerk be authorized to proceed with Option No. 2 as outlined in this Confidential Staff Report.

----Carried-----

- b. **IDENTIFIABLE INDIVIDUAL [s. 239(2)(b)]
Confidential Staff Report TR006-20 submitted by the Manager of Finance, Re: Request from Owner at 70 Mill Street.**

MOTION DEFEATED

Resolution No: Moved by: Sander Seconded by: White

Be it resolved that Confidential Staff Report TR006-20 be received; and That the Manager of Finance be authorized to proceed with Option No. 2 as amended in this Confidential Report.

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----Defeated-----

- c. **ACQUISITION OF LAND [s. 239(2)(c)]**
Confidential Staff Report CAO033-20 submitted by the Chief Administrative Officer, Re: Potential Acquisition of Land.

Resolution No: CR117-2020 Moved by: Henderson Seconded by: Smith

Be it resolved that Confidential Staff Report CAO033-20 be received; and That the Chief Administrative Officer be authorized to proceed with Option No. 2 as amended in this Confidential Report.

----Carried----

- d. **ACQUISITION / DISPOSITION OF LAND [s. 239(2)(c)]**
Confidential Staff Report CAO034-20 submitted by the Chief Administrative Officer, Re: Nadmarc Court Surplus Lands.

Resolution No: CR118-2020 Moved by: Smith Seconded by: Sander

Be it resolved that Confidential Staff Report CAO034-20 be received; and That the Chief Administrative officer be authorized to proceed with Option No. 3 as amended in this Confidential Report.

----Carried----

- e. **INFORMATION SUPPLIED IN CONFIDENCE BY A THIRD-PARTY [s. 239(2)(h)]**
Confidential Staff Report CAO036-20 submitted by the Chief Administrative Officer, Re: Pilot-Project – Increased Service Delivery.

Resolution No: CR119-2020 Moved by: White Seconded by: Sander

Be it resolved that Confidential Staff Report CAO036-20 be received; and That the Chief Administrative Officer be authorized to proceed with Option No. 2 as outlined in this Confidential Report, as amended.

----Carried----

12. CONFIRMATION BY-LAW

By-law 2020-41

Resolution No: CR120-2020 Moved by: Henderson Seconded by: Smith

Be it resolved that leave be granted to introduce By-law 2020-41, that being a By-law to confirm the proceedings of the Council and Committee of the Whole meetings held on this 3rd day of June, 2020; and that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried----

13. **ADJOURNMENT**

Resolution No: CR121-2020 Moved by: Smith Seconded by: Henderson

Be it resolved that this meeting of the Council of the Township of Essa adjourn at 7:16 p.m. to meet again on the 17th day of June, 2020 following Committee of the Whole.

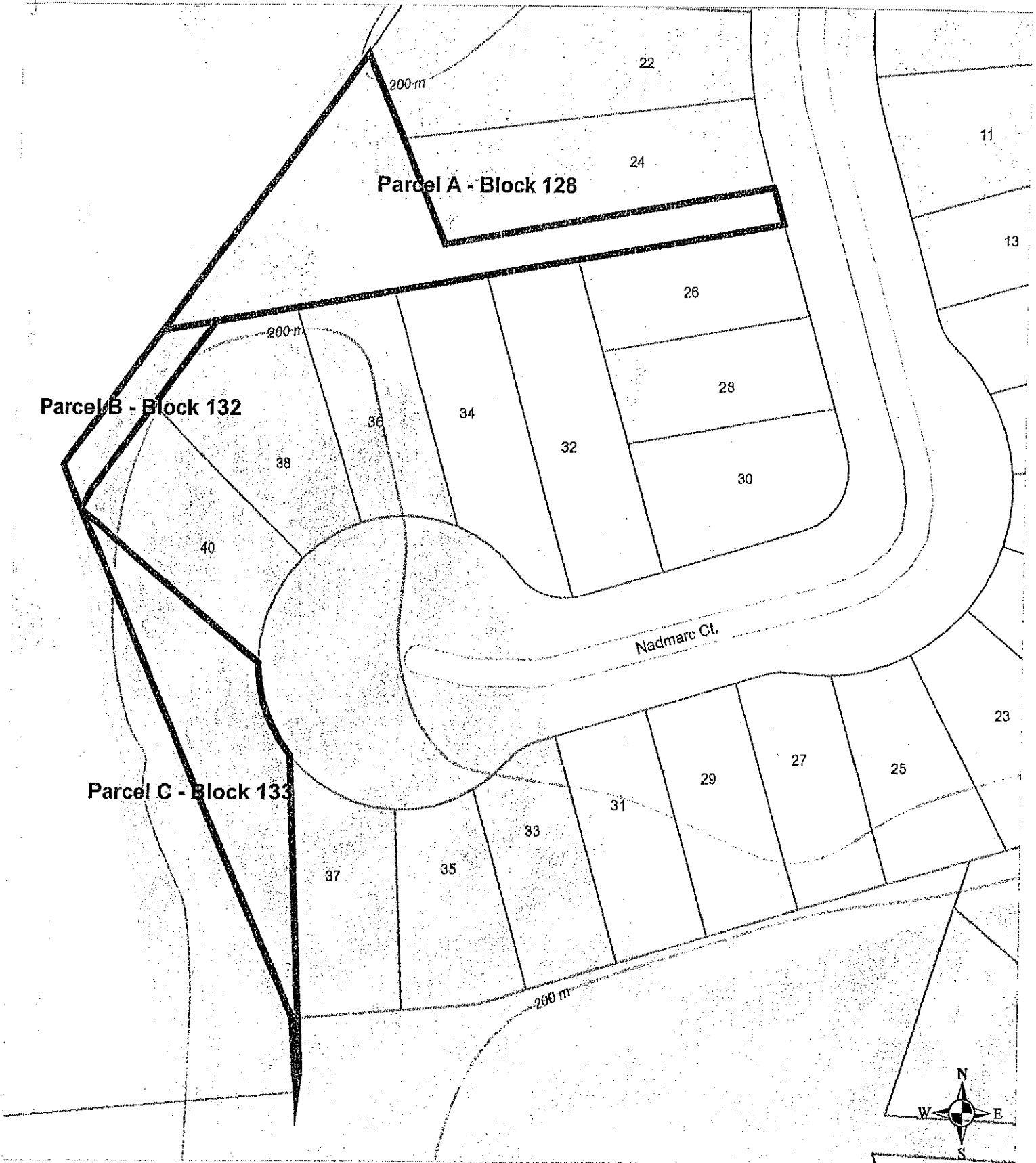
----Carried-----

Sandie Macdonald, Mayor

Lisa Lehr, Clerk

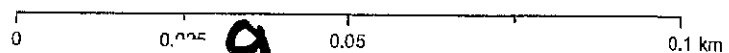
Nadmarc Lands - Blocks 128, 132, 133

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26, 2020



THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW 2020 - 42

Being a By-law to authorize the execution of a Memorandum of Understanding between the Ministry of Community Safety and Correctional Services (Nottawasaga OPP Detachment) and The Corporation of The Township of Essa for an alternate fueling location.

WHEREAS the *Municipal Act, S.O. 2001, c. 25*, authorizes Council to enter into agreements; and

WHEREAS the *Emergency Management and Civil Protection Act, R.S.O. 1990, c.E.9* authorizes Council to enter into an Agreement; and

WHEREAS the Council of the Township of Essa wishes to safeguard and protect the health, safety and security of its citizens and provide an alternate fueling location for the Nottawasaga OPP Detachment; and

WHEREAS the Council of the Corporation of the Township of Essa deems it desirable and in the public interest to enter into an Agreement with the Ministry of Community Safety and Correctional Services (Nottawasaga OPP Detachment) to provide an alternate fueling location when the municipality has declared an emergency;

NOW THEREFORE BE IT RESOLVED THAT Council of The Corporation of The Township of Essa hereby enacts as follows:

1. THAT the Mayor and the Clerk are hereby authorized and directed to execute on behalf of the Township of Essa a Memorandum of Understanding with the Ministry of Community Safety and Correctional Services Nottawasaga OPP Detachment.
2. THAT a copy of the Memorandum of Understanding as attached hereto as Schedule "A" forms part of this By-law.
3. THAT the provisions of this By-law shall take full force and effect with the passing hereof.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED on this the 3rd day of June, 2020.

Sandie Macdonald, Mayor

Lisa Lehr, Clerk

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MEMORANDUM OF UNDERSTANDING

BETWEEN

Ministry of Community Safety and Correctional Services
Nottawasaga OPP Detachment

AND

Township of Essa

Attention:

Colleen Healey-Dowdall, CAO
5786 Simcoe County Road 21
UTOPIA, Ontario
L0M 1T0

Ph: 705-424-99917 x 109
Fax: 705-424-2367

chealey@essatownship.on.ca

1. PURPOSE

Pursuant to Section 6 (1) of the *Emergency Management and Civil Protection Act* and Section 7 of Ontario Regulation 380/04, the branch's Continuity of Operations Plan (COOP) must include an arrangement for an alternate vehicle fuel supply, in the event an emergency situation prevents the current supply distributions from continuing.

Accordingly, Nottawasaga OPP and the Township of Essa have come to an agreement that in the event that vehicle fuel supplies cannot be sustained due to an emergency situation, the Township of Essa vehicle fuel sites will be used by Nottawasaga OPP as an alternate fueling location and the Township of Essa will make its best efforts to supply fuel to the Nottawasaga OPP as necessary.

This Memorandum of Understanding (MOU) sets out the Terms and Conditions under which vehicle fuel distribution by the Township of Essa will be utilized by the Nottawasaga OPP as an alternate fueling location.

2. TERM

The term of this MOU shall commence on the date that it is signed by both parties, and continue until terminated by either or both parties.

3. PARTIES

The parties to this Agreement are:

- The Township of Essa and,
- Nottawasaga OPP, Ministry of Community Safety and Correctional Services

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OR

4. CONTACT OFFICERS

For all administrative and other matters impacting on the smooth operation of this MOU, Nottawasaga OPP and the Township of Essa contact officers and their alternates, along with contact information, have been identified and noted in the Nottawasaga OPP COOP. This contact list will be reviewed and updated by both parties, on a regular basis, to ensure continued accuracy.

5. ROLES AND RESPONSIBILITIES

To arrange access to the alternate fueling location in the event of an emergency, identified officers of the Nottawasaga OPP will contact officers of the the Township of Essa as per the protocol outlined in the Nottawasaga OPP COOP (Note that the primary contact for fuel supply from Essa shall be the Roads Supervisor 705 424-9917 x 112/705 305-3484 or Assistant Roads Supervisor 705 424-9917 x 113/705 333-8585).

The Township of Essa will facilitate access to its alternate fueling location for Nottawasaga OPP staff as may be required, to the best of its ability (e.g., refueling police vehicles).

A copy of the current approved Nottawasaga OPP COOP will be provided to the Township of Essa, to enable appropriate Township of Essa staff to understand the nature of the continuing business of the Nottawasaga OPP Time Critical Services.

The Nottawasaga OPP COOP coordinator will meet with assigned the Township of Essa staff to ensure a seamless operational transition in the event of an emergency, throughout the term of this MOU.

6. GENERAL TERMS AND CONDITIONS

Effective Date: The term of this Memorandum of Understanding shall be from the date of signature to the date of termination by one or both parties, in accordance with the following terms.

Termination: Either party may terminate this Agreement at any time, without fault and without liability, upon two (2) weeks notice in writing to the other party.

Length of Occupation: The Nottawasaga OPP may utilize the vehicle refueling site provided by the Township of Essa for a period not to exceed fifteen days, unless agreed to by both parties.

The Nottawasaga OPP agrees to compensate the Township of Essa at the current rate of fuel cost during the dates of use, for the quantity of fuel utilized by the members of the Nottawasaga OPP.

Periodic Review: On an annual basis, and from time to time as circumstances require, this MOU will be reviewed and amended if necessary, upon agreement by both parties.

Dispute Resolution: Where any dispute or alleged default arises under this MOU, both parties agree that they will take all necessary steps to resolve the dispute/alleged default by mutual agreement, using the following procedures:

9a

The Nottawasaga OPP and the Township of Essa COOP officers will undertake the initial negotiation on the matter in dispute. Unresolved issues will be referred to Nottawasaga OPP, Inspector Steve RIDOUT and The Township of Essa CAO, Colleen Healey-Dowdall, for resolution.

Confidentiality: Neither party shall disclose or publish at any time, any of the information provided or any information obtained, conceived of, originated, discovered or developed in the course of the performance of the parties' duties and obligations under this agreement without prior written consent of the other party. Both parties shall use Ministry/Agency information only to fulfill its obligations under this Agreement and for no other purpose.

Notices: Notices under this Agreement shall be in writing and sent by personal delivery or by ordinary prepaid mail. Notices by personal delivery shall be deemed to have been received at the time of delivery. Notices by mail shall be deemed to have been received on the fourth business day after the date of mailing.

5. SIGNATURES

ORIGINAL SIGNED BY

June 2020

Inspector Steve Ridout, Detachment Commander Nottawasaga OPP Date

ORIGINAL SIGNED BY

June 2020

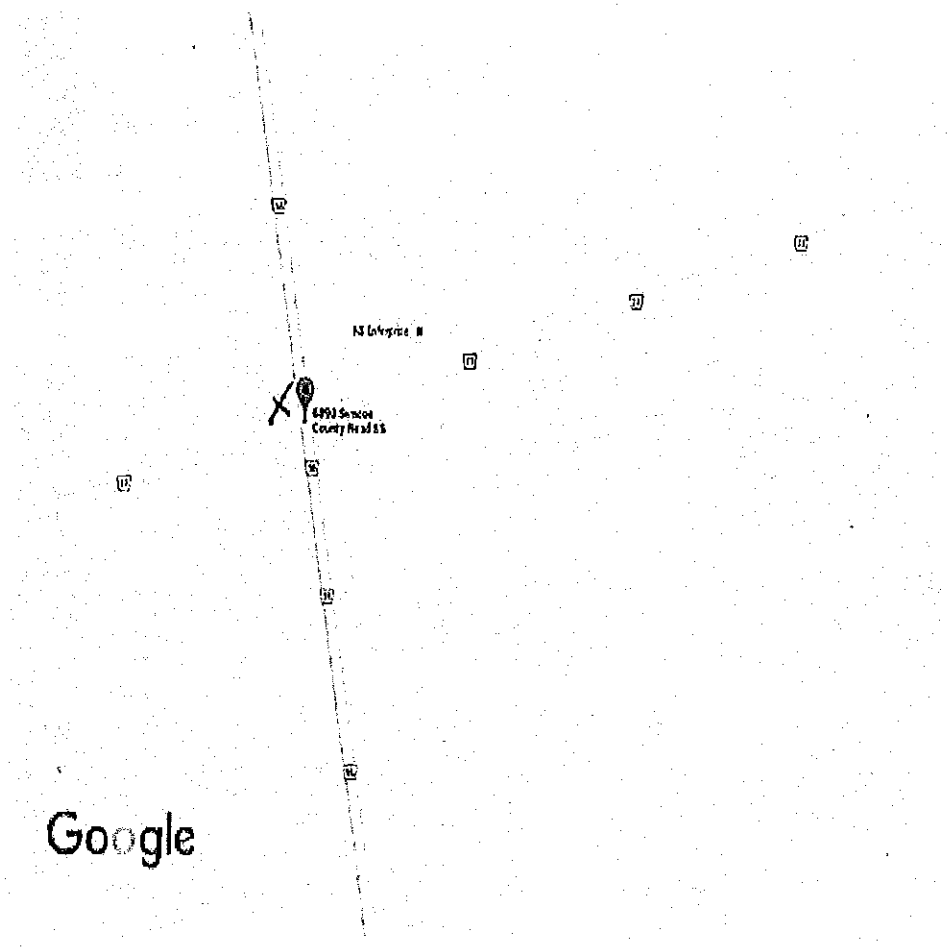
Her Worship Mayor Sandie MacDonald, Township of Essa Date

Clerk, Lisa Lehr, Township of Essa Date

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MAP & DIRECTIONS TO
ALTERNATE FUELING LOCATION

Essa Roads Garage
5654 County Rd 21 (at County Rd 56)
Essa
705 424-9917 x 112 (John Kolb, Roads Supervisor)
Or 705 305-3484



Directions- From Alliston- Highway 89 east to Simcoe County Rd 56. Simcoe County 56 north to Simcoe County 21.

From Angus- Simcoe County Rd 10 south to Simcoe County Rd 21. Simcoe County Road 21 east to Simcoe County Road 56.

THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW NO. 2020 – 43

Being a By-law to adopt an Amendment to the Official Plan for the Township of Essa with respect to lands municipally known as 7994 9th Line.

WHEREAS section 21 of the *Planning Act*, R.S.O. 1990, c.P.13, as amended authorizes Council to amend its Official Plan that applies to the municipality; and

WHEREAS the Council for the Corporation of the Township of Essa has provided adequate information to the public, and has held at least one public meeting in accordance with section 22 of the *Planning Act*; and

WHEREAS the Corporation of the Township of Essa deems it appropriate to amend the Township of Essa's Official Plan;

NOW THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Township of Essa hereby enacts as follows:

1. THAT the Township of Essa Official Plan Schedule "A" be amended to denote these lands with "OPA 33 See Section 26.5.1 Special Policy".
2. THAT the following be added to Section 26.5.1, of the Township's Official Plan:
 - a) Notwithstanding the above, those lands situated on Lot 25, Concession 8, municipally known as 7994 9th Line, may be permitted a severance, at the time of this amendment, to create one (1) new Rural lot on lands less than 20-hectares in size.
3. This By-law shall come into force and take effect upon the approval of the Corporation of the Township of Essa and in accordance with the provisions of the *Planning Act*.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED on this the 17th day of June, 2020.

Sandie Macdonald, Mayor

Lisa Lehr, Clerk

9c

THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW 2020 - 44

Being a By-law to provide for the adoption of a Tax Rate for the Business Improvement Area in Angus for 2020.

WHEREAS the *Municipal Act*, S.O. 2001, Chapter 25 provides that the Council of the local Municipality shall in each year prepare and adopt estimates of all sums required during the year on all rateable property in the local municipality; and

WHEREAS the *Municipal Act*, S.O. 2001, Chapter 25 provides that the Council of the local Municipality shall in each year pass a by-law levying a separate tax rate, as specified in the by-law, on the assessment in each property class in the local municipality rateable for local municipality purposes; and

WHEREAS the *Municipal Act*, S.O. 2001, Chapter 25 Sections 308(2)(5), provides that a set of tax ratios shall be established for every municipality and that the County of Simcoe By-law No. 6847 passed on April 8, 2020, established these tax ratios; and

WHEREAS the *Assessment Act*, R.S.O. 1990, Chapter A.31, as amended, establishes the classes of real property and methods of assessment, as well as provides for alterations to the Collector's Roll;

NOW THEREFORE the Council of the Corporation of the Township of Essa enacts as follows:

1. The 2020 budget for the Angus Business Improvement Area is hereby set at \$25,000.
2. The following tax rates expressed as a percentage are hereby adopted to be applied against the whole of the assessment for real property for the Angus Business Improvement Area purpose to levy \$25,000 in 2020.

<u>TAX CLASS</u>		<u>TAX RATE</u>
Commercial	- occupied	0.0391718%
Shopping	- occupied	0.0391718%
New Construction Commercial	- occupied	0.0391718%

3. The collector shall mail or cause the same to be mailed, not later than 21 days prior to the date the first instalment is due, to the residence or place of business of such person indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes payable, the date by which it is to be paid and the penalty charge imposed for late payment.

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4. The date(s) for payment of taxes levied under the authority of this By-law shall be as follows:

Due date of First Final Instalment

Three banking days before the last banking day of September

Due date of Second Final Instalment

Three banking days before the last banking day of November

5. That the taxes shall be payable to the Corporation on or before the due date and shall be payable at the Municipal Office, or at the Banks of Nova Scotia in Angus and Alliston, or at the Royal Bank of Canada in Cookstown, or at the Toronto-Dominion Bank in Alliston. Payments made at the above Bank branches shall be deemed to be paid to the Corporation on the date the Corporation receives payment. The resident (or presenter of the bill) will be responsible to pay any applicable service charge to the financial institution accepting the payment. Electronic Fund Transfers (EFT) are available through a Pre-Authorized Payment Plan with the Township and Telephone EFT with various Financial Institutions. In addition, payment can be left after hours at the Municipal Office drop box on the lower level, side entrance.
6. That the Treasurer of the Corporation shall add to the amount of all taxes due and unpaid and levied under the authority of this By-law, a penalty charge equal to one and one-quarter (1.25%) per cent of such amount on the first day of the calendar month following the due date, and on the first day of each calendar month thereafter in which default continues. After the end of the year in which the taxes are levied and are unpaid, statutory interest of one and one-quarter (1.25%) per cent per month will apply.
7. That the Treasurer and/or designate, are hereby authorized to accept part payment from time to time on account of any such taxes that are due and to give a receipt for such part payment, provided that acceptance of any such part payment shall not affect the collection of any penalty charges imposed and collectable in respect of non-payment of the taxes or any installment thereof, and that such part-payment is applied first against the principal taxes owing.
8. That there be imposed a handling fee of \$30.00 for any returned cheques.
9. This By-law shall come into force and take effect on the date it is finally passed.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED on the 17th day of June, 2020.

Sandie Macdonald, Mayor

Lisa Lehr, Clerk

THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW 2020 – 45

Being a By-law to provide for the adoption of tax rates for 2020.

WHEREAS the *Municipal Act*, S.O. 2001, Chapter 25 provides that the Council of the local Municipality shall in each year prepare and adopt estimates of all sums required during the year on all rateable property in the local municipality; and

WHEREAS the *Municipal Act*, S.O. 2001, Chapter 25 provides that the Council of the local Municipality shall in each year pass a by-law levying a separate tax rate, as specified in the by-law, on the assessment in each property class in the local municipality rateable for local municipality purposes; and

WHEREAS The *Municipal Act*, S.O. 2001, Chapter 25 Sections 308(2)(5), provides that a set of tax ratios shall be established for every municipality and that the County of Simcoe By-law No. 6847 passed on April 28, 2020, established these tax ratios; and

WHEREAS the *Assessment Act*, R.S.O. 1990, Chapter A.31, as amended, establishes the classes of real property and methods of assessment, as well as provides for alterations to the Collector's Roll; and

WHEREAS the Council of the Township of Essa has reviewed the estimates required for all purposes for the year 2020 and has held special meetings for budget discussions on November 20, 2019, December 4, 2019, and December 18, 2019, as advertised to the public, pursuant to section 291 of the *Municipal Act*, S.O. 2001;

WHEREAS the *Municipal Act*, S.O. 2001, Chapter 25, Section 329, as amended, contains the rules governing the mandatory 5% (five percent) limit on CVA-related tax increases for commercial, industrial and multi-residential properties; and

WHEREAS the *Municipal Act*, S.O. 2001, Chapter 25, Section 329.1 as amended, may modify the provisions and limits set out in Section 329 and within the meaning of Section 331 of the Act, as established and approved by the Upper Tier to govern all Lower Tier municipalities and that the County of Simcoe By-law No.6847 passed on April 28, 2020, establishes these limits; and

WHEREAS the *Municipal Act*, S.O. 2001, Chapter 25, Section 391 as amended, permits the imposition of fees or charges on persons for services provided or done by or on behalf of any other municipality; and

WHEREAS the *Municipal Act*, S.O. 2001, Chapter 25, Section 398(1) (2) as amended, permits that fees or charges constitute a debt of the person to the municipality and that such amount owing can be added to the Tax Roll and collected in same manner as municipal taxes; and

WHEREAS County of Simcoe By-law No. 6847, passed on April 28, 2020, established tax rates for County purposes for the year 2020; and

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WHEREAS Section 257.12.1(b) of the *Education Act*, R.S.O. 1990, c.E.2 as amended, provides for the Minister of Finance to make regulations prescribing tax rates for school purposes, as established in Ontario Regulations;

NOW THEREFORE the Council of the Corporation of the Township of Essa hereby enacts as follows:

1. The 2020 levy for Township purposes, levy is hereby set at \$7,711,650.
2. The 2020 estimate for Simcoe County purposes, including Simcoe County Waste Management costs, is hereby set at \$9,507,034.
3. The 2020 estimate for Education purposes is hereby set at \$6,045,703.
4. The following tax rates expressed as a percentage are hereby adopted to be applied against the whole of the assessment for real property for municipal purposes:

<u>TAX CLASS</u>	<u>TAX RATE</u>
Residential	0.249748%
Multi-Residential	0.249748%
Commercial - occupied	0.312709%
- vacant	0.2188963%
Small Scale On-Farm	0.0781784%
Pipelines	0.3238228%
Farm	0.062437%
Managed Forests	0.062437%
Industrial - occupied	0.312709%
- vacant	0.2188963%
Small Scale On-Farm	0.0781784%

5. The following tax rates expressed as a percentage are hereby adopted to be applied against the whole of the assessment for real property for Simcoe County purposes, including Simcoe County Waste Management:

<u>TAX CLASS</u>	<u>TAX RATE</u>
Residential	0.273571%
Multi-Residential	0.273571%
Commercial - occupied	0.342538%
- vacant	0.239777%
Small Scale On-Farm	0.085635%
Pipelines	0.354712%
Farm	0.068393%
Managed Forests	0.068393%
Industrial - occupied	0.342538%
- vacant	0.239777%
Small Scale On-Farm	0.085635%

6. The following tax rates expressed as a percentage are hereby adopted to be applied against the whole of the assessment for real property for School purposes:

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<u>TAX CLASS</u>	<u>TAX RATE</u>
Residential	0.153000%
Multi-Residential	0.153000%
Commercial - occupied	0.980000%
- vacant	0.858940%
Small Scale On-Farm	0.245000%
Pipelines	1.237518%
Farm	0.038250%
Managed Forests	0.038250%
Industrial - occupied	1.250000%
- vacant	1.095587%
Small Scale On-Farm	0.245000%

7. The taxes on railway rights of way (ROW) for 2020 is due to the Township in accordance with the prescribed rates as established by the Minister of Finance pursuant to section 315 of the *Municipal Act*, S.O. 2001, as amended, and the ROW taxes due shall be based on the assessment roll and the tax rates for the year.

8. The collector shall mail or cause the same to be mailed, not later than 21 days prior to the date the first instalment is due, to the residence or place of business of such person indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes payable, the date by which it is to be paid and the penalty charge imposed for late payment.

9. The date(s) for payment of taxes levied under the authority of this By-law shall be as follows:
 - Due date of First Final Instalment
Three banking days before the last banking day of September

 - Due date of Second Final Instalment
Three banking days before the last banking day of November

10. That the taxes shall be payable to the Corporation on or before the due date and shall be payable at the Municipal Office, or at the Banks of Nova Scotia in Angus and Alliston, or at the Royal Bank of Canada in Cookstown, or at the Toronto-Dominion Bank in Alliston. Payments made at the above Bank branches shall be deemed to be paid to the Corporation on the date the Township receives the payment. The resident (or presenter of the bill) will be responsible to pay any applicable service charge to the financial institution accepting the payment. Electronic Fund Transfers (EFT) are available through a Pre-Authorized Payment Plan with the Township and Telephone EFT with various Financial Institutions. In addition, payment can be left after hours at the Municipal Office drop box on the lower level, side entrance.

11. That the Treasurer of the Corporation shall add to the amount of all taxes due and unpaid and levied under the authority of this By-law, a penalty charge equal to one and one-quarter (1.25%) per cent of such amount on the first day of the calendar month following the due date, and on the first day of each calendar month thereafter in which default continues. After the end of the year in which the taxes are levied and are unpaid, statutory interest of one and one-quarter (1.25%) per cent per month will apply.

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12. That the Treasurer and/or designate, are hereby authorized to accept part payment from time to time on account of any such taxes that are due and to give a receipt for such part payment, provided that acceptance of any such part payment shall not affect the collection of any penalty charges imposed and collectable in respect of non-payment of the taxes or any installment thereof, and that such part-payment is applied first against the principal taxes owing.
13. That there be imposed a handling fee of \$30.00 for any returned cheques.
14. This By-law shall come into force and take effect on the date it is finally passed.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED on this the 17th day of June, 2020.

Sandie Macdonald, Mayor

Lisa Lehr, Clerk

THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW 2020 – 46

Being a By-law to confirm the proceedings of the Council meeting held on the 17th day of June, 2020.

THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF ESSA
HEREBY ENACTS AS FOLLOWS:

THAT the action of the Council at its meeting held on the 17th day of June, 2020 and, in respect of each recommendation contained in the Minutes of the Regular Council meeting held on the 3rd day of June, 2020, and the Committee of the Whole meetings held on the 3rd day of June, 2020; and, in respect of each motion, resolution and other action passed and taken by Council at the said meetings, is, except where prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.

THAT the Mayor and the proper officials of the Township of Essa are hereby authorized and directed to do all things necessary to give effect to the said actions or to obtain approvals where required, and to execute all documents as may be necessary in that behalf and the Clerk is hereby authorized and directed to affix the Corporate Seal to all such documents.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND
FINALLY PASSED on this the 17th day of June, 2020.

Sandie Macdonald, Mayor

Lisa Lehr, Clerk