



Township of Essa Public Meeting Minutes

A Public meeting was held in person on Wednesday February 4, 2026, in the Council Chambers of the Administration Centre.

In attendance: Mayor Macdonald
Deputy Mayor Smith
Councillor Kiezebrink
Councillor Sander
Councillor Maltby

Staff in Attendance: Michael Mikael, Chief Administrative Officer
Pedro Granes, Chief Building Official
Samuel Haniff, Manager of Planning
Lisa Lehr, Manager of ASE
John Kolb, Manager of Public Works
Sarah Corbett, Deputy Clerk
Krista Pascoe, Manager of Legislative Services/Clerk

Mayor Macdonald opened the meeting at 6:19 p.m. She stated that the purpose of the Public Meeting is to review the proposed Housekeeping By-law which will correct clerical errors, update administrative zoning changes and present provincially required updates to the Township's Zoning By-law (2003-50).

A description and presentation of the proposal was then read by the Manager of Planning, Samuel Haniff. He noted the following corrections to the presentation material:

- Item 4 is revised as a recommended increase in allowable lot coverage from 40% to 45% (instead of 60%) in the RS2 zone;
- Item 14 is revised as follows:
 - The definition of "Dwelling, Group or Cluster" is proposed as "three (3) or more permitted 1-unit or 2-unit residential buildings on the same lot" to be added to Section 3 of the Zoning By-law; and
 - "Dwelling, Group or Cluster" is proposed to be added to Section 14: Permitted Uses in Residential Zones.

Mayor Macdonald then welcomed comments and questions from the public, stating that speakers must state their name and address so that proper records may be kept and notice of future decisions be sent to those persons involved in the review process.

There were no members of the public present.

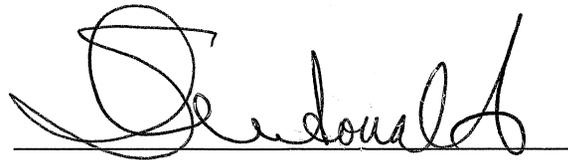
Mayor Macdonald opened the floor to members of Council for clarification.

Councillor Sander asked for clarification on parking requirements.

The Manager of Planning, Samuel Haniff and CAO, Michael Mikael, provided clarification.

Mayor Macdonald thanked all in attendance for their participation. She added that the Essa Township Planning office will prepare a report and by-law to be presented to Council concerning this matter.

The Public meeting adjourned at 6:42 p.m.



Sandie Macdonald,
Mayor



Krista Pascoe, Manager of Legislative
Services/Clerk