

**THE CORPORATION OF THE TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE MEETING
WEDNESDAY, JUNE 19, 2024
6:00 p.m.**

MINUTES

A Committee of the Whole meeting was held in person on Wednesday June 19, 2024, in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Deputy Mayor Michael Smith
Councillor Pieter Kiezebrink
Councillor Henry Sander
Councillor Liana Maltby

Staff in attendance: M. Mikael, Chief Administrative Officer
C. Rankin, Manager of Parks and Recreation
D. Dollmaier, Manager of Finance
S. Haniff, Manager of Planning
J. Kolb, Manager of Public Works
P. Granes, Chief Building Official
S. Corbett, Deputy Clerk
L. Lehr, Manager of Legislative Services

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:00 p.m.

The Township of Essa acknowledges that we are situated on land within the area of Treaty 18, also known as the Lake Simcoe-Nottawasaga Treaty, signed on October 17, 1818 between the Government of Upper Canada and the Anishinaabe Indigenous peoples. The Anishinaabe include the Ojibwe, Odawa and Pottawatomi Nations collectively known as the Three Fires Confederacy. We are dedicated to honouring Indigenous history and culture and committed to moving forward in the spirit of reconciliation and respect with all First nation, Metis and Inuit People.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

a. Public Meeting

Re: 68 Gold Park Gate Proposed Zoning By-law Amendment (Z4-19)

See separate set of Minutes.

STAFF REPORTS

4. PLANNING AND DEVELOPMENT / BUILDING

5. PARKS AND RECREATION / COMMUNITY SERVICES

- a. **Staff Report PR009-24 submitted by the Manager of Parks and Recreation, re: Concession Stand & Pro Shop Reinstatement in Thornton Arena.**

Resolution No: CW045-2024 Moved by: Sander Seconded by: Smith

BE IT RESOLVED THAT Staff Report PR009-24 be received; and THAT Council authorize the Manager of Parks & Recreation to enter into a 3-year rental contract with Craft Co., at a rate of \$550 per month for the first year, \$575 per month for the second year, and \$600 per month for the third year; and THAT Council authorize a one-year extension upon satisfactory performance at a rate of \$600 per month for that optional fourth year.

----Carried----

6. FIRE AND EMERGENCY SERVICES

7. PUBLIC WORKS

- a. **Staff Report PW011-24 submitted by the Manager of Public Works, Re: 5th Line Slope Failure and Culvert Damage Remedial Work.**

Resolution No: CW046-2024 Moved by: Kiezebrink Seconded by: Sander

BE IT RESOLVED THAT Staff Report PW011-24 be received; and That Council authorize Staff to proceed with Option No. 1 "Culvert Rehabilitation" as contained in this Report, utilizing the Township's own manpower for all earth works for cost-saving purposes.

----Carried----

8. FINANCE

9. CLERKS / BY-LAW ENFORCEMENT / IT

- a. **Staff Report C010-24 submitted by the Deputy Clerk, re: Special Occasion Permit – 1985604 Canada Inc. – Renaissance Faire-Essa Agriplex.**

Resolution No: CW047-2024 Moved by: Maltby Seconded by: Smith

BE IT RESOLVED THAT Staff Report C010-24 be received; and THAT Council approves the Essa North Renaissance Faire being held at the Essa Agriplex as a Municipally Significant Event so that they may host an alcohol consumption area on Saturday July 6, 2024, between the hours of 10:30 a.m. to 11:30 p.m. and Sunday July 7, 2024, between the hours of 10:30 a.m. and 7:00 p.m.; and

THAT this approval is conditional upon a copy of the certificate of insurance in the amount of \$5,000,000.00 being provided to this municipality, listing the Township of Essa as additional insured.

----Carried----

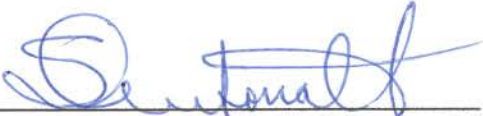
10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

11. OTHER BUSINESS

12. ADJOURNMENT

Resolution No: CW048-2024 Moved by: Smith Seconded by: Maltby

BE IT RESOLVED THAT this meeting of Committee of the Whole of the Township of Essa adjourn at 6:31pm., to meet again on the 3rd day of July, 2024 at 6:00 p.m.



Sandie Macdonald
Mayor



Lisa Lehr
Manager of Legislative Services