



COMMITTEE OF THE WHOLE MEETING AGENDA WEDNESDAY APRIL 15, 2026 6:00 p.m.

Members of the public wishing to attend can do so by attending in person to the Council Chambers in the Administration Centre located at 5786 County Road 21, Utopia.

1. OPENING OF THE MEETING BY THE MAYOR

The Township of Essa acknowledges that we are situated on land within the area of Treaty 18, also known as the Lake Simcoe-Nottawasaga Treaty, signed on October 17, 1818, between the Government of Upper Canada and the Anishinaabe Indigenous peoples. The Anishinaabe include the Ojibwe, Odawa and Pottawatomi Nations collectively known as the Three Fires Confederacy. We are dedicated to honouring Indigenous history and culture and committed to moving forward in the spirit of reconciliation and respect with all First Nation, Metis and Inuit People.

2. DISCLOSURE OF PECUNIARY INTEREST

3. DELEGATIONS/PRESENTATIONS/PUBLIC MEETINGS

- a) **Presentation – Thornton Minor Hockey Association**
- b) **Presentation – Strong Heart Program Inc.**
Presented by: Louise Vallanos, Founder
- c) **Public Meeting – Building Department Fees**
- d) **Public Meeting – Township of Essa, New Official Plan**
Presented by: Tim Cane, SLG Consulting

STAFF REPORTS

4. PLANNING AND DEVELOPMENT

- a) **Staff Report PD007-26 submitted by the Manager of Planning, re: New Official Plan – Implementation through a new Community Planning Permit System (CPP).**

Recommendation:

Be It Resolved That Staff Report PD007-26 be received for information purposes; and

That Council direct staff to extend SGL Planning & Design Inc. and Dillon Consulting firms scope of work to implement a Community Planning Permit (CPP) By-law based on the information contained in this report.

b) Staff Report PD008-26 submitted by the Manager of Planning and Chief Building Official, re: 380 Mill Street - Update

Recommendation:

Be It Resolved That Staff Report PD008-26 be received; and

That Council direct staff to proceed with a lot line adjustment between 370 Mill Street and 380 Mill Street, to be undertaken by the Township Solicitor at the expense of the owner of 380 Mill Street.

c) Staff Report PD009-26 submitted by the Planning and Development Coordinator, re: Briarwood Subdivision Trail

Recommendation:

Be It Resolved That Staff Report PD009-26 be received; and

That Council direct staff to permit the developer to construct a fenced and lighted trail around the stormwater ponds as well as a man gate instead of the original Subdivision-approved forest trail.

5. PARKS & RECREATION

a) Staff Report PR004-26 submitted by the Manager of Parks and Recreation, re: Trail Catalyst Fund Grant

Recommendation:

Be It Resolved That Staff Report PR004-26 be received; and

That Council authorize staff to execute the funding agreement and purchase all necessary equipment based on the information contained in this report.

b) Staff Report PR005-26 submitted by the Manager of Parks and Recreation, re: Supply and Installation of Bleachers at Ivy & Angus Community Ball Diamond

Recommendation:

Be It Resolved That Staff Report PR005-26 be received; and

That the quotation as received from W.H. Reynolds be accepted in the amount \$54,094.00, (including 1.76% of HST and excluding delivery), to supply and install the Bleachers at Ivy and Angus Community Ball Diamond, contingent upon a WSIB Clearance Certificate and a copy of Insurance being provided to the Township, to the Township's satisfaction.

- c) Staff Report PR006-26 submitted by the Manager of Parks and Recreation, re: Supply and Installation of Parkour and Playground Equipment - Maple Lane and McGeorge Park**

Recommendation:

Be It Resolved That Staff Report PR006-26 be received; and

That the quotation as received from Park N Water be accepted in the amount \$187,946.18 (including 1.76% HST), to supply and install the Parkour and Playground equipment at Maple Lane and McGeorge parks, contingent upon a WSIB Clearance Certificate and a copy of Insurance being provided to the Township, to the Township's satisfaction.

6. FIRE & EMERGENCY SERVICES

No items.

7. PUBLIC WORKS

No items.

8. FINANCE

No items.

9. AUTOMATED SPEED ENFORCEMENT (ASE)

No Items.

10. CLERKS / BY-LAW ENFORCEMENT / IT

- a) Staff Report C007-26 submitted by the Manager of Legislative Services/ Clerk, re:2026 Municipal Election – Restricted Acts (Lame Duck Provisions)**

Recommendation:

Be It Resolved that Staff Report C007-26 be received; and

That Council authorize the delegation of authority to the Chief Administrative Officer (CAO), by by-law to undertake actions otherwise restricted under Section 275 of the Municipal Act, 2001, should Council become subject to the "lame duck" provisions; and

That the CAO report back to Council on any actions taken under such delegated authority.

b) Staff Report C008-26 submitted by the Deputy Clerk, re: Retail Business Holiday Act Exemption

Recommendation:

Be It Resolved that Staff Report C008-26 be received; and

That Council direct staff to prepare a By-law that exempts the Township of Essa from the *Retail Business Holidays Act*, and provides retail business establishments with a blanket exemption from holiday closures; and

That Council direct staff to prepare an additional By-law that establishes the following holidays for mandatory closure:

- New Years Day – January 1
- Christmas Day – December 25; and

Restricts hours of Operation from 9:00 a.m. to 6:00 p.m. on all other statutory holidays.

c) Staff Report C009-26 submitted by the Deputy Clerk, re: Feeding of Wildlife Regulation

Recommendation:

Be It Resolved that Staff Report C009-26 be received; and

That Council direct staff to prepare a by-law regulating the feeding of wildlife within the Township of Essa.

d) Staff Report C010-26 submitted by the Deputy Clerk, re: Special Occasion Permit/Municipally Significant Event Request – Barrie Cheesecake and Taco Fest and Barrie Pickle Lovers and Poutine Fest

Recommendation:

Be It Resolved that Staff Report C010-26 be received; and

That Council approve the request from KB Events Canada, for a Special Occasion Permit to serve alcohol at the Essa Agriplex, on:

Barrie Cheesecake & Taco Fest:

- June 27, 2026 from 11 a.m. to 5 p.m.
- June 28, 2026 from 11 a.m. to 4 p.m.

Barrie Pickle Lovers & Poutine Fest:

- October 17, 2026 from 11 a.m. to 4 p.m.
- October 18, 2026 from 11 a.m. to 3 p.m.; and

That Council designate the Barrie Cheesecake & Taco Fest and Barrie Pickle Lovers & Poutine Fest events, hosted by KB Events Canada as Municipally Significant Events on the dates listed above.

e) Staff Report C011-26 submitted by the Deputy Clerk, re: Nottawasaga Pines Secondary School – Food Truck Exemption

Recommendation:

Be It Resolved that Staff Report C011-26 be received; and

That Council approve the request from Nottawasaga Pines Secondary School to allow food trucks at their Relay For Life event on May 29, 2026, from 9:00 a.m. to 4:00 p.m.

f) Staff Report C012-26 submitted by the Deputy Clerk, re: Special Occasion Permit/Municipally Significant Event Request – Barrie Collector Car Auction

Recommendation:

Be It Resolved that Staff Report C012-26 be received; and

That Council approve the request from Coast 2 Coast Auctions (Barrie Collector Car Auction), for a Special Occasion Permit to serve alcohol at the Essa Agriplex, on:

Barrie Collector Car Auction

- Thursday May 21, 2026 from 11 a.m. to 8 p.m.
- Friday May 22, 2026 from 11 a.m. to 8 p.m.
- Saturday May 23, 2026 from 11 a.m. to 8 p.m.

That Council designate the Barrie Collector Car Auction event, hosted by Coast 2 Coast Auctions as a Municipally Significant Event on the dates listed above.

g) Staff Report C013-26 submitted by the Manager of Legislative Services/ Clerk and the Manager of Public Works, re: Parking by-law Amendments - 2025-96

Recommendation:

Be It Resolved that Council of the Township of Essa hereby receive Staff Report C013-26; and

That Council approve the amendments to Parking By-law 2005-96 to implement additional “No Parking” and “No Stopping” restrictions on streets surrounding Our Lady of Grace Elementary School in Angus, as contained in the Draft By-law attached to this report; and

That Council approve that all new school zone parking restrictions be in effect annually from September 1 to June 30, between the hours of 7:00 a.m. and 5:00 p.m., Monday to Friday, excluding statutory holidays; and

That Council approve the implementation of a “No Parking” restriction on Simcoe Street from Elizabeth Street West to the dead end of Simcoe Street, annually from September 1 to June 30, between the hours of 7:00 a.m. to 9:00 a.m. and 3:00 p.m. to 5:00 p.m. Monday to Friday, excluding statutory holidays, to address seasonal traffic and safety concerns.

**h) Staff Report C014-26 submitted by the Manager of Legislative Services/
Clerk, re: Joint Compliance Audit Committee**

Recommendation:

Be It Resolved that Council of the Township of Essa hereby receive Staff Report C014-26; and

That Council authorize the Township of Essa participating in the Joint Compliance Audit Committee facilitated and administered by the County of Simcoe for the 2026 Municipal and School Board Election; and

That a by-law be brought forward to establish and appoint members to the Joint Compliance Audit Committee prior to October 1, 2026.

11. CHIEF ADMINISTRATIVE OFFICER

No items.

12. OTHER BUSINESS

13. ADJOURNMENT

Recommendation:

Be It Resolved That this meeting of Committee of the Whole of the Township of Essa Adjourn at _____ p.m.