

**THE CORPORATION OF THE TOWNSHIP OF ESSA  
REGULAR COUNCIL MEETING  
WEDNESDAY, APRIL 17, 2024**

**MINUTES**

The Regular Meeting of Council was held in person on Wednesday April 17, 2024, following the Committee of the Whole in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald  
Deputy Mayor Michael Smith  
Councillor Pieter Kiezebrink  
Councillor Henry Sander  
Councillor Liana Maltby

Staff in attendance: M. Mikael, CAO/Manager of Public Works  
C. Rankin, Manager of Parks and Recreation  
S. Haniff, Manager of Planning  
S. Corbett, Deputy Clerk  
L. Lehr, Manager of Legislative Services

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Macdonald opened the meeting at 6:09 p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST**

None.

**3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS**

**Resolution No: CR072-2024    Moved by: Maltby    Seconded by: Kiezebrink**

***BE IT RESOLVED THAT** the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and  
**THAT** the minutes of the Public, Committee of the Whole, Regular Council and Closed Session meetings held on the 3<sup>rd</sup> day of April, 2024 be adopted as circulated.*

**----Carried-----**

**4. CONSENT AGENDA**

**Resolution No: CR073-2024    Moved by: Maltby    Seconded by: Smith**

***BE IT RESOLVED THAT** the items listed in the Consent Agenda dated April 17, 2024, be received for information; and  
That Items A3(c), A6, A7, A8, and A15(c) be moved to section B of consent, for a letter of support to be drafted; and  
That Item A10 be referred to section B of consent, for staff to provide comments and concerns from the Township of Essa.*

**----Carried-----**

5. **COMMITTEE REPORTS**

6. **PETITIONS**

7. **MOTIONS AND NOTICES OF MOTIONS**

8. **UNFINISHED BUSINESS**

9. **BY-LAWS**

- a. **By-law 2024-23 – A By-law to amend Essa’s Zoning By-law 2003-50.**

**Resolution No: CR074-2024 Moved by: Kiezebrink Seconded by: Maltby**

***BE IT RESOLVED THAT** By-law 2024-23 be read a first, and taken as read a second and third time and finally passed.*

**----Carried-----**

10. **QUESTIONS**

11. **CLOSED SESSION**

**Resolution No: CR075-2024 Moved by: Sander Seconded by: Smith**

***BE IT RESOLVED THAT** Council proceed to a Closed Session in order to address matters pertaining to:*

- a. **Confidential Staff Report CAO009-24, re: Staffing**
- **Personal Matters About an Identifiable Individual [s.239(2)(b)]**
  - **Labour Relations or Employee Negotiations [s.239(2)(d)]**

**----Carried-----**

Council proceeded into Closed Session deliberations at 6:15 p.m.

**Motion to Rise and Report from Closed Session Meeting of April 17, 2024.**

**Resolution No: CR076-2024 Moved by: Sander Seconded by: Smith**

***BE IT RESOLVED THAT** Council rise and report from the Closed Session Meeting at 6:21 p.m.*

**----Carried-----**

Council passed the following:

- a. **PERSONAL MATTERS ABOUT AN IDENTIFIABLE INDIVIDUAL [s.239(2)(b)]  
LABOUR RELATIONS OR EMPLOYEE NEGOTIATIONS [s.239(2)(d)]  
Confidential Staff Report CAO009-24 submitted by CAO, re: Staffing.**

**Resolution No: CR077-2024 Moved by: Sander Seconded by: Smith**

***BE IT RESOLVED THAT Confidential Staff Report CAO009-24 be received;  
THAT Council direct Staff in accordance with Option 2 as contained within the Confidential  
report.***

**----Carried----**

**12. CONFIRMATION BY-LAW**

- a. **By-law 2024-22**

**Resolution No: CR078-2024 Moved by: Kiezebrink Seconded by: Maltby**

***BE IT RESOLVED THAT leave be granted to introduce By-law 2024-24, that being a  
By-law to confirm the proceedings of the Committee of the Whole, Closed and Council  
meetings held on this 17<sup>th</sup> day of April, 2024; and, that said By-law be read a first, and  
taken as read a second and third time and finally passed.***

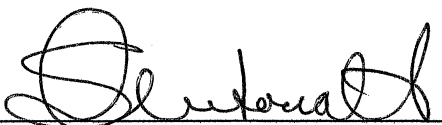
**----Carried----**

**13. ADJOURNMENT**

**Resolution No: CR079-2024 Moved by: Smith Seconded by: Maltby**

***BE IT RESOLVED THAT this meeting of Council of the Township of Essa adjourn at  
6:23 p.m. to meet again on the 1<sup>st</sup> day of May, 2024 at 6:00 p.m.***

**----Carried----**

  
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Sandie Macdonald  
Mayor

  
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Lisa Lehr  
Manager of Legislative Services