



COUNCIL MEETING AGENDA WEDNESDAY DECEMBER 10, 2025

1. OPENING OF THE MEETING BY THE MAYOR

2. DISCLOSURE OF PECUNIARY INTEREST

3. ADOPTION OF MINUTES OF PREVIOUS MEETING

Recommendation:

Be It Resolved That Council of the Township of Essa hereby approve the minutes of the Committee of the Whole, Council, Closed Session, Special Council and Public meetings as presented:

- **November 5, 2025 Committee of the Whole Meeting Minutes**
- **November 5, 2025 Council Meeting Minutes**
- **November 5, 2025 Public Meeting – Angus Settlement Area**
- **November 5, 2025 Public Meeting - 325 Centre Street, Angus**
- **November 18, 2025 Special Council Meeting Minutes – 2026 Budget**

4. CONSENT AGENDA

Recommendation:

Be It Resolved That the items listed in the Consent Agenda December 10, 2025, be received for information.

5. COMMITTEE REPORTS

Recommendation:

Be It Resolved That the minutes of the Essa Public Library Board be received as presented:

- **September 22, 2025**
- **October 27, 2025**

6. PETITIONS

No items.

7. MOTIONS ANDNOTICES OF MOTIONS

a) FCM Grant Application – Safer Steps: Improving Transportation for Baxter Central Public School

Recommendation:

WHEREAS the Federation of Canadian Municipalities' Green Municipal Fund provides grant funding for eligible projects that improve sustainability, safety, community well-being and active transportation infrastructure; and

WHEREAS the Township of Essa has identified Baxter Central Public School as a priority location due to traffic congestion, limited pedestrian infrastructure, and safety concerns related to students walking or cycling to school; and

WHEREAS the proposed project, "Safer Steps: Improving Transportation for Baxter Central Public School," includes infrastructure enhancements, accessibility improvements, community engagement initiatives, and partnerships designed to improve safety and promote active transportation; and

WHEREAS the proposed project aligns with the Township's goals and initiatives, including the Transportation Master Plan and the New Official Plan, and supports the community priority of safe, walkable neighbourhoods; and

WHEREAS the total estimated project cost is \$250,000, of which the Green Municipal Fund provides grant funding in the amount of \$125,000, requiring a municipal cost share of \$125,000;

THEREFORE BE IT RESOLVED THAT:

- a) Council hereby approves and supports the submission of an application to the Green Municipal Fund for the "Safer Steps: Improving Active Transportation for Baxter Central Public School" project.
- b) Council commits to a 50% cost share in the amount of \$125,000 toward the total project cost of \$250,000 as depleted in the 2026 Draft Budget, to be funded from: (Automated Speed Enforcement and Roads Development Charges Reserves).

8. UNFINISHED BUSINESS

No items.

9. BY-LAWS

- a) **By-law 2025-51 – Appoint a Property Standards/Municipal By-law Officer**
- b) **By-law 2025-52 – Appoint a Municipal By-law Officer**
- c) **By-law 2025-53 – Zoning By-law Amendment – 8949 Smith Road**

Recommendation:

Be It Resolved That By-laws 2025-51, 2025-52 and 2025-53, be read a first, and taken a second and third time and finally passed.

10. QUESTIONS

None.

11. CLOSED SESSION

Recommendation:

Be It Resolved That Council proceed to a Closed Session in order to address matters pertaining to:

- a) **Staff Report CAO017-25 submitted by the Chief Administrative Officer, re: Aggregate Pits**
 - Plans and Instructions for Negotiation (s. 239(2)(k))
 - Information (s. 239(2)(j))
- b) **Confidential Verbal Update from the Chief Administrative Officer, re: Planning and Development Matters.**
 - Plans and Instructions for Negotiation (s. 239(2)(k))
 - Information (s. 239(2)(j))

Motion to Rise and Report from the Closed Session Meeting of December 10, 2025.

Recommendation:

Be It Resolved That Council rise and report from the Closed Session Meeting at ___ p.m.

12. CONFIRMATORY BY-LAW

Recommendation:

Be It Resolved That leave be granted to introduce By-law 2025-54, that being a By-law to confirm the proceedings of the Committee of the Whole, Closed Session and Council meetings held on this 10th day of December, 2025; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

13. ADJOURNMENT

Recommendation:

Be It Resolved That this meeting of Council of the Township of Essa Adjourn at _____ p.m.