

**THE CORPORATION OF THE TOWNSHIP OF ESSA  
SPECIAL MEETING OF COUNCIL – 2023 CAPITAL AND OPERATING BUDGET  
MARCH 22, 2023**

**MINUTES**

A Special Budget Meeting of Council was held in person on Wednesday March 22, 2023, in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald  
Deputy Mayor Michael Smith  
Councillor Pieter Kiezebrink  
Councillor Henry Sander  
Councillor Liana Maltby

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer  
M. Mikael, Manager of Public Works  
D. Dollmaier, Manager of Finance  
D. Burgin, Fire Chief  
G. McNamara, Deputy Fire Chief  
J. Coleman, Manager of Parks and Recreation  
P. Granes, Chief Building Official  
S. Haniff, Manager of Planning  
L. Wark, Essa Public Library CEO  
G. Newbatt, Manager of Library Services  
L. Lehr, Manager of Legislative Services

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Macdonald opened the meeting at 5:30 p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST**

Deputy Mayor Smith declared a conflict on a portion of Item 5(a) insofar as it relates to the Budget for the Parks and Recreation Department, as he has familial relations with a member of staff.

**Motion to Divide Item 5(a):**

**Resolution No: SCW015-2023 Moved by: Kiezebrink Seconded by Maltby**

*Be it resolved that the recommendation contained in Item 5(a) be divided to allow for separate vote(s) on each portion contained therein.*

**----Carried----**

**3. 2023 DRAFT BUDGET (Refer to binders provided in February)**

**4. CLOSED SESSION**

**Resolution No: SCW016-2023 Moved by: Sander Seconded by: Maltby**

*Be it resolved that Council move to Closed Session in order address matters pertaining to:*

- *Personal Matters about Identifiable Individual [s.239(2)(b)]*

**----Carried-----**

Council proceeded into Closed Session at 5:31 p.m.

**Motion to Rise and Report from Closed Session Meeting of March 22, 2023.**

**Resolution No: SCW017-2023 Moved by: Smith Seconded by: Sander**

*Be it resolved that Council rise and report from the Special Council Closed Session Meeting at 5:36 p.m.*

**----Carried-----**

**a. PERSONAL MATTERS ABOUT IDENTIFIABLE INDIVIDUALS [s.239(2)(b)]  
Verbal Report from the Manager of Finance, re: Identifiable Individuals**

**Resolution No: SCW018-2023 Moved by: Kiezebrink Seconded by Maltby**

*Be it resolved that the Confidential Verbal Report be received.*

**----Carried-----**

**STAFF REPORTS AND MEMORANDUMS**

**5. FINANCE**

- a. Staff Report TR005-23 submitted by the Manager of Finance, Manager of Public Works and the Chief Administrative Officer, re: 2023 Operating and Capital Budget for Council Consideration.**

**Resolution No: SCW019-2023 Moved by: Smith Seconded by: Sander**

*Be it resolved that Staff Report TR005-23 be received.*

**----Carried-----**

Deputy Mayor Smith declared a conflict on this portion of the Item and recused himself from Council Chambers. He did not vote or participate in any discussion on this portion of the Item.

**Resolution No: SCW020-2023 Moved by: Sander Seconded by: Kiezebrink**

*Be it resolved that Council approve the portion of the 2023 Budget relating to the Parks and Recreation Department including the added amounts for an Angus*

*splashpad, Baxter Park and Thornton swings, removal of a new cleaning position and maintaining the municipal drain clean out as requested by the County.*

----Carried-----

Deputy Mayor Smith resumed his seat for the remainder of the meeting.

**Resolution No: SCW021-2023 Moved by: Sander Seconded by: Maltby**

*Be it resolved that Council approve the 2023 Operating and Capital Budget of \$27,022,607 with a levy of \$10,754,172, with the exception of the portion relating to the Parks and Recreation Department.*

----Carried-----

**Resolution No: SCW022-2023 Moved by: Sander Seconded by: Smith**

*Be it resolved that Council instruct staff to prepare a Tax Rating By-law.*

----Carried-----

**6. CONFIRMATION BY-LAW**

**By-law 2023-15**

**Resolution No: SCW023-2023 Moved by: Smith Seconded by: Maltby**

*Be it resolved that leave be granted to introduce By-law 2023-15, that being a By-law to confirm the proceedings of the Special Meeting of Council held on this 22<sup>nd</sup> day of March, 2023; and that said By-law be read a first, and taken as read a second and third time and finally passed.*

----Carried-----

**7. ADJOURNMENT**

**Resolution No: SCW024-2023 Moved by: Sander Seconded by: Smith**

*Be it resolved that this Special Meeting of the Council of the Township of Essa adjourn at 5:46 p.m.*

----Carried-----



Sandie Macdonald, Mayor



Lisa Lehr, Manager of Legislative Services