

**THE CORPORATION OF THE TOWNSHIP OF ESSA
VIRTUAL REGULAR COUNCIL MEETING**

**WEDNESDAY, JANUARY 20, 2021
(To follow Committee of the Whole)**

To view our live stream visit the Township of [Essa's YouTube Channel](#)

AGENDA

- 1. OPENING OF MEETING BY THE MAYOR**
- 2. DISCLOSURE OF PECUNIARY INTEREST**
- 3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS**

p. 1 Recommendation: *Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and That the minutes of the Public, Special Budget, Committee of the Whole and Regular Council meetings held on the 16th day of December, 2020 be adopted as circulated.*

- 4. CONSENT AGENDA**

Recommendation: *Be it resolved that the items listed in the Consent Agenda dated January 20, 2021 be received for information.*

- 5. COMMITTEE REPORTS**

p. 15 **a. Healthy Community Committee**

Recommendation: *Be it resolved that the minutes of the Healthy Community Committee from their meeting of November 19, 2020 and December 17, 2020, be received.*

p. 20 **b. Essa Public Library Board**

Recommendation: *Be it resolved that the minutes of the Essa Public Library Board from their meeting of November 23, 2020, be received.*

p. 22 **c. Parks and Recreation Committee**

Recommendation: *Be it resolved that the minutes of the Parks and Recreation Committee from their meeting of December 9, 2020, be received.*

- 6. PETITIONS**

p. 25 **a. Petition – Rezoning Application for 14 Margaret Street and 18 Margret Street, Angus**

Recommendation: *Be it resolved that the petition dated December 15, 2020 in respect of the rezoning application for 14 and 18 Margaret Street (Angus) be received.*

7. MOTIONS AND NOTICES OF MOTIONS

a. Proclamation – Black History Month

Recommendation: *WHEREAS the Township of Essa and Simcoe County's population is becoming increasingly diverse, Making Change encourages our community to recognize Black History Month as an opportunity to embrace diversity and to foster belonging and inclusion; and*

WHEREAS Black History Month is a time to learn about the stories and many important contributions of local Black Canadians to the settlement, growth and development of Simcoe County, and about diversity of Black communities in Canada and their importance to the history of this country; and

NOW THEREFORE BE IT RESOLVED THAT Council hereby proclaims the month of February 2021 as Black History Month, and encourages residents of Essa Township to celebrate the many achievements and contributions of Black Canadians who have and continue to do so much to make Canada the culturally diverse nation it is today.

8. UNFINISHED BUSINESS

9. BY-LAWS

p. 34 a. By-law 2021-01

Recommendation: *Be it resolved that leave be granted to introduce By-law 2021-01, that being a By-law to authorize municipal borrowing for current expenditures for 2021; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

p. 36 b. By-law 2021-02

Recommendation: *Be it resolved that leave be granted to introduce By-law 2021-02, that being a By-law to authorize the levy and collection of an interim tax on all properties and property classes, and to establish the date(s) for payment of taxes, and to provide for penalty and interest; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

10. QUESTIONS

11. CLOSED SESSION

Recommendation: *Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to:*

- *Personal Matters about Identifiable Individuals [Municipal Act 2001, s.239(2)(b)]*
- *Acquisition or Disposition of Land [Municipal Act 2001, s.239(2)(c)]*
- *Litigation or Potential Litigation [Municipal Act 2001, s.239(2)(e)];*
- *Advice subject to Solicitor-Client Privilege [Municipal Act 2001, s.239(2)(f)]; and*
- *Plans and Instructions for Negotiations [Municipal Act 2001, s.239(2)(k)].*

Note: Livestream does not run during Closed Session Deliberations.

Motion to Rise and Report from Closed Session Meeting of January 20, 2021.

Recommendation: *Be it resolved that Council rise and report from the Closed Session Meeting at _____ p.m.*

12. CONFIRMATION BY-LAW

p. 39 **By-law 2021-03**

Recommendation: *Be it resolved that leave be granted to introduce By-law 2021-03, that being a By-law to confirm the proceedings of the Council and Committee of the Whole meetings held on this 20th day of January, 2021; and that said By-law be read a first, and taken as read a second and third time and finally passed.*

13. ADJOURNMENT

Recommendation: *Be it resolved that this regular meeting of the Council of the Township of Essa adjourn at _____ p.m. to meet again on the 3^d day of February, 2021 following Committee of the Whole.*

**THE CORPORATION OF THE TOWNSHIP OF ESSA
VIRTUAL SPECIAL MEETING - BUDGET**

**WEDNESDAY, December 16, 2020
MINUTES**

A Special Meeting of Council was held virtually on Wednesday December 16, 2020 and was livestreamed for viewing by the public on the Township's You Tube Channel. The purpose of the meeting was for consideration of the 2021 Capital and Operating Budget for the Township of Essa.

In attendance: Mayor Sandie Macdonald (electronic)
Deputy Mayor, Michael Smith (electronic)
Councillor Keith White (electronic)
Councillor Henry Sander (electronic)
Councillor Ron Henderson (electronic)

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer (electronic)
M. Mikael, Manager of Public Works (electronic)
A. Powell, Manager of Planning and Development (electronic)
J. Coleman, Manager of Parks and Recreation (electronic)
C. Traynor Treasurer (electronic)
R. Rosilius, Deputy Treasurer (electronic)
L. Wark, CEO Essa Public Library (electronic)
C. Ross Tustin, Fire Chief (electronic)
L. Lehr, Clerk (electronic)
K. Pascoe, Deputy Clerk (electronic)

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 1:04 p.m.

Council congratulated Vera Vieira, Tax Collector, on her upcoming retirement and thanked her for her dedication to the municipality over her 23 year tenure.

2. DISCLOSURE OF PECUNIARY INTEREST

Deputy Mayor Smith declared an interest on Item 4 (a), the 2021 Operating Budget, insofar as it relates to salaries and benefits for the Parks and Recreation Department, on the basis that a family member is an employee in that Department.

3. DELEGATIONS / PRESENTATIONS

[Note: Budget Binders have been provided for Council's reference to the 2021 Draft Budget]

a. PowerPoint Presentation – 2021 Draft Budget

The Manager of Finance reviewed highlights of the departmental 2021 Capital budgetary requests.

Council reviewed the proposed Operating and Capital Budget summaries with each department and were provided with clarification on key points.

STAFF REPORTS AND MEMORANDUMS

4. TREASURY

- a. **Staff Report TR020-20 submitted by the Manager of Finance, re: 2021 Draft Budget**

MOTION AS AMENDED

Resolution No: SCW012-2020 Moved by: White Seconded by: Henderson

That Staff Report TR020-20 be received.

----Carried----

5. ADJOURNMENT

Resolution No: SCW013-2020 Moved by: Smith Seconded by: Henderson

Be it resolved that this Special Meeting of the Council of the Township of Essa adjourn at 4:05 p.m. to meet again on January 20, 2021 at 4:00 p.m.

----Carried----

Sandie Macdonald, Mayor

Lisa Lehr, Clerk

**THE CORPORATION OF THE TOWNSHIP OF ESSA
PUBLIC MEETING MINUTES
WEDNESDAY DECEMBER 16, 2020**

**RE: PROPOSED OFFICIAL PLAN AMENDMENT AND ZONING BY-LAW
AMENDMENT RE: 14 AND 18 MARGARET STREET, ANGUS
(Z4/20 and OPA 36 – 14 Margaret Street and 18 Margaret Street)**

A Public Meeting was held virtually at on Wednesday December 16, 2020 and was livestreamed to the public on the Township of Essa's YouTube Channel.

In attendance: Mayor Sandie Macdonald (electronic)
Deputy Mayor Michael Smith (electronic)
Councillor Keith White (electronic)
Councillor Henry Sander (electronic)
Councillor Ron Henderson (electronic)

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer (electronic)
M. Mikael, Manager of Public Works (electronic)
A. Powell, Manager of Planning and Development (electronic)
S. Holness, Planner (electronic)
J. Coleman, Manager of Parks and Recreation (electronic)
R. Rosilius, Deputy Treasurer (electronic)
L. Lehr, Clerk (electronic)
K. Pascoe, Deputy Clerk (electronic)

The Mayor opened the meeting by stating the purpose of this Public Meeting is to discuss proposed amendments to the Township's Zoning By-law and Official Plan, in accordance with the provisions of the Planning Act. As well, to hear comments and review written submissions from the public and public agencies. She stated no decisions have been made on this application and that Council is hearing this presentation for the first time tonight. She informed the public that the Angus Presbyterian Zion Church was sold by the owner of the Church to the Developer.

The Manager of Planning and Development described the application as follows:

The Township is in receipt of a complete application submission for 14 and 18 Margaret Street, Angus. The submission includes applications for a Zoning By-law Amendment (ZBA) and Official Plan Amendment (OPA) to rezone and redesignate the subject lands to permit a 26-unit townhouse development.

14 Margaret Street is less than 1 hectare in size, is zoned and designated for Institutional uses including but not limited to schools, libraries, churches, and long-term care homes. This property currently contains a church and supporting parking area. 18 Margaret Street is also less than 1 hectare in size, zoned and designated for low-density residential use, predominantly used as an access point to 14 Margaret Street and appears to contain a shed on the property.

The ZBA is being requested by the applicant to rezone the subject lots to permit high-

density residential uses on both 14 and 18 Margaret Street. 14 Margaret Street is zoned Institutional (I) and 18 Margaret Street is zoned Residential, Low Density, Detached (R1). The applicant is seeking to rezone the lands to Residential, High Density, Apartments with Special Provisions (R5-X). Special provisions are requested to allow for relief of 2.5 m from the front yard setback requirements and relief of 2 m from the rear yard setback requirements. Staff note that the (R5-X) zone would also allow for a maximum building height of 21m on the subject lands.

The OPA is being requested as current policy does not permit residential development to occur at 14 Margaret Street due to its Institutional designation. The OPA requests for the 'Residential-Multiple' designation to apply to the subject lands to facilitate the proposed development.

A full comment set concerning the circulation is pending Staff's review and will inform the forthcoming recommendation Report that will be provided to Council for their decision at a future meeting of the Committee of the Whole.

Staff note that there is still an opportunity for comments from the public to be provided to the Township on or before January 29th, 2021 at 4:30 PM.

Greg Barker, Planning Consultant from Innovative Planning Solutions, then presented the following:

- His Planning Consulting firm will provide a comprehensive response package to Staff/Council related to comments and the petition they are in receipt of.
- Lands purchased in April of 2019 by Wynstar, the Developer.
- The original stone foundation, siding, and windows have been removed from the structure over the years.
- Existing shrubbery is from the Rainbow Mall.
- Described site context and explained that the subject lands are in the Settlement Area and lists designations and zoning.
- Noted the presence of a variety of surrounding uses including Institutional, Residential and Commercial designations.
- Introduced the concept plan – proposed plan of condominium.
- Described internal road connection.
- Described type of homes (2 storey townhomes and back-to-back 3 storey townhomes) and proposed number of bedrooms in each unit.
- Described proposed amendments for Zoning By-Law emphasizing that 21.0m is permitted height for the proposed zone but that the application only proposes 12.0m for the building height
- Explained that the definition of Back-to-Back Townhome is new to the County overall. Due to the age of the Townships Zoning By-law they are proposing the Back-to-Back Townhome zone definition to further define the development
- Presented the conceptual floor plan and how elements and amenities are distributed throughout townhomes.
- Provided planning rationale in relation to Settlement Area, policy perspective and shared opinion that multiple residential is proposed in the appropriate area.
- There is a section of Township OP that discourages multiple residential

development in a low-density area and shared opinion that he would not consider the subject lands and surrounding area as low density.

- Addressed public comments relating to heritage significance of the property and cited Section 13 of the Townships Official Plan and read it aloud.
- Noted that neither the building or the property is officially designated as a cultural heritage resource by the Township or Province and further cited that the original structure has undergone renovations in the past.

The Mayor then asked if anyone in the audience would like to speak, that speakers must state their name and address so that proper records may be kept and notice of future decisions be sent to those persons involved in the review process.

The Manager of Planning shared the intent of the meeting, which is to discuss merits of the OPA and ZBA applications. Acknowledged receipt of a petition.

There were six members of the public in attendance.

Jessie Milan (Requested that address remain confidential)

- Born and raised in Utopia
- A lot of residents are against this happening citing an active petition against this development.
- The church dates to 1800 and the church is well maintained and viable to be maintained.
- The developer bought the lands knowing the designation was Institutional.
- Noted that petition has close to 800 signatures.
- Reads from petition and noted the significance of White Pines in Essa as a valuable tree that is found in Essa and that the wood floors in the Church are made from White Pines.
- Read aloud from Township OP Section 13 which describes the Township's policies regarding Cultural Resources in the Township.
- The church is the site of various community events such as weddings, funerals, plays and further noted that the church can be rented out for family events, farmers market, etc.
- Asked that the zoning designation not be changed and that the building be preserved.
- Made a request for signatures from the petition to be received and that Council ensure a recorded vote once the Staff Report goes forward.

David Guergis (56 Brian Drive) directed his questions to Greg Barker. Refers to studies completed for the proposal including the Employment Study and asked what that Study entailed.

Greg Barker explained that planning staff asked for an Employment Study. This study concluded temporary jobs would be available on site through construction however since the church is currently vacant, no jobs were thought to be lost.

David Guergis asked if there is a need for more townhouses in lieu of spaces for employment, given that there is an immediate demand for more jobs in the Township.

Greg responded that anyone could live in the townhomes given the housing type and bedrooms, and that the price that is anticipated for the homes would be attractive to a wide market.

Guergis asked the Consultant to clarify the dimensions of the driveways.

Barker responded that the smallest was 11.5 m in length and 2.5m in width which would provide two surface parking spaces per unit.

Guergis followed up citing the 7 visitor parking spots proposed would not assist enough given the existing parking challenges within subdivisions across the community. Concerned that there is not enough parking in relation to size of units.

Barker stated that the intent of the development would be condominium corporation. Everyone would pay condominium fees and there would be a level of self-regulation by the condo board. Stated further that the size of the units are spread over three floors and that a large part of the square footage of the homes would be for the garage and mechanical storage. Emphasized pedestrian connections as rationale for why there would be two surface parking areas.

Guergis asked if he could proceed with a presentation he had prepared based on the heritage significance of the subject property.

Aimee Powell, Manager of Planning and Development, noted she was not aware that David Guergis wanted to make a presentation, and informed David of the process to do so, while denying David's request to deliver his presentation that evening. Powell requested for David to forward the prepared presentation to Staff for their review and consideration, following the meeting.

Powell clarified the intent of the Employment Study and explained that it should explore how a potential development can add to, or take away from, employment opportunities. Explained that the larger question is: Should the lands remain Institutional, how can diversified institutional uses be accommodated on the site to ensure employment uses can continue? Powell noted that land use planning is not just for today, but for generations to come and that the removal of employment opportunities would impact the Community.

Guergis noted appreciation for further clarification on intent of Employment Study. Shared concern about lack of employment growth in Essa and that Angus is becoming a commuter community.

Michelle Johnson (22 Margaret Street)

- Directly connected to the lot.
- Can see that the church is an important part of Angus.
- Knows that people use the lot as a throughfare, especially students at the nearby school. The development will cut that path off and puts a lot of young people on the main street (referring to Mill Street) where there is a lot of traffic.

- Noted that traffic on Margaret Street is already busy and very fast.
- Noted the location of the proposed building and that it will be attached to her lot. Asked if there would be a fence at the edge of the property for lot 14 (14 Margaret Street).

Greg Barker responded stating that there would be a 2.5m interior yard setback. Should application go through, would anticipate that fencing requirements would be addressed.

Powell further clarified that the Plan of Condominium stage would provide further design details.

Johnson stated that when she looks at the proposed concept, it looks like they would like to extend the townhome development further down Margaret Street.

Barker clarified that the developer is not the landowner of the neighbouring lands and that they cannot make any application for those lands. The proposal intends to be as far west from the neighbouring lot.

Johnson is concerned about vehicles driving right into and close to her property. Asks about an estimated construction period.

Barker reiterated that applications are the first step. Should necessary approvals be obtained, 2022 would be the earliest, barring the rigorous site plan/plan of condominium process.

Johnson thanked the consultant and stated that she would like the lands to continue to be institutionally zoned.

Powell then offered those members of the public who had not spoken an opportunity to speak. She then re-stated that residents can still provide written comments to the Planning Office prior to January 29th, 2021.

The Mayor then questioned if there were any further questions or submissions. The Mayor then advised of other opportunities for comments and deputations to be made. The Mayor then stated Council wished to thank all those in attendance for their participation. The planning office would be preparing a report and by-law to be presented to Council concerning this matter.

Meeting adjourned at 7:10 p.m.

Sandie Macdonald, Mayor

Lisa Lehr, Clerk

**THE CORPORATION OF THE TOWNSHIP OF ESSA
VIRTUAL COMMITTEE OF THE WHOLE MEETING**

**WEDNESDAY, DECEMBER 16, 2020
MINUTES**

A Committee of the Whole meeting was held virtually on Wednesday, December 16, 2020 and was livestreamed to the public on the Township of Essa’s YouTube Channel.

In attendance: Mayor Sandie Macdonald (electronic)
Deputy Mayor, Michael Smith (electronic)
Councillor Keith White (electronic)
Councillor Henry Sander (electronic)
Councillor Ron Henderson (electronic)

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer (electronic)
M. Mikael, Manager of Public Works (electronic)
A. Powell, Manager of Planning and Development (electronic)
S. Holness, Planner (electronic)
J. Coleman, Manager of Parks and Recreation (electronic)
R. Rosilius, Deputy Treasurer (electronic)
L. Lehr, Clerk (electronic)
K. Pascoe, Deputy Clerk (electronic)

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

None declared.

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

a) Delegation

Ken Sharratt, Principal Consultant – Sharratt Water Management Ltd.
Re: Essa Water System Financial Plan Project with Water and Wastewater Rates

Mr. Ken Sharratt presented Council with an overview of the contents contained in Essa’s Water System Financial Plan and provided an explanation as to the projected rates for water and wastewater as were contained in the Report. He assured Council that the Plan was consistent with Ministry of Environment guidelines and recommended that Council approve the Plan.

Resolution No: CW164-2020 Moved by: Smith Seconded by: White

Be it resolved that the Township of Essa Drinking Water System Financial Plan as prepared by Sharratt Water Management Ltd and dated December 7, 2020, be approved; and

That the Drinking Water and Wastewater System Rate Report as prepared by Sharratt Water Management Ltd. and dated December 7, 2020, be received.

- b) **Public Meeting**
Re: Proposed Official Plan Amendment (OPA36) and Zoning By-law Amendment (Z4/20) – 14 & 18 Margaret Street, Angus

See separate set of minutes.

STAFF REPORTS

4. PLANNING AND DEVELOPMENT

5. PARKS AND RECREATION/ COMMUNITY SERVICES

6. FIRE AND EMERGENCY SERVICES

7. PUBLIC WORKS

8. FINANCE

9. CLERKS / BY-LAW ENFORCEMENT / IT

10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

- a. **Staff Report CAO065-20 submitted by the Chief Administrative Officer, re: Baxter Water System – Amending Agreement with the Town of New Tecumseth.**

MOTION AS AMENDED

Resolution No: CW165-2020 Moved by: White Seconded by: Henderson

Be it resolved that Staff Report CAO065-20 be received.

----Carried----

11. OTHER BUSINESS

- 12. a. **Expiry of Penalty and Interest Relief – Unpaid 2020 Property Tax and Water/Sewer Bills**

Council requested that a motion be brought forward under section 7 of its Regular Council meeting informing residents that the COVID-19 Penalty and Interest Relief expires on December 31, 2020.

13. ADJOURNMENT

Resolution No: CW166-2020 Moved by: Smith Seconded by: White

Be it resolved that this Committee of the Whole meeting adjourn at 7:33 p.m. to meet again on the 20th day of January, 2021 following the Special Budget meeting.

----Carried-----

Sandie Macdonald, Mayor

Lisa Lehr, Clerk

THE CORPORATION OF THE TOWNSHIP OF ESSA
VIRTUAL REGULAR COUNCIL MEETING

WEDNESDAY, DECEMBER 16, 2020
MINUTES

A Meeting of Council was held virtually on Wednesday, December 16, 2020 following Committee of the Whole and was livestreamed for viewing to the public on the Township of Essa's YouTube Channel.

In attendance: Mayor Sandie Macdonald (electronic)
Deputy Mayor, Michael Smith (electronic)
Councillor Keith White (electronic)
Councillor Henry Sander (electronic)
Councillor Ron Henderson (electronic)

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer (electronic)
M. Mikael, Manager of Public Works (electronic)
A. Powell, Manager of Planning and Development (electronic)
S. Holness, Planner (electronic)
J. Coleman, Manager of Parks and Recreation (electronic)
R. Rosilius, Deputy Treasurer (electronic)
L. Lehr, Clerk (electronic)
K. Pascoe, Deputy Clerk (electronic)

1. **OPENING OF MEETING BY THE MAYOR**

Mayor Macdonald opened the meeting at 7:33 p.m.

2. **DISCLOSURE OF PECUNIARY INTEREST**

None declared.

3. **ADOPTION OF PREVIOUS MINUTES AND MOTIONS**

Resolution No: CR225-2020 Moved by: Sander Seconded by: Henderson

*Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and
That the minutes of the Special Council meetings of December 1, 2020 and December 10, 2020 be adopted as circulated; and
That the minutes of the Committee of the Whole and Regular Council meetings held on the 2nd day of December, 2020 be adopted as circulated.*

----Carried-----

4. **CONSENT AGENDA**

Resolution No: CR226-2020 Moved by: White Seconded by: Sander

Be it resolved that the items listed in the Consent Agenda dated December 16, 2020 be received for information; and

That Item A11 be referred to Section B of the Consent Agenda, for a letter of support to be drafted; and

That Item A13 be referred to Section C of the Consent Agenda, for a report to be brought forward from the Manager of Public Works at a later date.

----Carried-----

5. COMMITTEE REPORTS

a. Nottawasaga Police Services Board

Resolution No: CR227-2020 Moved by: Henderson Seconded by: Sander

Be it resolved that the minutes of the Nottawasaga Police Services Board from their meeting of October 28, 2020, be received.

----Carried-----

6. PETITIONS

7. MOTIONS AND NOTICES OF MOTIONS

a. COVID-19 Penalty and Interest Relief Expires December 31, 2020

Resolution No: CR228-2020 Moved by: White Seconded by: Sander

*WHEREAS Council provided residents with penalty and interest relief on unpaid 2020 property taxes and unpaid 2020 water/sewer bills, effective April 1, 2020 and for the duration of 2020, in an attempt to mitigate uncertain times caused by the Pandemic and to alleviate financial burdens on residents displaced by COVID-19; and
WHEREAS the COVID-19 Pandemic is expected to continue into 2021 with no clear indication of an end to the Pandemic;
NOW THEREFORE BE IT RESOLVED THAT effective December 31, 2020, the period to provide penalty and interest relief on unpaid 2020 property taxes and unpaid 2020 water/sewer bills expires, thereby authorizing staff to enforce and collect penalty and interest charges on outstanding unpaid balances for property tax bills and water/sewer bills, commencing January 1, 2021.*

----Carried-----

8. UNFINISHED BUSINESS

9. BY-LAWS

a. By-law 2020-74

Resolution No: CR229-2020 Moved by: Smith Seconded by: Henderson

Be it resolved that leave be granted to introduce By-law 2020-74, that being a By-law to declare surplus and close Pt Essa Street, Plan 160A, Essa Township lying between Jonas St & Margaret St, Township of Essa, County of Simcoe, being all of PIN: 58108-0109 (LT); and, that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried-----

b. By-law 2020-75

Resolution No: CR230-2020 Moved by: Sander Seconded by: Smith

Be it resolved that leave be granted to introduce By-law 2020-75, that being a By-law to authorize participation in the Ontario Municipal Employees Retirement System (OMERS) in respect to its Head of Council and Councillors; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried-----

10. QUESTIONS

11. CLOSED SESSION

Resolution No: CR231-2020 Moved by: Sander Seconded by: Smith

Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to:

- *Acquisition or Disposition of Land [Municipal Act 2001, s.239(2)(c)];*
- *Litigation or Potential Litigation [Municipal Act 2001, s.239(2)(e)].*

----Carried-----

Council proceeded into Closed Session Deliberations at 7:43 p.m.

Council rose from Closed Session Deliberations and passed the following in the public forum:

Motion to Rise and Report from Closed Session Meeting of December 16, 2020.

Resolution No: CR232-2020 Moved by: Sander Seconded by: Smith

Be it resolved that Council rise and report from the Closed Session Meeting at 8:10 p.m.

----Carried-----

- a. LITIGATION OR POTENTIAL LITIGATION [Municipal Act s.239(2)(e)].
Correspondence from the Township's Lawyer dated December 2, 2020, re: File No. A4247104.**

Resolution No: CR233-2020 Moved by: Henderson Seconded by: White

Be it resolved that the correspondence from the Township's Lawyer in regard to File No. A4247104 be received for information.

----Carried-----

- b. POTENTIAL LAND ACQUISITION [Municipal Act s.239(2)(c)].
Confidential Staff Report CAO062-20 from the Chief Administrative Officer, re: Potential Land Acquisition.**

Resolution No: CR234-2020 Moved by: Henderson Seconded by: Sander

Be it resolved that the Confidential Staff Report CAO062-20 be received; and That Council authorize the Chief Administrative Officer to proceed with Option No. 2 as outlined in this Confidential Report.

----Carried-----

- c. POTENTIAL LAND DISPOSITION [Municipal Act s.239(2)(c)].
Confidential Staff Report CAO064-20 from the Chief Administrative Officer, re: Sale of Surplus Land.**

Resolution No: CR235-2020 Moved by: White Seconded by: Smith

Be it resolved that the Confidential Staff Report CAO064-20 be received; and That Council authorize the Chief Administrative Officer to proceed with Option No. 2 as outlined in this Confidential Report.

----Carried-----

12. CONFIRMATION BY-LAW

By-law 2020-76

Resolution No: CR236-2020 Moved by: Sander Seconded by: Henderson

Be it resolved that leave be granted to introduce By-law 2020-76, that being a By-law to confirm the proceedings of the Council and Committee of the Whole meetings held on this 16th day of December, 2020; and that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried-----

13. ADJOURNMENT

Resolution No: CR237-2020 Moved by: Smith Seconded by: Henderson

Be it resolved that this regular meeting of the Council of the Township of Essa adjourn at 8:13 p.m. to meet again on the 20th day of January, 2021 following Committee of the Whole.

----Carried-----

Sandie Macdonald, Mayor

Lisa Lehr, Clerk

Healthy Community Committee
November 19, 2020
6:00 pm

Attendees: Anne Learn-Sharpe, Angelica Tang, Susan Antler, Paula Hughes

Staff: Jaspreet Sidhu, Junior Planner and Aimee Powell, Manager of Planning and Development

AP- welcomed everyone and opens the meeting.

ECOPARK Webinar

ALS- comments on the EcoPark Webinar

-Previous experience in Webinars has been positive, usually starts with 1 or 2 speakers, a presentation and then Q&A at the end.

-Shannon Stevens has been a great contact from the NVCA - Can contract her and she can guide the committee on what to do regarding garden planning, habitat restoration, and species for the area.

ALS- Webinar can be more general, need to come up with a list of species, habitats, and what to supply the public for potential programs.

ALS -Would like public engagement to be a priority, cater it to their interest, emphasis should be on the public's own home/farm – Everyone agrees.

ALS -Need to contact Parks and Recreation department on who will be the liaison to HCC, the committee needs to know what parks they can partner with.

AP -Discusses budget meeting and how much is being recommended to be allocated to HCC - \$25,000 is going to be recommended for LeClair Park, of that \$22,000 to repair the trails at LeClair Park and \$2,000 for signage which will leave \$1,000 for the HCC, the Manager at Parks and Recreation would like an idea of what part of trail HCC wants to restore the trail for next budget meeting. Staff recommendation does not equate to Council/Budget approval.

-The Parks Department will take lead on the rehabilitation of the trail.

-Still have a \$5,000 Grant to service the Eco Park planting.

ALS-On Rippon Trail where Pine River Trail starts there is a piece of the trail missing, it is about 40-50ft, as well in front of Storm Water Pond the rocks have washed away and the path is no longer accessible from there.

AP -We should conduct a site visit and organize it with the Parks and Recreation Department, who would be able to attend? -ALS and PH volunteer.

ALS -Shannon will be joining as well, we should plant in an area that is going to stay undisturbed for the long term, is everyone okay with Shannon as the speaker for the webinar?

SA -What are the measures of success in place for the webinar?

ALS-If we get a good understanding of information on pollination, bird habitat, and potential for the area, areas to plant, and what to plant for the best long-term outcomes in the park, it would be successful webinar.

-We do not have numbers on the amount of people willing to participate yet, as part of the grant is for education we should involve schools and community groups, we can also record the webinar and make it available to the public.

AT- Is the webinar worth the time and effort if just a few people attend?

ALS- We need the information that Shannon is going to provide, with the option of a webinar we offer the information and feedback to the public as well as this committee. COVID-19 has restricted any physical gatherings so a webinar would be the best approach to educate and involve the public.

SA- Alternative option is we can have her (SS) attend one of our meetings, which will include just the HCC and listen to her advice and that way we are not worried about participation, promotion.

ALS- The information that Shannon will provide us is important to the community, the community should be involved in the discussion and that way she can field any questions they may have.

AP-We can send out a Township Notice via the Township's social media accounts which does not come with a cost, there needs to be a decision made on public outreach, for school outreach we can send a letter to the school's principal with our proposal.

AT- We can create a video that shows what is important and the mass public could view this video, opposed to spending money on the webinar?

ALS- We can consult with Shannon and ask if there are documents we can post as not everyone would be willing to sit through a long an instructional video.

AP-Paula have you connected with Glenda for details on the funds from the RBC Futures Grant yet?

PH -Not yet.

Letter to Council

ALS -We need to create a list of what needs to be done before the end of this year.

-The letter to council for the ask on how to approach the NVCA. Should we put the draft letter to council forward?

AP- We need to give Council the letter to ask for endorsement for the ask to be made from HCC to NVCA.

ALS- Need to make some adjustment to letter and then we can approach council.

-Find out who we send the letter to at the NVCA for their support and expertise related to pollinator habitats.

SA- We can ask Shannon how it works; we also can do more than a webinar. We should keep our options open and find out pricing of other avenues so we can come to a decision on how to plan our events and year out, as we need continuity with the Township.

ALS- Supports this idea, the insects need more than one garden, should we plant seeds or plants?

SA- Planting the seed takes more time and effort, purchasing the plant is better, we should choose 3 plants and have an event at the library.

SA- We can register the Gardens and get free signage; we need to ask Shannon sources of native plants. Can ask schools if they can make little bird houses, and tie this in with the investment they made at the park.

ALS- Agrees with how to get schools involved.

AT- We need to include everyone.

SA- This all ties in with Bio-City Corridors, next year is Soil biodiversity year, would like Essa to have an identity, we need to create a plan that has continuity over the whole Township.

ALS- Essa's Character is rural, and a lot of crops depend on pollinators.

- McKinnon Road is currently a bird watching destination in Spring and fall, can ask Shannon on how that could work for us.

AT- Tourism in Essa revolves around the nature scene, we need more activities related to this.

SA- We should get more signage as it will attract more people to fish and tell them where to go to fish.

AT- Our trails are long, we need ecological adventure.

ALS- We need a spot for picnic tables, benches on the trail.

AT- We can create a "Best Garden" competition near the end of the year.

ALS- We can ask the public to take pictures of their bees pollinating for public engagement, as of right know we can see in spring what we can plan.

AT-We can plan an event outside and follow social distancing guidelines.

Development Guidelines

AP/AT -Discuss Baxter Development.

SA/AP -Discuss 305 Mill Street Development.

AP-Gives a brief synopsis of the planning process.

-Discusses importance of committees such as the HCC in providing their comments back to applicants.

SA/AP-Discuss how the intake of comments from agencies are relevant for the development process.

- Discuss Urban Design Guidelines and other policies that are absent/outdated in Essa.

AP-Informs group the purpose for October 27th, 2020 Visioning Session and how the Official Plan Review is going as well as provided update on the recent Council Meeting where the Township's proposed 2021 Budget was presented.

Meeting Adjourned at 8:00 pm

Next Meeting is December 17th, 2020 at 6:00 pm

HCC Meeting Minutes

December 17, 2020

Attendees: Paula Hughes, Anne Learn-Sharpe

Staff: Aimee Powell

Regrets: Angelica Tang, Susan Antler

Information from Site Visit on December 3, 2020

- Began with discussion a request for a map that ED was to provide to ALS.
- Discussion on December 3, 2020 Site visit and what would be required for Spring Plant, and the scheduling of an additional site visit when the weather permits.
- Request for the Committee to begin research on pollinating plants to decide the best option for planting.
- Committee needs a plan in place to get water to the site.

Project Planning for 2021

- Discussion on how to begin to build the content for the webinar and the logistics around setting up the Zoom session/Webinar. AS will ask SS on availability to attend a HCC meeting prior to hosting the webinar.
- HCC will send a letter focused on 15-29 year-olds to the high school in Essa and ask GN from the library to connect us with youth from any library user groups where there may be interested in participating in the webinar or the Spring Plant. Outreach will include direct letter to Adults School in Angus and Letter's to Administrators at High Schools.
- The webinar can be posted on the Library's YouTube Channel. Would the Township's Facebook be a location where the webinar could be posted? A link through Twitter?
- Discussion on the timing for the webinar – March 2021.
- Discussion on budget, materials, transportation for mulch, tarp materials, and expenses surrounding SS's services. The letter that was endorsed by Council, and its supporting resolution, is pending its delivery to the NVCA.
- We can provide an incentive for those to participate in the webinar, and not limit this event to just Angus.
- Wanting to have private lawn signs for those that have participated. The HCC wants to focus on branding for this event and brainstorming what the best mascot could be the event. All members are responsible for coming up with 5 recommendations for branding and materials and pricing for signage for the January HCC meeting. SA's Staff could assist with design work.
- Discussion on dandelion webinar on how to make foods from the plant. SA will provide details on event for April/May activity.
- Discussion on the EcoPark for future events surrounding the foundation of the EcoPark – a future nature walk to identify different species.

Budget Update

-HCC was given an update on the Budget deliberations from Wednesday December 16th.

New Chair for Next Meeting

-PH has come forward to be the next chair for the next 2 meetings.

-The HCC recapped action items for the next meeting, which will be scheduled on January 21st, 2020.

-Discussion on the possibility of a future project.

Meeting adjourned at 7:15 pm

Next Meeting is January 21st at 6:00 pm

Essa Public Library Board
Minutes
Monday, November 23, 2020, 7:00pm
Virtual meeting

5b

Present: C. Cryer, J. Hunter, S. Malick, A. Morrison, D. McKeever, G. Newbatt, H. Sander, L. Wark,
Absent with Notice: J. Bushey, K. White

1. Call to Order at 7:01pm by Chair D. McKeever.
2. Respect and Acknowledgement Declaration (A. Morrison):

Essa Public Library Board acknowledges that we are situated on the traditional land of the Anishnaabeg people. We acknowledge the enduring presence of First Nation, Métis and Inuit people on this land and are committed to moving forward in the spirit of reconciliation and respect.

3. Approval of the Agenda
2020:064 Moved: AM Seconded: CC Carried
THAT the Agenda for November 23, 2020 be approved as printed and circulated with the additions of 9.5, Essa Public Library 2021 Draft Budget Adjustments and 14, Gift Cards for My Sister's Place.
4. No Conflicts of Interest are declared for proceedings before this Board.
5. Minutes of the Preceding Regular Meeting: October 26, 2020
2020:065 Moved: SM Seconded: HS Carried
THAT the Minutes of the October 26, 2020 Regular Meeting be approved as printed and circulated.
6. Business Arising from past Minutes: Vice Chair, J. Hunter invites all Library Board members to use the Library Board meeting venue to express their ideas and thoughts. All voices are necessary and valuable in the governance arena.
7. Communications:
 - 7.1 Ministry of Health document concerning Covid-19 provincial framework (4Nov2020)
 - 7.2 Letter from EPL concerning use of Teen Central as a classroom (9Nov2020)
 - 7.3 HoOPLA Newsletter (16Nov2020)
8. Chairperson's Remarks:
A big thank you to the staff for a fantastic job during these trying times.
9. Treasurer's Report:
 - 9.1 Reserve Funds to Dec 31, 2020 for Thornton Branch: \$21,172.50
 - 9.2 Development Charges for a possible Thornton Branch expansion will need to be revisited in a future DC by-law update
 - 9.3 Angus Branch Debt Repayment background information

9.4 Budget Comparison to November 17, 2020 from Essa Treasury
 9.5 Draft 2021 Budget Adjustments
 2020:066 Moved: SM Seconded: JH Carried
THAT the Treasurer's Report be received as printed and circulated.

10. Staff Reports:

10.1 Library Report: October 2020

11. CEO Report, November 2020.

11.1 Working Committee Minutes from October 21, 2020

11.2 Administrative Committee Minutes from November 18, 2019

2020: 067 Moved: HS Seconded: JH Carried
THAT the Library Board receives the CEO Report as circulated and printed.

12. SOLS update (C. Cryer): There will be a SOLS/OLBS webinar on December 3rd from 3:30-4:30pm titled, "Leaving no one behind at public libraries". This webinar will consider Inclusion, Diversity, Equity, and Accessibility within the library environment. A link will be circulated to all Library Board members.

13. Committees:

13.1 Planning Committee (Chairperson: C. Cryer)
 2021-2025 Draft Strategic Plan

2020:068 Moved: CC Seconded: AM Carried
THAT EPL Board approves the Draft 2021-2025 Strategic Plan including an introduction and identified target dates for each goal and will receive a final copy on December 14, 2020 for distribution to the community and to Essa Council through the Consent Agenda.

13.2 Personnel Committee (Chairperson: J. Hunter): No report

13.3 Finance Committee (Chairperson: S. Malick): No report

14. Other Business: Library Board members who wish to purchase gift cards for My Sister's Place shelter in Alliston should deliver the cards to the attention of the CEO at Angus Branch. Board Chair, D. McKeever will make arrangements to deliver the cards to the shelter before Christmas. (S. Malick)

15. Next Meeting: Monday, December 14, 2020, 7:00pm - virtual.

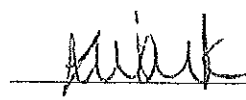
16. Adjournment

2020:069 Moved: JH Carried
THAT the Meeting be adjourned at 7:45pm.

APPROVED: December 14, 2020



 Derek McKeever, Chair



 Laura Wark, CEO/Secretary-Treasurer



**TOWNSHIP OF ESSA
PARKS AND RECREATION COMMITTEE
MINUTES
WEDNESDAY, DECEMBER 9, 2020 – 6:00 p.m.
Via Zoom**

In attendance: Sandie Macdonald, Mayor/Chair
Ron Henderson, Councilor
Brandy Rafeek, Member
Jim Hunter – Member
Baileigh White, Municipal Staff Support/Secretary
Jason Coleman, Manager of Parks & Recreation

Absent: Willy Parkinson, Member
Eric Villani, Member

1. Opening of Meeting (Orientation)

1.1 The meeting was called to order by the Mayor/Chair and the minutes of October 14th accepted as circulated.

Moved by Rafeek and Seconded by Henderson

2. Recap of Meeting points from October 14th and Highlights

2.1 Gym curtain installed key switch, able to divide in half for future bookings nice improvement

2.2 Thornton arena chiller – not high enough demand based on time of year and covid, has been installed, testing this week, using as dry floor

3. Kayak and canoe

3.1 Launch becoming increasing more complicated. (Jason)

3.2 A Structural engineer is involved

3.3 Soil concerns by NVCA and endangered species

3.4 Looking to make progress in 2021 but lots of roadblocks

3.5 Reason for the project is because Don Ross is too dangerous (Sandie)

4. Bob Geddes

4.1 Weather has not been great so not as much use but there definitely has been some

4.2 Two roof pieces on back order

5. Red Zone

5.1 Speculating we will be entering Red Zoon Shortly

5.2 Going into red 10 on the ice no spectators

5.3 Township protocols and policies and procedures has been taken seriously and staff have been

diligent

5.4 Hosted a pop-up testing clinic last month

5.5 Ensuring we are not letting our guard down

5.6 Concerns within minor hockey not keeping up guard. By law to assist with monitor and assist operations staff

5.7 Working closely with health unit and governing authorities,

5.8 Positive feedback from community that we allow spectators. Many rinks do not allow for spectators. Jason and Baileigh do extensive research to determine what is best for the community

5.9 Interested in looking into streaming games based on cost etc.

6. Budget Highlights

6.1 Budget in the draft stage still but video surveillance at skateboard parks and outdoor rinks looks like a go

6.2 Mike Hart park converted to a basketball court

6.3 Grass cutting equipment – in house. Quality not the same for contracted services.

6.4 LED lighting at outdoor rinks, two-year return on investment

6.5 Question by Jim- Boat launch Are we waiting to hear from other governing bodies. Answer from Jason, Yes. Structural Engineer and clearance from NVCA (swallows are burrowing in the riverbanks). Not close to finalizing install. Even with all the obstacles it is still high priority

Development charges that are designated for trails restoration and improvement. If it does not go through, we would look to relocate the launch based on council direction

Funds will remain reserved for the project

6.6 Question from Jim, back to Grass Cutting- Is the equipment suitable to handle the demand. Answer from Jason - They are more expensive they are the highest level of grass cutting equipment.

Collaborated with Public Works to get a tractor with an attachment to offset costs and share equipment. Equipment is anticipated for heavy duty use.

The goal is more in- housework.

7. Fishing Passes

7.1 Sandie - Overview of what is going on the riverbank by Ron. More families, more problems with more people

7.1 Jason - Over 500 passes sold

7.2 Sandie - New binder much easier to keep things tidy especially for Ron.

7.3 Addition of parking passes. Utilize lions parking and landowner to the west. Parking pass to stop people from using it for non-fishing activities i.e., Carpool. Useful for safety. Can indicate if fisherman is still on bank for extended periods of time. Need to look at getting our own parking spot

7.4 Staff did a good job of taking care of the park. New disposal contract, much better

7.5 Pass Fees necessary for garbage, washrooms, pay for parking, 40.00 per year is very reasonable.

Want to continue the growth at the riverbank. Dollars are divided between parks and rec and riverbank. One of the nicest rivers, a gem we need to look after. People from everywhere attend

8. General

- 8.1 Additional revenue over the holidays through private family skate
- 8.2 Not able to offer public skate currently
- 8.3 Looking into Safe ways to offer pickle ball in January. Want to be 110% confident in all that we offer so we are starting with the small stuff.
- 8.4 Sandie - Loss of revenue is huge. Departments are doing well but we cannot have everything due to funding restraints. Jason Did a great Job prioritizing needs vs wants for the department.
- 8.5 Only way to do this without increasing taxes
- 8.6 Positive feedback from team towards Jason and parks and rec team
- 8.7 Jason, only got 2 meetings in out of 4 because of covid. We appreciate the positive feedback
- 8.8 Sandie - Thanks to Brandi and Jim for their community engagement

Meeting Adjourned

Moved by Henderson, Second by, Rafeek

December 15, 2020

RE: Rezoning Application for 14 Margaret Street and 18 Margaret Street, Angus, Ontario in the Township of Essa

Planning Department, Township of Essa

Please find attached a petition signed by concerned citizens who would like the historic Church at 14 Margaret Street Angus Ontario preserved as it is so it can continue to be a part of the heritage of Angus and the Township of Essa. At the time of writing this letter, there are currently 664 signatures for the online petition, which were collected in only five days. And it is continually growing. As well, please find attached a petition with 42 signatures that was signed from residents within the area of the church.

During the 1800's Essa Township was one of the world's premier logging sites, mainly because of our white pine trees. In fact when you purchased a tract of land back then there was a clause that stated all white pine trees on your property were owned by the Crown. The trees were cut and squared on site before being transported to Quebec for shipping to the European market. The United Kingdom used them for masts and spars for the Royal Navy. These loggers are the same people who built this church with the same white pine floors and beams we see today. These are maybe the last and best preserved examples of that period and hopefully will remain a part of Essa's and Ontario's legacy.

In your Official Plan from July of 2001, it clearly states in a number of sections, that one of the mandates under the Official Plan for the Township of Essa is to preserve and protect the archeological and cultural heritage for future generations Please find some statements of your policies from your Official Plan, dated July 6, 2001 –

“Section 13.1 “ Cultural heritage resources form an important linkage to our past and, as such, the Township of Essa recognizes their importance and will encourage the identification, conservation, protection, restoration, maintenance and enhancement of cultural heritage resources. All development shall have regard to the cultural heritage resources of the Township and where possible provide appropriate protection to these resources.”

13.2.3 “It is our policy of this plan to control as fully as possible the demolition, removal, or inappropriate alteration of buildings of historic or architectural value.”

6

Many families who still live in the community and some who do not, have strong connections and memories of events that have taken place in this Church, whether it be Sunday church service, weddings, funerals, Sunday School or summer Bible School. And even if you did not attend this church but grew up in Angus, it is an integral part of the history here. It should remain as a historical structure in Angus as it is definitely a part of our heritage.

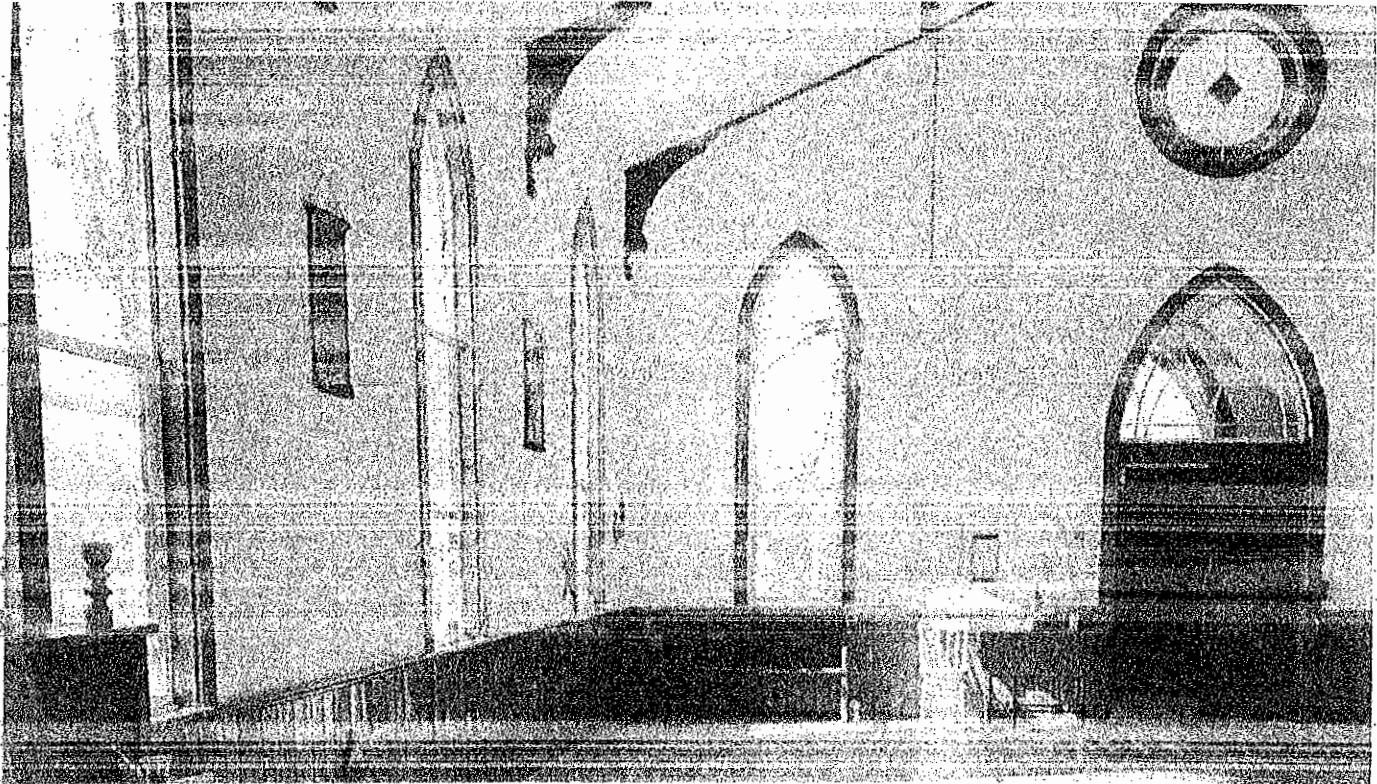
It could possibly be used as a Town Hall for community and cultural events. It could be rented out for family/social events. A community garden, host shows for local artisans, the farmer's market could take place here. So many possibilities.

So we are asking that the zoning designation not be changed. That it remains as is institutional. And that the building be preserved as a heritage site.

Thank you for your consideration.

Concerned Citizens of Angus and the Township of Essa

To preserve the 1886 build Church at 14 Margaret street in angus Ontario.



664 have signed. Let's get to 1,000!



We the People Of Essa started this petition to Essa Township.

- The 1886 built church has served as a sacred place for many families funerals, weddings and baptisms. It is also one of the last heritage buildings of Angus.

We would like to see the church preserved and used for the community as part of our heritage, serving future generations as an arts and cultural space.

There is currently a proposal to rezone the church yard from Institutional to Residential thus building 26 townhouse units in place of the church.

We the people of Angus expect the Township to uphold the Official Plan of the Township of Essa

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12/15/2020

Petition - Essa Township: To preserve the 1886 build Church at 14 Margaret street In angus Ontario. · Change.org

July 6, 2001,

Which States;

Section 2.8. "To Protect, conserve, and manage the Township's archeological and cultural heritage"

Section 3.3.6 "Cultural Heritage resources provide our only link to the past and, thus, are to be preserved for future generations."

page 6 Objectives 1. "To identify and preserve significant historical and cultural buildings and structures which reflect the rich history of the township and it's residents."

Section 13.1 " Cultural heritage resources form an important linkage to our past and, as such, the Township of Essa recognizes their importance and will encourage the identification, conservation, protection, restoration, maintenance and enhancement of cultural heritage resources. All development shall have regard to the cultural heritage resources of the Township and where possible provide appropriate protection to these resources."

lastly, 13.2.3 "It is our policy of this plan to control as fully as possible the demolition, removal, or inappropriate alteration of buildings of historic or architectural value."

6

12/15/2020

Petition · Essa Township: To preserve the 1886 build Church at 14 Margaret street in angus Ontario. · Change.org.

664 have signed. Let's get to 1,000!

Thanks to your support this petition has a chance at winning! We only need 336 more signatures to reach the next goal - can you help? Take the next step!

29

Petition to **SAVE "Angus Church"** at 14 Margaret street from being Demolished, Sign Now!

Petition summary and background	<p>In support of the history of Angus and the township of Essa, we would like to see the preservation of the 1886 built Church at 14 Margaret Street, in Angus Ontario.</p> <p>There is currently a proposal to the township to demolish the church and turn the land into 26 town homes. We would like to see the church remain as part of our heritage as a community center for Arts and Culture.</p> <p>Please sign the attached petition in support of the preservation of this historical site.</p>
Action petitioned for	We, the undersigned, are concerned citizens who urge our leaders to act now

Printed Name	Signature	Address	Comment	Date
Lori Blackburn	<i>Lori Blackburn</i>			08 Dec 20
Mlyca Forster	<i>Mlyca Forster</i>	72 Margaret St.		08 DEC/20
Pat von Alken	<i>Pat von Alken</i>			Dec 08/20
Sheila Kelly	<i>Sheila Kelly</i>			Dec 8/20
CATHY GILMORE	<i>Cathy Gilmore</i>			Dec 8/20
TRUDY EGGLETON	<i>Trudy Eggleton</i>			Dec. 8/20
LYADA KIRKMAN	<i>Lyada Kirkman</i>			DEC. 8, 20
Sheri McKinnon	<i>Sheri McKinnon</i>			Dec 8, 20
Laurie C	<i>Laurie C</i>			Dec 8, 20

30

6

Printed Name	Signature	Address	Comment	Date
Linda LeBret	<i>L. LeBret</i>			8 Dec 2020
Diane Martin	<i>D. Martin</i>			8 Dec 2020
Roxanne Young	<i>R. Young</i>			8 Dec 2020
Helen West	<i>H. West</i>			8 Dec 2020
MERLE GOGO	<i>M. Gogo</i>			8 Dec 2020
Deb Osborn	<i>Deb Osborn</i>	124 Queen St Angus		8 Dec 2020
Pat Ely	<i>Pat Ely</i>			10 Dec 2020
Carly Jackson	<i>Carly Jackson</i>			
Heather Hulme	<i>Heather Hulme</i>	5 Mairiwick Way		Dec 10 th
PATRICIA DALAN	<i>P. Dalan</i>	23 Margaret St.		Dec 12 th
Blaine Dalan	<i>Blaine Dalan</i>	23 Margaret St.		Dec 12
Lee Walton	<i>Lee Walton</i>	22 Margaret St.		Dec 13
Jennifer Wood	<i>Jennifer Wood</i>	26 Margaret St.		Dec 13
Les Baier	<i>Les Baier</i>	26 Margaret St.		Dec 13
Janet Gezel	<i>Janet Gezel</i>	29 Margaret St.		Dec 13
Drew Schwaco	<i>Drew Schwaco</i>	34 Margaret St.		Dec 13

Petition to **SAVE "Angus Church"** at 14 Margaret street from being Demolished, Sign Now!

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Action petitioned for	We, the undersigned, are concerned citizens who urge our leaders to act now

Printed Name	Signature	Address	Comment	Date
LESLIE GERARD	<i>Leslie Gerard</i>	72 MARGARET ST		DEC 8/20
JON DUWEL	<i>Jon Duwela</i>	20 Margaret St	Heritage Site	DEC 8/20
Aline Lamache	<i>Aline Lamache</i>	9-62 Margaret St. Angus	Heritage	Dec 8/20
MINA EMERSON	<i>Mina Emerson</i>	46 #101 MARGARET		DEC 8/20
Wayne Emerson	<i>Wayne Emerson</i>	46 101 Margaret		Dec 8/20
Sandra Lacey	<i>Sandra Lacey</i>	76 Margaret St		Dec 8/20
Gr BEDDOWS	<i>Gloria Beddows</i>	62 MARGARET ST	Heritage	Dec 11/20
GLYN BEDDOWS	<i>Glyn Beddows</i>	62 MARGARET ST	Heritage	Dec 11/20
Kim McConery	<i>Kim McConery</i>	8 Berwick Cres	Heritage	Dec 11/20

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Printed Name	Signature	Address	Comment	Date
Bethany Williams	B Williams	8 Berwick Cres	Heritage	Dec 10/20
Lynn O'Donnell	L O'Donnell	77 Margaret St	Heritage - Value Prop	Dec 11/20
Dan Pidge	Dan Pidge	77 Margaret St	Heritage - Value Prop	Dec 11/20
Derek Bruce	Derek Bruce	62 Margaret St	-	Dec 11/20
MAY O'DONNELL	May O'Donnell	89 King St	-	Dec 12/20
DOUG BURDEN	P.A. Burden	55 MARGARET ST	HERITAGE	DEC 12/20
Constance Wright	Constance Wright	55 Margaret St.	Heritage Site	Dec 13/2020
FRANCES SIOGLID	F. Sioglid	62 Margaret unit 8	Heritage Site	Dec 13/2020

THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW 2021- 01

A By-law to authorize municipal borrowing for current expenditures for 2021.

WHEREAS the Council of the Corporation of the Township of Essa deems it necessary to borrow the sum of Two Million Dollars (\$2,000,000) to meet the current expenditures of the Corporation for the year, until the taxes are collected;

NOW THEREFORE BE IT ENACTED as a By-law of the said Corporation as follows:

1. The Mayor and the Manager of Finance are hereby authorized to borrow from the Bank of Nova Scotia from time to time by way of promissory note a sum or sums not exceeding at any one time, Two Million Dollars (\$2,000,000) to meet, until the taxes are collected, the current expenditures of the Corporation for the year.
2. The Mayor and the Manager of Finance are hereby authorized to sign on behalf of the Corporation and to furnish to the said Bank from time to time a promissory note or notes sealed with the corporate seal for the sum or sums so borrowed with interest at such rate as the said Bank may from time to time determine.
3. The Manager of Finance is hereby authorized and directed to furnish to the said Bank, as it may from time to time request, a statement showing the nature and amount of the estimated revenues of the current year not yet collected or of the estimated revenues of the Corporation as set forth in the estimates adopted for the next preceding year, that have not been repaid.
4. All sums borrowed from the said Bank shall, with interest thereon, be a charge upon the whole or any part or parts of the revenues of the Corporation for the current year and for any preceding years, as and when such revenues are received.
5. The Manager of Finance is hereby authorized and directed to apply in payment of all sums borrowed from the said Bank, with interest thereon, all of the money hereafter collected or received on account or realized in respect of the taxes levied for the current year and for any preceding years and all of the monies collected or received from any other source.
6. That this By-law shall come into force and take effect on the day it is finally passed.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED on this the 20th day of January, 2021.

Sandie Macdonald, Mayor

Lisa Lehr, Clerk

9a

Appendix A to By-law 2021 - 01

AGREEMENT

BETWEEN:

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ESSA
(hereinafter called the "Corporation" of the one part);

and

THE BANK OF NOVA SCOTIA
(hereinafter called the "Bank" of the other part);

WHEREAS a By-law passed by the Council of the Corporation on the 20th day of January, 2021, provides authority to the Mayor and the Manager of Finance of the Corporation to borrow from the Bank the monies therein mentioned, and by such By-law this agreement was authorized; and

WHEREAS the Corporation desires to borrow the said monies by promissory notes and the Bank, in consideration of the execution of this agreement by the Corporation, has consented thereto subject to and upon the terms and conditions hereinafter set forth;

IT IS NOW HEREBY AGREED that the said monies may be borrowed by the Mayor and the Manager of Finance for the Corporation from the Bank upon the promissory notes of the Corporation signed by the Mayor and the Manager of Finance and sealed with the seal of the Corporation.

IT IS FURTHER AGREED that the Corporation shall repay the monies so advanced with interest on such date as shall be agreed with the Bank and in any event not later than the 31st day of December next ensuing.

As security for repayment of the monies so advanced by the Bank and interest thereon, all the revenues of the Corporation of whatever nature and kind are hereby charged to and in favour of the Bank, and the Bank shall have a lien upon all such revenues until the charge hereby and by said By-law created is satisfied.

IN WITNESS WHEREOF the Corporation has caused its corporate seal to be hereunto affixed under the hands of its Mayor and Treasurer on the date and year first above written.

THE CORPORATION OF THE TOWNSHIP OF ESSA.

Sandie Macdonald – Mayor

Date

Carol Traynor – Manager of Finance

THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW 2021 - 02

A By-law to authorize the levy and collection of an interim tax on all properties and property classes, and to establish the date(s) for payment of taxes, and to provide for penalty and interest.

WHEREAS Section 317(1) of *The Municipal Act*, S.O. 2001, c.25, as amended, provides that the Council of a local municipality may, before the adoption of the estimates for the year under section 290, pass a by-law levying amounts on the assessment of property in the local municipality rateable for local municipal purposes; and

WHEREAS the Council of The Township of Essa deems it appropriate to provide for such interim levy on the assessment of property in this municipality; and

WHEREAS the *Municipal Act*, S.O. 2001, Chapter 25, Section 391 as amended, permits the imposition of fees or charges on persons for services provided or done by or on behalf of any other municipality; and

WHEREAS the *Municipal Act*, S.O. 2001, Chapter 25, Section 398(1) (2) as amended, permits that fees or charges constitute a debt of the person to the municipality and that such amount owing can be added to the Tax Roll and collected in same manner as municipal taxes; and

WHEREAS Section 345(2) of the *Municipal Act*, as amended, provides that Council may, by by-law, impose a percentage charge as a penalty for non-payment of taxes on any class or installment thereof not exceeding 1.25% on the first day of default and on the first day of each calendar month thereafter in which default continues.

NOW THEREFORE the Council of the Corporation of the Township of Essa enacts as follows:

ADMINISTRATION

- 1. That the amounts levied shall be as follows:
 - 1.1 For the Residential, Pipeline, Farmland and Managed Forest, Multi-Residential, Commercial and Industrial property classes there shall be imposed and collected an interim levy of:
 - (a) the percentage prescribed by the Minister under section 317(3) of the *Municipal Act*, or,
 - (b) 50%, if no percentage is prescribed, of the total taxes for municipal and school purposes levied on the property in the year 2020.

- 2. That the calculation of the amount shall be as follows:
 - 2.1 For the purposes of calculating the total amount of taxes for the year 2021, if any taxes for municipal and school purposes were levied on a property for only part of 2020 because assessment was added to the collector's roll during 2020, an amount shall be added equal to the additional taxes that would have been levied on the property if taxes for municipal and school purposes had been levied for the entire year;

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3. That the date(s) for payment of taxes levied under the authority of this By-law shall be as follows:
Due date of First Interim Installment: Three banking days before the last banking day of March
Due date of Second Interim Installment: Three banking days before the last banking day of June
4. That the date(s) for payment of taxes levied under the authority of the By-law to adopt the estimates of all sums required during the year for all purposes of the municipality for levying the rates and to expend, pledge or apply monies from reserve funds and contributions shall be as follows:
Due date of First Final Installment: Three banking days before the last banking day of September
Due date of Second Final Installment: Three banking days before the last banking day of November
5. That no discounts shall be allowed for punctual payment of any taxes or prepayment thereof.
6. That the Manager of Finance of the Corporation shall add to the amount of all taxes due and unpaid and levied under the authority of this By-law a penalty charge equal to one and one-quarter per cent (1.25%) of such amount and the penalty charge shall be added on the first day of the calendar month following the due date, and on the first day of each calendar month thereafter in which default continues but not after the end of the year in which the taxes are levied after which statutory interest of one and one-quarter per cent (1.25%) per month will apply.
7. That the Manager of Finance, no later than twenty-one (21) days prior to the date that the first installment is due, shall mail or cause to be mailed to the assessed owner as recorded in the last revised assessment roll, a tax notice setting out the amount of each installment, the date by which it is to be paid, and the penalty charge imposed for late payment.
8. That the taxes shall be payable to the Corporation on or before the due date and shall be payable at the Municipal Office, or at the Bank of Nova Scotia in Alliston and Angus, or at the TD Bank in Alliston and Angus, or via teller at the Royal Bank of Canada in Alliston. The resident (or presenter of the bill) will be responsible to pay any applicable service charge to the financial institution that accepts the payment. Electronic Fund Transfers (EFT) are available through a Pre-Authorized Payment Plan with the Township and Telephone EFT and EDI payments with various Financial Institutions. In addition, payment can be left after hours at the Municipal Office drop box on the lower level, side entrance. A pre-authorized payment plan can be arranged at the Municipal office. All payments shall be deemed to be paid to the Corporation on the date the Township receives the payment.
9. That except for accounts affected by tax registration procedures, the Manager of Finance and the Collector are hereby authorized to accept part payment from time to time on account of any such taxes that are due, and to give a receipt for such part payment, provided that acceptance of any such part payment shall not affect the collection of any penalty charges imposed and collectable in respect of non-payment of the taxes or any installment thereof.
10. That all taxes levied pursuant to an assessment made under the provisions of Sections 33 and 34 of the *Assessment Act*, as amended, shall be due and payable upon issue and mailing of a tax notice, and said taxes shall be collected on a date to be determined by the Manager of Finance or

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Collector, with payments due and payable not less than twenty-one (21) days after the billing date.

- 11. That there be imposed a handling fee of \$30.00 for any returned cheques.

CONFLICTING LEGISLATION

- 12. If this By-law conflicts with the provisions of any Act, other than the *Municipal Act*, the provisions of that Act prevail to the extent of the conflict.

VALIDITY AND SEVERABILITY

- 13. It is hereby declared that notwithstanding any section, subsections, clause, paragraph or provision of this By-law or parts thereof, may be declared by a court of competent jurisdiction to be invalid, unenforceable, illegal or beyond the powers of Council to enact, such section or sections or parts thereof shall be deemed to be severable and that all other sections or parts of this By-law are separate and independent therefrom and enacted as such as a whole. Same shall not affect the validity or enforceability of any other provisions of this By-law or of the By-law as a whole.

Whenever any reference is made in this By-law to a statute of the Legislature of the Province of Ontario, such reference shall be deemed to include all subsequent amendments to such statute and all successor legislation to such statute.

ENFORCEMENT

- 14. This By-law shall be administered by the Manager of Finance of the Corporation of the Township of Essa.

FORCE AND EFFECT

- 15. That this By-law shall come into force and effect on the day of passing.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED on this the 20th day of January, 2021.

Sandie Macdonald, Mayor

Lisa Lehr, Clerk

THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW 2021 – 03

Being a By-law to confirm the proceedings of the Council meeting held on the 20th day of January, 2021.

THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF ESSA
HEREBY ENACTS AS FOLLOWS:

THAT the action of the Council at its meeting held on the 20th day of January, 2021 and, in respect of each recommendation contained in the Minutes of the Special meetings held on the 16th day of December, 2020, the Regular Council meeting held on the 16th day of December, 2020 and the Committee of the Whole meeting held on the 16th day of December, 2020; and, in respect of each motion, resolution and other action passed and taken by Council at the said meetings, is, except where prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.

THAT the Mayor and the proper officials of the Township of Essa are hereby authorized and directed to do all things necessary to give effect to the said actions or to obtain approvals where required, and to execute all documents as may be necessary in that behalf and the Clerk is hereby authorized and directed to affix the Corporate Seal to all such documents.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND
FINALLY PASSED on this the 20th day of January, 2021.

Sandie Macdonald, Mayor

Lisa Lehr, Clerk