

**THE CORPORATION OF THE TOWNSHIP OF ESSA
REGULAR COUNCIL MEETING
WEDNESDAY, MAY 15, 2024**

MINUTES

The Regular Meeting of Council was held in person on Wednesday May 15, 2024, following the Committee of the Whole in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Deputy Mayor Michael Smith
Councillor Pieter Kiezebrink
Councillor Henry Sander
Councillor Liana Maltby

Staff in attendance: M. Mikael, CAO
C. Rankin, Manager of Parks and Recreation
D. Burgin, Fire Chief
D. Dollmaier, Manager of Finance
J. Kolb, Manager of Public Work
S. Corbett, Deputy Clerk
L. Lehr, Manager of Legislative Services

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:21 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS

Resolution No: CR089-2024 Moved by: Sander Seconded by: Smith

BE IT RESOLVED THAT the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and
THAT the minutes of the Committee of the Whole, Regular Council and Closed Session meetings held on the 1st day of May, 2024 be adopted as circulated.

----Carried----

4. CONSENT AGENDA

Resolution No: CR090-2024 Moved by: Kiezebrink Seconded by: Maltby

BE IT RESOLVED THAT the items listed in the Consent Agenda dated May 15, 2024, be received for information; and
THAT Item A7 be referred to section B of consent, for a letter of support to be drafted.

----Carried----

5. COMMITTEE REPORTS

a. Minutes of the Healthy Accessible Community and Parks Committee

Resolution No: CR091-2024 Moved by: Maltby Seconded by: Sander

BE IT RESOLVED THAT the minutes of the Healthy Accessible Community and Parks Committee from their meeting held on January 18, 2024, be received.

----Carried-----

6. PETITIONS

7. MOTIONS AND NOTICES OF MOTIONS

a. Proclamation – National AccessAbility Week May 26 to June 2, 2024
Flag Raising Ceremony May 29, 2024 at 9:00 a.m.

Resolution No: CR092-2024 Moved by: Smith Seconded by: Maltby

*WHEREAS the Accessible Canada Act came into force July 2019, and determined that National AccessAbility Week take place every year beginning on the last Sunday in May; and
WHEREAS National AccessAbility Week brings together all Canadians in recognizing the valuable contributions of Canadians with disabilities and strengthening the collaborative effort needed to create a country that is fully accessible and inclusive; and
WHEREAS each year, we look at the gains we have made in removing barriers and improving access for all who live, work and play in the Township of Essa, and look forward to the work that still needs to be done;
NOW THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Township of Essa hereby proclaims the week of May 26 to June 1, 2024 as “National AccessAbility Week” and encourages all residents to support equality of access and opportunity for persons with disabilities.*

----Carried-----

b. Proclamation – Seniors Month – June 2024

Resolution No: CR093-2024 Moved by: Sander Seconded by: Kiezebrink

*WHEREAS Seniors Month is an annual province-wide celebration; and
WHEREAS Seniors have contributed to and continue to contribute immensely to the life and vibrancy of this municipality; and
WHEREAS Seniors continue to serve as leaders, mentors, volunteers, and important and active members of the community; and
WHEREAS contributions from seniors past and present warrant appreciation and recognition, and their stories deserve to be told; and
WHEREAS the health and well-being of seniors is in the interest of all, and further adds to the health and well-being of the community; and
WHEREAS the knowledge and experience seniors pass on to others continues to benefit us all;
NOW THEREFORE BE IT RESOLVED that Council of the Corporation of the Township of Essa hereby proclaims the month of June as “Seniors Month” and encourages all citizens to recognize and celebrate the accomplishments of our seniors.*

----Carried-----

8. UNFINISHED BUSINESS

9. BY-LAWS

- a. **By-law 2024-28** – A By-law to appoint a Property Standards/By-law Enforcement Officer.
- b. **By-law 2024-29** - A By-law to appoint a Manager of Public Works.
- c. **By-law 2024-30** - A By-law to appoint a Fire Prevention Officer.

Resolution No: CR094-2024 Moved by: Sander Seconded by: Smith

***BE IT RESOLVED THAT** By-laws 2024-28, 2024-29 and 2024-30 be read a first, and taken as read a second and third time and finally passed.*

----Carried-----

10. QUESTIONS

11. CLOSED SESSION

Resolution No: CR095-2024 Moved by: Sander Seconded by: Smith

***BE IT RESOLVED THAT** Council proceed to a Closed Session in order to address matters pertaining to:*

Confidential Staff Report CAO011-24, re: Staff Benefits and Compensation

- Personal Matters about Identifiable Individuals [s.239(2)(b)]
- Labour Relations or Employee Negotiations [s.239(2)(d)]
- Plans and Instructions for Negotiations [s. 239(2)(k)]

Confidential Staff Report CAO014-24, re: Staffing – ASE

- Personal Matters about Identifiable Individuals [s.239(2)(b)]
- Plans and Instructions for Negotiation [s. 239(2)(k)]

Confidential Staff Report CAO015-24, re: Staff Matter

- Personal Matters about an Identifiable Individual [s.239(2)(b)]
- Labour Relations or Employee Negotiations [s.239(2)(d)]

Confidential Staff Report CAO016-24, re: 152 Greenwood Drive

- Plans and Instructions for Negotiations [s.239(2)(k)]

Confidential Verbal Update, re: 366 Mill Street Land Purchase

- Plans and Instructions for Negotiations [s.239(2)(k)]
- Litigation or Potential Litigation [s.239(2)(e)]

The Clerk informed Council and those in attendance that she had delegated the powers and duties of the Clerk, as assigned under section 228(4) of the *Municipal Act, 2001*, to the Chief Administrative Officer for Closed Session Deliberations and the remainder of the meeting thereafter.

Council proceeded into Closed Session at 6:28 p.m.

Council arose from Closed Session Deliberations and passed the following:

Motion to Rise and Report from Closed Session Meeting of May 15, 2024.

Resolution No: CR096-2024 Moved by: Sander Seconded by: Maltby

BE IT RESOLVED THAT Council rise and report from the Closed Session Meeting at 7:01 p.m

----Carried-----

- a. **PERSONAL MATTERS ABOUT AN IDENTIFIABLE INDIVIDUAL [s.239(2)(b)]
LABOUR RELATIONS OR EMPLOYEE NEGOTIATIONS [s.239(2)(d)]
PLANS AND INSTRUCTIONS FOR NEGOTIATION [s. 239(2)(k)]**
Confidential Staff Report CAO011-24 submitted by the Chief Administrative Officer, re: Staff Benefits & Compensation.

Resolution No: CR097-2024 Moved by: Smith Seconded by: Maltby

BE IT RESOLVED THAT Confidential Staff Report CAO0013-24 be received; and THAT Council direct Staff in accordance with Options 2, 3 and 4 as contained within the Confidential Report.

----Carried-----

- b. **PERSONAL MATTERS ABOUT AN IDENTIFIABLE INDIVIDUAL [s.239(2)(b)]
PLANS AND INSTRUCTIONS FOR NEGOTIATIONS [s.239(2)(k)]**
Confidential Staff Report CAO014-24 submitted by Chief Administrative Officer, re: Staffing – ASE.

Resolution No: CR098-2024 Moved by: Smith Seconded by: Sander

BE IT RESOLVED THAT Confidential Staff Report CAO0014-24 be received; and THAT Council direct Staff in accordance with Options 2 and 3 as contained within this Confidential Report.

----Carried-----

- c. **PERSONAL MATTERS ABOUT AN IDENTIFIABLE INDIVIDUAL [s.239(2)(b)]
LABOUR RELATIONS OR EMPLOYEE NEGOTIATIONS [s.239(2)(d)]**
Confidential Staff Report CAO015-24 submitted by the Chief Administrative Officer, re: Staff Matter.

Resolution No: CR099-2024 Moved by: Kiezebrink Seconded by: Maltby

BE IT RESOLVED THAT Confidential Staff Report CAO0015-24 be received for information.

----Carried-----

- d. **PLANS AND INSTRUCTIONS FOR NEGOTIATIONS [s.239(2)(k)]**
Confidential Staff Report CAO016-24 submitted by the Chief Administrative Officer,
re: 152 Greenwood Drive.

Resolution No: CR100-2024 Moved by: Smith Seconded by: Sander

BE IT RESOLVED THAT Confidential Staff Report CAO016-24 be received; and
THAT the Chief Administrative Officer be authorized to proceed as directed by Council.
-----Carried-----

- e. **PLANS AND INSTRUCTIONS FOR NEGOTIATIONS [s.239(2)(k)]**
LITIGATION OR POTENTIAL LITIGATION [s.239(2)(e)]
Confidential Verbal Discussion submitted by Chief Administrative Officer, re: 366
Mill Street Land Purchase.

Resolution No: CR101-2024 Moved by: Smith Seconded by: Sander

BE IT RESOLVED that Confidential verbal update be received.
-----Carried-----

12. **CONFIRMATION BY-LAW**

- a. **By-law 2024-31**

Resolution No: CR102-2024 Moved by: Maltby Seconded by: Kiezebrink

BE IT RESOLVED THAT leave be granted to introduce By-law 2024-31, that being a
By-law to confirm the proceedings of the Committee of the Whole, Closed and Council
meetings held on this 15th May of May, 2024; and, that said By-law be read a first, and
taken as read a second and third time and finally passed.

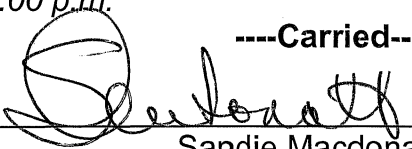
-----Carried-----

13. **ADJOURNMENT**


Resolution No: CR103-2024 Moved by: Smith Seconded by: Maltby

BE IT RESOLVED THAT this meeting of Council of the Township of Essa adjourn at
7:08 p.m. to meet again on the 5th day of June, 2024 at 6:00 p.m.

-----Carried-----



Sandie Macdonald
Mayor



Lisa Lehr
Manager of Legislative Services