

**THE CORPORATION OF THE TOWNSHIP OF ESSA
SPECIAL MEETING – 2023 BUDGET
FRIDAY FEBRUARY 17, 2023**

MINUTES

A Special Budget Meeting of Council was held in person on Wednesday February 17, 2023, in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Deputy Mayor Michael Smith
Councillor Pieter Kiezebrink
Councillor Henry Sander
Councillor Liana Maltby

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer
M. Mikael, Manager of Public Works
D. Dollmaier, Manager of Finance
B. Gauley, Deputy Treasurer
J. Coleman, Manager of Parks and Recreation
L. Wark, Essa Public Library CEO
L. Lehr, Manager of Legislative Services

Guests: G. Cowan, Manager of IT - Town of Innisfil
J. Hunter, Chair, Essa Public Library Board

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 1:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. 2023 DRAFT TOWNSHIP OF ESSA BUDGET

Continuation of Review of Department Budgetary Requests:

➤ **Information Technology**

Grant Cowan, Manager of IT (Town of Innisfil) provided an overview of Essa's proposed 2023 Operating and Capital budgetary requests for information technology.

➤ **Essa Public Library (Angus and Thornton Branches)**

Laura Wark, Essa Public Library CEO, provided Council with an overview of the Thornton and Angus Branch Operating and Capital budgetary requests.

➤ **Parks and Recreation – Follow-up Information**

As follow-up to the Budget Meeting held on February 15, 2023, the Manager of Parks and Recreation provided Council with additional information specific to expenses associated with:

- installation of basketball nets at Baxter Park (inside the tennis court)
- benches, and
- roto-till and top-up sand

Council requested that further information be brought forward at a later date specific to revenue and expenses associated with the creation of a Recreation Programmer position, as a means of follow-up 12, 18 and 24 months from now, with a contract position to be created on a Pilot Project basis immediately.

➤ **Public Works, Roads, Water and Wastewater, Storm Sewers**

The Manager of Public Works provided an overview of operating and capital budgetary requests for the Public Works Department, Roads, Water and Wastewater, and Storm Sewers.

CONSIDERATION OF ITEMS REQUIRING DISCUSSION AND THE GENERAL NATURE THEROF:

4. CLOSED SESSION

Resolution No: SCW008-2023 Moved by: Smith Seconded by: Maltby

Be it resolved that Council proceed into Closed Session in order to address matters pertaining to:

- *Litigation or Potential Litigation [s.239(2)(e)]*
- *Advice Subject to Solicitor Client Privilege [s.239(2)(f)]*
- *Labour Relations or Potential Litigation [s.239(2)(d)]*
- *Personal Matters about Identifiable Individuals [s.239(2)(b)]*

----Carried-----

The Clerk provided the delegated powers and duties of the Clerk to the Chief Administrative Officer for a portion of the Council meeting, specifically Closed Session Deliberations, in accordance with s. 228(4) of the Municipal Act, 2001.

Council proceeded into Closed Session Deliberations at 2:23 p.m.

Motion to Rise and Report from Closed Session Deliberations of February 17, 2023.

Resolution No: SCW009-2023 Moved by: Maltby Seconded by: Kiezebrink

Be it resolved that Council rise and report from Closed Session Deliberations at 4:09 p.m.

----Carried-----

- a. **LITIGATION OR POTENTIAL LITIGATION – s.239(2)(e)
ADVICE SUBJECT TO SOLICITOR-CLIENT PRIVILEGE – s.239(2)(f)
Confidential Staff Report CAO003-23 submitted by the Chief
Administrative Officer, re: Litigation Matter.**

This Item was deferred.

- b. **LABOUR RELATIONS OR EMPLOYEE NEGOTIATIONS s. 239(2)(d)
PERSONAL MATTERS ABOUT IDENTIFIABLE INDIVIDUAL(S) – s.239(2)(b)
Confidential Staff Report CAO001-23 submitted by the Chief
Administrative Officer, re: Staff Matters and Proposed 2023 Budget.**

Resolution No: SCW010-2023 Moved by: Kiezebrink Seconded by: Maltby

*Be it resolved that Confidential Staff Report CAO001-23 be received; and
That Staff be directed to proceed with Option Nos. 1, 2 and 3 as contained in the
Confidential Report.*

----Carried-----

5. OTHER

- a. **2023 Draft Budget**

Staff was directed to provide Council with of the final 2023 Operating and Capital Budget on March 22, 2023.

Resolution No: SCW012-2023 Moved by: Smith Seconded by: Kiezebrink

Be it resolved that the 2023 Draft Budget be received.

----Carried-----

6. CONFIRMATION BY-LAW

By-law 2023-12

Resolution No: SCW013-2023 Moved by: Kiezebrink Seconded by: Maltby

Be it resolved that leave be granted to introduce By-law 2023-12, that being a By-law to confirm the proceedings of the Special Meeting of Council held on this 17th day of February, 2023; and that said By-law be read a first, and taken as read a second and third time and finally passed.

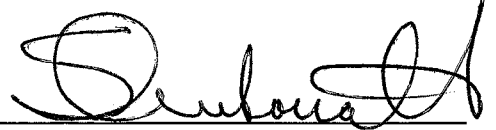
----Carried-----

7. **ADJOURNMENT**


Resolution No: SCW014-2023 Moved by: Smith Seconded by: Sander

Be it resolved that this Special Meeting of the Council of the Township of Essa adjourn at 4:51 p.m.

----Carried-----



Sandie Macdonald, Mayor



Lisa Lehr, Manager of Legislative Services