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ACCESSORY BUILDING PERMIT REQUIREMENTS

- 2 sets of permit/construction drawings.
- 2 copies of the site plan with all setbacks (dimensions) indicated to the new build.
- 2 copies of the heat loss calculations if building is intended to be continually heated. This requirement may also include 2 Copies of the mechanical design summary and 2 copies of the Energy Efficiency Design Summary. Please check with the building department to ascertain these requirements.
- 2 copies of P. Engineer (P. Eng.) stamped truss drawings.
- 2 copies any/all engineered wood products with P. Eng. seal.
- 2 Copies of the application with the designer Schedule 1 filled out.
- 2 copies of the soils analysis done by a geotechnical engineer where design loads exceed 75kPa

*All submissions also to be provided in PDF (electronic) format.

*NVCA approval may be required prior to obtaining a permit. Please consult the NVCA. They may be reached at <https://www.nvca.on.ca/planning-permits> or 705-424-1479.

NVCA Permit applications can be found

[https://www.nvca.on.ca/Shared%20Documents/NVCA Permit Application Form.pdf](https://www.nvca.on.ca/Shared%20Documents/NVCA%20Permit%20Application%20Form.pdf)
