

**THE CORPORATION OF THE TOWNSHIP OF ESSA
REGULAR COUNCIL MEETING
WEDNESDAY, OCTOBER 5, 2022
(To follow Committee of the Whole)**

AGENDA

Members of the public wishing to attend can do so by attending in person to the Council Chambers located in the Administration Centre at 5786 County Road 21, Utopia.

- 1. OPENING OF MEETING BY THE MAYOR**
- 2. DISCLOSURE OF PECUNIARY INTEREST**
- 3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS**

p. 1 Recommendation: *Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and That the minutes of the Public, Committee of the Whole and Regular Council meetings held on the 21st day of September, 2022 be adopted as circulated.*

- 4. CONSENT AGENDA**

Recommendation: *Be it resolved that the items listed in the Consent Agenda dated October 5, 2022 be received for information, and that the necessary actions be taken.*

- 5. COMMITTEE REPORTS**

p. 13 **a. Traffic Advisory Committee**

Recommendation: *Be it resolved that the minutes of the Traffic Advisory Committee from their meeting of September 20, 2022 be received.*

- 6. PETITIONS**

- 7. MOTIONS AND NOTICES OF MOTIONS**

- 8. UNFINISHED BUSINESS**

- 9. BY-LAWS**

p. 16 **a. By-law 2022-53 Appointment By-law**

Recommendation: *Be it resolved that leave be granted to introduce By-law 2022-53, that being a By-law to appoint a Manager of Finance for the Corporation of the Township of Essa; and, that said By-law be read a first, and taken as read a second and third time, and finally passed.*

p. 17 **b. By-law 2022-54 Parking By-law Amendments**

Recommendation: *Be it resolved that leave be granted to introduce By-law 2022-54, that being a By-law to provide for the regulation of vehicle parking, standing and stopping on highways or parts of highways under the jurisdiction of the Corporation of the Township of Essa; and, that said By-law be read a first, and taken as read a second and third time, and finally passed.*

p. 20 **c. By-law 2022-55 Subdivision and Servicing Agreement with Brookfield**

Recommendation: *Be it resolved that leave be granted to introduce By-law 2022-55, that being a By-law to provide for the authorization to enter into a Subdivision Agreement and WWTP Servicing Agreement with Brookfield Residential (Ontario) Limited, Township of Essa, County of Simcoe; and, that said By-law be read a first, and taken as read a second and third time, and finally passed.*

10. QUESTIONS

11. CLOSED SESSION

12. CONFIRMATION BY-LAW

p. 21 **By-law 2022-56**

Recommendation: *Be it resolved that leave be granted to introduce By-law 2022-56, that being a By-law to confirm the proceedings of the Council and Committee of the Whole meetings held on this 5th day of October, 2022; and that said By-law be read a first, and taken as read a second and third time and finally passed.*

13. ADJOURNMENT

Recommendation: *Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at _____ p.m. to meet again on the 7th day of December, 2022 at 6:00 p.m.*

**THE CORPORATION OF THE TOWNSHIP OF ESSA
PUBLIC MEETING MINUTES
SEPTEMBER 21, 2022**

**PROPOSED OFFICIAL PLAN AMENDMENT AND ZONING BY-LAW AMENDMENT
RE: 34 MILL STREET, ANGUS (OPA 42 AND Z1-22)**

MINUTES

A Public meeting was held in-person on Wednesday, September 21, 2022 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Deputy Mayor, Michael Smith
Councillor Henry Sander
Councillor Ron Henderson

Regrets: Councillor Pieter Kiezebrink

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer
S. Haniff, Senior Planner
J. Coleman, Manager of Parks and Recreation
M. Mikael, Manager of Public Works
L. Lehr, Manager of Legislative Services

Guests: Darren Vella, Innovative Planning Solutions (IPS)

The Mayor opened the meeting at 6:01 p.m. She stated that the purpose of the Public Meeting is to discuss proposed amendments to the Township's Zoning By-law and Official Plan, in accordance with the provisions of the Planning Act. As well, to hear comments and review written submissions from the public and public agencies.

The Chief Administrative Officer (CAO) informed all in attendance that the Township is in receipt of a complete application submission for 34 Mill Street, Angus. The submission includes applications for a Zoning By-law Amendment (ZBA) and an Official Plan Amendment (OPA) to rezone and redesignate the subject lands to permit a 14 Block, 148-unit townhouse development.

The subject property, located at 34 Mill Street, is 2.56 hectares or 6.3 acres, and is currently designated 'Residential' in the Township's Official Plan and zoned 'Residential, Low Density, Detached' (R1) in the Township's Zoning By-law 2003-50. There is a derelict single-detached dwelling with accessory shed structures in the southwest corner of the site, along Mill Street.

The OPA is being requested by the applicant to redesignate the subject lands to 'Residential – Multiple' to permit multiple-unit residential housing types. The ZBA is being requested by the applicant to rezone the subject lands to 'Residential, High Density,

Apartments with Special Provisions (R5) to permit the proposed 148 residential unit proposed development. Special provisions are requested to allow for:

1. Back-to-back townhouse dwellings for Blocks 1 to 14;
2. Relief from 1100m² minimum lot area (596m² is provided) for Blocks 1 to 14;
3. Relief from 7.5m front yard setback (2m is provided) for Blocks 1 to 14;
4. Relief from 7.5m exterior side yard setback (4.9m is provided) for Block 5;
5. Relief from 6m rear yard setback (5m is provided) for Blocks 1 to 10; and
6. Relief from 40% maximum lot coverage (70% is provided) for Blocks 1 to 14.

The Chief Administrative Officer informed Council and those in attendance that a series of supporting studies have been submitted to the municipality to demonstrate that the proposal meets with policy and would be a good fit with the community. These studies have been made available to the public for review and have been assessed by staff.

The Chief Administrative Officer advised that the following comments were received by the municipality from external agencies:

NVCA

- no development proposed within the NVCA regulated area
- no significant impact on wildlife
- other provisions to be reviewed

County of Simcoe

- will continue to review traffic impact amongst other matters

School Boards

- no objections to the applications, subject to standard conditions

Public Works

- servicing yet to be determined

Darren Vella, Planning Consultant from Innovative Planning Solutions, presented the following:

- Described site context and explained that the subject lands are in the Settlement Area and listed designations and zoning;
- Noted the presence of a variety of surrounding uses including Institutional and Residential as well as the CFB Borden;
- Introduced the concept plan – proposed townhouse development;
- Described the internal private road connection;
- Described type of homes (2 storey townhouses, 3 storey townhouses and back-to-back 4 storey townhouses) as well as the parking allotment;
- Described proposed Zoning By-law and Official Plan amendments; and,
- Described proposed sidewalk and crosswalk;

The Mayor asked if anyone in the audience would like to speak, stating that speakers must state their name and address so that proper records may be kept and notice of future decisions be sent to those persons involved in the review process.

Eleven attendees signed-in for the public consultation meeting.

- Josh Stanley (16 Mill Street) suggested that:
 - the data presented in the submitted traffic report would have been collected during a period of pandemic lockdown. As such, the traffic conditions would have been atypical and not be representative of typical traffic conditions.
 - The proposed traffic measures are appreciated but insufficient for the site.
 - The proposed de-watering plan might impact the shallow wells that some residents currently have.
 - The 2" asphalt along Mill Street might be impacted by construction and increased traffic.

- Robert Stanley (16 Mill Street) asked the reasoning behind putting the access off of Mill Street as opposed to County Road 10.
 - Darren Vella from Innovative Planning Solutions (IPS) provided that the County of Simcoe was not in favour of a direct access off County Road 10.

- Albert Parker (4 Mill Street) commented that
 - if a traffic signal is placed at County Road 10/Mill Street, it would be too close to the one at Highway 90.
 - the proposal is inappropriate in relation to water quality, traffic and density.
 - He had concerns around stone removal and potential contaminants and suggested that the studies in the D4 file are outdated. If the landfill site is safe, why would a leachate pond be needed? Clean water protection zones are there to protect water sources – this property is rated 10 and has a high rate of vulnerability. This should be enough to stop this development.

- Stephanie Beaudin (4 Mill Street) expressed concerns and comments as follows:
 - the environment and gas contaminants. Who did the tests?
 - she asked about the 500m buffer zone for development.
 - Darren Vella responded to Stephanie Beaudin's comments on the 500m landfill radius by stating that the radius represents the areas that require a study in order to proceed. It does not represent undevelopable lands.
 - the rezoning is changing the character of the community and the proposal doesn't fit in with the neighborhood.
 - bus drivers – they are already delayed due to current traffic, so further development will only exacerbate the problem. How will the buses maneuver?
 - wildlife is seen all the time in the area; the report that suggested that wildlife would not be impacted was incorrect.

- the plan shows backyards that will not permit absorption of water and will lead to further contamination.
- where will the snow collection areas be. It's a main reason for a backlog of traffic during winter.
- a bigger area is needed for this development. It seems there are many exceptions to the R1 zoning to make this project happen.

Mayor Macdonald assured residents that Council and Staff do not rush things through and that studies are reviewed thoroughly as needed.

- Chad Desjardins (8 Mill Street) directed his questions to Township Council stating that while the school board might have no objection to the proposal, the schools seem to already be at capacity in Angus. 150-200 children will have to congregate at the intersection of Mill Street and County Road 10 if this development is built, and this is a concern.
 - Mayor Macdonald assured residents that the matter of increased school children volume is also taken into consideration.
- Stephanie Beaudin (4 Mill Street) added the following:
 - she has to walk to the intersection of Mill Street and County Road 10 because the road is often not ploughed.
 - the backlog of vehicles is intense.
 - with more children, the volume will only be more intense.
- Robert Stanley (16 Mill Street) asked if the speed limit can be reduced during construction. He suggested that the area could be designated a community safety area.
- Josh Stanley (16 Mill Street) read a letter from Bernie Pitts (18 Mill Street) of which stated his concerns as follows:
 - traffic impact study- scope of study reduced to traffic brief; what criteria was used to determine that the development will not be significant?
 - Speeding - the current speed limit is 80 km/hr just prior to the proposed development area; speeding is a concern.
 - traffic assessment / counts - did not include new drivers from school during and at the end of the school day; traffic count was not done during the peak traffic time during the day when school starts, ends, and during lunch; new traffic assessment/study is needed to be conducted
 - currently very difficult to walk across County Road 10.
 - omissions from traffic study as it was conducted during COVID; the study was conducted during COVID where many (if not all) teachers and students were at home during the pandemic; a new study should be completed.
 - conditions during construction – a lot of heavy equipment; deterioration of road.

-
- policing and crime will increase - no policing presence in this neighbourhood currently.
 - Noise.
 - dirt / dust.
 - costs to remedy the aforementioned issues will be substantial.
 - o Mayor Macdonald advised that the developer pays for the costs and not the tax payers.

Mayor Macdonald stated that if there are no further questions, Council wishes to thank all those in attendance for their participation. The Planning and Development Department will be preparing a Staff Report to be presented to Council at a future meeting of the Committee of the Whole. She further advised all in attendance that a decision has not yet been made on this application, and to inform the Clerk or Senior Planner should you wish further notice on this matter.

The Public Meeting adjourned at 6:55 p.m.

Sandie Macdonald, Mayor

Lisa Lehr, Clerk

THE CORPORATION OF THE TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE MEETING
WEDNESDAY, SEPTEMBER 21, 2022

MINUTES

A Committee of the Whole meeting was held in-person on Wednesday, September 21, 2022 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Deputy Mayor, Michael Smith
Councillor Henry Sander
Councillor Ron Henderson

Regrets: Councillor Pieter Kiezebrink

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer
S. Haniff, Senior Planner
J. Coleman, Manager of Parks and Recreation
M. Mikael, Manager of Public Works
L. Lehr, Manager of Legislative Services

Guests: Darren Vella, Innovative Planning Solutions (IPS)

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

- a. **Public Meeting – Official Plan Amendment (OPA 42) and Zoning By-law Amendment (Z1/22)**
re: 34 Mill Street, Angus

Please see separate set of minutes.

STAFF REPORTS

4. PLANNING AND DEVELOPMENT

5. PARKS AND RECREATION / COMMUNITY SERVICES

- a. **Staff Report PR013-22 submitted by the Manager of Parks and Recreation, re: Dog Park for Olive Lee Park, Meadowland, Thornton.**

Resolution No: CW092-2022 Moved by: Sander Seconded by: Henderson

*Be it resolved that Staff Report PR013-22 be received; and
That Council consider the installation and associated costs for the creation of a Dog Park within Olive Lee Park, located at 19 Meadowland Boulevard, Thornton, to be included in the 2023 Budget Deliberations.*

----Carried----

- b. **Staff Report PR014-22 submitted by the Manager of Parks and Recreation, re: U7 Hockey Request for 2022-2023 Season – Request to Waive Fees from Minor Hockey.**

Resolution No: CW093-2022 Moved by: Smith Seconded by: Sander

*Be it resolved that Staff Report PR014-22 be received; and
That Council direct the Manager of Parks and Recreation to proceed with booking U7 ice time for the 2022-23 season at a discounted rate of 50% of the Township's current Minor Hockey ice rental rate, to be invoiced monthly to both Essa Minor Hockey and Thornton Minor Hockey; and
That Council approve the request for Essa's local and non-profit minor groups, such as Minor Hockey, Soccer and Baseball, to use Township meeting/banquet rooms free of charge for 10 non-licensed (no alcohol) uses per year.*

----Carried----

6. FIRE AND EMERGENCY SERVICES

7. PUBLIC WORKS

- a. **Staff Report PW012-22 submitted by the Manager of Public Works and the Manager of Parks and Recreation, re: Award of RFP – Essa Transportation and Trails Master Plan.**

Resolution No: CW094-2022 Moved by: Sander Seconded by: Henderson

*Be it resolved that Staff Report PW012-22 be received; and
That the RFP as received from WSP be accepted in the amount of \$180,882.00 (excluding applicable tax but including a provisional item) to create and supply the Township of Essa with a Transportation & Trails Master Plan.*

----Carried----

8. FINANCE

9. CLERKS / BY-LAW ENFORCEMENT / IT

10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

- a. **Staff Report CAO025- 22 submitted by the Chief Administrative Officer,
re: Brookfield Park Development Plan.**

Resolution No: CW095-2022 Moved by: Smith Seconded by: Henderson

*Be it resolved that Staff Report CAO025-22 be received for information; and
That the Chief Administrative Officer provide Council with a further comprehensive
report.*

----Carried----

- b. **Staff Report CAO026- 22 submitted by the Chief Administrative Officer,
re: Expenditures During Summer Recess.**

Resolution No: CW096-2022 Moved by: Smith Seconded by: Henderson

*Be it resolved that Staff Report CAO026-22 be received; and
That Council confirm the purchases and contracts for services approved by the Chief
Administrative Officer as identified in this Report.*

----Carried----

- c. **Staff Report CAO027- 22 submitted by the Chief Administrative Officer,
re: Proposed BIA Sign and County Economic Development Funding.**

Resolution No: CW097-2022 Moved by: Smith Seconded by: Henderson

*Be it resolved that Staff Report CAO027-22 be received; and
That Council support a funding application to the County of Simcoe to request
Economic Development funding in the amount of \$25,000.00 for a digital sign, similar
to the new administration sign, to be installed at 2 Vernon Street, Angus or nearby in
2022/early 2023; and
That the Chief Administrative Officer be directed to provide information during 2023
Budget Deliberations specific to the purchase and installation of a digital sign to be
located in Thomton.*

----Carried----

- d. **Staff Report CAO028- 22 submitted by the Chief Administrative Officer,
re: Building Permits.**

Resolution No: CW098-2022 Moved by: Smith Seconded by: Sander

*Be it resolved that Staff Report CAO028-22 be received; and
That Council consider including a new fee for "Building Permit Renewals" in the
Township's Fee Schedule in 2023 following proper advertisement for the consideration
of fees in accordance with the Municipal Act.*

----Carried----

11. OTHER BUSINESS

a. Request of Council for Action – Internet Coverage in Rural Areas of Essa Township

Council supported a letter being sent to the Ministry of Infrastructure, MP, MPP, and the County of Simcoe relating to capacity limits for internet coverage in rural areas in Essa Township. Council indicated that in many rural areas of Essa, such as Egbert, the capacity limit is greater than the coverage area. As well, many new residents of Essa that move to rural areas are put on the bottom of the vendor’s prioritized listing, resulting in no internet coverage for long periods (sometimes up to a six month waiting period).

b. Thornton Union Cemetery –Transfer of Ownership

The Manager of Parks and Recreation informed Council that the municipality is currently working through surveying of the cemetery. He indicated that the land transfer has to take place prior to transfer of ownership. He informed Council that the process was very complex. Due to the sensitivity surrounding burials, Council requested that staff start the process of land transfer/transfer of ownership in 2022 and recognizes that the associated costs were not budgeted for in 2022. Costs incurred in 2022 are to be paid for using the Cemetery Legal Fees G/L. The Chief Administrative Officer advised that the costs would be approximately \$20,000.00.

Resolution No: CW099-2022 Moved by: Smith Seconded by: Sander

Be it resolved that Staff be directed to continue with the land transfer for the transfer of ownership of the Thornton Union Cemetery to the Township of Essa in 2022; and That the associated costs over and above what was approved in the 2022 Budget be paid for using Cemetery Legal Fees G/L 380-498-6067, with additional funds to be included in the 2023 Budget Deliberations of which will allow for the continuance and/or conclusion of the transfer of ownership, including the surveying and other needs as required.

----Carried----

c. Residents Concern – Unsafe Bus Stop

The Manager of Public Works advised that he will bring a report back to Council at a future meeting of which will attempt to address the issue.

d. Angus Santa Claus Parade – November 19, 2022

Council advised that the Angus Santa Claus Parade is scheduled to take place in Angus on Saturday November 19, 2022.

e. Recommendation of Traffic Advisory Committee (TAC)

The Chief Administrative Officer informed Council that the Manager of Public Works would be providing a report at a future meeting specific to traffic control and recommendations of the Committee.

f. Temporary Treasurer – Debbie Dollmaier

Council congratulated Debbie Dollmaier as the successful candidate to fill the Temporary Treasurer position.

12. ADJOURNMENT

Resolution No: CW100-2022 Moved by: Smith Seconded by: Henderson

Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 7:52 p.m., to meet again on the 5th day of October, 2022 at 6:00 p.m.

----Carried----

Sandie Macdonald, Mayor

Lisa Lehr, Manager of Legislative Services

**THE CORPORATION OF THE TOWNSHIP OF ESSA
REGULAR COUNCIL MEETING
WEDNESDAY, SEPTEMBER 21, 2022**

MINUTES

The Regular Meeting of Council was held in-person on Wednesday, September 21, 2022 following the Committee of the Whole in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Deputy Mayor, Michael Smith
Councillor Henry Sander
Councillor Ron Henderson

Regrets: Councillor Pieter Kiezebrink

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer
S. Heniff, Senior Planner
J. Coleman, Manager of Parks and Recreation
M. Mikael, Manager of Public Works
L. Lehr, Manager of Legislative Services

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:52 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS

Resolution No: CR165-2022 Moved by: Sander Seconded by: Smith

*Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and
That the minutes of the Committee of the Whole and Regular Council meetings held on the 7th day of September, 2022 be adopted as circulated.*

----Carried-----

4. CONSENT AGENDA

Resolution No: CR166-2022 Moved by: Smith Seconded by: Sander

*Be it resolved that the items listed in the Consent Agenda dated September 21, 2022 be received for information, and that the necessary actions be taken; and
That the correspondence listed under Item B (1) be received and that a letter of support be drafted.*

----Carried-----

- 5. COMMITTEE REPORTS
- 6. PETITIONS
- 7. MOTIONS AND NOTICES OF MOTIONS
- 8. UNFINISHED BUSINESS
- 9. BY-LAWS

a. By-law 2022-51 Appointment By-law

Resolution No: CR167-2022 Moved by: Smith Seconded by: Sander

Be it resolved that leave be granted to introduce By-law 2022-51, that being a By-law to appoint a Secretary-Treasurer to the Committee of Adjustment and to appoint a Zoning Administrator; and, that said By-law be read a first, and taken as read a second and third time, and finally passed.

----Carried-----

- 10. QUESTIONS
- 11. CLOSED SESSION
- 12. CONFIRMATION BY-LAW

By-law 2022-52

Resolution No: CR168-2022 Moved by: Smith Seconded by: Henderson

Be it resolved that leave be granted to introduce By-law 2022-52, that being a By-law to confirm the proceedings of the Council and Committee of the Whole meetings held on this 21st day of September, 2022; and that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried-----

- 13. ADJOURNMENT

Resolution No: CR169-2022 Moved by: Smith Seconded by: Henderson

Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 7:56 p.m. to meet again on the 5th day of October, 2022 at 6:00 p.m.

----Carried-----

Sandie Macdonald, Mayor

Lisa Lehr, Manager of Legislative
Services

4.3 Resident concern: High volume of vehicles dropping off students on Park Road

This item has been deferred to the next meeting.

5. NEW BUSINESS

5.1 Proposal-Essa Township ASE Pilot Project / Global Traffic Group-Zone Map / Traffic Calming Strategy

Nikki D'Aoust discussed the ASE Pilot Project, the history of Global Traffic Group as well as the important role it can play in reducing the speed in Essa Township. She also mentioned the benefits of a 90-day education program for the public. The pilot project will be based on revenue split between Essa and Global Traffic Group, it will have no impact on taxpayers.

The committee discussed that it is important to continue to have radar and police present to reduce the high speed in certain areas.

5.2 Resident Concerns:

DATE	CONCERN LOCATION:	CONCERN:
August 15, 2022	5068 25 th Side Road	Request for speed reduction as customers dog and cat have been hit in front of his house.
August 24, 2022	Vernon Street, Angus	Resident requested installation of speed bumps.
August 24, 2022	Sandy Lane, Angus	Resident requested installation of speed bump specifically at the entrance of Glen Park.
August 26, 2022	Camila Crescent, Angus	Resident requested a second speed bump to be installed along this road.
August 30, 2022	County Road 90-25 th Sideroad	Resident concerned with vehicles speeding along County Road 90-25 th Sideroad. Has requested OPP radar.
September 1, 2022	27 -11 th Sideroad, Thornton	Resident requested speed to be reduced to 60 km between County Road 27 and 11 th Sideroad. Multiple collisions have taken place in the area.
September 1, 2022	Corner of County Road 56 and County Road 21	Resident concerned of the excessive speed, have reached out to the OPP and Council.
September 2, 2022	Roth Street, Angus	Resident requested extra speed bump to be installed by the park on Roth Street

9a

THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW 2022 - 53

Being a By-law to appoint a Manager of Finance for the Corporation of the Township of Essa.

WHEREAS Section 227 (c) of the *Municipal Act*, 2001, c. 25, as amended, stipulates that it is the role of the officers and employees of a municipality to carry out duties assigned by the municipality; and

WHEREAS the Council of the Corporation of the Township of Essa deems it expedient to appoint a Manager of Finance which includes the duties and responsibilities of Treasurer the Municipal Act;

NOW THEREFORE the Council of the Corporation of the Township of Essa enacts as follows:

1. That Debbie Dollmaier be and is hereby appointed as the Manager of Finance for the Corporation of the Township of Essa.
2. That Debbie Dollmaier be and is hereby appointed as Treasurer under Section 286(1) of the Municipal Act, S.O. 2001, c. 25, as amended.
3. That Debbie Dollmaier shall perform all duties required to be performed by the Manager of Finance, including Treasurer under the *Municipal Act* or any other statutory authority, and any other lawful duties that may be imposed by the Chief Administrative Officer and/or Council. Said duties shall include, but not be limited to, those forming the job description for the Manager of Finance position. The said job description may be amended at any time at the sole discretion of the Chief Administrative Officer.
4. That this By-law shall come into force and take effect immediately upon the approval of Council.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED on this 5th day of October, 2022.

Sandie Macdonald, Mayor

Lisa Lehr, Manager of Legislative Services

THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW 2022 – 54

Being a By-law to provide for the regulation of vehicle parking, standing and stopping on highways or parts of highways under the jurisdiction of the Corporation of the Township of Essa; and, to amend By-law 2005-96.

WHEREAS Section 27 (1) of the *Municipal Act, 2001*, S.O. 2001, c.25 provides that a municipality may pass by-laws with respect to highways over which it has jurisdiction, including the authority to regulate parking on highways; and

WHEREAS Section 35 of the *Municipal Act, 2001* provides that a municipality may pass by-laws removing or restricting the common law right of passage by the public over a highway and the common law right of access to the highway by an owner of land abutting a highway; and

WHEREAS Sections 63 (1) and 101 of the *Municipal Act* allows for the removal and impounding or restraining and immobilization of vehicles placed, stopped, standing or parking on a highway or on private land in contravention of a municipal by-law regulating vehicles; and

WHEREAS the Council of the Township of Essa deems it desirable to restrict commercial and heavy vehicles from parking on local and collector roads at all times, regardless of signage, in order to allow for the safe passage of pedestrians and motor vehicles, including school buses, emergency vehicles and road maintenance equipment;

NOW THEREFORE the Council of the Corporation of the Township of Essa enacts as follows:

- 1. That section 9 of By-law 2005-96 be amended to include the following:

Section 9.1 BUS LOADING / UNLOADING ZONES:

9.1.1 *Where authorized signs have been erected, no person shall park or stop a bus, or permit a bus to remain parked or stopped for the purpose of loading and/or unloading pedestrians, on any highway as set out respectively in Schedule "B" of this By-law.*

9.1.2 *Schedule B "Bus Loading and Unloading Restrictions" shall form part of this By-law.*

- 2. Schedule B "Bus Loading and Unloading – Restricted Highways" as attached to By-law 2022-54 shall form part of By-law 2005-96.

9b

3. That this By-law shall come into force and effect on the day it is finally passed.
4. That By-law 2005-96 be and is hereby amended.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED on this the 5th day of October, 2022.

Sandie Macdonald, Mayor

Lisa Lehr, Manager of Legislative Services

Schedule "B" of By-law 2005-96

Bus Loading and Unloading – Restricted Highways

Column 1 (Highway)	Column 2 (Sides)	Column 3 (Limits)	Column 4 (Period)
<i>Centre Street</i>	<i>Both sides</i>	<i>From 5th Line to Elizabeth Street</i>	<i>At anytime</i>

ac

THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW 2022 – 55

A By-law to provide for authorization to enter into a Subdivision Agreement and WWTP Servicing Agreement with Brookfield Residential (Ontario) Limited, Township of Essa, County of Simcoe.

WHEREAS the Corporation of the Township of Essa (Township) draft approved the Brookfield Residential (Ontario) Limited (Brookfield) subdivision (File No: E-T-0662) in the community of Baxter in 2010 and extended the draft approval in February 2021 for an additional three (3) years; and

WHEREAS the Township and Brookfield have entered into a series of development agreements to support and advance the development of the residential subdivision; and

WHEREAS the Township administration has prepared drafts of the required Subdivision Agreement and Wastewater Treatment Plant (WWTP) Servicing Agreement to regulate and guide the proposed subdivision development; and

WHEREAS Sections 51(25) and 51(26) of the *Planning Act*, R.S.O. 1990, c.P13, permits the Township to require Brookfield to enter into one or more Agreements for the lands to which it applies dealing with such matters as are necessary for the development of the lands; and

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF ESSA ENACTS AND BE IT ENACTED AS FOLLOWS:

1. That the Mayor and Clerk are hereby authorized to execute the Subdivision Agreement and Wastewater Treatment Plant (WWTP) Servicing Agreement for the Brookfield Residential (Ontario) Limited subdivision (File No: E-T-0662) in the community of Baxter and to and affix thereto the seal of The Corporation upon advice from Township staff that all normal and required undertakings have been agreed to by Brookfield Residential (Ontario) Limited and as set out in the required Agreements.
2. That this By-law shall take effect and come into force upon passing.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME, AND FINALLY PASSED on this 5th day of October, 2022.

Sandie Macdonald, Mayor

Lisa Lehr, Manager of Legislative Services

THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW 2022 – 56

Being a By-law to confirm the proceedings of the Council meeting held on the 5th day of October, 2022.

THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF ESSA
HEREBY ENACTS AS FOLLOWS:

THAT the action of the Council at its meeting held on the 5th day of October, 2022 and, in respect of each recommendation contained in the Minutes of the Public meeting held on the 21st day of September, 2022, the Regular Council meeting held on the 21st day of September, 2022 and the Committee of the Whole meeting held on the 21st day of September, 2022; and, in respect of each motion, resolution and other action passed and taken by Council at the said meetings, is, except where prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.

THAT the Mayor and the proper officials of the Township of Essa are hereby authorized and directed to do all things necessary to give effect to the said actions or to obtain approvals where required, and to execute all documents as may be necessary in that behalf and the Clerk is hereby authorized and directed to affix the Corporate Seal to all such documents.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND
FINALLY PASSED on this the 5th day of October, 2022.

Sandie Macdonald, Mayor

Lisa Lehr, Manager of Legislative Services