



COMMITTEE OF THE WHOLE MEETING AGENDA
MONDAY JUNE 29, 2026
6:00 p.m.

Members of the public wishing to attend can do so by attending in person to the Council Chambers in the Administration Centre located at 5786 County Road 21, Utopia.

1. OPENING OF THE MEETING BY THE MAYOR

The Township of Essa acknowledges that we are situated on land within the area of Treaty 18, also known as the Lake Simcoe-Nottawasaga Treaty, signed on October 17, 1818, between the Government of Upper Canada and the Anishinaabe Indigenous peoples. The Anishinaabe include the Ojibwe, Odawa and Pottawatomi Nations collectively known as the Three Fires Confederacy. We are dedicated to honouring Indigenous history and culture and committed to moving forward in the spirit of reconciliation and respect with all First Nation, Metis and Inuit People.

2. DISCLOSURE OF PECUNIARY INTEREST

3. DELEGATIONS/PRESENTATIONS/PUBLIC MEETINGS

- a) **Presentation – Comparative Analysis, Baker Tilly – Richard Steiginga
2025 Draft Year End Consolidated Financial Statements**

Recommendation:

Be It Resolved that the Draft 2025 Consolidated Financial Statements for the Township of Essa, the Essa Public Library Board and the Angus Business Improvement Area Board be approved as presented.

- b) **Public Meeting – Zoning By-law Amendment 8800 Smith Road
Presented by: Joe Nethery, Nethery Planning**

STAFF REPORTS

4. PLANNING AND DEVELOPMENT

- a) **Staff Report PD013-26 submitted by the Manager of Planning, re: Provincial
Planning Legislation Update**

Recommendation:

Be It Resolved that Staff Report PD013-26 be received for information.

b) Staff Report PD014-26 submitted by the Manager of Planning, re: Funding Application – Ontario Transit Investment Fund

Recommendation:

Be It Resolved that Staff Report PD014-26 be received for information; and

That Council direct staff to apply for funding to the Ontario Transit Investment Fund towards a new transit service to close a demonstrable transit gap and to commit to a 50% cost-sharing if granted.

5. PARKS & RECREATION

a) Staff Report PR011-26 submitted by the Manager of Parks and Recreation, re: Amendment to Schedule E – Parks and Recreation Department Fees and Charges By-law

Recommendation:

Be It Resolved that Staff Report PR011-26 be received; and

That Council approve an amendment to Schedule E- Parks and Recreation Department Fees and Charges to revise item 3.7 “Last Minute Ice Time” from \$138.00 per hour plus taxes to \$99.00 per hour plus taxes; and

That By-law 2026-07 be amended accordingly.

6. FIRE & EMERGENCY SERVICES

No items.

7. PUBLIC WORKS

a) Staff Report PW010-26 submitted by the Manager of Public Works, re: Award of Tender – Concrete Culvert Structure Replacement

Recommendation:

Be It Resolved that Staff Report PW010-26 be received; and

That the quotation as received from Sierra Excavating be accepted in the amount of \$1,491,538.83 (including 1.76% HST) to complete the replacement of the three (3) aged concrete culverts project contingent upon a WSIB Clearance Certificate and a copy of Insurance being provided to the Township to the Township’s satisfaction.

b) Staff Report PW011-26 submitted by the Manager of Public Works, re: Road Safety Initiatives Fund (RSIF) – Application for Additional Funding for Automated Speed Enforcement Camera Replacement Program

Recommendation:

Be It Resolved that Staff Report PW011-26 be received; and

That Council acknowledge that we have received interim funding from MTO relating to the replacement of the ASE cameras in the amount of \$230,642.00; and

That Council acknowledge that there is additional funding available for traffic calming measures under the RSIF Fund, which will have to be applied for; and

That Council authorize staff to submit an application to the Ontario Ministry of Transportation's Road Safety Initiatives Fund (RSIF) for additional funding to support the replacement of Automated Speed Enforcement (ASE) camera equipment.

8. FINANCE

No items.

9. AUTOMATED SPEED ENFORCEMENT (ASE)

a) Staff Report A002-26 submitted by the Manager of ASE, re: Red Light Camera Program

Recommendation:

Be It Resolved that Staff Report A002-26 be received for information; and

That Council direct staff to bring forward a By-law to authorize execution of an Agreement with the Province of Ontario (MTO) for the purposes of administering a Red-Light Camera Program; and

That Council direct staff to bring forward a By-law to implement an Administrative Penalty Program specific to enforcement of subsection 144(18) of the Highway Traffic Act, (red-light camera contraventions).

10. CLERKS / BY-LAW ENFORCEMENT / IT

a) Staff Report C019-26 submitted by the Deputy Clerk, re: Letter of Non-Objection – Royal Canadian Legion, Branch 499 – Canada Day

Recommendation:

Be It Resolved that Staff report C019-26 be received; and

That Council approve the request for a Letter of Non-Objection from the Edward Macdonald Branch 499 Angus of the Royal Canadian Legion – to host a Beer Garden for the Canada Day celebrations at Angus Community Park on Wednesday July 1, 2026, between the hours of 11:00 a.m. to 5:00 p.m.; and

That this approval is conditional upon a copy of the certificate of insurance in the amount of \$5,000,000.00 being provided to this municipality, listing the Township of Essa as additional insured, as well as the necessary approvals being obtained from the Parks and Recreation Department, Fire Department and Building Department.

11. CHIEF ADMINISTRATIVE OFFICER

- a) **Staff Report CAO007-26 submitted by the Chief Administrative Officer, re: Essa Food Bank (Angus Food Bank) – Commercial Lease**

Recommendation:

Be It Resolved that Staff Report CAO007-26 be received; and

That Council acknowledges the growing need for accessible food assistance services within the Township and recognizes the importance of supporting residents and experiencing food insecurity; and

That Council authorizes the execution of the commercial lease agreement with the Essa Food Bank (Angus Food Bank) within a Township-owned facility subject to all required insurance, regulatory, and legal requirements being satisfied.

- b) **Staff Report CAO010-26 submitted by the Chief Administrative Officer, re: OCWA – Draft Agreement – Operations of the Baxter Wastewater Treatment Facility**

Recommendation:

Be It Resolved that Staff Report CAO010-26 be received; and

That Council approve the change order to the existing operating agreement with OCWA to include the addition of the Baxter Wastewater Treatment Facility in the amount of \$195,617.60 for phase one of the development excluding HST to be covered by the developer based on the information contained in this report.

- c) **Staff Report CAO011-26 submitted by the Chief Administrative Officer, re: Request for Financial Assistance - Angus Clinic Parking Lot Rehabilitation**

Recommendation:

Be It Resolved that Staff Report CAO011-26 be received; and

That Council approve the request from the Angus Walk-in Clinic for financial assistance toward the repaving of the clinic parking lot located at 18 King Street, Angus.

11. OTHER BUSINESS

12. ADJOURNMENT

Recommendation:

Be It Resolved That this meeting of Committee of the Whole of the Township of Essa Adjourn at _____ p.m.