



Request for Proposals:

Environmental Peer Review Consultant

The Township of Essa is seeking qualified third-party Environmental Consultants on an on-going basis to conduct peer reviews of Environmental Reports/Studies that accompany Planning Applications received by the Township to supplement our existing application review capabilities.

Acting as the Environmental Consultant on behalf of the Township, you would review Planning Applications and Environmental Reports/Studies, and provide your professional opinion via formal comment on recommendations to Council, conduct site visits, liaise with Township Planning Staff, and attend project meetings, as applicable.

Company profile, qualification, and rates as they relate the following are required:

1. Peer Review of Environmental Studies/Reports for Simple Land Developments

Reviewing environmental reports including, but not limited to, Environmental Impact Studies and Natural Heritage Evaluations. This could include reviewing and defining development envelopes, severances, development of single-family homes or assessing structures to tear down or rebuild.

2. Peer Review of Environmental Studies/Reports for Complex Land Developments

Reviewing environmental reports including, but not limited to, Environmental Impact Studies and Natural Heritage Evaluations. This could include, but would not be limited to, reviewing Plan of Subdivisions, Plan of Condominiums, or other industrial and commercial proposals.

3. Site Visits

Conducting site visits to identify any natural heritage features, species at risk, or any other hazards.

We require an **hourly rate**, as Environmental Peer Review services will be charged back to the applicant on an as-needed basis.

Please email the requested information in a consolidated PDF document, with the subject: **Environmental Peer Review Consultant** to Samuel Haniff, Manager of Planning via email at plan@essatownship.on.ca on or before, **Friday, March 31st, 2023, at 2:00 pm**. If you have any questions related to this request, please contact Owen Curnew, Planning Technician, at ocurnew@essatownship.on.ca

Please note that the lowest quote is not guaranteed the contract.