

**THE CORPORATION OF THE TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE**

**WEDNESDAY, SEPTEMBER 16, 2020
6:00 p.m.**

MINUTES

A Meeting of Council was held on Wednesday, September 16, 2020 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Councillor Keith White
Councillor Henry Sander
Councillor Ron Henderson

Absent: Deputy Mayor Michael Smith

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer
M. Mikael, Manager of Public Works (electronic)
A. Powell, Manager of Planning and Development (electronic)
J. Coleman, Manager of Parks and Recreation (electronic)
C. Traynor Treasurer (electronic)
L. Lehr, Clerk
K. Pascoe, Deputy Clerk

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:00 p.m. She advised Council and those in attendance that Item 4(c) (Staff Report PD028-20 submitted by the Manager of Planning and Development, re: 305 Mill Street – Official Plan and Zoning By-law Amendment Submission) had been withdrawn at the request of staff. Therefore, there would be no discussion on this Item.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

a. Delegation – Jamie Robinson - MHBC
Re: Introduction to Official Plan Review

Jamie Robinson of MHBC attended virtually to provide Council with a brief overview of the Township of Essa's Official Plan Review. He explained that the Planning Act legislates that municipalities update their Official Plan in order to ensure that it conforms with provincial plans, has regards to matters of provincial interest, and that it is consistent with provincial policy statements. The last Official Plan Review was conducted in 2001. He stated that the Official Plan is the primary tool for implementing the goals and objectives of the municipality.

The project goals of the Official Plan Update are to align Essa's Official Plan with that of the County of Simcoe and the Province, and will consider the following:

- Appropriateness of currently designated lands;
- Scale and appropriateness of growth;
- Source water protection policies;
- Policies for additional residential units
- Better definition of flood policies and mapping
- Secondary plan policies for each settlement area policies for agricultural related uses and on-farm diversified uses; and
- Urban design policies.

The Update will take part in three phases. Phase 1 (August to December 2020) will review background information, provincial legislation and plans, and ensure that the existing goals of the Plan are aligned with the County of Simcoe and the Province. A Visioning Workshop is scheduled to take place in October 2020 following the period of outreach to the public (questionnaire available between September 22 to October 6, 2020).

Phase 2 (December 2020 to July 2021) will provide Council and the public with a draft Official Plan, as well as the statutory public meeting for comment from the public.

Phase 3 (July 2021 to October 2021) will consist of the Final Official Plan being presented, and its subsequent adoption.

b. Public Meeting

Re: Proposed Amendments to Fees and Charges By-law 2013-28.

See Separate set of minutes.

STAFF REPORTS

4. PLANNING AND DEVELOPMENT

- a. Staff Report PD026-20 submitted by the Manager of Planning and Development, re: 203 Barrie Street, Thornton – Zoning By-law Amendment Submission.**

Resolution No: CW124-2020 Moved by: White Seconded by: Sander

Be it resolved that Staff Report PD026-20 be received for information.

----Carried----

- b. Staff Report PD027-20 submitted by the Manager of Planning and Development, re: 6537 Browns Line and 8307 County Road 10 Draft Plan of Subdivision, Zoning By-law Amendment, and Official Plan Amendment.**

Resolution No: CW125-2020 Moved by: Henderson Seconded by: White

Be it resolved that Staff Report PD027-20 be received for information.

----Carried----

- c. **Staff Report PD028-20 submitted by the Manager of Planning and Development, re: 305 Mill Street – Official Plan and Zoning By-law Amendment Submission.**

This Item was withdrawn at the request of staff.

5. PARKS AND RECREATION/ COMMUNITY SERVICES

6. FIRE AND EMERGENCY SERVICES

7. PUBLIC WORKS

8. FINANCE

9. CLERKS / BY-LAW ENFORCEMENT / IT

10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

11. OTHER BUSINESS

- a. **Traffic Advisory Committee Campaign “Slow Down Save a Life”**

Mayor Macdonald thanked all in attendance for support of the campaign. She advised that the public response has been positive in respect of the signs posted strategically throughout the municipality.

- b. **Tree Talk and Tree Seedling Giveaway – Saturday September 19, 2020**

Councillor White encouraged Council, staff and members of the public to attend this event at the Utopia Hall (8396 6th Line, Utopia). The Chief Administrative Officer concurred stating that the municipality had been in receipt of increased calls regarding beetles and gypsy moths in trees, and this event may assist members of the public that are battling these insects.

- c. **County of Simcoe Controlled Burn – 8th Line**

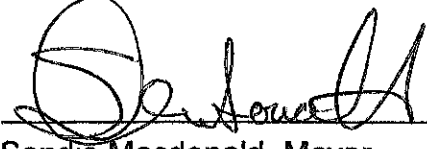
Councillor Sander advised that a controlled burn was taking place at the County of Simcoe’s Packard Tract in Essa.

12. ADJOURNMENT


Resolution No: CW126-2020 Moved by: Sander Seconded by: White

Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 6:31 p.m. to meet again on the 7th day of October, 2020 at 6:00 p.m.

----Carried----



Sandie Macdonald, Mayor



per: Lisa Lehr, Clerk