

**THE CORPORATION OF THE TOWNSHIP OF ESSA
REGULAR COUNCIL MEETING
WEDNESDAY, SEPTEMBER 17, 2025
(To follow Committee of the Whole)**

AGENDA

Members of the public wishing to attend can do so by attending in person to the Council Chambers located in the Administration Centre at 5786 County Road 21, Utopia.

1. OPENING OF MEETING BY THE MAYOR

2. DISCLOSURE OF PECUNIARY INTEREST

3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS

- p. 1 Recommendation: ***BE IT RESOLVED THAT*** the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and ***THAT*** the minutes of the Committee of the Whole, and Regular Council meetings held on the 3rd day of September, 2025 be adopted as circulated.

4. CONSENT AGENDA

Recommendation: ***BE IT RESOLVED THAT*** the items listed in the Consent Agenda dated September 17, 2025, be received for information.

5. COMMITTEE REPORTS

- p. 8 a. **Minutes of the Traffic Advisory Committee.**

Recommendation: ***BE IT RESOLVED THAT*** the minutes of the Traffic Advisory Committee from their meeting held on 9th day of September, 2025, be received.

6. PETITIONS

7. MOTIONS AND NOTICES OF MOTIONS

- a. **Proclamation – National Day for Truth and Reconciliation
Flag Raising – September 30, 2025 at 9:30 a.m.**

Recommendation: ***WHEREAS***, in June of 2021, the federal government passed a new legislation making September 30 a national statutory holiday to commemorate the tragic legacy of residential schools in Canada; and ***WHEREAS*** the establishment of a national holiday is in response to the 80th call to action in the Truth and Reconciliation Commission of Canada: Calls to Action; and ***WHEREAS*** the date coincides with Orange Shirt Day, which began in 2013 and has become a symbol of remembrance to honour Indigenous children forced to leave their families to attend residential schools; and

WHEREAS the orange shirt symbol originated in the experience of Phyllis (Jack) Webstad of the Stswecem'c Xgat'tem First Nation, who shared her story of how her new orange shirt was taken away from her on her first day at St. Joseph Mission Residential School, leaving her with feelings of worthlessness and insignificance; and **WHEREAS** this day will provide a way for our community to publicly commemorate the history and legacy of residential schools and the resilience of residential school survivors, commemoration being a vital component of the reconciliation process; and **WHEREAS**, the Township of Essa is a community that encourages and celebrates its cultural diversity;

THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Township of Essa, do hereby proclaim September 30, 2025, as National Day for Truth and Reconciliation in the Township of Essa.

b. Proclamation – National Breastfeeding Week – October 1-7, 2025

Recommendation: **WHEREAS** exclusive breastfeeding for the first six months of life, and continued breastfeeding for two years and beyond provides unique nutritional and non-nutritional long-term benefits for an infant's growth and development; and **WHEREAS** the World Health Organization's Global Strategy on Infant and Young Child Feeding calls on governments worldwide to create environments that enable mothers, families and other caregivers to make informed choices about feeding practices for infants and young children; and **WHEREAS** breastfeeding is a human right and the Ontario Human Rights Code protects a woman's right to breastfeed in a public area without discrimination; and **WHEREAS** October 1st -7th is recognized as National Breastfeeding Week – an initiative to raise awareness of the numerous benefits of breastfeeding; to strengthen individual, family, and community support for breastfeeding and to further strategies that promote breastfeeding practices; and **WHEREAS** the theme for National Breastfeeding Week 2025 is Prioritize Breastfeeding: Create Sustainable Support Systems, and it highlights the critical connection between breastfeeding, environmental sustainability, and climate change. As a natural, renewable food source, breastfeeding is environmentally friendly—produced and delivered without pollution, packaging, or waste. Supporting breastfeeding not only promotes health but also helps reduce the environmental impact of formula production and the greenhouse gas emissions that contribute to global warming.

NOW THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Township of Essa hereby proclaims October 1-7th, 2025 as "National Breastfeeding Week" in the Township of Essa.

8. UNFINISHED BUSINESS

9. BY-LAWS

- p. 20 **By-law 2025-40** – A By-law to amend Procedural By-law 2017-17.

Recommendation: **BE IT RESOLVED THAT** By-law 2025-40 be read a first, and taken as read a second and third time and finally passed.

10. QUESTIONS

11. CLOSED SESSION

Recommendation: **BE IT RESOLVED THAT** Council proceed to a Closed Session in order to address matters pertaining to:

- a. **Confidential Staff Report CAO011-25 from the Chief Administrative Officer re: Essa Active Pits.**
 - *Plans and Instructions for Negotiation (s. 239(2)(k))*
- b. **Confidential Staff Report CAO12-25 from the Chief Administrative Officer re: 62 Brentwood Road.**
 - *Personal Matters About an Identifiable Individual (s. 239(2)(b))*
 - *Advice Subject to Solicitor-Client Privilege (s. 239(2)(f))*
 - *Plans And Instructions for Negotiation (s. 239(2)(k))*
- c. **Confidential verbal update from the Chief Administrative Officer re: Staffing Matters.**
 - *Personal Matters About an Identifiable Individual (s. 239(2)(b))*
 - *Advice Subject to Solicitor-Client Privilege (s. 239(2)(f))*
 - *Plans And Instructions for Negotiation (s. 239(2)(k))*
- ITEM ADDED d. **Confidential verbal update from the Chief Administrative Officer re: OLT Appeal Statuses**
 - *Plans and Instructions for Negotiation (s. 239(2)(k))*
 - *Litigation of Potential Litigation (s.239(2)e))*
- ITEM ADDED e. **Confidential Staff Report CAO13-25 from the Chief Administrative Officer re: Position of Manager or Legislative Services**
 - *Personal Matters About an Identifiable Individual (s. 239(2)(b))*

Motion to Rise and Report from Closed Session Meeting of September 17, 2025.

Recommendation: **BE IT RESOLVED** that Council rise and report from the Closed Session Meeting at _____ p.m.

12. CONFIRMATION BY-LAW

p. 23 **By-law 2025-41**

Recommendation: **BE IT RESOLVED THAT** leave be granted to introduce By-law 2025-41, that being a By-law to confirm the proceedings of the Committee of the Whole, and Council meetings held on this 17th day of September, 2025; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

13. ADJOURNMENT

Recommendation: ***BE IT RESOLVED THAT*** *this meeting of Council of the Township of Essa adjourn at _____ p.m. to meet again on the 1st day of October, 2025 at 6:00 p.m.*

**THE CORPORATION OF THE TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE MEETING
WEDNESDAY, SEPTEMBER 3, 2025
6:00 p.m.**

MINUTES

A Committee of the Whole meeting was held in person on Wednesday September 3, 2025, in the Council Chambers at the Administration Centre located at 5786 County Road 21, Utopia.

In attendance: Mayor Sandie Macdonald
Councillor Pieter Kiezebrink
Councillor Henry Sander
Councillor Liana Maltby
Deputy Mayor Michael Smith

Staff in attendance: M. Mikael, Chief Administrative Officer
P. Granes, Chief Building Official
S. Haniff, Manager of Planning
J. Kolb, Manager of Public Works
C. Rankin, Manager of Parks and Recreation
L. Lehr, Manager of Automated Speed Enforcement
S. Corbett, Acting Manager of Legislative Services

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

a. Presentation

Stevenson Memorial Hospital Foundation - Frank Cerisano and Ted Vandevlis
Re: Donation from Essa Golf Tournament

Council presented Frank Cerisano, CEO, and Ted Vandevlis, Board Chair with a donation of \$15,000 from the funds raised at the Essa Golf Tournament held in June 2025.

Frank Cerisano, CEO thanked Council and staff for their efforts and commented on the importance of their donation and the upcoming expansion of the Stevenson Memorial Hospital.

b. Presentation

Terry Dowdall, MP and Brian Saunderson, MPP
Re: Celebrating Essa's 175 Anniversary

Terry Dowdall, MP and Brian Saunderson, MPP provided Council with certificates of Congratulations in celebration of Essa's 175 Anniversary.

STAFF REPORTS**4. PLANNING AND DEVELOPMENT / BUILDING**

- a. Staff Report PD013-25 submitted by the Manager of Planning, re: 128 Cecil Street – OLT Hearing.

Resolution No: CW060-2025 Moved by: Sander Seconded by: Maltby

BE IT RESOLVED THAT Staff Report PD013-25 be received.

---Carried---

- b. Staff Report PD014-25 submitted by the Planning and Development Coordinator, re: Construction of Additional Residential Units (ARUs).

Resolution No: CW061-2025 Moved by: Smith Seconded by: Sander

BE IT RESOLVED THAT Staff Report PD014-25 be received; and THAT Council authorize Staff to apply a strict application of Section 4.38 of the Township Zoning By-law, which by virtue of being secondary units, intends for the construction of ARUs to occur only concurrently or after construction of a primary dwelling on any permitted lot.

---Carried---

- c. Staff Report PD015-25 submitted by Manager of Planning, re: Application for Funding – Economic Development Strategic Plan.

Resolution No: CW062-2025 Moved by: Kiezebrink Seconded by: Maltby

BE IT RESOLVED THAT Staff Report PD015-25 be received; and THAT Council consider directing Staff to:

1. Apply for funding to the Rural Ontario Development Program to prepare an Economic Development Strategic Plan and to commit to a 50% cost-sharing if granted; and
2. Apply for funding to the Rural Ontario Development Program to hire economic development staff to implement the Economic Development Strategic Plan and to commit to a 50% cost-sharing if granted.

---Carried---

5. PARKS AND RECREATION / COMMUNITY SERVICES**6. FIRE AND EMERGENCY SERVICES****7. PUBLIC WORKS****8. FINANCE**

9. **CLERKS / BY-LAW ENFORCEMENT / IT**

- a. **Staff Report A002-25 submitted by the Manager of Automated Speed Enforcement, re: ASE Administrative Penalty System (APS) Policies.**

Resolution No: CW063-2025 Moved by: Kiezebrink Seconded by: Maltby

BE IT RESOLVED THAT *Staff Report A002-25 be received; and
THAT Council approve the ASE AP Draft Policies as attached.*

---Carried---

- b. **Staff Report C010-25 submitted by the Acting Clerk, re: Amendment to Essa Procedural By-law 2017-77 - Reduction of Council Meeting Dates.**

Resolution No: CW064-2025 Moved by: Sander Seconded by: Smith

Recorded Vote

Councillor Kiezebrink requested a recorded vote.

Council Member	Yea	Nay
Councillor Kiezebrink		X
Councillor Maltby	X	
Councillor Sander	X	
Deputy Mayor Smith	X	
Mayor Macdonald	X	

BE IT RESOLVED THAT *Staff Report C010-25 be received; and
THAT Council approve the proposed amendment to section 3.2.1 of Essa's
Procedural By-law 2017-77; and
THAT Council direct Staff to prepare a By-law Amendment to reflect this change at a
future meeting.*

---Carried---

- c. **Staff Report C011-25 submitted by the Acting Clerk, re: Public Participation During Council Meeting.**

Resolution No: CW065-2025 Moved by: Kiezebrink Seconded by: Sander

BE IT RESOLVED THAT *Staff Report C011-25 be received.*

---Carried---

- d. **Staff Report C012-25 submitted by the Acting Clerk, re: Draft Multi-Year Accessibility Plan 2025-2030.**

Resolution No: CW066-2025 Moved by: Smith Seconded by: Sander

BE IT RESOLVED THAT *Staff Report C012-25 be received; and
THAT Council approve the Multi-Year Accessibility Plan 2025-2030.*

---Carried---

10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)**11. OTHER BUSINESS**

- Council asked that a Staff Report be brought forward for consideration of the use of live streaming during Council Meetings.
- Council asked staff to investigate current road resurfacing and paving standards to ensure that current climate is considered for the 2026 Budget.
- Council directed the CAO to implement, on a trial basis, extending service hours at the Administration Centre.
- Ivy Days is scheduled for Saturday September 6th from 9-2:30 p.m.
- Thornton Corn Roast is scheduled for September 14th at the Thornton Arena Parking lot from 4-6p.m.
- NVCA is hosting TD Tree Days at Bob Geddes Park on September 27th from 9-12 p.m.
- Angus Santa Claus Parade is scheduled for November 22nd with further details to come.

12. ADJOURNMENT

Resolution No: CW067-2025 Moved by: Smith Seconded by: Kiezebrink

BE IT RESOLVED THAT this meeting of Committee of the Whole of the Township of Essa adjourn at 7:04 p.m., to meet again on the 17th day of September, 2025 at 6:00 p.m.

---Carried---

Sandie Macdonald
Mayor

Sarah Corbett
Acting Clerk

**THE CORPORATION OF THE TOWNSHIP OF ESSA
REGULAR COUNCIL MEETING
WEDNESDAY, SEPTEMBER 3, 2025**

MINUTES

A Council meeting was held in person on Wednesday September 3, 2025, in the Council Chambers at the Administration Centre located at 5786 County Road 21, Utopia.

In attendance: Mayor Sandie Macdonald
Councillor Pieter Kiezebrink
Councillor Henry Sander
Councillor Liana Maltby
Deputy Mayor Michael Smith

Staff in attendance: M. Mikael, Chief Administrative Officer
D. Dollmaier, Manager of Finance
P. Granes, Chief Building Official
S. Haniff, Manager of Planning
J. Kolb, Manager of Public Works
C. Rankin, Manager of Parks and Recreation
L. Lehr, Manager of Automated Speed Enforcement
S. Corbett, Acting Manager of Legislative Services

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 7:04 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS

Resolution No: CR101-2025 Moved by: Maltby Seconded by: Sanders

BE IT RESOLVED THAT the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and
THAT the minutes of the Committee of the Whole, Closed and Regular Council meetings held on the 2nd day of July, 2025 be adopted as circulated.

---Carried---

4. CONSENT AGENDA

Resolution No: CR102-2025 Moved by: Sander Seconded by: Smith

BE IT RESOLVED THAT the items listed in the Consent Agenda dated September 3, 2025, be received for information; and
THAT Item A8 be referred to Staff for Action.

---Carried---

3

5. COMMITTEE REPORTS

a. Minutes of the Healthy Accessible Parks and Community Committee.

Resolution No: CR103-2025 Moved by: Smith Seconded by: Kiezebrink

BE IT RESOLVED THAT the minutes of the Healthy Accessible Parks and Community Committee from their meeting held on 17th day of July, 2025, be received.

---Carried---

6. PETITIONS

7. MOTIONS AND NOTICES OF MOTIONS

Resolution No: CR104-2025 Moved by: Smith Seconded by: Sander

a. Proclamation – Childhood Cancer Awareness Month – September 2025
Flag Raising – September 3, 2025 at 5:45 p.m.

WHEREAS, the month of September is recognized nationally as Childhood Cancer Awareness Month; and

WHEREAS, the most recent data shows that cancer remains the leading cause of non-accidental death in Canadian children; and

WHEREAS, an estimated two-thirds of childhood cancer survivors experience at least one chronic or long-term side effect from their treatment; and

WHEREAS, the awareness we create for childhood cancer will help fund further research to improve diagnosis and treatment in children and continue to decrease the death rate;

NOW THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Township of Essa hereby proclaims September 2025 as "Childhood Cancer Awareness Month" in the Township of Essa.

---Carried---

b. Angus Food Bank Request

Resolution No: CR105-2025 Moved by: Sander Seconded by: Kiezebrink

BE IT RESOLLVED THAT Council approve the request of the Angus Food Bank to take over the Early Years' location at the end of their lease on December 31, 2025; and THAT rent is set at the current rate of the Angus Food Bank of \$1 per year; and THAT all renovations are at the expense of the Angus Food Bank; and THAT a written lease with the above provisions will be executed by Staff.

---Carried---

8. UNFINISHED BUSINESS

9. BY-LAWS

6

By-law 2025-38 – A By-law to appoint a Hearing Officer (ASE).

Resolution No: CR106-2025 Moved by: Smith Seconded by: Maltby

BE IT RESOLVED THAT *By-law 2025-38 be read a first, and taken as read a second and third time and finally passed.*

---Carried---

10. QUESTIONS

11. CLOSED SESSION

12. CONFIRMATION BY-LAW

By-law 2025-39

Resolution No: CR107-2025 Moved by: Kiezebrink Seconded by: Maltby

BE IT RESOLVED THAT *leave be granted to introduce By-law 2025-39, that being a By-law to confirm the proceedings of the Committee of the Whole, and Council meetings held on this 3rd day of September, 2025; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

---Carried---

13. ADJOURNMENT

Resolution No: CR108-2025 Moved by: Smith Seconded by: Maltby

BE IT RESOLVED THAT *this meeting of Council of the Township of Essa adjourn at 7:10 p.m. to meet again on the 17th day of September, 2025 at 6:00 p.m.*

---Carried---

Sandie Macdonald
Mayor

Sarah Corbett
Acting Clerk



**TOWNSHIP OF ESSA
TRAFFIC ADVISORY COMMITTEE**

**TUESDAY, SEPTEMBER 9, 2025 – 3:15 p.m.
ZOOM MEETING
MINUTES**

In attendance:

Michael Mikael, CAO
Mayor Sandie Macdonald, Chair
Councillor Henry Sander
Rick Foley, Ward 2 Committee Representative
Nottawasaga OPP
Vanessa Kupch, Secretary
John Kolb, Manager of Public Works
Mike Owen, Ward 1 Committee Representative

Regrets:

Dan tucker, Ward 3 Committee Representative

1. OPENING OF THE MEETING

Mayor Sandie Macdonald opened the meeting at 3:16 p.m.

2. APPROVAL OF AGENDA

Moved by: Sander Seconded by: Owen

Be it resolved that the Agenda as presented be approved.

3. ADOPTION OF MINUTES OF PREVIOUS MEETING

Moved by: Sander Seconded by: Owen

Be it resolved that the minutes of the Traffic Advisory Committee meeting dated April 22, 2025, be approved as printed.

4. BUSINESS ARISING FROM PREVIOUS MEETING

- 4.1 Coulson Avenue (Brian Avenue to Cecil Street) Speed Data Analysis
- 4.2 Calford Street (Shelley Place to Carmen Street) Speed Data Analysis
- 4.3 Graham Street (Calford Street to Cindy Lane) Speed Data Analysis
- 4.4 Sandy Lane (McCarthy Crescent to John James Drive) Speed Data Analysis
- 4.5 Cindy Lane (Malcolm Street to Carmen Street) Speed Data Analysis
- 4.6 Queen Street (Elm Street to Vernon Street) Speed Data Analysis
- 4.7 Armeda Clow Crescent (Cecil Street to Armeda Clow Crescent) Speed Data Analysis

5. NEW BUSINESS**5.1 Resident Concerns:**

DATE	CONCERN LOCATION:	CONCERN:
April 9, 2025	Sandy Lane	Resident is requesting for speed bumps to be installed on Sandy Lane between Brentwood Road and McCarthy Crescent near the park entrance. The resident has concerns regarding speeding along this section of the road while families with children are crossing to get to the park.
April 11, 2025	Graham Street	Resident is requesting for traffic calming measures including a slow down sign, speed bumps or a speed camera to be installed on Graham Street due to speeding. The resident is concerned for the safety of the families within the area as there is no sidewalk to utilize while walking to the park.
April 16, 2025	Mike Hart Drive	Resident is requesting for speed bumps to be installed on Mike Hart Drive due to speeding.
May 6, 2025	Osborn Street	Resident is requesting for OPP enforcement on Osborn Street due to off road vehicles speeding and causing noise disruptions to the residents in the neighbourhood.
May 6, 2025	Mill Street	Resident is requesting for OPP enforcement on Mill Street due to speeding. The resident will also be reporting this concern to Simcoe County.
May 13, 2025	Brentwood Road, Cecil Street and Sandy Lane	Resident is requesting for a controlled intersection at Brentwood Road and Cecil Street or Brentwood Road and Sandy Lane due to the high flow of traffic and speeding.
May 13, 2025	Mansonic Drive and McCarthy Crescent	Resident is requesting for a restricted parking sign to be installed near the mailboxes on Mansonic Drive and McCarthy Crescent as drivers are blocking the area for the residents to access the mailboxes. The resident also has concerns of visibility issues along these two streets due to the number of vehicles that park on both sides of the road.

5 th Sideroad & 9 th Line	5 th Sideroad & 9 th Line	Resident is concerned that the speed reduction is not going to be enforced on the 5 th Sideroad. The resident is also concerned that drivers are going to be utilizing the 9 th Line to avoid the speed reduction on the 5 th Sideroad which could result in further accidents.
June 11, 2025	6 th Line	Resident is requesting for the speed limit to be reduced on the 6 th Line from highway 89 to the 5 th Line to 60 km, due to the number of vehicles speeding.
June 12, 2025	Brykman Road	Resident is requesting to have a speed bump installed on Brykman Road east of Barrie Street due to several vehicles speeding.
June 16, 2025	Barrie Street	Resident is requesting for a stop sign or a caution sign to be installed outside of the Flag Store in Thornton. The resident is concerned that families could be hit while riding their bikes on the sidewalk, due to the hidden driveway that vehicles are entering and exiting at the Flag Store.
July 1, 2025	Corrie Crescent & Parkside Crescent	Resident is requesting for a cross walk to be installed on Corrie Crescent at the walkway of Wildflower Park to provide more awareness of families crossing the road. Resident is also concerned that vehicles are speeding from Corrie Crescent onto Parkside Crescent.
July 2, 2025	25 th Sideroad West of the 10 th Line	Resident is concerned of the number of vehicles speeding after they pass the speed camera at the top of the hill on the 25 th Sideroad. The resident noted that they have a hard time getting out of their driveway due to the high rates of speeds and is concerned for the safety of their children and neighbours. Resident is requesting for speed radar or signage to be installed to enforce drivers to slow down.
July 7, 2025	6 th Line	Resident is concerned of vehicles speeding on the 6 th Line to avoid the speed camera on the 5 th Line. The resident would like to have this issue addressed to reduce the number of vehicles utilizing this road.
July 8, 2025	5 th Line	Resident is requesting for the slow down markers on the road to be repainted.

July 11, 2025	King Street	Resident is requesting for the speed bumps on King Street to be removed until the construction is complete. The resident noted that the dump trucks are not slowing down while approaching them and is causing their house to shake.
July 16, 2025	Graham Street	Resident is requesting for a speed camera to be installed on Graham Street due to traffic and speeding.
July 31, 2025	Barrie Street & Robert Street	Resident is requesting for crosswalk lines to be painted on Barrie Street and Robert Street due to the numerous stores and families crossing the road.
August 14, 2025	William Street	Resident is requesting for speed bumps to be installed on William Street due to vehicles speeding. The resident noted that drivers are utilizing William Street to avoid the set of lights.
August 18, 2025	King Street	Resident is requesting for a crosswalk to be installed on King Street due to the high traffic of vehicles while children are walking to and from school.
August 18, 2025	Essa	Resident is requesting for speed cameras to be installed at school bus stops as the resident has witnessed vehicles speeding passed stopped school buses while children are getting on and off the buses.

6. OTHER BUSINESS**6.1 Round Table Comments/Questions.**

Mike Owen, Ward 1 Committee Representative has requested for notices to be released regarding cyclists' rights and safety while sharing the roadway with vehicles.

7. ESTABLISH DATE AND TIME OF NEXT MEETING

The next Traffic Advisory Committee meeting will be scheduled virtually for January 13, 2025, at 3:15 p.m.

Thank you to everyone for their attendance and input during this term of Council.

9. ADJOURNMENT

Moved by: Sander

Seconded by: Foley

Be it resolved that this meeting of the Traffic Advisory Committee of the Township of Essa adjourn at 4:15 PM.

SPEED DATA ANALYSIS

Location



Coulson Ave (Brian Ave to Cecil St)

Latitude: 44.323433

Longitude: -79.889920

Analysis Time Period



Start	End
2025-05-07 2:22 PM	2025-05-22 3:22 PM

Vehicles Analyzed



10,976

Total Enforceable Violations



268

% Enforceable Violations

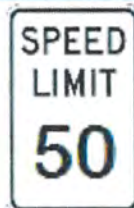


2%

Enforcement Rating

LOW

Speed Limit



50

Average Speed



44

Fastest Speed

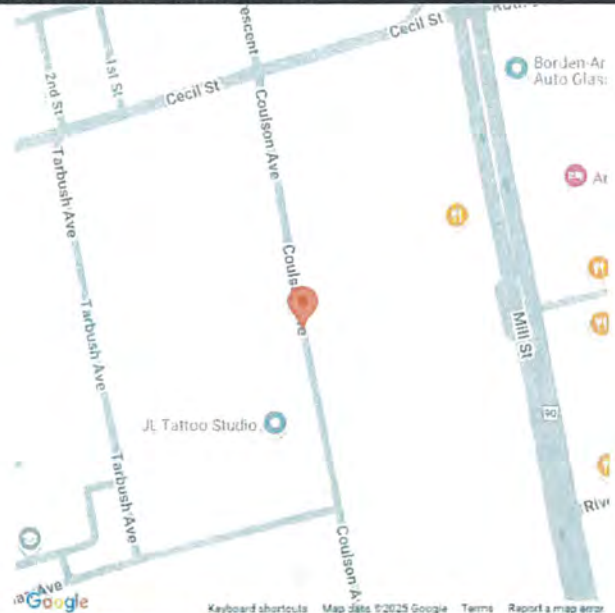


91

Slowest Speed



10

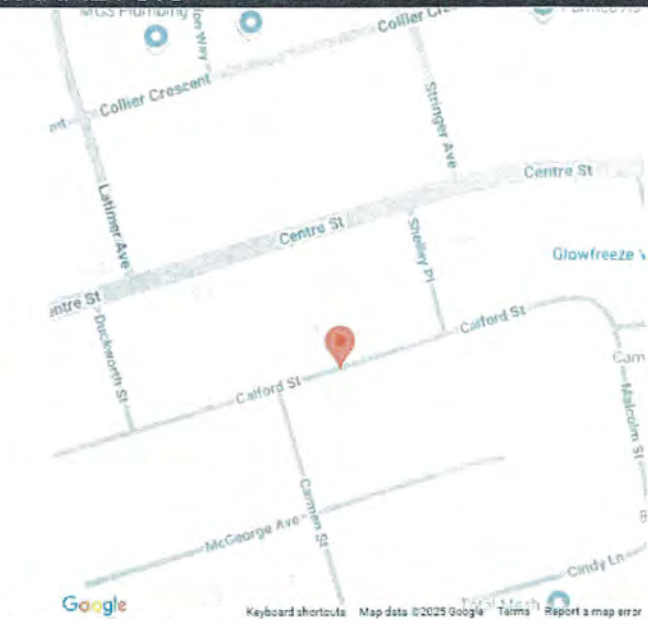


SPEED DATA ANALYSIS

Location



Calford St (Shelley Pl to
Carmen St)
Latitude: 44.324619
Longitude: -79.865372



Analysis Time Period



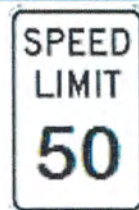
Start End
2025-04-24 2025-05-01
1:53 PM 11:45 AM

Vehicles Analyzed



1,864

Speed Limit



50

Total Enforceable Violations



3

Average Speed



35

% Enforceable Violations



0%

Fastest Speed



67

Enforcement Rating

LOW

Slowest Speed



11

SPEED DATA ANALYSIS

Location



Graham St (Calford St to Cindy Lane)

Latitude: 44.323103

Longitude: -79.868838

Analysis Time Period



Start	End
2025-04-24 2:19 PM	2025-05-01 12:02 PM

Vehicles Analyzed



809

Total Enforceable Violations



0

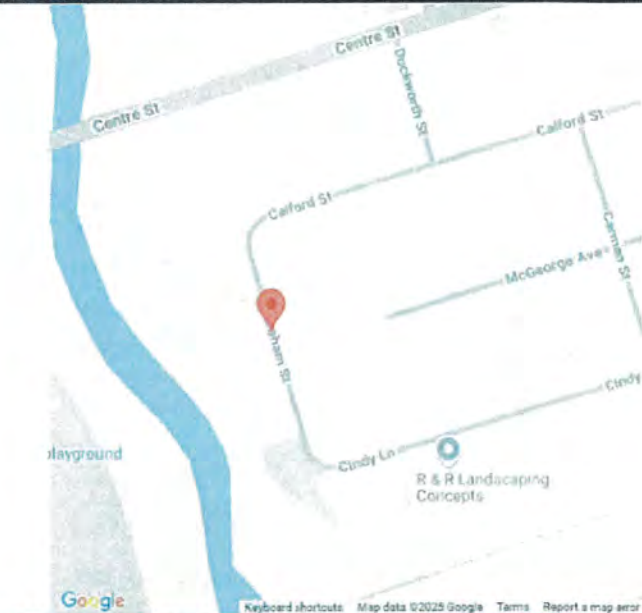
% Enforceable Violations



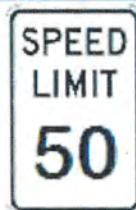
0%

Enforcement Rating

LOW



Speed Limit



50

Average Speed



31

Fastest Speed



60

Slowest Speed



11

SPEED DATA ANALYSIS

Location



Sandy Lane (McCarthy Cres to
John James Dr)
Latitude: 44.327401
Longitude: -79.897076

Analysis Time Period



Start	End
2025-05-07 2:49 PM	2025-05-22 3:18 PM

Vehicles Analyzed



9,843

Total Enforceable Violations



88

% Enforceable Violations



1%

Enforcement Rating

LOW

Speed Limit



40

Average Speed



34

Fastest Speed

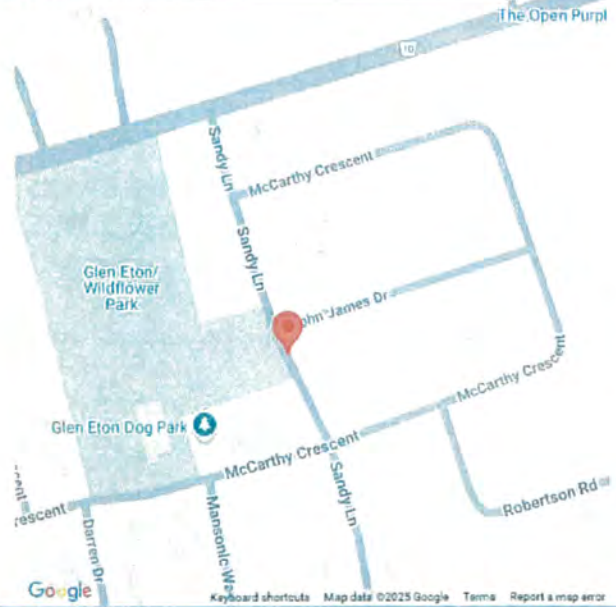


79

Slowest Speed



11



SPEED DATA ANALYSIS

Location

Cindy Lane (Malcom St to
Carmen St)

Latitude: 44.322896

Longitude: -79.865040

Analysis Time Period



Start	End
2025-04-24 2:04 PM	2025-05-01 11:53 AM

Vehicles Analyzed



846

Total Enforceable Violations



0

% Enforceable Violations

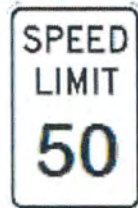


0%

Enforcement Rating

LOW

Speed Limit



50

Average Speed



24

Fastest Speed



54

Slowest Speed



11



SPEED DATA ANALYSIS

Location



Queen St (Elm St to Vernon St)

Latitude: 44.318843

Longitude: -79.879395

Analysis Time Period



Start

2025-05-07

2:06 PM

End

2025-05-22

3:24 PM

Vehicles Analyzed



4,341

Speed Limit



50

Total Enforceable Violations



32

Average Speed



39

% Enforceable Violations



1%

Fastest Speed



90

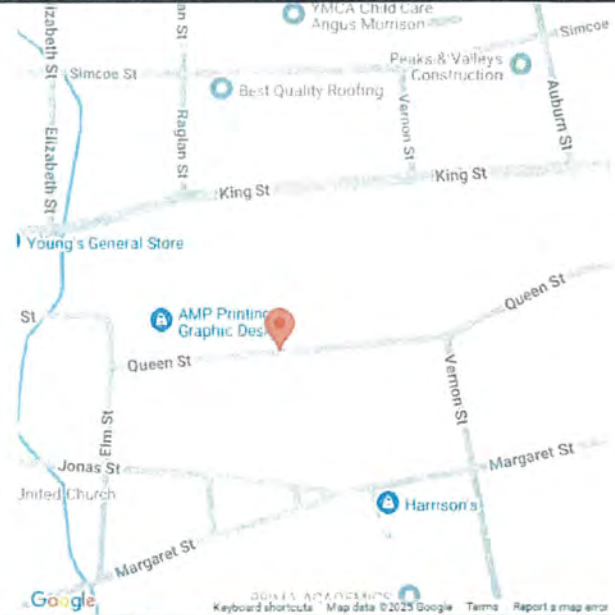
Enforcement Rating

LOW

Slowest Speed



10



SPEED DATA ANALYSIS

Location



Armeda Clow Cres (Cecil St to
Armeda Clow Cres)
Latitude: 44.325943
Longitude: -79.890531

Analysis Time Period



Start	End
2025-05-26	2025-06-02
2:31 PM	11:24 AM

Vehicles Analyzed



7,384

Total Enforceable Violations



16

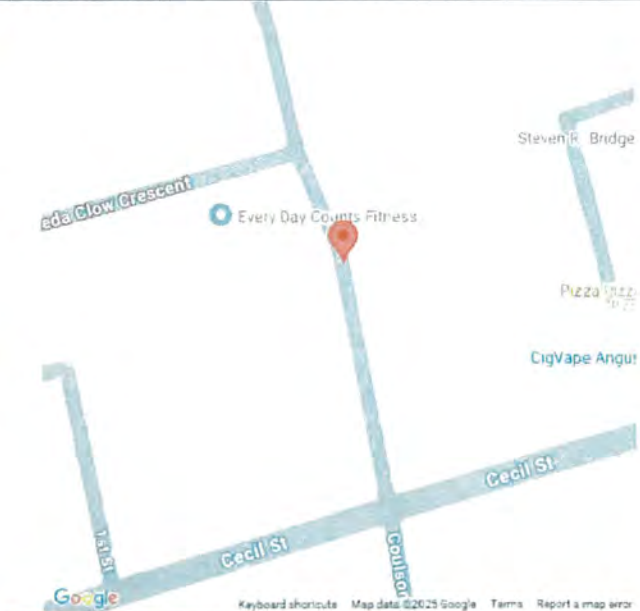
% Enforceable Violations



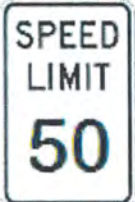
0%

Enforcement Rating

LOW



Speed Limit



50

Average Speed



38

Fastest Speed



92

Slowest Speed



11

THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW NO. 2025 – 40

Being a By-law to amend the Township's Procedural By-law 2017-77.

WHEREAS Section 238(2) of the *Municipal Act*, 2001, S.O. 2001, c.25 as amended, states that every municipality and local board shall pass a procedural by-law for governing the calling, place and proceedings of meetings; and

WHEREAS Council of the Township of Essa enacted and passed By-law No. 2017-77, a By-law to govern the proceedings of Council, Standing Committees, and Other Committees and Boards of Council at its meeting of December 20, 2017; and

WHEREAS Council of the Township of Essa deems it desirable to amend By-law 2017-77 to reduce the frequency of Council Meetings;

WHEREAS the creation of the Automated Speed Enforcement Department have necessitated an amendment to the structure of Agendas to allow for Staff Reports to be brought forward for Council approval;

NOW THEREFORE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF ESSA HEREBY ENACTS AS FOLLOWS:

1. That By-law 2017-77 be amended to replace section 3.2.1 Date and Time, with the following:

3.2.1 Regular meetings of Council shall be held on the third Wednesday of each month following Committee of the Whole, which shall begin at 6:00 p.m. unless otherwise specified by Resolution of Council; and except when Wednesday is a statutory holiday, in which case the Council shall meet at the call of the Chair on a date which is not a public or civic holiday.

2. That By-law 2017-77 be amended to replace section 3.6.3 Inaugural Meeting, with the following:

3.6.3 The first meeting of a newly elected Council after a regular election shall be held on the third Wednesday in December at 6:00 p.m.

3. That By-law 2017-77 be amended to replace section 11.1 Agendas, with the following:

11.1

1. Opening of the Meeting by the Mayor / Chair
2. Declaration of Pecuniary Interest
3. Delegations / Presentations / Public Meetings - specifying the time of each
Staff Reports shall follow in the following sequence:
4. Planning and Development / Building Department
5. Parks and Recreation / Community Services
6. Fire and Emergency Services

- 9
7. Finance
 8. Public Works
 9. Automated Speed Enforcement
 10. Clerks / By-law Enforcement / IT
 11. Chief Administrative Officer
 12. Other Business
 13. Adjournment

4. That "Schedule A" outline the remainder of the 2025 Council Meeting Schedule and shall form part of this By-law.
5. This By-law shall come into force and take effect on the final day of passing thereof.

READ A FIRST AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY
PASSED on this the 17th day of September, 2025.

Sandie Macdonald, Mayor

Sarah Corbett, Acting Clerk

ESSA BY-LAW 2025 - 40**SCHEDULE "A"****COUNCIL MEETING DATES FOR THE REMAINDER OF 2025**

October 15, 2025
November 19, 2025
December 17, 2025

THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW 2025 - 41

**Being a By-law to confirm the proceedings of the Council
meeting held on the 17th day of September, 2025.**

THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF ESSA
HEREBY ENACTS AS FOLLOWS:

THAT the action of the Council at its meeting held on the 17th day of September, 2025 and, in respect of each recommendation contained in the Regular Council meeting held on the 3rd day of September, 2025, and the Minutes of the Committee of the Whole meeting held on the 3rd day of September, 2025, and, in respect of each motion, resolution and other action passed and taken by Council at the said meetings, is, except where prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.

THAT the Mayor and the proper officials of the Township of Essa are hereby authorized and directed to do all things necessary to give effect to the said actions or to obtain approvals where required, and to execute all documents as may be necessary in that behalf and the Clerk is hereby authorized and directed to affix the Corporate Seal to all such documents.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND
FINALLY PASSED on this the 17th day of September, 2025.

Sandie Macdonald
Mayor

Sarah Corbett
Acting Clerk