

**THE CORPORATION OF THE TOWNSHIP OF ESSA  
COMMITTEE OF THE WHOLE MEETING  
WEDNESDAY, MARCH 22, 2023**

**MINUTES**

A Committee of the Whole meeting was held in person on Wednesday March 22, 2023 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald  
Deputy Mayor Michael Smith  
Councillor Pieter Kiezebrink  
Councillor Henry Sander  
Councillor Liana Maltby

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer  
M. Mikael, Manager of Public Works  
D. Dollmaier, Manager of Finance  
D. Burgin, Fire Chief  
G. McNamara, Deputy Fire Chief  
J. Coleman, Manager of Parks and Recreation  
P. Granes, Chief Building Official  
S. Haniff, Manager of Planning  
L. Wark, Essa Public Library CEO  
G. Newbatt, Manager of Library Services  
L. Lehr, Manager of Legislative Services

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Macdonald opened the meeting at 6:00 p.m.

Mayor Macdonald provided acknowledgement that Essa Township lands are situated on the traditional lands of the Anishinaabeg, Huron-Wendat and the Tiononati people and advised that Essa is dedicated to honouring Indigenous history and culture and committed to moving forward in the spirit of reconciliation and respect with all First Nation, Métis and Inuit people.

**2. DISCLOSURE OF PECUNIARY INTEREST**

None.

**3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS**

- a. **Delegation – Dave Ritchie, Simcoe County Federation of Agriculture**  
re: Overview of the Federation and its Functions.

Mr. Ritchie provided Council with a brief overview of the functions of Ontario Federation of Agriculture.



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*That a notice be posted on the Township's website stating that the 2022 Summary Reports are available for inspection at the Administration Centre or on the Township website by any member of the public during normal business hours, at no charge.*

----Carried-----

- b. Staff Report PW001-23 submitted by the Senior Project Manager, Ainley Group, re: Proposed Baxter Wastewater Treatment Plant – Summary of Key Design Elements.**

**Resolution No: CW023-2023 Moved by: Sander Seconded by: Maltby**

*Be it resolved that Staff Report PW001-23 be received.*

----Carried-----

**8. FINANCE**

**9. CLERKS / BY-LAW ENFORCEMENT / IT**

- a. Staff Report C005-23 submitted by the Deputy Clerk, re: 2023 General Assistance Grants.**

**Resolution No: CW024-2023 Moved by: Kiezebrink Seconded by: Maltby**

*Be it resolved that Staff Report C005-23 be received; and  
That Council approve the recommended tax exemption and donation amounts as amended in Attachment No.1 of this Report.*

----Carried-----

**10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)**

**11. OTHER BUSINESS**

- a. Request for Report**

Council requested that Staff bring a Report forward at a future meeting of which investigates Short Term Accommodations.

- b. Council Request for Additional Notification to Landowners,  
re: Proposed Telecommunications Tower – 7788 9<sup>th</sup> Line**

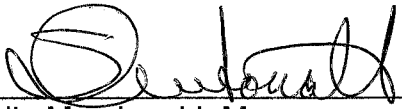
Council provided that it supports the need for high-speed internet in this rural area, and directed that Staff communicate with the applicant (Xplornet Communications) to expand its notification area beyond that of Industry Canada's standard, to extend to neighbours and property owners that abut the proposed property's boundary lines.

**12. ADJOURNMENT**

**Resolution No: CW025-2023 Moved by: Smith      Seconded by: Maltby**

*Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 7:08 p.m., to meet again on the 5<sup>th</sup> day of April, 2023 at 6:00 p.m.*

----Carried-----

  
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Sandie Macdonald, Mayor

  
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Lisa Lehr, Manager of Legislative Services